

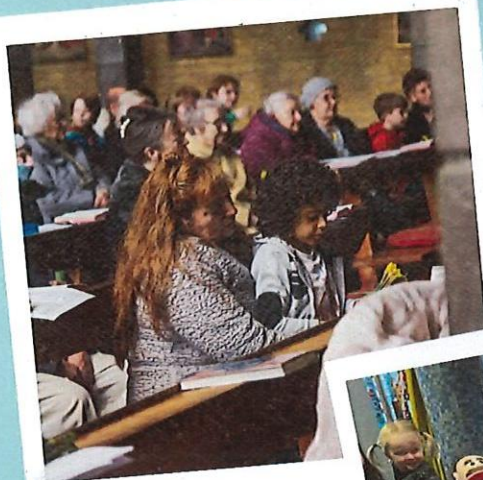
The Parochial Church Council of St Etheldreda with St Clement, Fulham

Registered Charity No: 1163860



Annual Report

**Year ending 31st December 2023
For presentation to the Annual Parochial Church Meeting
In St Etheldreda Church
On Sunday 21st April 2024**



LIFE AT ST ETHELDREDA

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CHARITY PARTICULARS

Charity Name	The Parochial Church Council of St Etheldreda with St Clement, Fulham
Charity Registration Number	1163860 The Vicarage, Doneraile Street, London, SW6 6EL (For correspondence)
Officers	
Chairman:	Rev. Ross Gunderson
Deputy Chairman:	M. Christian Malissard
Secretary:	Mrs Louise Beanland
Treasurer:	Mr Patrick Litton
Minutes Secretary:	Mrs Louise Beanland
Electoral Roll Officer:	Mrs Alison Power
Church Safeguarding Officer:	Mrs Louise Beanland
Trustees:	
Churchwarden:	Mr Thomas Sheen – appointed 23 rd April 2023
Churchwarden:	Mrs Alison Power – appointed 23 rd April 2023
Deanery Synod Representative:	Mrs Caroline Grieve – Deanery Synod Secretary Vacant
PCC Members:	Mr Mike Barnes Mrs Judy Barrett – elected April 2023 Mrs Heidi Bury Ms Irene Daley Ms Nicole Dunlop - elected April 2023 Mrs Jean Ellwood - elected April 2023 Mrs Caroline Grieve – elected April 2023 Mrs Lisa Johnson - elected April 2023 / resigned December 2023 Rev Briony Mackie M. Christian Malissard – resigned April 2023 / elected April 2023 Mrs Fiona Mylchreest Mrs Eva Webb-Sheen – June 2023
Website	www.stethsfulham.org
Banker	Lloyds Bank PLC 417 North End Road, London, SW6 1NS
Independent Examiner	For 2023 - Beever & Struthers For 2022- Revd. Captain Paul Fitzpatrick C.A., S.C.P.

INTRODUCTION

The parish and benefice of St. Etheldreda with St. Clement Fulham was formed in 1964 from the union of the benefices of St. Etheldreda, Fulham (1896) St. Clement, Fulham (1884). There are two churches: The Parish Church of St. Etheldreda, and of St. Clement, both situated on Fulham Palace Road, and each has halls attached.

The Parochial Church Council (PCC) is a body corporate.

STRUCTURE, GOVERNANCE, AND MANAGEMENT

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members: the Incumbent, the Churchwardens and members of the Deanery Synod, and 8 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members of the PCC are thereby Trustees of the Registered Charity. Members are warmly encouraged to stand for election to the PCC and we try to ensure diversity and a balance of skills and experience where possible.

OBJECTIVES AND ACTIVITIES

The primary objective of the Charity is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent, in promoting in the ecclesiastical parish the whole mission of the Church. There are a number of sub committees including fabric and buildings, youth, mission, music and liturgy.

