

**MEDWAY PLUS**

(Charity No: 1163985)

INDEPENDENT EXAMINATION AND  
FINANCIAL STATEMENTS OF THE

CHARITABLE INCORPORATED ORGANISATION

**FOR THE YEAR ENDED 31 MARCH 2022**

## MEDWAY PLUS

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## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/  
members of**

Medway Plus

**On accounts for the  
period ended**

31/03/2022

**Charity no  
(if any)**

1163985

**Set out on pages**

1 - 2

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
    - to keep accounting records in accordance with section 130 of the Charities Act; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
  2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

10/10/2022

**Name:**

Peter Acott

**Relevant professional  
qualification(s) or body:**

ACCA

**Address:**

SHPD Accountants, 10 Littlebourne Road, Maidstone, Kent, ME14 5QP





MEDWAY PLUS

1163985

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2021

To

31/03/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	SIREE restricted funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grant Income	-	24,350	19,689	44,039	79,732
JRS Grant income	-	-	-	-	18,292
Sundry income	94	-	-	94	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	94	24,350	19,689	44,133	98,024
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	94	24,350	19,689	44,133	98,024
<b>A3 Payments</b>					
Staff Wages	-	22,484	20,227	42,711	52,059
Staff pension	-	1,213	1,292	2,505	3,395
Rent	-	150	-	150	-
Project landscape & gardening	-	1,991	-	1,991	12,031
Project building repairs	-	-	-	-	3,366
Project delivery costs & materials	-	4,165	4,955	9,120	13,867
Project specific delivery wages	-	254	-	254	8,336
Sundry project/event expenses	-	-	-	-	450
Room hire	-	200	-	200	-
Telephone	-	756	-	756	804
Travelling & subsistence	-	322	384	706	51
Stationery & minor equipment	-	72	-	72	112
Refreshments	-	-	-	-	3
Bank charges	-	96	-	96	69
Insurance	-	385	-	385	385
Accountancy	-	840	-	840	1,038
FLC audit	-	-	1,601	1,601	800
Loan repayments	-	-	15,000	15,000	7,500
Professional fees	-	4,000	-	4,000	-
Arches LNP funds repaid	-	-	-	-	1,119
Sundry expenses	-	56	-	56	-
Student hardship fund	-	200	-	200	-
CAF project hardship fund	-	-	-	-	400
Grant income returned	-	2,195	-	2,195	-
<b>Sub total</b>	-	39,379	43,459	82,838	105,785
<b>A4 Asset and investment purchases, (see table)</b>					
Computer equipment	-	528	-	528	722
<b>Sub total</b>	-	528	-	528	722
<b>Total payments</b>	-	39,907	43,459	83,366	106,507
<b>Net of receipts/(payments)</b>	94	(15,557)	(23,770)	(39,233)	(8,483)
<b>A5 Transfers between funds</b>	(94)	94	-	-	-
<b>A6 Cash funds last year end</b>	-	49,514	13,110	62,624	71,107
<b>Cash funds this year end</b>	-	34,051	(10,660)	23,391	62,624



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	SIREE restricted funds to nearest £
<b>B1 Cash funds</b>	Bank	-	34,051	(10,660)
	Cash	-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	34,051	(10,660)

(agree balances with receipts and payments account(s))

**Note - SIREE Restrictd Funds:** As at 31/03/22 there was anticipated restricted income to be received post year end. This income covers the expenditure incurred within this year that has resulted in the negative funds balance. The income was received in April 2022. The 31/03/22 negative funds have been covered by unrestricted funds that were transferred to general restricted funds in the prior year.

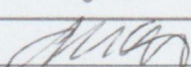
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Computer	Restricted	479	-
	2 Computers	SIREE	700	175
	Laptop	Restricted	722	542
	Monitor	Restricted	259	-
	Walkie Talkies	Restricted	269	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Shane Convey	10/10/2022
K. Jones	Katie Jones	10/10/2022





## Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	2021	To	31	03	2022

### Section A Reference and administration details

Charity name Medway Plus

Other names charity is known by None

Registered charity number (if any) 1163985

Charity's principal address Community Centre

Melville Court, Brompton Hill

Chatham, Kent

Postcode

ME4 4XL

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Irene Heller	Chair	Whole period	Fellow trustees
2	Abi Jessop		Whole period	Fellow trustees
3	Carl Kroon		Whole period	Fellow trustees
4	Robert Rose		To 31/10/21	Fellow trustees
5	Shane Convey		Whole period	Fellow trustees
6	David Smith		Whole period	Fellow trustees
7	Katie Jones		Whole period	Fellow trustees
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year



**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by existing trustees

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are: -

- 1) To develop the capacity and skills of the members of the socially and economically disadvantaged community of Medway and Kent in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.
- 2) The promotion for the benefit of the public of urban or rural regeneration in areas of social and economical deprivation.



Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity has undertaken tasks and projects including: -

- 1) **Community Outreach:** Creating Community Associations empowering and strengthening residents participation, management of community facilities and resources, community safety initiatives
- 2) **Coordination and Management of projects:** Managing daily activities delivery, financial and administration of multi million pound projects.

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

#### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Summary of the main achievements of the charity during the year

### Achievements for the period:

SIREE (01/03/2018 to 30/09/2021)

Financed by the INTERREG 2 SEAS programme

Programme priority specific objective SO 1.3 Increase the development of social innovation applications in order to make more efficient and effective local services to address the key societal challenges in the 2 Seas area.

Start date : 01/03/2018

End date : extended until 30/09/2021 due to covid pandemic

### Partnership :

LP	University of Greenwich (UK)
PP2	VIVES University College (BEL)
PP3	Medway Plus (UK)
PP4	University College Roosevelt (NL)
PP5	City of Mechelen (BEL)
PP6	ADICE (Fra)
PP7	Municipality of Middelburg (NL)
PP8	Arhus (BEL)
PP9	Learning Shop Wests Flanders (BEL)

Objective of the project : Over 1.2m refugees arrived in Europe in 2016, 147,815 within the 2 Seas region alone (R1) creating pressures and challenges on the host communities.

The project aims to **improve the social and economic integration of refugees in the partner regions** and wider 2 Sea area by co-creating and introducing new demonstrations to increase the engagement of refugees in the **education** process and to improve the economic independence of refugees through **self-employment**.



What we achieved in Medway and Kent :

#### WP1 Education

*The goals of the WP1-study are to explore barriers which refugees may face but also to reveal potential opportunities which may exist within the field of education and parental involvement with regard to school children's education. It also serves as a ground work for establishing learning communities involving refugees and migrants, which will generate action plans in a process of co-creation during the next phase of the project. In addition, it sheds light on the role of local government policies in strengthening education.*

In Medway, we had 7 learning communities running with our local schools. We had numerous learning communities that went on every week. Our learning communities have implemented Action Plans where our refugees and migrants express what activity could benefit their lives. Among all activities, we had coffee mornings, where parents shared their concerns in a friendly environment, we had English lessons through community cook up where parents and pupils learnt English whilst learning healthy cooking, and we also had some social activities such as water sport sessions, online cookery courses with students for a better integration in life and for building up self-confidence. We also organised forest schools for migrant and local families to mix and build something together.

#### WP2 Self Employment

We collected data about refugee and migrant entrepreneurs starting a new business using semi-structured interviews and focus groups. The specific goal was to identify their entrepreneurial skills' and knowledge gaps.

We contacted several individuals to make interviews and we supported self entrepreneurs refugee to go through the SIREE website <http://how-to-be-an-entrepreneur-abroad.com/>

We interviewed several politicians to understand what are the policies existing to help migrant and refugees on entrepreneurship. Those interviews were analysed by our university partners who reached conclusions on the state of how the things run.



### Arches Local Luton's Urban Trees (April 2020-Dec 2021) (Funded by the Orchard Community Energy's community fund)

We supported Arches Local with their Luton's Urban Trees project. It was an exciting project to bring the community and our young people together to plant nearly 50 urban trees in one of Kent's most deprived and polluted neighbourhoods (Luton, Chatham). All these trees were picked, planted and maintained by our communities for years to come.

In recent years scientific studies have shown urban trees ability to filter urban pollutants (up to 21 kg per year, per tree), mitigating climate change, reducing fossil fuel usage, transforming our biodiversity and improving our mental wellbeing by lowering the level of cortisol in our brains. These trees could potentially absorb 882kg every year for fifty years to come.

This project became even more important when we consider our three local primary schools and the terrible case of Ella Kissi-Debrah. Ella, a nine-year-old girl who's fatal asthma attack is believed to have been linked to air pollution.

