

BYBROOK PRESCHOOL

England & Wales · Charity number 1163933

Details

Status Registered

Legal form CIO

Registered 2015-10-12

Register [View on the Charity Commission register](#)

Contact

Address Virginia Cottage
Ford
Chippenham
Wiltshire
SN14 8RP

Phone 07766579909

Email committee@bybrookpreschool.co.uk

Website www.bybrookpreschool.co.uk

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Bybrook Pre-school is a friendly and welcoming pre-school based in the Village Hall in Yatton Keynell, just a couple of miles from Chippenham. It is a village pre-school which offers a large main play area, as well as fantastic opportunities for outdoor play. This includes a natural wooded garden at the rear, a front patio and a recreational field with a newly built playground.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£139,961	£141,743	-	-
2023-12-31	£108,185	£104,579	-	-
2022-12-31	£106,984	£98,362	-	-
2021-12-31	£84,383	£83,382	-	-
2020-12-31	£87,980	£78,194	-	-

Trustees

Name	Role	Appointed
Patrick Piercy	Chair	2026-01-26
Carole Mizon		2026-01-26
Kate Wiggins		2026-01-26
Sophie Franey		2023-10-29
Vaughan Mizon		2026-01-26
Zoe McGinn		2017-01-24

BYBROOK PRESCHOOL

England & Wales - Charity number 1163933

Accounts

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre School Learning Alliance Constitution.
How the charity is constituted (eg. trust, association, company)	Committee consisting of at least a Chair, a Treasurer and a Secretary as minimum
Trustee selection methods (eg. appointed by, elected by)	Committee members are elected or re-elected each year at the Annual General Meeting held in January

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide good quality childcare to children aged 2-4 years in a welcoming village setting.
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Year on year we continue to offer top quality childcare to support local families and we continue to be the main feeder for those children attending Bybrook Valley Primary School.

We offer Breakfast Club and Afterschool club which attracts local children and supports working parents in the village and surrounding areas. We also run a holiday club during each of the school holidays (except Christmas) which is open to both preschool and primary school aged children.

In planning our activities for the year, we kept in mind the Charities Commission guidance on Public Benefit at our Trustee meetings. New members are advised to read all guidance issued on Public Benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our committee is run by volunteers who make up our Chair, our Treasurer and our Secretary. Their contributions include, but are not inclusive to, attending monthly committee meetings, making decisions on behalf of the Preschool and helping to fundraise for the Preschool.

Summary of the main achievements of the charity during the year

Our main achievement this year was our nomination for Pre-school of the Year at the Nursery World Awards. Our team attended the event in London and were thrilled to get highly commended. To come second out of hundreds of nominations across the UK was amazing.

This year we maintained our resources and replaced and purchased new items for both indoor and outdoor use.

We continued to use Tapestry to update our parents and kept them informed as to how their child had spent their sessions.

With those children starting school in September we concentrated on rising 5s activities and school readiness.

We used outside visitors / organisations and companies who came in to run sessions with the children. Little Kickers was particularly popular. We also took our school leavers on a trip to an animal farm.

We were kindly given donations this year from the Yatton Keynell Fete Committee, Biddestone Fete Committee, Castle Coombe Car Boot and Yatton Keynell Events for which we were very grateful for. We also held our own summer raffle at sports day, held a second hand items event, ran a sponsored litter pick and set up an Amazon Wish List which the parents generously purchased from.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a savings account held at our main bank for reserves. This is held to pay for salaries and any outstanding rent should the Preschool need to close and have to pay redundancies.

Details of any funds materially in deficit

Not Applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Bybrook Preschool receives general funds (including but not exclusively, invoicing and the local education grant) and restricted funds (including but not exclusively, inclusion support funding and Early Years Pupil Premium, EYPP) We also hold fundraising events throughout the year.

General funds are available for use in running the Preschool and restricted funds are limited to the particular purpose as set in the terms and condition of the grant or as specified in the funding or grant agreement.

