

Trustees' Annual Report for the period

From 01/07/2023 To 30/06/2024

Charity name: Reading Chinese School

Charity registration number: 1163869

1. General information

- This year the school has 330 pupils (including 11+ classes) studying in 21 classes. The school have 34 teachers/teaching assistant and one caretaker.
- The Safeguarding Policy is in place. DBS checks are carried out for employment or volunteers in line with statutory requirement.
- RCS is a member of UK Association for Promoting Chinese Education.
- All volunteers and trustees give their time voluntarily and received no-remuneration or other benefits.
- RCS' objects are to advance education for the public benefit in Chinese language and Chinese culture in the Borough of Reading and its neighbouring areas and beyond.
- Our main source of funds has been from the school fees for study at RCS. We hold a small fund to help families who would otherwise struggle to pay the fees.
- The main cost is the rent for classrooms, parents' rest areas, teachers' travel allowances, teachers' training fees, textbooks, students' awards etc.

2. Teaching & learning

- The school continues to implement all the policies & rules related to teaching & learning.
- Our staff attended two training sessions organised by the UKAPC, the School also organised 2 internal training sessions.
- Some of our students took part the Overseas Chinese Essay Writing Competition and 20 students received awards including the First Prize, Second Prize and Excellency Award. The school would like to thank Ms Zheng and all other teachers who help to organise the writing sessions to improve students' writing skills.
8 students took the Edexcel IGCSE Chinese exam in June 2023, all obtained Grades 9 to 8. Many congratulations to all the candidates. Thank Liu Yongqin and Qian Xiaoyun for their hard work.
- To celebrate the school's 45th anniversary, 'RCS got Talent Show' was hold on 1st October. More than 30 students took part. Their performances were excellent.
- On 10th February, RCS successfully hosted Chinese Dragon Year's celebration at Reading Town Hall again. It was the 1st time RCS hosted Dragon Dance and the Lion dance in the Town Hall Square, which attracted large crowds. In the Town Hall, every class took part in showcasing their performing skills. The hall packed with full of

people. The Mayor of Reading and the MPs for Reading West and the Reading East participated and delivered warm speeches. Thanks for all teachers and TAs' directed and organised, PTA volunteers for decorated the venue etc. The Piggot School, Maguire O'shea Academy and Queen Anne's School had been invited to perform. Staff and parents also ran 7 Chinese art workshops in the Town Hall.

- Our staff attended 2 training sessions organised by the UKAPC, the School also organised 2 internal training sessions.
- Some of our students took part the Overseas Chinese Essay Writing Competition and 27 students took part. 3 received the 1st prize, 9 got 2nd prize and 15 got the participation awards. The School would like to thank Zheng Xiuhua Laoshi for organising sessions to help the students.
- 8 students sat for the IGCSE exam in June 2023. They all achieved excellent results. The school thanked Liu Yongqin for her hard work.
- Dr Ganggang Zhang (headteacher) and Lina Tang Laoshi received the Excellent Teacher Award in October 2023, we would like to congratulate them again and thank them for their dedication to the School and Chinese Teaching.
- Over last year, our students participated in various competitions including Calligraphy, Chinese Cultural, and recital. In the Recital competition, 73 students participated, 38 students managed to enter the UK final, and 8 were chosen to enter the International Final.
- On 19th May, RCS successful hosted YCT and HSK exams. More than 20 students were non-RCS. Many thanks to Ms Qiu Jin for organising it.
- On 11th May, RCS first time took part in the Reading Children's Festival. Students performed 2 dances and ensemble, which were very well received. 4 small dragons danced in the Forbury Garden!
- On 18th May, RCS were invited by the Reading City Council to run a Chinese workshop in the Oracle Shopping Mall as part of Reading Children's Festival. 6 teachers and 4 children ran the Chinese culture workshop which attracted many people.
- Dr Liu thanked all staff and parents again and said that the school will continue with our Specialisation, Standardisation and Formalisation. We will more actively take part in community events in Reading and surrounding areas to promote understanding and communications with all race and cultures
- Dr Zhang stressed that safety and health are always our most priority. School asks all staff and parents to remind students to take safety seriously. We will review the school rule etc. All adults in school should be alert to prevent any potential incident happening again. Dr Zhang also reminded people to mind the parking issue.

