



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **October 2020** Period start date To **31/10/21**. Period end date

Charity name: **Sam's Gift**

Charity registration number: **1163967**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide 'Journey Boxes' for teenagers and young adults diagnosed with cancer. The trustees do not have direct contact with recipients of the boxes.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Charity events include football match, Ball, sponsored events and music events to raise funds to purchase the contents of the boxes. The trustees and volunteers put together the journal contained in the box as well as</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees have regard for the guidance issued by Charities Commission</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by	Para 1.38	<b>Volunteers help to make the boxes and help at fundraising events. We have people who</b>

volunteers		<b>carry out their own sponsored events and then donate to the charity. There are collection boxes in local businesses.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The 'Journey Boxes' are donated to the Christie in Manchester where key nurses give them to children and young adults diagnosed with cancer. The contents are explained by the nurses and the boxes can be used as the patient wishes which help them through their journey and treatment of cancer. The boxes are helping the young people emotionally, to get through a difficult time in their lives. It can also benefit the family of the young adult diagnosed. The boxes are used by those with a terminal diagnosis and given to their family.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>Following limited fundraising during covid we have begun to restart our fundraising programme. We would like to provide the boxes to other audiences and we will need to raise our fundraising achievements.</b>
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Total funds at end of financial period 31/10/21 £84,417</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Part of the boxes is a piece of fingerprint jewellery which may or may not be claimed immediately. We pay for this part of the box as and when they are claimed. The charity therefore needs reserves to fund the unclaimed jewellery at a later date by the recipients of the boxes.</b>

		<b>We allow 2 pieces of jewellery at the time of receipt of the box, however should the outcome for the patient not be a good one we may fund more at a later date. We also need reserves to pay for fundraising events upfront before the event brings in further funds.</b>
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Small board of trustees able to elect appointment of other trustees.</b>

## Reference and Administrative details

Charity name	Sam's Gift
Other name the charity uses	-
Registered charity number	1163967

Charity's principal address	74 Church Street Ainsworth Bury BL2 5RS
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## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Nicholls	Chair		
2	Sharon Cleary			
3	Thomas Nicholls			
4	Daniel Nicholls			

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Declarations

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)** S.A. Nicholls

**Full name(s)** Susan Anne Nicholls

**Position (eg  
Secretary, Chair, etc)**

Chair	
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**Date**

5/8/22
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Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 October 2021  
for  
Sam's Gift

Anthony Marshall Ltd  
Chartered Accountants  
70 Market Street  
Tottington  
Bury  
Greater Manchester  
BL8 3LJ

Sam's Gift

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for the Year Ended 31 October 2021

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Sam's Gift

Report of the Trustees  
for the Year Ended 31 October 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 October 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE004554 (England and Wales)

Registered Charity number

1163967

Registered office

74 Church Street

Ainsworth

Bolton

BL2 5RS

Trustees

D Nicholls

T Nicholls

S Cleary

S Nicholls

Company Secretary

Independent Examiner

Anthony Marshall Ltd

Chartered Accountants

70 Market Street

Tottington

Bury

Greater Manchester

BL8 3LJ

Approved by order of the board of trustees on 2 August 2022 and signed on its behalf by:

S Nicholls - Trustee

Independent Examiner's Report to the Trustees of  
Sam's Gift

Independent examiner's report to the trustees of Sam's Gift ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 October 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Anthony Marshall Ltd  
Chartered Accountants  
70 Market Street  
Tottington  
Bury  
Greater Manchester  
BL8 3LJ

2 August 2022

Sam's Gift

Statement of Financial Activities  
for the Year Ended 31 October 2021

		31.10.21 Unrestricted fund £	31.10.20 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies		22,309	22,129
EXPENDITURE ON			
Raising funds	2	9,244	14,978
NET INCOME		<hr/> 13,065	<hr/> 7,151
RECONCILIATION OF FUNDS			
Total funds brought forward		71,352	64,201
TOTAL FUNDS CARRIED FORWARD		<hr/> <hr/> 84,417	<hr/> <hr/> 71,352