Our expenditure pays for staff wages and rent as well as resources to enhance the services and childcare facilities that we are able to offer.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Zoe McGinn	
Full name(s)	Zoe McGinn	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	08/10/2025	

Bybrook pre-school
Annual Income & Expenditure
1st January 2024 - 31st December 2024

	2024	2023
INCOME		
Playgroup Fees	133,443	105,920
Fund Raising	5,871	2,001
Grant	-	-
Interest	647	264
Total	139,961	108,185
 OUTGOINGS		
Wages	114,269	82,532
Pensions	6,599	4,425
Training	462	286
Rent	10,328	8,961
Snacks and direct expenses	3,857	4,267
Resources/craft/toys	-	84
IT software	-	192
Staff welfare	-	-
Trips/visitors	2,370	699
Advertising	336	144
Subscriptions	530	472
Food vouchers	-	-
Telephone	341	363
Repairs	-	-
Insurance	930	897
Accountancy	1,660	1,199
Equipment	-	-
Bank charges	60	60
	141,743	104,581
 Income	 139,961	 108,185
Outgoings	141,743	104,581
Net Profit	- 1,782	3,604
 Balance Brought Fwd	 50,804	 47,463
Net Profit	- 2,429	3,341
Transfer (to)/from savings	- 10,000	-
Interest	64	-
Petty cash additions	-	-
Increase in capital items	-	-
Decrease in creditors	-	-
Increase in debtors	-	-
Balance of Account	38,439	50,804 Current Account
 Opening balance	 14,349	 14,085
Transfer (to)/from savings	10,000	-
Interest	584	264
	24,933	14,349 Deposit Account

BYBROOK PRESCHOOL
Statement of assets and liabilities
As at 31st December 2024

	2024	2023
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	38,439	50,807
Savings account	24,933	14,351
Total cash funds	63,372	65,158
Assets retained for the charity's own use	Current value	Current value
Computers, faxes etc	-	-
Tables and chairs	-	-
Toys	-	-
	-	-
Debtors	-	-
Liabilities		
Wages & PAYE	-	-

Signed on behalf of the trustees:

Independent examiner's report to the trustees of Bybrook Preschool

I report to the trustees on my examination of the accounts of the Bybrook Pre School for the year ended 31 December 2023, which are set out on pages 1 to 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

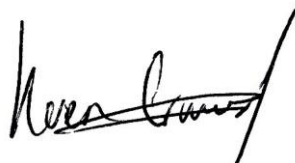
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Karen Crawford

Relevant professional qualification or body: ICAEW

Address: Chapps Farmhouse, Slaughterford Mill, Slaughterford, Chippenham, Wiltshire, SN14 8RJ.

Date: 28.09.25

BYBROOK PRESCHOOL

England & Wales - Charity number 1163933

Accounts

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

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Additional governance issues (Optional information)

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- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide good quality childcare to children aged 2-4 years in a welcoming village setting.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Year on year we continue to offer top quality childcare to support local families and we continue to be the main feeder for those children attending Bybrook Valley Primary School.

We offer Breakfast Club and Afterschool club which attracts local children and supports working parents in the village and surrounding areas. We also run a holiday club during each of the school holidays (except Christmas) which is open to both preschool and primary school aged children.

In planning our activities for the year, we kept in mind the Charities Commission guidance on Public Benefit at our Trustee meetings. New members are advised to read all guidance issued on Public Benefit.

Additional details of objectives and activities (Optional information)

Our committee is run by volunteers who make up our Chair, our Treasurer and our Secretary. Their contributions include, but are not inclusive to, attending monthly committee meetings, making decisions on behalf of the Preschool and helping to fundraise for the Preschool.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D **Achievements and performance**

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Our main achievement this year has to be gaining outstanding during an Ofsted inspection in June 2023. The team were thrilled to be given this and feel grateful that their hard work and dedication has been recognised in this way.

Our numbers have increased over the year and our finances are also in good order.

With those children starting school in September we have concentrated on rising 5s activities and school readiness.

We have tried to extend our resources where possible and this year we purchased new items for both indoor and outdoor use.

We continue to use Tapestry to update our parents and keep them informed as to how their child has spent their sessions.

We use outside visitors / organisations and companies who come in to run sessions for the children. The dance groups were particularly popular. We also took our school leavers on a trip.

We were kindly given donations this year from the Yatton Keynell Fete Committee, Castle Coombe Car Boot and Yatton Keynell Events for which we were very grateful for.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a savings account held at our main bank for reserves. This is held to pay for salaries and any outstanding rent should the Preschool need to close and have to pay redundancies.