### Barrow Cadbury Trust (funded by BCT) (Nov 2020 to May 2021)

Following the success of our KCF emergency covid fund, we extended our purchasing of tablets, phones and laptop to our migrant and refugee communities to reduce further isolation. We especially targeted refugee students at Mid Kent College in Medway who were already feeling lonely to keep in contact with the school teachers, their carers and friends. Mid Kent College helped us to support the students the most in needs.

We helped several migrants family who had no resources to purchase schools uniforms and also gave out some art and craft to help keeping the kids busy when they could not go out much due to the pandemic. We support the Salvation Army by giving food for families the most in need.

We created a virtual One Stop Shop/directory to support our communities on employment, housing advice, crime, discrimination, benefits, community safety, etc. as it can be quite confusing with all the support existing out there.



We created a job club for migrants and refugees where they could get helped with their CVs, job searches, interview, confidence building, access to training etc. We have good contact with local employer and the local authority who worked with us on this.

We encouraged cooking by organising weekly online cooking sessions with migrant families. This was to make our people participating to healthy activities that stimulate the mind as well as the body. They learn to engage in team activities as well as an individual and it was a great success.

### Growth Fund Business Support Fund (Funded by Social Investment Business) (July to October 2021)

The objective of this fund was to create a feasibility study reviewing the organisation structure, local delivery mechanisms and fundraising strategy, (including training and support) to enable the integrity, security and financial stability of the organisation.

### Windows of the world (Funded by Involving Medway & KCF) (July 2021 to October 2022)

During the first lockdown, we initiated a scheme to allow people who are isolated with minimal access to greenspaces the opportunity to an option of either a fully planted window box or planter. We gather people's requirements around where the box will be sited, what kind of planting they would like (decorative or herbs/salads/etc). We then supply those people with all the materials, instructions, and best care advice. Our local gardener remains available for any residents who benefitted from our scheme if they need any gardening support.

### Kent and Medway Listens (Funded by Kent County Council) (August 2021 to April 2022)

Partners:

Medway Voluntary Action MVA

MEGAN CIC

Medway Diversity Forum (MDF)

Medway Gender & Sexual Diversity Centre (MGSD)

Centre for Independent Living Kent (CILK)

Befriending Together



We were approached by Medway Voluntary Action to conduct a survey. The focus was to approach hard-to-reach members of the local community, people that were lacking a public voice, and build a picture of how their mental health had been affected by COVID-19 and the associated lockdowns. All resulting answers would be transcribed and anonymized before passing back.

We worked with the English Language Department at Mid-Kent College to deliver activities to their refugee students. We approached the college, asking if the students would be happy to take part in this survey, to which they were more than happy to help.

Throughout a fortnight with help from the tutors, we held interviews with approximately twenty students, making a record of their answers and how they were feeling.

The results of those sessions were transcribed and passed back to the MVA for further analysis and assistance in driving future policy decisions within KCC.

Following on from the previous part of this project, we were awarded money to organise activities for the participants of the surveys. We discussed with the tutors and students what activities they may be interested in and we organised those three:

- A private session at the SOAR Trampoline Park in Gillingham
- A day of drumming & singing with Music For Change
- Four theatre workshops with Compass Collective

## Medway's got Talent for the Queen's Jubilee (funded by Medway Plus) (June 2022)

As part of our celebration for the Queen's Platinum Jubilee, we wanted to showcase the fantastic talent we have in our young people in Medway. Six Schools and colleges attended:

- St James Church of England Primary Academy, Isle of Grain
- The Victory Academy, Chatham
- Delce Academy, Rochester
- Luton Primary School, Chatham
- Phoenix Primary School, Chatham
- ESOL Students from Mid-Kent College, Gillingham

In Addition, musical interludes were presented by the We Can Sing choir and Turkish Kemece soloist, Emine Betul Kilinc.

We had so many wonderful talent on the day and everyone joined in with great enthusiasm to celebrate the day.



## Section E

## Financial review

Brief statement of the charity's policy on reserves

The charity's policy is to maintain a reserves level equivalent to at least 3 months of operational expenditure.

Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

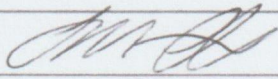
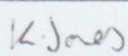
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Shane Convey	Katie Jones
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	10/10/2022	