

SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

England & Wales · Charity number 1163982

Details

Other names SCAG

Status Registered

Legal form CIO

Registered 2015-10-14

Register [View on the Charity Commission register](#)

Contact

Address 34 Easthorpe
Southwell
Nottinghamshire
NG25 0HY

Phone 07786521512

Email contact@southwellarchaeology.org

Website southwellarchaeology.org

Activities

Objects: THE OBJECTS OF THE CIO ARE FOR THE BENEFIT OF THE PUBLIC:1) TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE HERITAGE AND ARCHAEOLOGICAL IMPORTANCE OF SOUTHWELL AND ITS LOCALITY (HEREINAFTER REFERRED TO AS "THE AREA OF BENEFIT") BY:A) PROMOTING RESEARCH INTO THAT SUBJECT AND TO PUBLISH THE USEFUL RESULTS,B) CONDUCTING OR ASSISTING SURVEYS AND OTHER INVESTIGATIONS OF THE LOCAL ARCHAEOLOGY AND HISTORY; ANDC) SUCH OTHER MEANS AS THE TRUSTEES MAY DETERMINE.2) TO PROMOTE FOR THE BENEFIT OF THE PUBLIC THE PRESERVATION AND PROTECTION OF FEATURES OF ARCHAEOLOGICAL IMPORTANCE IN THE AREA OF BENEFIT.

Activities: HLF Burgage Project Substantially complete Report March 2018 Investigation Elizabethan wall paintings Saracens Head Southwell.Investigation land @ Vicars Court & The Orchard, part of SAM @ Church Street Southwell. HLF funding sought Curatorial work re archaeological artefacts & records Church Street SiteMajor landscape & fieldwalking project Vernacular Buildings projectTalks prog

Classification

- **How:** Sponsors Or Undertakes Research
- **What:** Education/training, Environment/conservation/heritage
- **Who:** The General Public/mankind

Geography

- Nottinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£3,751	£5,021	-	-
2024-12-31	£3,002	£2,769	-	-
2023-12-31	£4,133	£2,865	-	-
2022-12-31	£2,863	£4,608	-	-
2021-12-31	£2,760	£877	-	-

Trustees

Name	Role	Appointed
JOHN REGINALD LOCK JP	Chair	2019-02-14
Aoife Cleland		2022-11-03
DR CHRIS BROOKE		2019-02-14
DR WILL BOWDEN		2019-02-14
Dr GILLIAN HANNINGTON		2026-05-01
Dr Malcolm Gordon Hoare		2025-01-24
Dr Stephen Howard Rogers		2000-01-16
Julia Helen Davies		2018-01-08
LYN JEAN HARRIS		2026-05-01
PETER WILLIAM KENT		2019-02-14
PHILIP WILLIAM BARTON		2026-05-01

SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

England & Wales - Charity number 1163982

Accounts



Trustees' Annual Report for the period

Period start date: 01 01 2025
 Period end date: 31 12 2025
 From To

Section A Reference and administration details

Charity name: SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

Other names charity is known by:

Registered charity number (if any): 1163982

Charity's principal address: 34 EASTHORPE
 SOUTHWELL
 NOTTINGHAMSHIRE
 Postcode: NG25 0HY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	JOHN LOCK	CHAIR		ANNUAL GENERAL MEETING (AGM)
2	STEPHEN ROGERS	SECRETARY		AGM
3	AOIFE CLELAND			AGM
4	JULIA DAVIES			AGM
5	PETER KENT			AGM
6	WILL BOWDEN	VICE-PRESIDENT		TRUSTEES
7	CHRISTOPHER BROOKE	VICE-PRESIDENT		TRUSTEES
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	ANNUAL GENERAL MEETING MEMBERS' ELECTION

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees meet quarterly to set strategic direction and policy; a management committee oversees implementation details.

Summary of the objects of the charity set out in its governing document

- 1) To advance the education of the public in the heritage and archaeological importance of Southwell and its locality by:
 - a) promoting research into that subject and to publish the useful results,
 - b) conducting or assisting surveys and other investigations of the local archaeology and history; and c) such other means as the trustees may determine.
- 2) To promote for the benefit of the public the preservation and protection of features of archaeological importance in the area of benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

On-going training for members of the community in the identification of small finds, recording and archiving those artefacts. On-going training for members of the community in the use of digital tools such as GIS and photogrammetry that further the understanding and preservation of the local heritage. Monthly Young Archaeology Club meets; young peoples' activity included a Summer School excavation for 8-16 year olds.

Undertaking public talks to a variety of community groups to educate the public on the heritage of Southwell.

Open meetings for the public to promote local history and archaeology.

The Trustees meet quarterly to oversee that activities align with the group's public benefit objectives and to plan strategies that will fulfil the charity's aims and objectives.