Details of any funds materially in deficit

Not Applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Bybrook Preschool receives general funds (including but not exclusively, invoicing and the local education grant) and restricted funds (including but not exclusively, inclusion support funding and Early Years Pupil Premium, EYPP) We also hold fundraising events throughout the year.

General funds are available for use in running the Preschool and restricted funds are limited to the particular purpose as set in the terms and condition of the grant or as specified in the funding or grant agreement.

Our expenditure pays for staff wages and rent as well as resources to enhance the services and childcare facilities that we are able to offer.

Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Zoe McGinn	
Full name(s)	Zoe McGinn	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	08/10/2024	

Bybrook pre-school
Annual Income & Expenditure
1st January 2023 - 31st December 2023

	2023	2022
INCOME		
Playgroup Fees	105,920	103,712
Fund Raising	2,001	3,180
Grant	-	-
Other income	-	-
Covid support receipts	-	-
Interest	264	92
Total	108,185	106,984
 OUTGOINGS		
Wages	82,532	74,931
Pensions	4,425	3,894
Training	286	515
Rent	8,961	9,568
Snacks and direct expenses	4,267	3,635
Resources/craft/toys	84	1,842
IT software	192	-
Staff welfare	-	495
Trips/visitors	699	355
Advertising	144	330
Subscriptions	472	1,076
Food vouchers	-	-
Telephone	363	278
Repairs	-	-
Insurance	897	871
Accountancy	1,199	492
Equipment	-	-
Bank charges	60	81
	104,579	98,362
 Income	 108,185	 106,984
Outgoings	104,579	98,362
Net Profit	3,606	8,622
 Balance Brought Fwd	 47,463	 38,895
Net Profit	3,341	8,568
Transfer (to)/from savings	-	-
Petty cash additions	-	-
Increase in capital items	-	-
Decrease in creditors	-	-
Increase in debtors	-	-
Balance of Account	50,804	47,463 Current Account
 Opening balance	 14,085	 14,031
Interest	264	54
	14,349	14,085 Deposit Account

BYBROOK PRESCHOOL
Statement of assets and liabilities
As at 31st December 2023

	2023	2022
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	50,807	47,464
Savings account	14,351	14,086
Total cash funds	65,158	61,550
Assets retained for the charity's own use	Current value	Current value
Computers, faxes etc	-	-
Tables and chairs	-	-
Toys	-	-
	-	-
Debtors	-	-
Liabilities		
Wages & PAYE	-	-

Signed on behalf of the trustees:

Independent examiner's report to the trustees of Bybrook Preschool

I report to the trustees on my examination of the accounts of the Bybrook Pre School for the year ended 31 December 2023, which are set out on pages 1 to 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

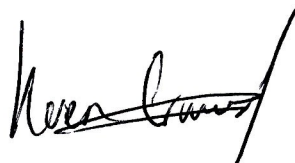
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Independent examiner's statement

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- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Karen Crawford

Relevant professional qualification or body: ICAEW

Address: Chapps Farmhouse, Slaughterford Mill, Slaughterford, Chippenham, Wiltshire, SN14 8RJ.

Date: 26.09.24

BYBROOK PRESCHOOL

England & Wales - Charity number 1163933

Accounts

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

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- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D **Achievements and performance**

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We aim to provide good quality childcare all year round. This year we continued to run our Holiday Club during each school holiday (except Christmas) Our holiday clubs are well attended by both preschool children and school aged children both from our village as well as surrounding villages and towns. We have extra staff that work during the holidays and can also provide hours for our regular preschool members of staff.

Our numbers have increased over the year and our finances are also in good order.

With those children starting school in September we have concentrated on rising 5s activities and school readiness.

We have tried to extend our resources where possible and this year we purchased new items for both indoor and outdoor use.

We continue to use Tapestry to update our parents and keep them informed as to how their child has spent their sessions.

We use outside visitors / organisations and companies who come in to run sessions for the children. The dance groups were particularly popular. We also took our school leavers on a trip.

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Details of any funds materially in deficit

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Further financial review details (Optional information)

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Our expenditure pays for staff wages and rent as well as resources to enhance the services and childcare facilities that we are able to offer.

Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Zoe McGinn	
Full name(s)	Zoe McGinn	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	12/10/2023	

Bybrook pre-school
Annual Income & Expenditure
1st January 2022 - 31st December 2022

	2022	2021	
INCOME			
Playgroup Fees	103712	83274	
Fund Raising	3180	955	
Grant	0	152	
Other income	0	0	
Covid support receipts	0	0	
Interest	92	2	
Total	106984	84383	
 OUTGOINGS			
Wages	74931	59380	
Pensions	3894	3258	
Training	515	448	
Rent	9568	11472	
Snacks and direct expenses	3635	4734	
Resources/craft/toys	1842	1960	
IT software	0	0	
Staff welfare	495	0	
Trips/visitors	355	400	
Advertising	330	306	
Subscriptions	1076	220	
Food vouchers	0	0	
Telephone	278	243	
Repairs	0	0	
Insurance	871	856	
Accountancy	492	0	
Equipment	0	0	
Bank charges	81	105	
	98362	83382	
Income	106984	84383	
Outgoings	98362	83382	
Net Profit	8622	1001	
Balance Brought Fwd	38895	37896	
Net Profit	8569	999	
Transfer (to)/from savings	0	0	
Petty cash additions	0	0	
Increase in capital items	0	0	
Decrease in creditors	0	0	
Increase in debtors	0	0	
Balance of Account	47464	38895	Current Account
Opening balance	14033	14031	
Transfer (to)/from CA			
Interest	54	2	
	14087	14033	Deposit Account

BYBROOK PRESCHOOL
Statement of assets and liabilities
As at 31st December 2022

	2022	2021
	Unrestricted funds £	Unrestricted funds £
Cash funds		
Bank current account	47,464	38,895
Savings account	14,086	14,033
Total cash funds	61,550	52,928
Assets retained for the charity's own use	Current value	Current value
Computers, faxes etc	0	0
Tables and chairs	0	0
Toys	0	0
	0	0
Debtors	0	0
Liabilities		
Wages & PAYE	0	0

Signed on behalf of the trustees:

Independent examiner's report to the trustees of Bybrook Preschool

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Basis of independent examiner's report

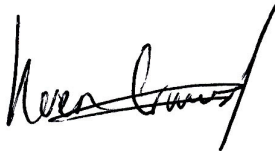
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Name: Karen Crawford

Relevant professional qualification or body: ICAEW

Address: Chapps Farmhouse, Slaughterford Mill, Slaughterford, Chippenham, Wiltshire, SN14 8RJ.

Date: 10.10.23

BYBROOK PRESCHOOL

England & Wales - Charity number 1163933

Accounts

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Type of governing document (eg. trust deed, constitution)	Pre School Learning Alliance Constitution.
How the charity is constituted (eg. trust, association, company)	Committee consisting of at least a Chair, a Treasurer and a Secretary as minimum
Trustee selection methods (eg. appointed by, elected by)	Committee members are elected or re-elected each year at the Annual General Meeting held in January

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide good quality childcare to children aged 2-4 years in a welcoming village setting.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The focus on the year, as ever, has been to continue to offer top quality childcare and we have become the main feeder for those children attending Bybrook Valley Primary School.

We offer Breakfast Club and Afterschool club which attracts local children to support working parents in the village and surrounding areas. We also run a holiday club during each of the school holidays (except Christmas) which is open to both preschool and primary school aged children.

In planning our activities for the year, we kept in mind the Charities Commission guidance on Public Benefit at our Trustee meetings. New members are advised to read all guidance issued on Public Benefit.

Additional details of objectives and activities (Optional information)

Our committee is run by volunteers who make up our Chair, our Treasurer and our Secretary. Their contributions include, but are not inclusive to, attending monthly committee meetings, making decisions on behalf of the Preschool and helping to fundraise for the Preschool.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We aim to provide good quality childcare all year round. This year we continued to run our Holiday Club during each school holiday (except Christmas) Our holiday clubs are well attended by both preschool children and school aged children both from our village as well as surroundings villages and towns. We have extra staff that work during the holidays and can also provide hours for our regular preschool members of staff.

Our numbers have increased over the year and our finances are also in good order.

With those children starting school in September we have concentrated on rising 5s activities and school readiness.

We have tried to extend our resources where possible and this year we purchased new items for both indoor and outdoor use.

We continue to use Tapestry to update our parents and keep them informed as to how their child has spent their sessions.

