

MEDWAY PLUS

(Charity No: 1163985)

INDEPENDENT EXAMINATION AND
FINANCIAL STATEMENTS OF THE

CHARITABLE INCOPORATED ORGANISATION

FOR THE YEAR ENDED 31 MARCH 2021

MEDWAY PLUS

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Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Medway Plus

On accounts for the
period ended

31/03/2021

Charity no
(if any)

1163985

Set out on pages

1 - 2

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

06/12/2021

Name:

Peter Acott

Relevant professional
qualification(s) or body:

ACCA

Address:

SHPD Accountants, 10 Littlebourne Road, Maidstone, Kent, ME14 5QP



MEDWAY PLUS		1163985		CC16a
Receipts and payments accounts				
For the period from	01/04/2020	To	31/03/2021	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	SIREE restricted funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grant Income	-	42,100	37,632	79,732	122,948
JRS Grant income	18,292	-	-	18,292	-
KCF - Loan	-	-	-	-	25,000
KCF - Grant	-	-	-	-	7,500
Czech Slovak Association (CSA) funds	-	-	-	-	276
Arches LNP funds	-	-	-	-	2,452
Other funds received	-	-	-	-	90
	-	-	-	-	-
Sub total (Gross income for AR)	18,292	42,100	37,632	98,024	158,266
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	18,292	42,100	37,632	98,024	158,266
A3 Payments					
Staff Wages	-	20,824	31,235	52,059	59,025
Staff pension	-	1,358	2,037	3,395	3,384
Rent	-	-	-	-	3,705
Project landscape & gardening	-	12,031	-	12,031	8,300
Project building repairs	-	3,366	-	3,366	-
Project delivery costs & materials	-	13,492	375	13,867	11,363
Project teacher fees	-	-	-	-	1,440
Project specific delivery wages	-	8,336	-	8,336	3,042
Sundry project/event expenses	-	450	-	450	39
Room hire	-	-	-	-	200
Telephone	-	804	-	804	870
Travelling & subsistence	-	46	5	51	3,609
Stationery & minor equipment	-	98	14	112	343
Refreshments	-	-	3	3	1,007
Bank charges	-	69	-	69	60
Insurance	-	385	-	385	385
Accountancy	-	1,038	-	1,038	780
FLC audit	-	-	800	800	1,601
Loan repayments	-	-	7,500	7,500	15,000
Sundry expenses	-	-	-	-	100
Arches LNP funds repaid	-	1,119	-	1,119	1,333
CSA funds repaid	-	-	-	-	276
CAF project hardship fund	-	400	-	400	-
	-	-	-	-	-
Sub total	-	63,816	41,969	105,785	115,862
A4 Asset and investment purchases, (see table)					
Computer equipment	-	722	-	722	-
Sub total	-	722	-	722	-
Total payments	-	64,538	41,969	106,507	115,862
Net of receipts/(payments)	18,292	(22,438)	(4,337)	(8,483)	42,404
A5 Transfers between funds	(18,292)	18,292	-	-	-
A6 Cash funds last year end	-	53,660	17,447	71,107	28,703
Cash funds this year end	-	49,514	13,110	62,624	71,107

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	SIREE restricted funds to nearest £
B1 Cash funds	Bank	-	49,514	13,110
	Cash	-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	49,514	13,110
(agree balances with receipts and payments account(s))				

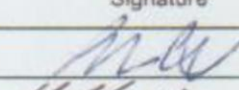
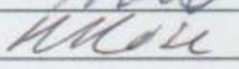
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Computer	Restricted	479	-
	2 Computers	SIREE	700	350
	Laptop	Restricted	722	722
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Shane Convey	06/12/2021
	Robert Rose	06/12/2021



Trustees' Annual Report for the period

Period start date			Period end date				
From	01	04	2020	To	31	03	2021

Section A Reference and administration details

Charity name Medway Plus

Other names charity is known by None

Registered charity number (if any) 1163985

Charity's principal address Victory Community Centre

Melville Court, Brompton Hill

Chatham, Kent

Postcode

ME4 4XQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Irene Heller	Chair	Whole period	Fellow trustees
2	Abi Jessop		Whole period	Fellow trustees
3	Carl Kroon		Whole period	Fellow trustees
4	Robert Rose		Whole period	Fellow trustees
5	Shane Convey		Whole period	Fellow trustees
6	David Smith		Whole period	Fellow trustees
7	Katie Jones		Whole period	Fellow trustees
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are: -

- 1) To develop the capacity and skills of the members of the socially and economically disadvantaged community of Medway and Kent in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.
- 2) The promotion for the benefit of the public of urban or rural regeneration in areas of social and economical deprivation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity has undertaken tasks and projects including: -

- 1) **Community Outreach:** Creating Community Associations empowering and strengthening residents participation, management of community facilities and resources, community safety initiatives
- 2) **Coordination and Management of projects:** Managing daily activities delivery, financial and administration of multi million pound projects.