The notes form part of these financial statements

Sam's Gift

Balance Sheet  
31 October 2021

	Notes	31.10.21 Unrestricted fund £	31.10.20 Total funds £
CURRENT ASSETS			
Cash at bank		85,257	72,102
CREDITORS			
Amounts falling due within one year	5	(840)	(750)
NET CURRENT ASSETS		<u>84,417</u>	<u>71,352</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		84,417	71,352
NET ASSETS		<u>84,417</u>	<u>71,352</u>
FUNDS	6		
Unrestricted funds		<u>84,417</u>	<u>71,352</u>
TOTAL FUNDS		<u>84,417</u>	<u>71,352</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 October 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 October 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 2 August 2022 and were signed on its behalf by:

S Nicholls - Trustee

The notes form part of these financial statements

Notes to the Financial Statements  
for the Year Ended 31 October 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued  
for the Year Ended 31 October 2021

2. RAISING FUNDS

Raising donations and legacies

	31.10.21	31.10.20
	£	£
Support costs	1,847	1,578
	<u>          </u>	<u>          </u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 October 2021 nor for the year ended 31 October 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 October 2021 nor for the year ended 31 October 2020.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	22,129
EXPENDITURE ON	
Raising funds	14,978
	<u>          </u>
NET INCOME	7,151
RECONCILIATION OF FUNDS	
Total funds brought forward	64,201
	<u>          </u>
TOTAL FUNDS CARRIED FORWARD	<u>71,352</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 October 2021

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.10.21 £	31.10.20 £
Accruals and deferred income	840	750
	<u>840</u>	<u>750</u>

6. MOVEMENT IN FUNDS

	At 1.11.20 £	Net movement in funds £	At 31.10.21 £
Unrestricted funds			
General fund	71,352	13,065	84,417
	<u>71,352</u>	<u>13,065</u>	<u>84,417</u>
TOTAL FUNDS	<u>71,352</u>	<u>13,065</u>	<u>84,417</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	22,309	(9,244)	13,065
	<u>22,309</u>	<u>(9,244)</u>	<u>13,065</u>
TOTAL FUNDS	<u>22,309</u>	<u>(9,244)</u>	<u>13,065</u>

Comparatives for movement in funds

	At 1.11.19 £	Net movement in funds £	At 31.10.20 £
Unrestricted funds			
General fund	64,201	7,151	71,352
	<u>64,201</u>	<u>7,151</u>	<u>71,352</u>
TOTAL FUNDS	<u>64,201</u>	<u>7,151</u>	<u>71,352</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 October 2021

6. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	22,129	(14,978)	7,151
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>22,129</u>	<u>(14,978)</u>	<u>7,151</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.11.19 £	Net movement in funds £	At 31.10.21 £
Unrestricted funds			
General fund	64,201	20,216	84,417
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>64,201</u>	<u>20,216</u>	<u>84,417</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	44,438	(24,222)	20,216
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>44,438</u>	<u>(24,222)</u>	<u>20,216</u>



Notes to the Financial Statements - continued  
for the Year Ended 31 October 2021

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 October 2021.

Sam's Gift

Detailed Statement of Financial Activities  
for the Year Ended 31 October 2021

	31.10.21 £	31.10.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	22,309	22,129
Total incoming resources	22,309	22,129
EXPENDITURE		
Other trading activities		
Purchases for journey boxes	1,818	3,905
Purchases for events	5,579	9,495
	7,397	13,400
Support costs		
Management		
Computer costs	473	268
Postage and stationery	13	18
Advertising	-	32
Donations made	516	504
	1,002	822
Finance		
Bank charges	5	6
Governance costs		
Accountancy fees	840	750
Total resources expended	9,244	14,978
Net income	13,065	7,151

This page does not form part of the statutory financial statements