

REGISTERED CHARITY NUMBER: 1163921

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 December 2023  
for  
Leicestershire & Rutland Blood Bikes

Lightwater Accountants Limited  
2 Quarry Bank  
Lightwater  
Surrey  
GU18 5PE

Leicestershire & Rutland Blood Bikes

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for the Year Ended 31 December 2023

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## Leicestershire & Rutland Blood Bikes

### Report of the Trustees for the Year Ended 31 December 2023

The trustees present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

To relieve sickness and protect health by the provision of transport of urgently needed blood, drugs, human breast milk and other medical requirements between hospitals and blood transfusion banks primarily, but not exclusively, in Leicestershire and Rutland.

##### **Public benefit**

The objectives of the charity include the advancement of health and the saving of lives of the general public.

## Leicestershire & Rutland Blood Bikes

### Report of the Trustees for the Year Ended 31 December 2023

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

2023 saw a full year return to the relative normality of our work and deliveries that we were used to prior to the COVID and immediate post COVID complexities.

Our 'out of hours', free of charge call out service to local hospital teams continued as has the support to Leicestershire and Rutland mothers who donated breast milk for use in the care of babies born prematurely - the collected milk being taken to the region's Milk Bank at the Birmingham Women's Hospital. 2023 also saw a small, but increasing, number of donated breast milk movements from the Birmingham Milk Bank directly to the Leicester Royal Infirmary neo-natal unit.

A few times each week we have been able to continue to support deliveries for the LOROS Hospice at Glenfield and our group continues to make a delivery of blood to the local Air Ambulance team 7 evenings per week.

Our event programme has been busy and very positive with regular group attendance at a wide range of locations and on top of that we continued with the delivery of presentations to various groups. These activities remain important to us not just for the resulting donations we receive but also as a tremendous way of sharing with the public the message of what we do as a volunteer group.

In parallel we still received various donations from trusts and companies which helped us maintain the solid financial base on which we operate day to day. This remains so important as costs continue to increase. A thanks to all those donating and also to our volunteers being out and about when our group are in attendance at events.

We have continued throughout the year to value the support of the Nationwide Association of Blood Bikes (NABB) with process advice and pointers towards the need for compliance with Charity Commission guidelines and the responsibilities group Trustees and group leaders take on.

We remain a charity operating on a 100% volunteer basis - relying on the energetic and positive input from our group members and those serving on the Committee. Our financial support comes from local companies, groups and the General Public of Leicestershire and Rutland.

Our membership of active volunteers stood at around 65 people during 2023 and whereas we lose some volunteers who need to step down from active participation we see a regular flow of new volunteers joining. For those new members we run internal training and induction sessions during the year.

The Trustees see the future of the group as very positive with the continuation of our current services whilst noting the challenge for an increasing number of group members to have the time to volunteer to the extent they might have done over the last year or two. The group committee discusses regularly the importance of making group membership rewarding and fulfilling in order to maximise the support from the members.

At present the group does not see an immediate move to the usage of electric vehicles, mainly due to the logistical challenges of charging. However, the matter has been regularly discussed at committee level.

Leicestershire & Rutland Blood Bikes

Report of the Trustees  
for the Year Ended 31 December 2023

It is a delight to receive ongoing thanks from the NHS, Air Ambulance and LOROS team members as we engage with them day to day and to know that what we do is valued by those teams.

A very big thank you to all our volunteers, all playing their part to deliver the service that we have been able to achieve during 2023, which is our 7th year of active operations.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a Charitable Incorporated Organisation (CIO) reference number CE004529.

**Recruitment and appointment of new trustees**

As per CIO Constitution there must be a minimum of three trustees. Since the creation of the CIO, new trustees are appointed for a minimum of three years at a meeting of the charity trustees.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1163921

**Principal address**

9 Ryde Avenue  
Leicester  
LE2 3RD

**Trustees**

O Cufflin  
E Ahmed  
J Bostock  
Ms L Spong

**Independent Examiner**

Lightwater Accountants Limited  
2 Quarry Bank  
Lightwater  
Surrey  
GU18 5PE

Approved by order of the board of trustees on ..... and signed on its behalf by:

*O. Cufflin.*

.....  
O Cufflin - Trustee

Independent Examiner's Report to the Trustees of  
Leicestershire & Rutland Blood Bikes

**Independent examiner's report to the trustees of Leicestershire & Rutland Blood Bikes**

I report to the charity trustees on my examination of the accounts of Leicestershire & Rutland Blood Bikes (the Trust) for the year ended 31 December 2023.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act;  
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mrs Katharine Sarah Hardy

Lightwater Accountants Limited  
2 Quarry Bank  
Lightwater  
Surrey  
GU18 5PE

Date: .....