Additional details of objectives and activities (Optional information)

There were 45 volunteers able to take part in a variety of archaeological activities. All activities were conducted by volunteers under the watch of professional support given by the Trustees and free-lance consultants. The objectives of the charity could not be met without the unstinting efforts of the members, management committee and trustees – all given freely

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have devised programmes for Southwell Minster education department who bring in local schools to further their understanding of archaeology and the local Romano-British and Saxon heritage.

A week-long summer school excavation for young people aged 8-16 years old was held during the holidays, with 25 young people attending.

Conserving and researching artefacts obtained through archaeological field works so that they may be retained for the benefit of public understanding of local heritage. Members of the public were able to view displays and artefacts illustrating the historical growth of the town.

Members of the group are developing photogrammetry and GIS skills so that the heritage of the town may be made accessible to the public through digital media.

Regular training for volunteers in archaeological skills that works to benefit the wellbeing of members and enabled the heritage of the town to be better understood.

Publication of research work through papers in "The Thoroton Society" publications.

A series of public talks took place with recognised speakers, on local heritage topics.

Section E**Financial review****Brief statement of the charity's policy on reserves**

Trustees place in reserves all monies related to the Young Archaeologists' Club and any funds received from grants.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funding are membership fees and grants for specific projects.

Expenditure is invested in the projects that support our charitable aims. A small amount is paid to rent premises for meetings.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S.H. Rogers

Full name(s)

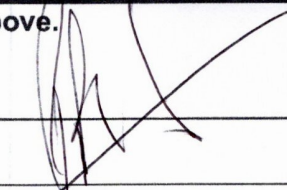
STEPHEN HOWARD ROGERS

Position (eg Secretary, Chair, etc)

SECRETARY

Date

21/02/2026



 JOHN R LOCK

 CHAIR



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Southwell Community Archaeology Group

No (if any)
1163982

CC16a

Receipts and payments accounts

For the period from **01/01/2025** Period start date To **31/12/2025** Period end date

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership Subscriptions	1,225	-	-	1,225	1,185
Fund Raising	18	-	-	18	-
Fees for Presenting Talks	220	-	-	220	110
Entrance fees for public meetings	270	-	-	270	215
Publishing Income	140	-	-	140	94
Grants and Donations	1,030	-	-	1,030	888
YAC Monthly/Summer Sch		550	-	550	510
Miscellaneous	298	-	-	298	
Sub total (Gross income for AR)	3,201	550	-	3,751	3,002
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,201	550	-	3,751	3,002
A3 Payments					
Management and general admin	1,870	-	-	1,870	785
Rent	611	-	-	611	281
Insurance	252	-	-	252	252
subscriptions	72	-	-	72	53
Speaker Fees	172	-	-	172	137
Equipment and Materials	1,104	-	-	1,104	1,013
Bank charges	3	-	-	3	8
YAC Monthly /summer sch		284	-	284	240
Thoronton Project	600	-	-	600	-
Miscellaneous	53	-	-	53	
Sub total	4,737	284	-	5,021	2,769
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,737	284	-	5,021	2,769
Net of receipts/(payments)	- 1,536	266	-	- 1,270	233
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 1,536	266	-	- 1,270	233

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-op Bank A/C 67271380	1,722	261	-
	Petty Cash	230	4	-
		-	-	-
	Total cash funds	1,952	265	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

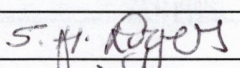
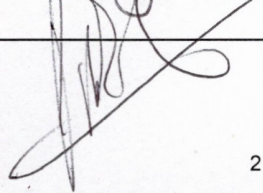
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	STEPHEN ROGERS	21/02/26
	JOHN R. LOCK	21/02/26



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

On accounts for the year ended

31/12/2025

Charity no (if any)

1163982.

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

1.2.26

Name:

IAN [Signature]

Relevant professional qualification(s) or body (if any):

[Blank]

Address:

BARCLAY HALLOWAYTON RD
SOUTHWELL NOTTS
NG25 0LR

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[This area contains faint, illegible handwriting and is mostly obscured by a large, light-colored rectangular mark.]

SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

England & Wales - Charity number 1163982

Accounts



Trustees' Annual Report for the period

From 01/01/2024 Period start date To 31/12/2024 Period end date

Charity name: SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

Charity registration number: 1163982

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1) To advance the education of the public in the heritage and archaeological importance of Southwell and its locality by:</p> <p>a) promoting research into that subject and to publish the useful results,</p> <p>b) conducting or assisting surveys and other investigations of the local archaeology and history; and c) such other means as the trustees may determine.</p> <p>2) To promote for the benefit of the public the preservation and protection of features of archaeological importance in the area of benefit.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	On-going training for members of the community in the identification of small finds, recording and archiving those artefacts. On-going training for members of the community in the use of digital tools such as GIS and photogrammetry that further the understanding and preservation of the local heritage. Monthly Young Archaeology Club established, that included a Summer School excavation for 8-16 year olds.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees meet quarterly to oversee that activities align with the group's public benefit objectives and to plan strategies that will fulfil the charity's aims and objectives.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	There were 47 volunteers able to take part in a variety of archaeological activities. All activities were conducted by volunteers under the watch of professional support given by the Trustees and free-lance consultants. The objectives of the charity could not be met without the unstinting efforts of the members, management committee and trustees – all given freely.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Work with Southwell Minster education department who bring in local schools to further their understanding of archaeology and the local Romano-British heritage.</p> <p>A week-long summer school excavation for young people aged 8-16 years old was held during the holidays, with 24 young people attending.</p> <p>Conserving and researching artefacts obtained through archaeological field works so that they may be retained for the benefit of public understanding of local heritage. Members of the public were able to view displays and artefacts illustrating the historical growth of the town.</p> <p>Members of the group are developing photogrammetry and GIS skills so that the heritage of the town may be made accessible to the public through digital media.</p> <p>Regular training for volunteers in archaeological skills that works to benefit the wellbeing of members and enabled the heritage of the town to be better understood.</p>

		<p>Publication of research work through papers in “The Thoroton Society” publications.</p> <p>A series of public talks took place with recognised speakers, on local heritage topics.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total funds held at end of year: £3,524
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held under restricted funds and maintained in order to fulfil the objectives of any grants awarded.
Amount of reserves held	Para 1.22	£600
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership subscriptions, and gift aid. A grant was obtained from the Geoffrey Bond Thoroton Society Research Award.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission model for CIOs
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Being a Trustee is open to anyone who then needs a proposer and seconder and a majority vote by members at the AGM. In addition, potential Trustees who can support and advance the aims of the charity are invited by the Management Committee to stand at the AGM in a similar election process. Once elected Trustees are in post for three years, after which time Trustees must apply for re-election at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP
Other name the charity uses	
Registered charity number	1163982
Charity's principal address	34, Easthorpe, Southwell, Nottinghamshire, NG25 0HY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	JOHN LOCK	CHAIR		ANNUAL GENERAL MEETING (AGM)
2	STEPHEN ROGERS	SECRETARY		AGM
3	AOIFE CLELAND			AGM
4	JULIA DAVIES			AGM
5	PETER KENT			AGM
6	WILL BOWDEN	VICE-PRESIDENT		TRUSTEES
7	CHRISTOPHER BROOKE	VICE-PRESIDENT		TRUSTEES
8				
9				
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13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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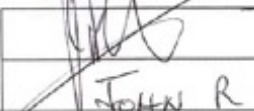
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		S.H. ROGERS
Full name(s)	JOHN R LOCK	STEPHEN HOWARD ROGERS
Position (eg Secretary, Chair, etc)	CHAIR	SECRETARY
Date	20/02/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

No (if any)
1163982

CC16a

Receipts and payments accounts

For the period from	Period start date 01/01/2024	To	Period end date 31/12/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
MEMBERSHIP SUBSCRIPTIONS	1 185	-	-	1 185	1 146
FUNDARISING	-	-	-	-	91
FEES FOR PRESENTING TALKS	110	-	-	110	140
ENTRANCE FEES TO PUBLIC MEETINGS	215	-	-	215	310
GIFT AID	-	-	-	-	672
PUBLISHING INCOME	94	-	-	94	219
GROSS INCOME ON SAVING ACCOUNT	-	-	-	-	
YAC Monthly/Summer Sch	510	-	-	510	550
Grants & Donations	288	600	-	888	
MISC INCOME	-	-	-	-	1 005
	-	-	-	-	
Sub total (Gross income for AR)	2 402	600	-	3 002	4 133
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total receipts	2 402	600	-	3 002	4 133
A3 Payments					
MANAGEMENT & GENERAL ADMIN	775	10	-	785	1 134
RENT	281	-	-	281	450
INSURANCE	252	-	-	252	252
SUBSCRIPTIONS	53	-	-	53	65
SPEAKER FEES	137	-	-	137	190
EQUIPMENT & MATERIALS	1 013	-	-	1 013	533
SUDWELL PRESS/PUBLISHING	-	-	-	-	
BANK CHARGES	8	-	-	8	4
YAC MONTHLY/SUMMER SCH	240	-	-	240	237
	-	-	-	-	
Sub total	2 759	10	-	2 769	2 865
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	2 759	10	-	2 769	2 865
Net of receipts/(payments)	- 357	590	-	233	1 268
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	1 986
Cash funds this year end	- 357	590	-	233	3 254

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-op Bank A?C 67271380	2,758	590	-
	Petty Cash	139	-	-
		-	-	-
	Total cash funds	2,897	590	-

(agree balances with receipts and payments account(s))

Agreement Error

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OK

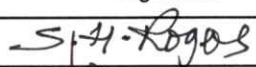
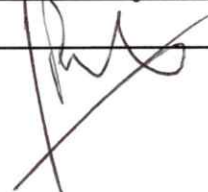
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	STEPHEN ROGERS	20/02/25
	JOHN R LOCK	20/02/25



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name: SOUTHWELL COMMUNITY RECREATION GROUP