3. School Account

- Financial report: The School account has been audited by a professional accountant and attached in this report.

4. School Committee:

Headteacher - Dr Yan Liu

Executive Headteacher - Dr Ganggang Zhang

Treasurer - Ms Junling He

School Manager - Mrs Erika Wong

Academic Lead - Ms Hongmin Jiang

Extra-curriculum Lead – Yongqin Liu

School Committee Secretary/Safeguarding officer – Jinyan Geng

First Aider Lead – Qiuxiang Huang

IT Lead – Yanrong Zhang

Safeguarding Officer – Lei Zhang

PTA Chair – Gigi Kirrane

Future: We will more actively take part in community events in Reading and surrounding areas to promote understanding and communications with all race and cultures. We will continuously improve our teaching and management to make RCS specialisation, standardization and formalization to become the Best Complementary school in the region.



Reading Chinese School		Charity No	1163869		CC17a
		Company No	N/A		
Annual accounts for the period					
Period start date	01/09/2023	To	Period end date	31/08/2024	

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Income (Note 3)						
Income and endowments from:						
Donations and legacies	S01	2,479	-	-	2,479	4,423
Charitable activities	S02	75,234	-	-	75,234	61,705
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	77,713	-	-	77,713	66,128
Expenditure (Notes 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	77,237	-	-	77,237	71,366
Separate material expense item - donations to others	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	77,237	-	-	77,237	71,366
Net income/(expenditure) before tax for the reporting period	S13	476	-	-	476	5,238
Tax payable	S14	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)	S15	476	-	-	476	5,238
Net gains/(losses) on investments	S16	-	-	-	-	-
Net income/(expenditure) Extraordinary items	S17	476	-	-	476	5,238
Transfers between funds	S18	-	-	-	-	-
Other recognised gains/(losses):	S19	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	-
Net movement in funds	S22	476	-	-	476	5,238
Reconciliation of funds:						
Total funds brought forward	S23	63,268	-	-	63,268	68,506
Total funds carried forward	S24	63,744	-	-	63,744	63,268

Section B Balance sheet

		Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets							
Intangible assets (Note 15)	B01		-	-	-	-	-
Tangible assets (Note 14)	B02		-	-	-	-	-
Heritage assets (Note 16)	B03		-	-	-	-	-
Investments (Note 17)	B04		-	-	-	-	-
Total fixed assets	B05		-	-	-	-	-
Current assets							
Stocks (Note 18)	B06		-	-	-	-	-
Debtors (Note 19)	B07		-	-	-	-	-
Investments (Note 17.4)	B08		-	-	-	-	-
Cash at bank and in hand (Note 24)	B09		86,039	-	-	86,039	84,103
Total current assets	B10		86,039	-	-	86,039	84,103
Creditors: amounts falling due within one year (Note 20)	B11		22,295	-	-	22,295	20,835
Net current assets/(liabilities)	B12		63,744	-	-	63,744	63,268
Separate material expense item - donations to others				-			-
Total assets less current liabilities	B13		63,744	-	-	63,744	63,268
Creditors: amounts falling due after one year (Note 20)	B14		-	-	-	-	-
Provisions for liabilities	B15		-	-	-	-	-
Total net assets or liabilities	B16		63,744	-	-	63,744	63,268
Funds of the Charity							
Endowment funds (Note 27)	B17		-	-	-	-	-
Restricted income funds (Note 27)	B18		-	-	-	-	-
Unrestricted funds	B19		63,744	-	-	63,744	63,268
Revaluation reserve	B20		-	-	-	-	-
Fair value reserve	B21		-	-	-	-	-
Total funds	B22		63,744	-	-	63,744	63,268

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Date of approval
Yan Liu	19/06/2025