Leicestershire & Rutland Blood Bikes

Statement of Financial Activities  
for the Year Ended 31 December 2023

	Notes	Unrestricted fund £	Restricted funds £	31.12.23 Total funds £	31.12.22 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		42,032	10,000	52,032	47,613
Other trading activities	2	<u>13,331</u>	<u>-</u>	<u>13,331</u>	<u>13,825</u>
<b>Total</b>		<u>55,363</u>	<u>10,000</u>	<u>65,363</u>	<u>61,438</u>
 <b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Blood bikes		41,622	8,519	50,141	41,006
Other		<u>250</u>	<u>-</u>	<u>250</u>	<u>250</u>
<b>Total</b>		<u>41,872</u>	<u>8,519</u>	<u>50,391</u>	<u>41,256</u>
 <b>NET INCOME</b>		 13,491	 1,481	 14,972	 20,182
 <b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		116,456	21,161	137,617	117,435
 <b>TOTAL FUNDS CARRIED FORWARD</b>		 <u>129,947</u>	 <u>22,642</u>	 <u>152,589</u>	 <u>137,617</u>

The notes form part of these financial statements

Leicestershire & Rutland Blood Bikes

Balance Sheet  
31 December 2023

	Notes	Unrestricted fund £	Restricted funds £	31.12.23 Total funds £	31.12.22 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	6	27,985	22,642	50,627	54,088
<b>CURRENT ASSETS</b>					
Debtors	7	6,569	-	6,569	4,516
Cash at bank		<u>95,643</u>	<u>-</u>	<u>95,643</u>	<u>89,263</u>
		102,212	-	102,212	93,779
<b>CREDITORS</b>					
Amounts falling due within one year	8	(250)	-	(250)	(10,250)
<b>NET CURRENT ASSETS</b>		<u>101,962</u>	<u>-</u>	<u>101,962</u>	<u>83,529</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>129,947</u>	<u>22,642</u>	<u>152,589</u>	<u>137,617</u>
<b>NET ASSETS</b>		<u>129,947</u>	<u>22,642</u>	<u>152,589</u>	<u>137,617</u>
<b>FUNDS</b>	9				
Unrestricted funds				129,947	116,456
Restricted funds				<u>22,642</u>	<u>21,161</u>
<b>TOTAL FUNDS</b>				<u>152,589</u>	<u>137,617</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 6th Oct 2024 and were signed on its behalf by:

*O. Cufflin*

O Cufflin - Trustee

The notes form part of these financial statements



## **1. ACCOUNTING POLICIES**

### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Blood bikes - 20% on cost

### **Taxation**

The charity is exempt from tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2023

**2. OTHER TRADING ACTIVITIES**

	31.12.23	31.12.22
	£	£
Fundraising events	6,775	5,723
Exceptional items	<u>6,556</u>	<u>8,102</u>
	<u>13,331</u>	<u>13,825</u>

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

**4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	26,113	21,500	47,613
Other trading activities	<u>13,825</u>	<u>-</u>	<u>13,825</u>
<b>Total</b>	<u>39,938</u>	<u>21,500</u>	<u>61,438</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Blood bikes	34,065	6,941	41,006
Other	<u>250</u>	<u>-</u>	<u>250</u>
<b>Total</b>	<u>34,315</u>	<u>6,941</u>	<u>41,256</u>
<b>NET INCOME</b>	5,623	14,559	20,182
Transfers between funds	<u>5,110</u>	<u>(5,110)</u>	<u>-</u>
<b>Net movement in funds</b>	10,733	9,449	20,182
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	105,723	11,712	117,435

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2023

**4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>116,456</u>	<u>21,161</u>	<u>137,617</u>

**5. EXCEPTIONAL ITEM**

The exceptional items represent VAT recovered on purchases, which is possible because the charity operates in the medical sector.

**6. TANGIBLE FIXED ASSETS**

	Blood bikes £
<b>COST</b>	
At 1 January 2023	79,761
Additions	<u>14,832</u>
At 31 December 2023	<u>94,593</u>
<b>DEPRECIATION</b>	
At 1 January 2023	25,673
Charge for year	<u>18,293</u>
At 31 December 2023	<u>43,966</u>
<b>NET BOOK VALUE</b>	
At 31 December 2023	<u>50,627</u>
At 31 December 2022	<u>54,088</u>

Leicestershire & Rutland Blood Bikes

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2023

**7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.12.23	31.12.22
	£	£
Prepayments	<u>6,569</u>	<u>4,516</u>

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.12.23	31.12.22
	£	£
Other creditors	<u>250</u>	<u>10,250</u>

**9. MOVEMENT IN FUNDS**

	At 1.1.23	Net movement in funds	At 31.12.23
	£	£	£
<b>Unrestricted funds</b>			
General fund	116,456	13,491	129,947
<b>Restricted funds</b>			
Purchase of blood bikes	21,161	1,481	22,642
<b>TOTAL FUNDS</b>	<u>137,617</u>	<u>14,972</u>	<u>152,589</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	55,363	(41,872)	13,491
<b>Restricted funds</b>			
Purchase of blood bikes	10,000	(8,519)	1,481
<b>TOTAL FUNDS</b>	<u>65,363</u>	<u>(50,391)</u>	<u>14,972</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2023

9. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
<b>Unrestricted funds</b>				
General fund	105,723	5,623	5,110	116,456
<b>Restricted funds</b>				
Purchase of blood bikes	11,712	14,559	(5,110)	21,161
	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>117,435</u>	<u>20,182</u>	<u>-</u>	<u>137,617</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	39,938	(34,315)	5,623
<b>Restricted funds</b>			
Purchase of blood bikes	21,500	(6,941)	14,559
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>61,438</u>	<u>(41,256)</u>	<u>20,182</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2023 requiring disclosure under FRS102.