PARISH OF ST ETHELDREDA AND ST CLEMENT, ANNUAL PAROCHIAL CHURCH COUNCIL MEETING, HELD ON SUNDAY 23RD APRIL 2023 AT THE PARISH CHURCH OF ST ETHELDREDA

ANNUAL MEETING OF PARISHIONERS (commonly known as the Vestry Meeting)

1. Opening Prayer.
2. Appointment of the Clerk of the meeting.
Louise Beanland was proposed by Lisa Johnson and seconded by Marion Rivenell: and was duly elected as Clerk.
3. Election of ChurchWardens.
Jean Ellwood, who has stepped down as ChurchWarden, was thanked heartily by Father Ross and the congregation.
Alison Power was happy to continue in the post.
A nomination was received and Tom Sheen was duly elected to be appointed.
4. Any Other Business
A correction to procedure saw Alison Power - proposed by John Barrett and seconded by Thomas Quicksell - re-elected as ChurchWarden.

ANNUAL PAROCHIAL CHURCH MEETING (The Annual Meeting)

1. Appointment of the Clerk for the meeting.
Louise Beanland - proposed by Fiona Mylchreest, seconded by Nigel Stevenson - was duly elected as Clerk.
2. Approval of the minutes of 2022 APCM, held on 8th May 2022.
A Parishioner requested a 5 minute pause, in order for the congregation to read the report. Rev Briony was thanked for her contribution to the report and to Parish life, since her arrival. Proposed by Lisa Johnson and seconded by Caroline Grieve - the minutes were approved.
3. Approval of the Electoral Roll.
Proposed by Eva Webb Sheen and seconded by Marion Rivenell - this was approved.
4. Safeguarding
Fr Ross thanked Irene Daley for her contribution to Safeguarding and helping Louise Beanland to take over this important task.
5. Presentation of the Deanery Synod.
Fr Ross thanked Lisa Johnson, who has stepped down from the role after many years of diligent work. This post is now vacant and anyone who is interested is asked to speak to Fr Ross.
6. Presentation of the ChurchWardens' Report on the Fabric
The major project of the year has been the replacing and refurbishment of the Lighting system. This has cost approximately £100,000.00.
Fr Ross thanked Mike Barnes and his team - Alison Power, Martin and Ursula Chappell and Louise Vale (who was so valuable with her help in securing a substantial grant for the project from Viridor), Thomas Quicksell, Patrick Litton, Fr Ross, Louise Beanland and the contractors - CES. An additional mention was made to Christian Malissard, for his fundraising Auction.
7. Presentation and Adoption of the Treasurer's Report and Accounts
A Parishioner requested time to read the accounts.
Patrick Litton, Treasurer, was not present at the meeting but expressed his willingness to explain any queries upon his return.
Fr Ross called the meeting to order, following a disturbance and reminded the congregation that all comments should be made through the Chair and should be spoken with kindness. Patrick Litton asked for approval of the appointment of Beevor and Struthers to be the new Independent Examiner.
Proposed by Dominic Grieve and seconded by Thomas Quicksell, this was approved.
Proposed by Lisa Johnson and seconded by John Barret, the Accounts were passed and approved.
8. Highlights of the Year.
Rev Briony reported that her year so far had been extremely rewarding. She highlighted the Poetry Evenings, the various Church Services and her involvement at Fulham Cross Girls School, where she has been made especially welcome.
9. Election of PCC Members
3 members of the PCC resigned.
Ursula Chapple - was thanked for her many years of loyal service.
Sylvaine Vautel - who has done such wonderful work in the Memorial Garden and the Welcoming Suppers - and
Christian Malissard - who was seeking re-election.
A question was asked about the number of vacancies on the PCC and it was clarified that there were 8 vacancies, an increase that is allowed from our increased Electoral Roll.
Nominations (which were all proposed and seconded) were received from:
Caroline Grieve
Judy Barrett
Nicole Dunlop
Jean Ellwood

Lisa Johnson

Louise Beanland

Christian Malissard

All nominees were elected to the PCC.

Caroline Grieve reminded all members that they are a Charity Trustee and that it is therefore essential that all information is correct. Fr Ross thanked her for that clarification.

10. Any Other Business

There was no other business.

11. Closing Prayers

PAROCHIAL CHURCH COUNCIL REPORT

Introduction

We are blessed to be in our two places of worship within the communities that we serve. Much of the signs of growth are made explicit through this report and it has been a joy to help lead this parish into new and exciting endeavours.