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Achievements for the period:**SIREE (01/03/2018 to 30/09/2021)**

Financed by the INTERREG 2 SEAS programme

Programme priority specific objective SO 1.3 Increase the development of social innovation applications in order to make more efficient and effective local services to address the key societal challenges in the 2 Seas area.

Start date : 01/03/2018

End date : extended until 30/09/2021 due to covid pandemic

Partnership :

- LP University of Greenwich (UK)
- PP2 VIVES University College (BEL)
- PP3 Medway Plus (UK)
- PP4 University College Roosevelt (NL)
- PP5 City of Mechelen (BEL)
- PP6 ADICE (Fra)
- PP7 Municipality of Middelburg (NL)
- PP8 Arhus (BEL)
- PP9 Learning Shop Wests Flanders (BEL)

Objective of the project : Over 1.2m refugees arrived in Europe in 2016, 147,815 within the 2 Seas region alone (R1) creating pressures and challenges on the host communities.

The project aims to **improve the social and economic integration of refugees in the partner regions** and wider 2 Sea area by co-creating and introducing new demonstrations to increase the engagement of refugees in the **education** process and to improve the economic independence of refugees through **self-employment**.

What we achieved in Medway and Kent :

WP1 Education

The goals of the WP1-study are to explore barriers which refugees may face but also to reveal potential opportunities which may exist within the field of education and parental involvement with regard to school children's education. It also serves as a ground work for establishing learning communities involving refugees and migrants, which will generate action plans in a process of co-creation during the next phase of the project. In addition, it sheds light on the role of local government policies in strengthening education.

In Medway, our purpose is to have 9 learning communities with our local schools and we have almost reached this result ! We had numerous learning communities that went on every week and we invite you to follow us on facebook for more details. Our learning communities have implemented Action Plans where our refugees and migrants express what activity could benefit their lives. Among all activities, we already have had coffee mornings, where parents share their concerns in a friendly environment, we had English lessons through community cook up where parents and pupils learnt English whilst learning healthy cooking, and we also had some social activities such as water sport sessions, online cookery courses with students for a better integration in life and for building up self-confidence. We also organised forest schools for migrant and local families to mix and build something together. The pandemic has largely decreased our extent of activities but we are thinking this through to adapt ourselves and open our minds to new horizons.

WP2 Self Employment

We are collecting data about refugee and migrant entrepreneurs starting a new business using semi-structured interviews and focus groups. The specific goal is to identify their entrepreneurial skills' and knowledge gaps.

We have started to contact several individuals to make interviews and we are now ready to start helping our self entrepreneurs refugee to go through our new SIREE website **<http://how-to-be-an-entrepreneur-abroad.com/>**

We have interviewed several politicians to understand what are the policies existing to help migrant and refugees on entrepreneurship. Those interviews will be analysed by our university partners.

WP4 SIREE Communication :

Website : **SIREE website**

Linked in : **Linkedin**

Facebook : Siree.eu

SIREE World Refugee Day event : 20th June 2019

SIREE Human Rights Day event : 10th December 2019

Making It Work (September 2019 to January 2021)

We have been awarded a Community Grant to launch a new employment outreach service in 6 of the most deprived areas of Medway, where unemployment levels are high and job prospects low.

The grant has been awarded by the Education and Skills Funding Agency (ESFA) via European Social Fund funding (ESF); and is being administered by charity CXK.

Our new project delivered 1:1 employability support and training, primarily supporting the older community, migrants, women, disabled and those suffering social isolation and unwilling to visit town centre establishments. The new initiative provides support with CV preparation, job searching, and help individuals to build the confidence and direction they need to boost their potential and move towards employment.

The service delivered to our resident's doorstep, meaning that they did not have to travel far to access the service, and can access it in familiar and comfortable surroundings.

We ran different workshops around Medway, online and on demand to adapt to the pandemic. Unfortunately we did not reach the results expected in this project as when the pandemic reached us we were not able to reach a lot of people who wanted to engage with us. As the funders had a deadline which was just after the pandemic started to slow down, we did not manage to achieve our expected outcomes.

