

# Feltham Food Bank Trustees' Annual Report

From	Period start date			To	Period end date		
	06	04	2024		05	04	2025

## Section A Reference and administration details

Charity name **Feltham Food Bank**

Other names charity is known by **N/A**

Registered charity number (if any) **1163930**

Charity's principal address **102 Hounslow Road**

**Feltham**

**Postcode**

**TW14 0AX**

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1. Aisha Rahman	Chair		
2. Lorraine Calvert			
3. Keridwen Apronti			
4. John Calvert	Treasurer		
5. Madeleine Darvill			
6. Nina Walsh			
7. Helen Reed			
8. Jennie Mullins			
9. Nadeem Manzar			
10. Mary Hatherley			
11. Paul Hatherley			
12. Faouzi Saffar			
13. Catrina Julliard		8/9/24 onwards	
14. Syeda Juwaria Rahman		8/9/24 onwards	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
<b>Bank</b>	Barclays	Leicester, LE87 2BB

### Name of chief executive or names of senior staff members (Optional information)

N/A

## Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (Adopted on 07/10/2015)
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

## Additional governance issues (Optional information)

N/A

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Feltham Food Bank was founded in March 2013 and became a registered charity on 12<sup>th</sup> October 2015.

Feltham Food Bank is very grateful to have been supported by Feltham HIRA since March 2013.

Organisation in the year from 6<sup>th</sup> April 2024 to 5<sup>th</sup> April 2025:

- **Aisha Rahman** continues to be Chair of Trustees.
- **Lorraine Calvert** and **John Calvert** have managed a significant amount of the administration and practical tasks associated with running the food bank for a number of years. Over the past year John and Lorraine have been transitioning this responsibility across to other Trustees.
- John has also managed his role as Treasurer across to **Syeda Juwaria Rahman** in time for 2025/2026.
- **Madeleine Darvill** continues to deal with volunteer recruitment and rotas, and day to day practical tasks to maintain food supplies
- **Faouzi Saffar** is Feltham Food Bank's link to the Feltham HIRA Association (Charity No. 1146678) where he is also a Trustee. HIRA provide our premises.

All the Trustees give their time voluntarily and receive no remuneration, expenses or other benefits.

Due to the ongoing cost of living challenges, there has been a continuing high demand for our service. This has meant that we have had to prioritise our service to those in TW13 and TW14 (and homes immediately adjacent to these post codes).

We manage the residual excess demand through a waiting list and use of emergency parcels where appropriate.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The charity provides support for people living or working in the London Borough of Hounslow or in local authority areas closely neighbouring the London Borough of Hounslow, by providing food and household items which they could not otherwise afford through lack of means.

The work we do also supports Social Services, the NHS, local faith groups and charities such as St Mungo's.

The sole focus of Feltham Food Bank's activity is the provision of food, toiletries and baby supplies to individuals and families who have been referred by professionals as needing support.

We welcome and support anyone who has been referred for assistance within our catchment area.

Feltham Food Bank has a reputation for being welcoming, caring and responsive. Thanks to our volunteers we provide gift bags to mark special days, such as Christmas, Eid, Mother's and Father's Day.

We receive generous donations and support from companies and organisations such as ASDA, Costco, Lindt, Tesco, The Hygiene Bank, TK Maxx, Yorkshire Building Society and from local businesses, schools and from the public.

Positive feedback has come from both service users and professionals who make referrals. An extract from a recent note from a Service User was: ***"Many thanks and love to you all at the food bank for helping me so very much. Thank you."***

Feltham Food Bank is fortunate to continue to receive substantial donations of food and money throughout the year. In a typical week, Feltham Food Bank receives more than 30 supermarket "bags for life" full of food and various large and small cash donations, together with larger donations from schools and businesses. This generous ongoing support has enabled Feltham Food Bank to supply surplus food to our food bank partners at Riverside Vineyard Storehouse in Feltham.

Since November 2021, Feltham Food Bank has also been supporting some local asylum seeker families placed in hotels where no food is provided. In the early part of the year we were continuing to support between 8 and 12 asylum seeker families each week, this has now reduced significantly as the Home Office has reduced its use of local hotels.

Feltham Food Bank's constitution is clear that in relation to Trustees, volunteers and people receiving assistance we will not discriminate on the grounds of gender, race, colour, ethnic or national origin, sexuality, disability, religious or political belief, marital status or age.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Feltham Food Bank Trustees are supported by approximately 45 volunteers, with most Trustees working as ordinary volunteers in addition to their Trustee role.