Where Now?

What the PCC and the parish intend on doing over the next year is breaking the mould for Church of England parishes. We are a bold, courageous and innovative PCC, faithfully encouraged and supported by our regular worshippers and local community. The reputation that we have has been hard won and is critical to our future success. The plans for the next year involve being a parish with three ordained priests, individuals discerning a call to vocation, robust administration and joyful music.

Our plans are intentionally ambitious, focussing on the St Clement redevelopment, mission in a school environment and building on a strong foundation of liturgy and music within our worship. Thank you to each and every one of you who have played your part - no matter how big or small. God Bless each and every one of you.

MISSION REPORT

"Therefore go and make disciples of all nations,..."

Matthew 29, 19

As a parish, we want mission to be at the centre of everything we do. Every school assembly, every prayer, every celebration of the eucharist, every cup of tea, every flower in our garden, every song from our choir: the list is all-encompassing.

That's our everyday mission, the mission that each and every one of us fulfils every single day in our actions and our lived example. So, there's a lot of mission not done by this committee.

Mission Committee, as I see it, is about the additional things we do to attract people to our churches, to our services, and ultimately to God. It's hard to measure our success, because there's no clear path from seeing a lit-up camel to confirmation (though there is the rather special case of the person who wanted her school form signed and will be ordained priest in June)... But we hope,

at least, to make our presence known and to look inviting, so that when people do feel ready to make the next step, for whatever reason, they think of us and know we will be there for them.

The mission to Fulham Palace Road

This is our shop front, a long, long expanse of church on a busy road, with shops, buses, school runs, coffee houses, dog walkers. It is a huge opportunity and we have been trying to make the most of it.

This last year, we added an illuminated camel to our advent display of the holy family with donkey and shepherd. We are negotiating an addition for 2024. We also added a purposefully long banner of the Christmas blessing, leading pedestrians round the corner to the church gates.

Last Lent, in addition to our modern representations of the stations of the cross, we added purple lighting and a sign saying "Lent: Let your light shine". We also reused the Christmas donkey from Palm Sunday until Easter. This year we have three Lenten symbols, hope, faith and love, in lights on the wall of the church. We may add other symbols next year (but justice and scales are harder to draw in lights!)

The replanted garden on Fulham Palace Road is treasuring creation in action. It transforms our appearance and makes the church look nurturing and peaceful. We are so grateful to Sylvaine Vautel and her team.

Events

Processing with the donkey on Palm Sunday attracted new worshippers, and we plan this year to extend the route and to hold the eucharist in Bishop's Park so we are visible and accessible. We will publicise the map on local groups.

Camels and Carols on Advent Sunday was a triumph. We had thousands of people on the streets and a huge social media presence. Thank you to our generous sponsors and the many volunteers who helped. We have learned lessons, and we hope to be bigger and better on 1 December 2024 (SAVE THE DATE!).

Smaller events are missional too: this committee takes no credit for poetry evenings or Messy Church, but they are so important.

Plans

The new altar frontal for the Lady Chapel will arrive on Easter Sunday, a symbolic transformation of the altar which will have been stripped on Good Friday. We are so blessed to have this specially commissioned work of art/needlework and we want to encourage passers-by and school art classes and needleworkers and EVERYONE to "Come and see!"

We are commissioning local artists to design new Stations of the Cross for St Eths. When we choose an artist, we will fundraise and hope to have new Stations by next Easter.

Eventually we are close to permission to reinstate our War Memorial, in the Remembrance Garden. We will arrange a dedication ceremony and invite descendants of the glorious dead, people who now live in their homes, uniformed groups and civic dignitaries. Next November, we hope to lay wreaths outside, in front of our memorial.

Most exciting of all, we plan to develop St Clement. That's hugely missional. There's a separate report on page 17.