On accounts for the year ended

31.12.2024

Charity no (if any)

1163982

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 2.2.2025

Name: IAN GILLINGS

Relevant professional qualification(s) or body (if any):

[Signature]

Address:

BIRCHWOOD, HILWORTH GARDENS ROAD
SOUTHWELL, NOTTS
NG25 0LR

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

England & Wales - Charity number 1163982

Accounts



Trustees' Annual Report for the period

From 01/01/2023 Period start date To 31/12/2023 Period end date

Charity name: SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

Charity registration number: 1163982

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1) To advance the education of the public in the heritage and archaeological importance of Southwell and its locality by:</p> <p>a) promoting research into that subject and to publish the useful results,</p> <p>b) conducting or assisting surveys and other investigations of the local archaeology and history; and c) such other means as the trustees may determine.</p> <p>2) To promote for the benefit of the public the preservation and protection of features of archaeological importance in the area of benefit.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	On-going training for members of the community in the identification of small finds, recording and archiving those artefacts. On-going training for members of the community in the use of digital tools such as GIS and photogrammetry that further the understanding and preservation of the local heritage. Monthly Young Archaeology Club established, and a Summer School held for 6-18 year olds.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees meet quarterly to oversee that activities align with the group's public benefit objectives and to plan strategies that will fulfil the charity's aims and objectives.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	There were 46 volunteers able to take part in a variety of archaeological activities. All activities were conducted by volunteers under the watch of professional support given by the Trustees and free-lance consultants. The objectives of the charity could not be met without the unstinting efforts of the members, management committee and trustees – all given freely
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Work with the Minster education department who bring in local schools to further their understanding of archaeology and the local Romano-British heritage.</p> <p>A week-long summer school excavation for young people aged 8-16 years old was held during the holidays, with 40 young people attending.</p> <p>Conserving and researching artefacts obtained through archaeological field works so that they may be retained for the benefit of public understanding of local heritage. Members of the public were able to view displays and artefacts illustrating the historical growth of the town.</p> <p>Members of the group are developing photogrammetry and GIS skills so that the heritage of the town may be made accessible to the public through digital media.</p> <p>Regular training for volunteers in archaeological skills that works to benefit the wellbeing of members and enabled the heritage of the town to be better understood.</p>

		<p>Publication of research work through papers in "The Thoroton Society" publications. Book published detailing work on Elizabethan wall paintings in a local building.</p> <p>A series of public talks took place with recognised speakers, on local heritage topics.</p>
--	--	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total funds held at end of year: £3,254
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held under restricted funds and maintained in order to fulfil the objectives of any grants awarded.
Amount of reserves held	Para 1.22	£302
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership subscriptions, and gift aid.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Charity Commission model for CIOs
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Being a Trustee is open to anyone who then needs a proposer and seconder and a majority vote by members at the AGM. In addition, potential Trustees who can support and advance the aims of the charity are invited by the Management Committee to stand at the AGM in a similar election process. Once elected Trustees are in post for three years, after which time Trustees must apply for re-election at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP
Other name the charity uses	
Registered charity number	1163982
Charity's principal address	34, Easthorpe, Southwell, Nottinghamshire, NG25 0HY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	JOHN LOCK	CHAIR		ANNUAL GENERAL MEETING (AGM)
2	STEPHEN ROGERS	SECRETARY		AGM
3	AOIFE CLELAND			AGM
4	JULIA DAVIES			AGM
5	PETER KENT			AGM
6	WILL BOWDEN	VICE-PRESIDENT		TRUSTEES
7	CHRISTOPHER BROOKE	VICE-PRESIDENT		TRUSTEES
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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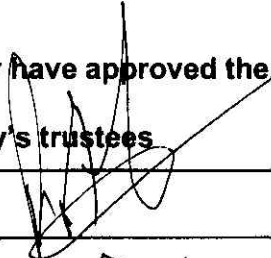
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		J. H. ROGERS
Full name(s)	JOHN R Leck	STEPHEN ROGERS
Position (eg Secretary, Chair, etc)	CHAIR	SECRETARY
Date	15/02/2024	



Section A Independent Examiner's Report

**Report to the trustees/
members of**

SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

**On accounts for the year
ended**

31/12/2023

**Charity no
(if any)**

1163982

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

16.01.24

Name:

IAN GIBSON

**Relevant professional
qualification(s) or body
(if any):**

Address:

Byfield, Millington Road
Southwell
NOTTS NG25 6LR

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

No (if any)
1163982

CC16a

Receipts and payments accounts

For the period from	Period start date 01/01/2023	To	Period end date 31/12/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
MEMBERSHIP SUBSCRIPTIONS	1,146	-	-	1,146	1,275
FUNDARISING	91	-	-	91	24
FEES FOR PRESENTING TALKS	140	-	-	140	90
ENTRANCE FEES TO PUBLIC	310	-	-	310	72
GIFT AID	672	-	-	672	-
PUBLISHING INCOME	219	-	-	219	354
GROSS INCOME ON SAVING ACCOUNT	-	-	-	-	3
YAC Monthly/Summer Sch	550	-	-	550	345
Grants & Donations	-	-	-	-	700
MISC INCOME	1,005	-	-	1,005	-
Sub total (Gross income for AR)	4,133	-	-	4,133	2,863
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,133	-	-	4,133	2,863
A3 Payments					
MANAGEMENT & GENERAL ADMIN	936	198	-	1,134	431
RENT	450	-	-	450	563
INSURANCE	252	-	-	252	252
SUBSCRIPTIONS	65	-	-	65	80
SPEAKER FEES	190	-	-	190	292
EQUIPMENT & MATERIALS	533	-	-	533	131
SUDWELL PRESS/PUBLISHING	-	-	-	-	1,104
MINSTER ROMAN PLASTER PROJECT	-	-	-	-	887
Bank Charges	4	-	-	4	70
YAC Monthly/Summer Sch	237	-	-	237	798
Sub total	2,667	198	-	2,865	4,608
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,667	198	-	2,865	4,608
Net of receipts/(payments)	1,466	- 198	-	1,268	- 1,745
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	1,486	500	-	1,986	3,984
Cash funds this year end	2,952	302	-	3,254	2,239

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-op A/C 67271380	2,851	302	-
	Petty Cash	101	-	-
		-	-	-
	Total cash funds	2,952	302	-

(agree balances with receipts and payments account(s))

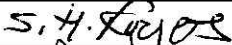

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	STEPHEN ROGERS	01/02/24
	JOHN LOCK	01/02/24

SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

England & Wales - Charity number 1163982

Accounts

Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	01	2022r	To	31	12	2022

Section A Reference and administration details

Charity name	SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP		
Other names charity is known by			
Registered charity number (if any)	1163982		
Charity's principal address	7 WOODLAND VIEW		
	SOUTHWELL		
	NOTTINGHAMSHIRE		
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Postcode</td> <td style="border: 1px solid black; padding: 5px;">NG25 0AG</td> </tr> </table>	Postcode	NG25 0AG
Postcode	NG25 0AG		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	JOHN LOCK	CHAIR		ANNUAL GENERAL MEETING (AGM)
2	STEPHEN ROGERS	SECRETARY		AGM
3	AOIFE CLELAND		3/11/2022-31/12/2022	AGM
4	JULIA DAVIES			AGM
5	PETER KENT			AGM
6	WILL BOWDEN	VICE-PRESIDENT		TRUSTEES
7	CHRISTOPHER BROOKE	VICE-PRESIDENT		TRUSTEES

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees elected by a quorum of members at the AGM. Hon. vice-presidents are elected by the Trustees' body.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is a management committee that produces risk assessments for each project, and these are scrutinised by Trustees on an annual basis.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- 1) To advance the education of the public in the heritage and archaeological importance of Southwell and its locality by:
 - a) promoting research into that subject and to publish the useful results,
 - b) conducting or assisting surveys and other investigations of the local archaeology and history; and c) such other means as the trustees may determine.
- 2) To promote for the benefit of the public the preservation and protection of features of archaeological importance in the area of benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Work with local children's groups such as The Cubs and schools to further their understanding of archaeology and the local historic heritage.

A week-long summer school excavation for young people aged 8-16 years old was held during the holidays, with 21 children attending.

A landscape project in conjunction with Historic England and the County Council aimed at furthering the public understanding of the local heritage reported findings to HER.

Conserving and researching artefacts obtained through archaeological field works so that they may be retained for the benefit of public understanding of local heritage. Members of the public were able to view displays and artefacts illustrating the historical growth of the town.

Publication of research work through papers in "The Thoroton Society" publications. Book published detailing work on Elizabethan wall paintings in a local building.

A series of public talks took place with recognised speakers, on local heritage topics.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

There were 51 volunteers able to take part in a variety of archaeological activities. All activities were conducted by volunteers under the watch of professional support given by the Trustees and free-lance consultants. The objectives of the charity could not be met without the unstinting efforts of the members, management committee and trustees – all given freely.

Summary of the main achievements of the charity during the year

A project to clean and conserve Roman painted wall plaster stored since 1959 in boxes within Southwell Minster, was completed. The project was led by professional archaeologist Zoe Tomlinson and professional archaeological conservator Jo Gray. The results are still being written up but will be published with plans to engage the wider public in understanding and viewing the plaster, which has remained hidden for decades.

A week-long summer school excavation for young people aged 8-16 years old was held during the holidays, with 21 children attending.

Volunteers devised and supported archaeological activities with schools via The Southwell Minster Romans Day programme. In addition, similar work was undertaken with a local cub group.

A survey and record of architectural stonework to be found in gardens around the town was undertaken.

Post excavation work takes place weekly at the Old Court House on Thursday afternoons.

A new photogrammetry project has commenced, training volunteers to do detailed 3-D surveys of historic sites and excavations.