Trustees and volunteers are required to read and sign the following policies of Feltham Food Bank: Confidentiality and Code of Conduct; Safeguarding Statement. Also, they must have regard to Feltham Food Bank's Constitution and Safety Statement.

For Trustees and volunteers of Feltham Food Bank there is a great deal of work involved collecting donations of food, supplies and money. Our aim is to provide a good nutritional balance and to meet dietary needs where we can (either health related e.g., gluten free, or religious e.g., halal or kosher, or ethical e.g., vegetarian or vegan). We provide women's sanitary products as required. Also, we provide age-appropriate food, nappies and provisions for babies.

As a result of the excellent and ongoing donations of food and money that we received in the year the quality and quantity of the food we provide continued at a high standard. All food parcels include fresh fruit and/or vegetables and clothes washing tablets. Also, when appropriate, we provide, baby food and nappies.

From early 2023, we now receive weekly donations of bread, rolls and cakes from The Cavan Bakery, a local company.

The contents of food parcels are discussed with each individual service user to help meet their needs and to minimise wastage of food.

Feltham Food Bank continues to work hard to be environmentally sustainable in various ways, such as:

- An insulated storage shed that needs minimal background heating.
- Packing clothes washing tablets in paper bags.
- Encouraging Service Users to bring their own bags.
- Using biodegradable plastic, recycled plastic or paper carrier bags.
- Recycling paper, cardboard and plastic whenever possible.
- Sharing excess food with local agencies to further reduce waste.

**Summary of the main achievements of the charity during the year**

All recipients of support from Feltham Food Bank have been referred by a professional organisation (e.g. GPs, Children's Services, Adult Social Care, Mental Health Teams, Schools, NHS community staff and social housing providers). We are sometimes able to meet emergency requests for help. A referral entitles the individual or family to make 4 separate visits to the food bank (6 from Qtr 4 onwards) to collect a food parcel.

In the year from 6<sup>th</sup> April 2024 to 5<sup>th</sup> April 2025 we had 1,237 visits to the Food Bank. In addition, we provided Christmas hampers for approximately 40 families as well as 20 gift packages at Eid, chocolates at Easter and gifts on Father's and Mother's Days.

Over the last 12 years Feltham Food Bank has built up a large network of support. Some examples are:

- Permanent food collection boxes at local Tesco and Asda stores.
- Local schools and churches who do food collections.
- Businesses, from large companies (like Royal Mail, TK Maxx, Costco, Yorkshire Building Society and Lindt) to small local companies who regularly donate food and money.
- Local residents who donate money, food, or set up and pay for supermarket food deliveries (buying food that we request).
- **hey girls...** a social enterprise that provides supplies of women's sanitary products free of charge. <https://www.heygirls.co.uk>

## Section E Financial review

### Brief statement of the charity's policy on reserves

In the year from 6<sup>th</sup> April 2024 to 5<sup>th</sup> April 2025 Feltham Food Bank had a deficit of £6,345.37. Feltham Food Bank had received a grant of £5,200 just 10 days before the end of the previous financial year. So, we effectively had an operating deficit of £1,145 for the year.

On 5<sup>th</sup> April 2025 Feltham Food Bank held funds in the bank of £1,114.36 in the current account, £29,841.82 in savings and £144.09 in petty cash.

Whilst our reserves are slightly lower than in recent years this is not a concern – we retain an adequate surplus for contingencies and our priority is using the donations we receive to help people.

### Details of any funds materially in deficit

Not applicable.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In addition to the very substantial donations of food, toiletries, baby and household supplies detailed above, financial donations received by Feltham Food Bank were:

- £13,371 – donations
- £165 – from local businesses
- £500 – TK Maxx
- £500 – Costco
- £2,500 – Yorkshire Building Society

together with:

- £1,467 – HMRC Gift Aid
- £433 – interest from savings account.

Payments made by Feltham Food Bank included:

- £14,718 – topping up food, toiletries, baby and household supplies
- £2,069 – food and treats for Christmas and Eid
- £1,440 contribution to Feltham HIRA Association.

## Section F Other optional information

In addition to our Constitution, Feltham Food Bank has the following policies in place:



- Confidentiality and Code of Conduct
- Safeguarding Statement
- Safety Statements.

