

Trustees' Annual Report for the period

From 01/07/2019 To 30/06/2020

Charity name: Reading Chinese School

Charity registration number: 1163869

1. General information

- This year the School has 315 pupils (excluding 11+ classes) studying in 21 classes. The school have 31 teachers, teaching assistant and one caretaker.
- The Safeguarding Policy is in place. DBS checks are carried out for employment or volunteers in line with statutory requirement.
- RCS is a member of UK Association for Promoting Chinese Education.
- All volunteers and trustees give their time voluntarily and received no-remuneration or other benefits.
- RCS' objects are to advance education for the public benefit in Chinese language and Chinese culture in the Borough of Reading and its neighbouring areas and beyond.
- Our main source of funds has been from the school fees for study at RCS. We hold a small fund to help families who would otherwise struggle to pay the fees.
- The main cost is the rent for classrooms, parents' rest areas, teachers' travel allowances, teachers' training fees, textbooks, students' awards etc.

2. Teaching & learning

- The School continues to implement all the policies & rules related to teaching & learning.
- We do encourage staff to attend relevant trainings to improve themselves. This year, so far there were 70 training sessions attended by our staff so far, and are now qualified Chinese Teaching Teacher. We also have one PGCE qualified teacher in our School.
- The School has set up groups for staff to facilitate timely share of teaching resources and to improve communications between staff members.

4. School Account

- Financial report: The School account has been audited by a professional accountant and attached in this report.

5. School Activities

- After Covi-d19 started in the end of January, RCS raised over £7535.18, 15774.9 Yuan, received 170 donations from school's community. We purchased over 4000 surgery masks and shipped them to 3 hospitals in Wuhan & Yunnan.

- When the pandemic started in UK in March, RCS appealed the 2nd donation and raised and donated £1582 for NHS in the end of March. RCS also donated
500 masks for Parkside Family Practice
£1350.71 to Royal Berks Charity
200 masks to Oxford John Ratcliff Hospital
500 masks to Wexham Park Hospital
6000 masks to Chinese supermarket & Reading Chinese Churches.
- Because of the pandemic, face to face teaching became impossible. Our GCSE & A Level revision classes started teaching on Zoom from 2nd February 2020. RCS immediately organized internal training to all teachers how to teach online. Two weeks later the whole school move to Zooms. There were 23 students in our IGCSE class. The class never missed one single lesson, instead that they had an extra speaking lesson after Chinese New Year. On 16th May, all students had their speaking exam online, on 24th May they had their Listening/Reading/Writing exams online! They had finished their IGCSE course despite of disruption of the pandemic.
- RCS did not only move all teaching to Zooms. Our two extra-curricula's classes, dancing club & story club, were run during the pandemic, which really enriched students' life during the lockdown time.
- To cope with new demands of online teaching, RCS organized 3 internal teacher trainings. Some teachers also attended UKAPCE's teaching training. All staff constantly explored and shared online teaching tools. Every teacher soon has become 'broadcaster' on Zoom!
- RCS also organized students to take part in UK & World calligraphy, writing, recital & public speech competitions.
- Ms Hongmin Jiang & Ms Yanrong Zhang had been awarded 'UK Best Teachers of 2019'.

Future: We will continue to focus on how to ensure our students to be able to continue their learning despite of pandemic. We will also prepare combination of face to face & online teaching in the next couple of years.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Reading Chinese School

On accounts for the year
ended

31/08/2020

Charity no
(if any)

1163869

Set out on pages

3 - 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16/05/2021

Name:

Glenn Fairbrother (1-9OPS5)

Relevant professional
qualification(s) or body
(if any):

CIMA CIPFA

Address:

17 Longfield Road, Twyford, Berkshire RG10 9AW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Reading Chinese School		Charity No	1163869		CC17a
		Company No	N/A		
Annual accounts for the period					
Period start date	01/09/2019	To	Period end date	31/08/2020	

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Income (Note 3)						
Income and endowments from:						
Donations and legacies	S01	10,847	-	-	10,847	13,450
Charitable activities	S02	66,853	-	-	66,853	68,198
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	77,700	-	-	77,700	81,648
Expenditure (Notes 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	56,009	-	-	56,009	61,422
Separate material expense item - donations to others	S10	10,847	-	-	10,847	-
Other	S11	-	-	-	-	-
Total	S12	66,856	-	-	66,856	61,422
Net income/(expenditure) before tax for the reporting period	S13	10,844	-	-	10,844	20,226
Tax payable	S14	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)	S15	10,844	-	-	10,844	20,226
Net gains/(losses) on investments	S16	-	-	-	-	-
Net income/(expenditure) Extraordinary items	S17	10,844	-	-	10,844	20,226
Transfers between funds	S18	-	-	-	-	-
Other recognised gains/(losses):	S19	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	-
Net movement in funds	S22	10,844	-	-	10,844	20,226
Reconciliation of funds:						
Total funds brought forward	S23	39,099	-	-	39,099	18,873
Total funds carried forward	S24	49,943	-	-	49,943	39,099

Section B Balance sheet

		Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets							
Intangible assets (Note 15)	B01		-	-	-	-	-
Tangible assets (Note 14)	B02		-	-	-	-	-
Heritage assets (Note 16)	B03		-	-	-	-	-
Investments (Note 17)	B04		-	-	-	-	-
Total fixed assets	B05		-	-	-	-	-
Current assets							
Stocks (Note 18)	B06		-	-	-	-	-
Debtors (Note 19)	B07		-	-	-	-	-
Investments (Note 17.4)	B08		-	-	-	-	-
Cash at bank and in hand (Note 24)	B09		74,903	-	-	74,903	40,179
Total current assets	B10		74,903	-	-	74,903	40,179
Creditors: amounts falling due within one year (Note 20)	B11		24,960	-	-	24,960	1,080
Net current assets/(liabilities)	B12		49,943	-	-	49,943	39,099
Separate material expense item - donations to others				-			-
Total assets less current liabilities	B13		49,943	-	-	49,943	39,099
Creditors: amounts falling due after one year (Note 20)	B14		-	-	-	-	-
Provisions for liabilities	B15		-	-	-	-	-
Total net assets or liabilities	B16		49,943	-	-	49,943	39,099
Funds of the Charity							
Endowment funds (Note 27)	B17		-			-	-
Restricted income funds (Note 27)	B18			-		-	-
Unrestricted funds	B19		49,943		-	49,943	-
Revaluation reserve	B20					-	
Fair value reserve	B21						
Total funds	B22		49,943	-	-	49,943	-

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Date of approval
YAN LIU	20/06/21