



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2020		31	12	2020

Section A	Reference and administration details
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Charity name	Bybrook Pre School		
Other names charity is known by			
Registered charity number (if any)	1163933		
Charity's principal address	Yatton Keynell Village Hall		
	Biddestone Road		
	Yatton Keynell		
	Postcode	SN14 7EJ	

Names of the charity trustees who manage the charity

[illegible]

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre School Learning Alliance Constitution.
How the charity is constituted (eg. trust, association, company)	Committee consisting of at least a Chair, a Treasurer and a Secretary as minimum
Trustee selection methods (eg. appointed by, elected by)	Committee members are elected or re-elected each year at the Annual General Meeting held in January

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide good quality childcare to children aged 2-4 years in a welcoming village setting.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The focus on the year, as ever, has been to continue to offer top quality childcare and we have become the main feeder for those children attending Bybrook Valley Primary School.

We offer Breakfast Club and Afterschool club which attracts local children to support working parents in the village and surrounding areas. We also run a holiday club during each of the school holidays (except Christmas) which is open to both preschool and primary school aged children.

Due to Covid-19 we closed our preschool for a brief period in March 2020. Following Government guidelines we were then able to re-open and provide care for children of key workers.

Most of our fundraising events were cancelled this year due to Covid-19.

In planning our activities for the year, we kept in mind the Charities Commission guidance on Public Benefit at our Trustee meetings. New members are advised to read all guidance issued on Public Benefit.

Additional details of objectives and activities (Optional information)

Our committee is run by volunteers who make up our Chair, our Treasurer and our Secretary. Their contributions include, but are not inclusive to, attending monthly committee meetings, making decisions on behalf of the Preschool and helping to fundraise for the Preschool. This year the majority of our meetings have been held on Zoom due to restrictions linked to Covid-19.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We aim to provide good quality childcare all year round. This year we continued to run our Holiday Club during each school holiday (except Christmas and Easter – due to Covid-19) Our holiday clubs are well attended by both preschool children and school aged children both from our village as well as surroundings villages and towns. We have extra staff that work during the holidays and can also provide hours for our regular preschool members of staff.

Our numbers have increased over the year and our finances are also in good order.

We have provided some local students with the opportunity to do some work experience.

We were able to provide care for key worker children and remained open during lockdown to allow this to happen.

With those children starting school in September we have concentrated on rising 5s activities and school readiness.

We have tried to extend our resources where possible and this year we purchased new items for both indoor and outdoor use.

We also introduced CPOMS and Tapestry – online platforms that benefit both staff and parents.

We recorded our nativity play and shared with parents as we were unable to invite parents into our setting to watch the play.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a savings account held at our main bank for reserves. This is held to pay for salaries and any outstanding rent should the Preschool need to close and have to pay redundancies.

Details of any funds materially in deficit

Not Applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Bybrook Preschool receives general funds (including but not exclusively, invoicing and the local education grant) and restricted funds (including but not exclusively, inclusion support funding and Early Years Pupil Premium, EYPP) We also hold fundraising events throughout the year.

General funds are available for use in running the Preschool and restricted funds are limited to the particular purpose as set in the terms and condition of the grant or as specified in the funding or grant agreement.

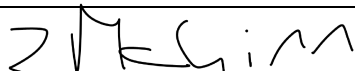
Our expenditure pays for staff wages and rent as well as resources to enhance the services and childcare facilities that we are able to offer.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Zoe McGinn

Position (eg Secretary, Chair, etc)

Treasurer

Date

11th October 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Bybrook Pre School

No (if any)
1163933

CC16a

Receipts and payments accounts

For the period from	Period start date 1st January 2020	To	Period end date 31st December 2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	81,159	495		81,654	90,151
Fundraising	17			17	2,656
Bank interest	11			11	19
Other	240			240	178
Grants	1,000			1,000	-
Covid support receipts	5,069			5,069	-
				-	-
				-	-
AR)	87,496	495	-	87,991	93,005
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	87,496	495	-	87,991	93,005
A3 Payments					
Wages and pensions	58,406	405	-	58,811	58,264
Training	410	-	-	410	495
Rent	11,485	-	-	11,485	13,117
Activities & materials	2,841	-	-	2,841	6,003
General running costs	1,561	-	-	1,561	2,877
Insurance	898	-	-	898	888
Repairs	922			922	116
Advertising	144			144	378
Subscriptions & fees	220	-	-	220	228
Professional fees	-			-	462
Bank charges	60	-	-	60	60
IT software	751			751	
Food vouchers		90		90	
	-	-	-	-	-
Sub total	77,698	495	-	78,194	82,888
A4 Asset and investment purchases, (see table)					
Increase in capital items	1,500		-	1,500	591
	-	-	-	-	
Sub total	1,500	-	-	1,500	591
Total payments	79,198	495	-	79,694	83,479
Net of receipts/(payments)	8,298	-	-	8,298	9,525
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	43,629	-	-	43,629	34,104
Cash funds this year end	51,927	-	-	51,927	43,629

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	37,896	-	-
	Deposit account	14,031	-	-
			-	-
	Total cash funds (agree balances with receipts and payments account(s))	51,927 OK	- OK	- OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Rent	Unrestricted	3,760	January 2021
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Independent Examiner's Report to the Trustees of Bybrook Pre School (Charity Number 1163933)

I report to the trustees on my examination of the accounts of the Bybrook Pre School for the year ended 31st December 2020.

Responsibilities and Basis of Report

As the charity trustees of the Pre School you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Pre School's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Pre School as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Chartered Accountant (ICAEW Membership Number 1620575)

Address: 6 Lowmead, Trowbridge, Wiltshire, BA14 8SX

Date: 24/10/2021