We were kindly given donations this year from the Yatton Keynell Fete Committee and Yatton Keynell Events for which we were very grateful for.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a savings account held at our main bank for reserves. This is held to pay for salaries and any outstanding rent should the Preschool need to close and have to pay redundancies.

Details of any funds materially in deficit

Not Applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Bybrook Preschool receives general funds (including but not exclusively, invoicing and the local education grant) and restricted funds (including but not exclusively, inclusion support funding and Early Years Pupil Premium, EYPP) We also hold fundraising events throughout the year.

General funds are available for use in running the Preschool and restricted funds are limited to the particular purpose as set in the terms and condition of the grant or as specified in the funding or grant agreement.

Our expenditure pays for staff wages and rent as well as resources to enhance the services and childcare facilities that we are able to offer.

Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Zoe McGinn	
Full name(s)	Zoe McGinn	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	28/10/2022	

Bybrook pre-school
Annual Income & Expenditure
1st January 2021 - 31st December 2021

	2021	2020	
INCOME			
Playgroup Fees	83274	81654	
Fund Raising	955	17	
Grant	152	1000	
Other income	0	240	
Covid support receipts	0	5069	
Interest	2	11	
Total	84383	87991	
 OUTGOINGS			
Wages	59380	58811	
Pensions	3258	0	
Training	448	410	
Rent	11472	11485	
Snacks and direct expenses	4734	2841	
Resources/craft/toys	1960	1561	
IT software	0	751	
Trips/visitors	400	0	
Advertising	306	144	
Subscriptions	220	220	
Food vouchers	0	90	
Telephone	243	0	
Repairs	0	922	
Insurance	856	898	
Accountancy	0	0	
Equipment	0	0	
Bank charges	105	60	
	83382	78193	
 Income	 84383	 87991	
Outgoings	83382	78193	
Net Profit	1001	9798	
 Balance Brought Fwd	 37896	 26609	
Net Profit	999	9787	
Transfer (to)/from savings	0	0	
Petty cash additions	0	0	
Increase in capital items	0	1500	
Decrease in creditors	0	0	
Increase in debtors	0	0	
Balance of Account	38895	37896	Current Account
 Opening balance	 14031	 14020	
Transfer (to)/from CA			
Interest	2	11	
	14033	14031	Deposit Account

BYBROOK PRESCHOOL
Statement of assets and liabilities
As at 31st December 2021

	2021	2020
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	38,895	37,896
Savings account	14,033	14,031
Total cash funds	<u>52,928</u>	<u>51,927</u>
Assets retained for the charity's own use	Current value	Current value
Computers, faxes etc	0	0
Tables and chairs	0	0
Toys	0	0
	<u>0</u>	<u>0</u>
Debtors	0	0
Liabilities		
Wages & PAYE	<u>0</u>	<u>0</u>

Signed on behalf of the trustees:

Independent examiner's report to the trustees of Bybrook Preschool

I report to the trustees on my examination of the accounts of the Bybrook Pre School for the year ended 31 December 2021, which are set out on pages 1 to 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Karen Crawford

Relevant professional qualification or body: ICAEW

Address: Chapps Farmhouse, Slaughterford Mill, Slaughterford, Chippenham, Wiltshire, SN14 8RJ.

Date: 26.10.21

BYBROOK PRESCHOOL

England & Wales - Charity number 1163933

Accounts

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre School Learning Alliance Constitution.
How the charity is constituted (eg. trust, association, company)	Committee consisting of at least a Chair, a Treasurer and a Secretary as minimum
Trustee selection methods (eg. appointed by, elected by)	Committee members are elected or re-elected each year at the Annual General Meeting held in January

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide good quality childcare to children aged 2-4 years in a welcoming village setting.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The focus on the year, as ever, has been to continue to offer top quality childcare and we have become the main feeder for those children attending Bybrook Valley Primary School.

We offer Breakfast Club and Afterschool club which attracts local children to support working parents in the village and surrounding areas. We also run a holiday club during each of the school holidays (except Christmas) which is open to both preschool and primary school aged children.

Due to Covid-19 we closed our preschool for a brief period in March 2020. Following Government guidelines we were then able to re-open and provide care for children of key workers.

Most of our fundraising events were cancelled this year due to Covid-19.