Arches Local Neighbourhood planning

We are supporting Arches Local with their development of a neighbourhood plan within their area.

Arches Local Luton's Urban Trees (Started in April 2020)

We are supporting Arches Local with their Luton's Urban Trees project. It is an exciting project to bring the community and our young people together to plant nearly 50 urban trees in one of Kent's most deprived and polluted neighbourhoods (Luton, Chatham). All these trees will be picked, planted and maintained by our communities for years to come.

In recent years scientific studies have shown urban trees ability to filter urban pollutants (up to 21 kg per year, per tree), mitigating climate change, reducing fossil fuel usage, transforming our biodiversity and improving our mental wellbeing by lowering the level of cortisol in our brains. These trees could potentially absorb 882kg every year for fifty years to come.

This project becomes even more important when we consider our three local primary schools and the terrible case of Ella Kissi-Debrah. Ella, a nine-year-old girl who's fatal asthma attack is believed to have been linked to air pollution.

Testing the Water : water sport project in Medway (funded by KCF through the Involving Medway Fund) – May 2020 until September 2020 :

As we ran a water sport project in the past which was very successful, we wanted to do it again and enable disadvantaged residents to improve their wellbeing by participating in an outdoor activity that they would otherwise never experience.

Our purpose is to take residents with physical or mental issues to a unique environment to take part in activities that will improve their self esteem by working alone and in teams to build self-confidence and improve their wellbeing. We struggled to find hard to reach group during the pandemic but managed to take children in needs, migrant kids and refugee students to take part in paddleboarding and kayaking. Unfortunately due to covid restrictions, we could not have access to sports that had to be played as a team

KCF Emergency Corona Fund (May 2020 to January 2021)

The project helped to tackle mental health issues and social isolation in Medway's most disadvantaged neighbourhoods.

We offered opportunities to social isolated elderly residents to receive a tablet with associated equipment to stay in contact with family, friends and carers. We had the tablets and instructions leaflets delivered to their door and offer some online support on how to use it. Each tablet was set up to be used straight away. It enabled them to stay connected with people who would otherwise have been very isolated during the pandemic as they could not go to centres for activities anymore. They have enabled people to take part in weekly video coffee and chat calls, groups for poetry and weekly quizzes and even dress up theme days. It has been a tremendous benefit to help reduce loneliness and isolation in our Medway community.

We also gave tablets to people with mental health disabilities which supported them to keep in contact with families during this difficult time.

CAF project (February to March 2021)

This project allowed us to use the grant as a hardship fund for schools where families had desperate needs during the pandemic. It was used to support people who could not move out of their house and had no help during the pandemic.

We also created a herb garden in one of our local school to encourage volunteers to take part in an activity to relieve the pressure that Covid brought. This activity deployed a network of gardening champions who had not been out much because of Covid.

Barrow Cadbury Trust (BCT) (Nov 2020 to May 2021)

Following the success of our KCF emergency covid fund, we extended our purchasing of tablets, phones and laptop to our migrant and refugee communities to reduce further isolation. We especially targeted refugee students at Mid Kent College in Medway who were already feeling lonely to keep in contact with the school teachers, their carers and friends. Mid Kent College helped us to support the students the most in needs.

We helped several migrants family who had no resources to purchase schools uniforms and also gave out some art and craft to help keeping the kids busy when they could not go out much due to the pandemic. We support the Salvation Army by giving food for families the most in need.

We created a virtual One Stop Shop/directory to support our communities on employment, housing advice, crime, discrimination, benefits, community safety, etc. as it can be quite confusing with all the support existing out there.

We created a job club for migrants and refugees where they could get helped with their CVs, job searches, interview, confidence building, access to training etc. We have good contact with local employer and the local authority who worked with us on this.

We encouraged cooking by organising weekly online cooking sessions with migrant families. This was to make our people participating to healthy activities that stimulate the mind as well as the body. They learn to engage in team activities as well as an individual and it was a great success.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The charity's policy is to maintain a reserves level equivalent to at least 3 months of operational expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

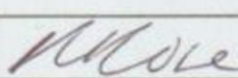
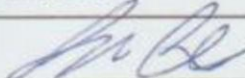
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Shane Convey

Robert Rose

Position (eg Secretary, Chair, etc)

Trustee

Trustee

Date

06/12/2021