The book describing the Thoroton Society funded project in respect of the Elizabethan Wall Paintings at the Saracens Head has been published and a public display held.

A series of public talks took place at Southwell library.

Section E**Financial review**

Brief statement of the charity's policy on reserves

Reserves are held under restricted funds and maintained in order to fulfil the objectives of any grants awarded.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funds come from membership subscriptions, grants and donations. Funds are used to purchase equipment for fieldwork, pay professional consultants and rent for meetings.


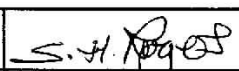
Section F**Other optional information**

--

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John R. Locke.	STEPHEN HOWARD ROGERS
Position (eg Secretary, Chair, etc)	CHAIR.	SECRETARY
Date	21/1/2023.	



Receipts and payments accounts

For the period from	01/01/2022	To	31/12/2022
---------------------	------------	----	------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership Subscriptions	1,275	-	-	1,275	985
Fund Raising	24	-	-	24	51
Fees for presenting talks	90	-	-	90	95
Entrance fees for public meetings	72	-	-	72	24
Gift Aid	-	-	-	-	-
Sudwell Press	354	-	-	354	5
Gross Interest A/C 2	3	-	-	3	-
Donations and Grants	-	700	-	-	1,600
Summer School	345	-	-	1,045	-
Sub total (Gross income for AR)	2,163	700	-	2,863	2,760
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,163	700	-	2,863	2,760
A3 Payments					
Management and General Administration	431	-	-	431	323
Rent	563	-	-	563	-
Insurance	252	-	-	252	269
Subscriptions	80	-	-	80	48
Speaker Fees	292	-	-	292	-
Equipment and Materials	131	-	-	131	237
Sudwell Press	904	200	-	1,104	-
Minster Roman Plaster Project	887	-	-	887	-
Summer School	798	-	-	798	-
Bank Charges	70	-	-	70	-
	-	-	-	-	-
Sub total	4,408	200	-	4,608	877
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,408	200	-	4,608	877
Net of receipts/(payments)	- 2,245	500	-	- 1,745	1,883
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,984	-	-	3,984	-
Cash funds this year end	1,739	500	-	2,239	1,883

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Petty Cash	234	-	-
	Co-Op A/C	1,252	500	-
	HSBC A/C 2	253	-	-
CCXX R1 accounts (SS)	1			1/02/2023

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Petty Cash	234	-	-
	Co-Op A/C	1,252	500	-
	HSBC A/C 2	253	-	-
	Total cash funds	1,739	500	-

(agree balances with receipts and payments account(s))

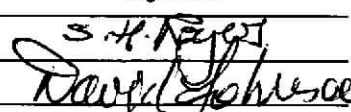
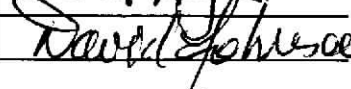
Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

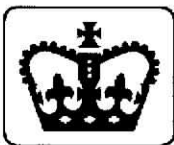
Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	STEPHEN ROGERS	19/2/23
	DAVID JOHNSON	19/2/23



Section A Independent Examiner's Report

Report to the trustees/
members of

SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

On accounts for the year
ended

31/12/2022

Charity no
(if any)

1163982

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

21.01.23

Name:

MAX GILMAN

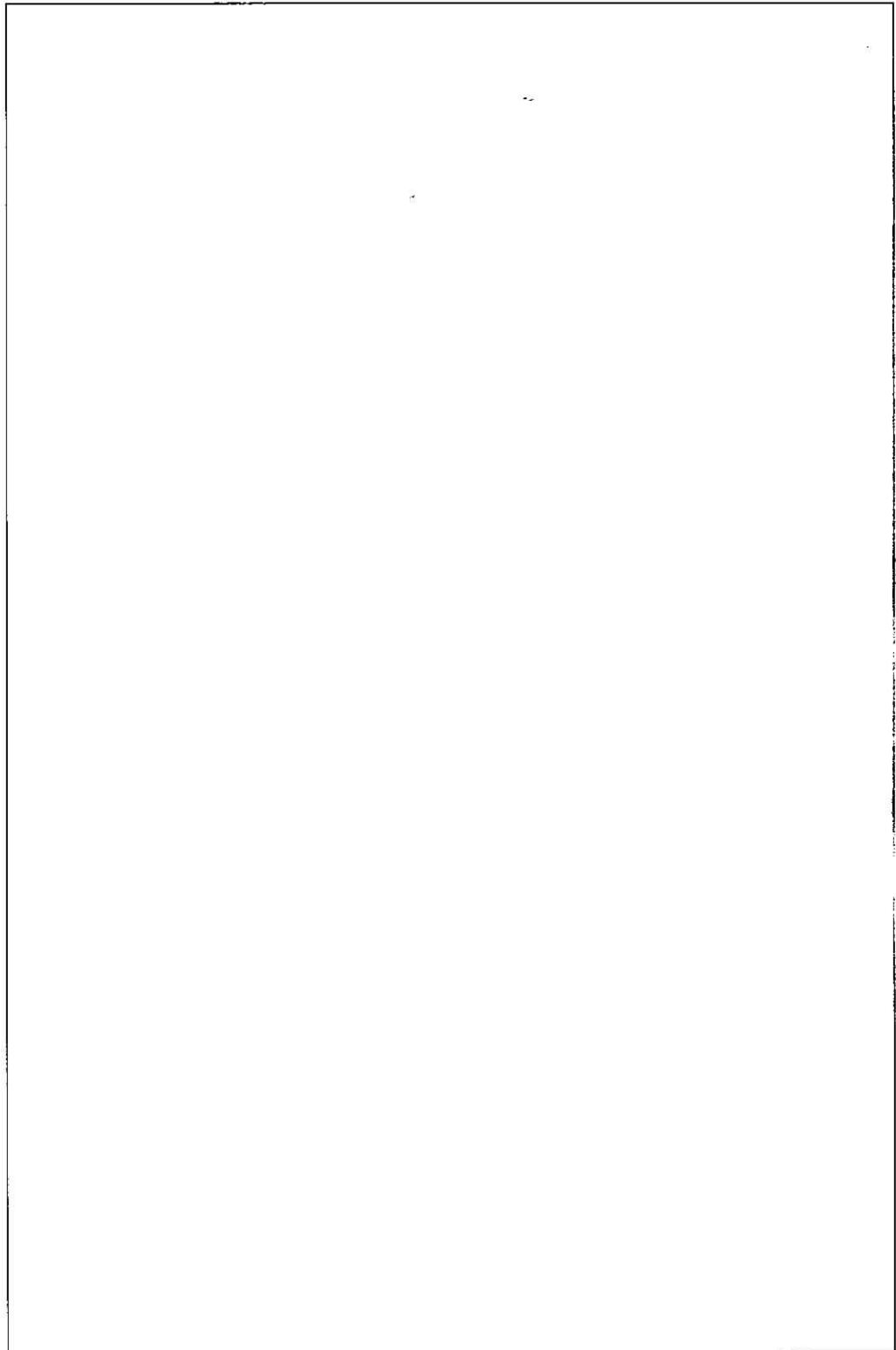
Relevant professional
qualification(s) or body
(if any):

Address:

BIRCHLEA, HILLOUGH TON ROAD
SOUTHWELL, NOTTS NG25 0LR

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

England & Wales - Charity number 1163982

Accounts



Trustees' Annual Report for the period

From 1ST JANUARY 2021 Period start date To 31ST DECEMBER 2021
Period end date

Charity name: SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

Charity registration number: 1163982

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1) To advance the education of the public in the heritage and archaeological importance of Southwell and its locality by:</p> <p>a) promoting research into that subject and to publish the useful results,</p> <p>b) conducting or assisting surveys and other investigations of the local archaeology and history; and c) such other means as the trustees may determine.</p> <p>2) To promote for the benefit of the public the preservation and protection of features of archaeological importance in the area of benefit.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>A landscape project has been started in conjunction with Historic England and the County Council aimed at furthering our understanding of the local heritage and is progressing virtually via on-line meetings.</p> <p>When circumstances permitted, an excavation was carried out on the site of the Medieval Norwell Prebend.</p> <p>A programme of virtual talks took place and new projects are being planned for 2022 (see below).</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Trustees are aware of their responsibility to inform the public about the results of the activities listed above and to this end have overseen the following activities:</p> <p>1. The maintenance of public interest in the archaeology and heritage of Southwell and its locality in the local press and social media and, if appropriate, academic journals.</p> <p>2. The holding of public meetings and talks, continuing these talks via virtual</p>

		<p>technologies.</p> <p>3. Meaningful engagement by the trustees, management committee and members with professionals, academics and others concerned with the development and better understanding of the heritage in the locality.</p> <p>The trustees have had due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers i.e. the member's contributions are essential and at the core of the group's activities. All activities listed above were conducted by volunteers under the watch of professional support given by the County Archaeologist and free-lance consultants. The objectives of the charity could not be met without the unstinting efforts of the members, management committee and trustees – all given freely.
Other		