The Accounts, Supplementary to the Accounts and this Annual Report have been, as best as possible, prepared in accordance with:

- Feltham Food Bank's Constitution;
- Accounting and Reporting by Charities: Statement of Recommended Practice;
- The Charities Act 2011;
- UK Generally Accepted Practice. Insofar as it applies.

## Section G Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees:

Signature(s)		
Full name(s)	Paul Christopher Hatherley	Mary Grainne Hatherley
Position (eg Secretary, Chair, etc)	Trustee	Trustee

Date: 29<sup>th</sup> September 2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
Feltham Food Bank	1163930

## Receipts and payments accounts

CC16a

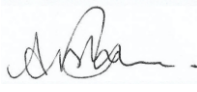
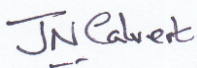
For the period from	Period start date	To	Period end date
	6th April 2024		5th April 2025

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations for food & household supplies	13,537	-	-	13,537	18,761
Business donations	3,500	-	-	3,500	2,500
Grants - London Borough of Hounslow	-	-	-	-	9,600
Interest on savings	433	-	-	433	339
HMRC Gift Aid	1,467	-	-	1,467	1,675
<b>Sub total (Gross income for AR)</b>	18,937	-	-	18,937	32,875
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	18,937	-	-	18,937	32,875
<b>A3 Payments</b>					
Food & household supplies	14,718	-	-	14,718	19,648
Stationery & printing	59	-	-	59	95
Insurance	165	-	-	165	165
Storage & safety	1,064	-	-	1,064	1,075
Mobile phones & communications	531	-	-	531	227
Christmas hampers	1,546	-	-	1,546	4,223
Ramada / Eid Hampers	523	-	-	523	-
Food purchased with Hounslow grants	5,236	-	-	5,236	4,422
Wheeled banner	-	-	-	-	309
HIRA contribution	1,440	-	-	1,440	480
DBS checks (Voluntary Action Harrow)	-	-	-	-	126
Miscellaneous	-	-	-	-	47
<b>Sub total</b>	25,282	-	-	25,282	30,817
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	25,282	-	-	25,282	30,817
<b>Net of receipts/(payments)</b>	- 6,345	-	-	- 6,345	2,058
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	37,445	-	-	37,445	35,387
<b>Cash funds this year end</b>	31,100	-	-	31,100	37,445



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	1,114	-	-
	Savings account	29,842	-	-
	Petty cash	144	-	-
	<b>Total cash funds</b>		<b>31,100</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Aisha Rahman		
		John Calvert		

**Feltham Food Bank (Charity Number 1163930)**

**For the financial year 6<sup>th</sup> April 2024 to 5<sup>th</sup> April 2025**



**Statement of assets and liabilities at the end of the 2024 – 2025 financial year**

- Cash Assets £31,100
- Liabilities £0

**Supplementary notes to receipt and payment accounts**

**A1 Donations:** Cash donations for food and household supplies came from local residents, businesses and community organisations.

**A1 General Business Donations:** Three cash donations for general use came from local businesses. Total received £3,500.

**A1 Grants:** No grants received.

**A1 Interest on savings:** £433 interest received on Barclays Bank savings account.

**A1 HMRC Gift Aid:** £1,467 received from HMRC 2023-24 tax year.



**A3 Food & household supplies:** Funds are used to purchase additional food, toiletries and other household supplies. Feltham Food Bank aims for a good nutritional balance in our food parcels. Cash donations received are also used to purchase good quality fresh fruit and vegetables that are added to every food parcel. In addition, it is sometimes necessary to purchase food to meet special dietary needs and to provide items such as baby food, baby nappies and feminine hygiene products.

**A3 Mobile phones & communications:** Call charges for Feltham Food Bank mobiles (07448831297 & 07783368928).

**NOTE: no Trustees or Volunteers receive any payment for their time helping at Feltham Food Bank.**

**Net of Receipts/(Payments):** From 6<sup>th</sup> April 2024 to 5<sup>th</sup> April 2025, Feltham Food Bank had a deficit of £6,345.

**Signed on behalf of the charity's Trustees:**

Signatures		
Full Names	<b>Paul Christopher Hatherley</b>	<b>Mary Grainne Hatherley</b>
Positions	<b>Trustee</b>	<b>Trustee</b>
Date	<b>29<sup>th</sup> September 2025</b>	<b>29<sup>th</sup> September 2025</b>