In planning our activities for the year, we kept in mind the Charities Commission guidance on Public Benefit at our Trustee meetings. New members are advised to read all guidance issued on Public Benefit.

Additional details of objectives and activities (Optional information)

Our committee is run by volunteers who make up our Chair, our Treasurer and our Secretary. Their contributions include, but are not inclusive to, attending monthly committee meetings, making decisions on behalf of the Preschool and helping to fundraise for the Preschool. This year the majority of our meetings have been held on Zoom due to restrictions linked to Covid-19.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D **Achievements and performance**

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We aim to provide good quality childcare all year round. This year we continued to run our Holiday Club during each school holiday (except Christmas and Easter – due to Covid-19) Our holiday clubs are well attended by both preschool children and school aged children both from our village as well as surrounding villages and towns. We have extra staff that work during the holidays and can also provide hours for our regular preschool members of staff.

Our numbers have increased over the year and our finances are also in good order.

We have provided some local students with the opportunity to do some work experience.

We were able to provide care for key worker children and remained open during lockdown to allow this to happen.

With those children starting school in September we have concentrated on rising 5s activities and school readiness.

We have tried to extend our resources where possible and this year we purchased new items for both indoor and outdoor use.

We also introduced CPOMS and Tapestry – online platforms that benefit both staff and parents.

We recorded our nativity play and shared with parents as we were unable to invite parents into our setting to watch the play.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a savings account held at our main bank for reserves. This is held to pay for salaries and any outstanding rent should the Preschool need to close and have to pay redundancies.

Details of any funds materially in deficit

Not Applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
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General funds are available for use in running the Preschool and restricted funds are limited to the particular purpose as set in the terms and condition of the grant or as specified in the funding or grant agreement.

Our expenditure pays for staff wages and rent as well as resources to enhance the services and childcare facilities that we are able to offer.

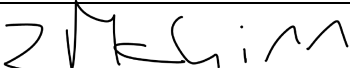
Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Zoe McGinn	
Position (eg Secretary, Chair, etc)	Treasurer	

Date 11th October 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Bybrook Pre School

No (if any)
1163933

CC16a

Receipts and payments accounts

For the period from	Period start date 1st January 2020	To	Period end date 31st December 2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	81,159	495		81,654	90,151
Fundraising	17			17	2,656
Bank interest	11			11	19
Other	240			240	178
Grants	1,000			1,000	-
Covid support receipts	5,069			5,069	-
					-
					-
<i>AR)</i>	87,496	495	-	87,991	93,005
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	87,496	495	-	87,991	93,005
A3 Payments					
Wages and pensions	58,406	405	-	58,811	58,264
Training	410	-	-	410	495
Rent	11,485	-	-	11,485	13,117
Activities & materials	2,841	-	-	2,841	6,003
General running costs	1,561	-	-	1,561	2,877
Insurance	898	-	-	898	888
Repairs	922			922	116
Advertising	144			144	378
Subscriptions & fees	220	-	-	220	228
Professional fees	-			-	462
Bank charges	60	-	-	60	60
IT software	751			751	
Food vouchers		90		90	
	-	-	-	-	-
Sub total	77,698	495	-	78,194	82,888
A4 Asset and investment purchases, (see table)					
Increase in capital items	1,500		-	1,500	591
	-	-	-	-	-
Sub total	1,500	-	-	1,500	591
Total payments	79,198	495	-	79,694	83,479
Net of receipts/(payments)	8,298	-	-	8,298	9,525
A5 Transfers between funds	-	-	-	-	
A6 Cash funds last year end	43,629	-	-	43,629	34,104
Cash funds this year end	51,927	-	-	51,927	43,629

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	37,896	-	-
	Deposit account	14,031	-	-
			-	-
	Total cash funds	51,927	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Rent	Unrestricted	3,760	January 2021
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

Independent Examiner's Report to the Trustees of Bybrook Pre School (Charity Number 1163933)

I report to the trustees on my examination of the accounts of the Bybrook Pre School for the year ended 31st December 2020.

Responsibilities and Basis of Report

As the charity trustees of the Pre School you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Pre School's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Pre School as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Chartered Accountant (ICAEW Membership Number 1620575)

Address: 6 Lowmead, Trowbridge, Wiltshire, BA14 8SX

Date: 24/10/2021