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	SORP reference	<p>The group has weathered the pandemic and remains in good spirits. We supported Heritage Open Day in September with a display of artefacts and other material in the garden of The Residence.</p> <p>The excavations at 9 Church Street [the former Nat West Bank] have been completed and whilst interesting in their own right was a significant post lock down achievement with a lot of public interest from users of Church Street.</p>
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		<p>Post excavation work has recommenced at the Old Court House on Thursday afternoons and the Landscape Survey project work continues apace with weekly virtual meetings.</p> <p>The book describing the Thoroton Society funded project in respect of the Elizabethan Wall Paintings at the Saracens Head will be ready to publish in 2022.</p> <p>We have decided to hold our public talks and events at Southwell library. There was a visit to the Fitzwilliam Museum Cambridge which proved to be very popular with members.</p> <p>We have actively engaged with Newark and Sherwood District Council and contributed to, in respect of archaeological matters, the Southwell Conservation Area Character Appraisal Boundary Review.</p> <p>A virtual survey of members was conducted. There was a 57% response rate which is very encouraging. Overall, it showed that we had the balance of our activities 'about' right. It highlighted the desire for more visits, training, and lines of research. In respect of the former there are many possibilities for 'day' visits to sites and resources of archaeological interest and this will be taken forward.</p> <p>We are planning a Summer School for young people as well as establishing a Young Archaeology Club (under the auspices of the CBA) in the town.</p> <p>Plans are going forward in respect of conserving and cleaning Roman painted wall plaster stored since 1959 in boxes within Southwell Minster. The project will be led by professional archaeologist Zoe Tomlinson and professional archaeological conservator Jo Gray. This project will aim to engage the wider public in understanding and viewing the plaster, which has remained hidden for decades.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As set out in the annual accounts, cash funds at the end of the year are £3,983. The charity has sufficient operating funds to fulfil its purposes for the year ahead. Additional funds were spent this year on virtual platforms to enable communication with members and the wider public.	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held under restricted funds and maintained in order to fulfil the objectives of any grants awarded.	
Amount of reserves held	Para 1.22	£1,600	
Reasons for holding zero reserves	Para 1.22		
Details of fund materially in deficit	Para 1.24	None	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership subscriptions and donations.	
Investment policy and objectives including any social investment policy adopted	Para 1.46		
A description of the principal risks facing the charity	Para 1.46		
Other			

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees elected by quorum of members at the annual general meeting. President and Vice-Presidents appointed by Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP
Other name the charity uses	
Registered charity number	1163982
Charity's principal address	7 WOODLAND VIEW, SOUTHWELL, NOTTS, NG25 0AG

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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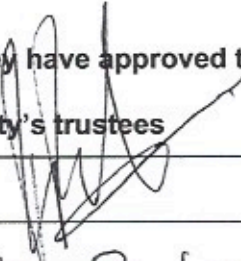
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		S.H. ROGERS
Full name(s)	John R. Rogers,	STEPHEN HOWARD ROGERS
Position (eg Secretary, Chair, etc)	Chair	SECRETARY

Date

17/02/2022



Receipts and payments accounts

For the period from	Period start date 01/01/2021	To	Period end date 31/12/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
MEMBERSHIP SUBSCRIPTIONS	985	-	-	985	1,020
FUNDARISING	51	-	-	51	69
FEES FOR PRESENTING TALKS	95	-	-	95	240
ENTRANCE FEES TO PUBLIC MEETINGS	24	-	-	24	27
GIFT AID	-	-	-	-	200
PUBLISHING INCOME	5	-	-	5	129
GROSS INCOME ON SAVING ACCOUNT	-	-	-	-	2
GRANTS AND DONATIONS	-	1,600	-	1,600	-
MISC INCOME	-	-	-	-	1,000
Sub total (Gross income for AR)	1,160	1,600	-	2,760	2,687
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,160	1,600	-	2,760	2,687
A3 Payments					
MANAGEMENT & GENERAL ADMIN	323	-	-	323	1,015
RENT	-	-	-	-	-
INSURANCE	269	-	-	269	252
SUBSCRIPTIONS	48	-	-	48	527
SPEAKER FEES	-	-	-	-	90
EQUIPMENT & MATERIALS	237	-	-	237	1,075
CONSULTANCY COSTS	-	-	-	-	284
PUBLISHING COSTS	-	-	-	-	-
	-	-	-	-	-
Sub total	877	-	-	877	3,243
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	877	-	-	877	3,243
Net of receipts/(payments)	283	1,600	-	1,883	556
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,100	-	-	2,100	2,656
Cash funds this year end	2,383	1,600	-	3,983	2,100

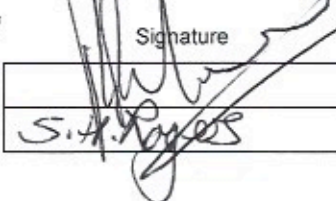
Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	ACCOUNT 1	829	1,600	-
	ACCOUNT 2	1,500	-	-
	PETTY CASH	54	-	-
	Total cash funds	2,383	1,600	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	ACCOUNT 1	829	1,600	
	ACCOUNT 2	1,500	-	
	PETTY CASH	54	-	
	Total cash funds	2,383	1,600	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JOHN R Lock	17/2/2022
S.A. Rogers	STEPHEN ROGERS	17/02/22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
SOUTHWELL COMMUNITY ARCHAEOLOGY GROUP

**On accounts for the year
ended**

DECEMBER 31ST 2021

**Charity no
(if any)**

1163982

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

25.01.2022

Name:

IAN GILLIGAN

**Relevant professional
qualification(s) or body
(if any):**

Address:

**BIRCHLEA HARLOUGHTON ROAD
SOUTHWELL, NOTTS NG25 0LR**