Fiona Mylchreest

MISSION ACTION PLAN

Mission continues to be pushed forward in the parish in the ways set out through our Mission action planning in 2018 and 2019 and subsequent PCC meetings. The PCC is very pleased to be able to report that,

- (a) We have launched a new service at St Clement Church – Puppet Church at 3.00pm run by Rev Eva and supported by Fiona Mylchreest and Music Director Russell Swallow
- (b) We have planted a new worshipping community in Fulham Cross Academy School. This is the first of its kind in London Diocese. Rev Briony is leading this community of young worshipers. The Academy pays for this service.
- (c) A pilgrimage to Walsingham has taken place with children from FCA. Meeting our desire to nurture young believers in the Christian faith.
- (d) We have increased our involvement with local primary schools, running regular assemblies and worship at St Johns Walham Green, All Saints School and Queens Manor Primary.
- (e) We provide Christian input and reflections within Primary and Secondary school environments to ensure best practice and visibility of church within a school context.
- (f) We run additional services to core curriculum within Fulham Cross Academy and the Bridge Academy:
 - i) Music Therapy within Ormiston Bridge Academy run by Russell Swallow
 - ii) Business mentoring at FCA run by Christian Malissard, Mike Barnes, Marie Price and Sarah Hamilton.
- (g) We are in final discussions with Queens Manor Primary and The Bridge Academy secondary school to help run core Religious Studies curriculum on a paid service.
- (h) Community engagement has increased across the parish and a number of volunteers, including Duke of Edinburgh young persons are coming forward to help service our parish.
- (i) Choir outreach has been exciting and has brought many more voices into the church.
- (j) Our Music Director has established a parent and toddler music group called Noisy Elephants every Wednesday, that is growing from strength to strength.
- (k) The hard landscaping and planting of the church has been drastically improved and maintained lovingly by Sylvaine Vautel and Irene Daley.
- (l) A number of outside services have taken place which has given the church a positive impact in the local community. The services have included Pentecost, Patronal Festival, Pet Blessing, Palm Sunday and Camels and Carols.
- (m) We now have two assistant curates: Rev'd Briony and Rev'd Eva, who have wonderfully assisted us in growing God's kingdom in the parish in which we serve.
- (n) The team has grown at St Etheldreda from a Vicar and Curate, to a Vicar, two Curates, a Music Director and Parish Administrator. Heidi Bury holds the Parish Administrator role.

- (o) Plans are well underway for the St Clement redevelopment.
- (p) Messy Church has been piloted and is running successfully roughly on a monthly basis at St Clement.
- (q) Welcome suppers continue to be run, helping to bridge the gap between church and community.
- (r) Poetry evenings continue to be run at St Clement by Andrew Calvocoressi engaging a whole different section of our parish.
- (s) Father Ross sits within +Ric Thorpe strategic growth community for the Diocese of London. Thereby making St Etheldreda an example of positive catholic mission.
- (t) The clergy regularly lead worship and pastoral services at Lygon House.

CURATES' REPORTS

Rev'd Briony Mackie

July 2023 saw me ordained priest at St Paul's Hammersmith, with a massive turn out of support from members of St Etheldreda. It was a fantastic occasion, followed by my first Eucharist service the following day, with cake and champagne afterwards. It has been a real privilege this year to preside at the Eucharist, at both the Sunday and Thursday services.

In September I started working as Chaplain at Fulham Cross Academy, a state secondary school in the parish. This was placed on a formal footing in January, with the school paying the parish for this position – the only paid chaplaincy in a state school in the Diocese of London. My role there includes taking assemblies, mentoring students, running a 'friendship club' for students and also taking a 'God Club' at lunchtimes. A couple of stand-out highlights have been taken 12 students from God Club on an overnight visit to Walsingham Shrine, which was a fantastic opportunity to see a Christian community in action. This was generously funded by the Elizabethan Schools Foundation. The other highlight was a recent Y8 Ash Wednesday assembly, after which there was a queue of about 15 students waiting to receive the Imposition of Ashes. A big thank you to Rachel Jones, a member of St Etheldreda and teacher at Fulham Cross who is a great help in the chaplaincy role there.

This year has been full of wonderful opportunities to see God at work in the local community. On several days in the summer I sat on a chair onto Fulham Palace Road outside the church, next to a sandwich board on which was written 'Can I pray for you?' or 'What are you grateful for today?'. It was such a lovely way to chat and pray with passers-by. The summer also saw Marie Price and me setting up games in Bishop's Park and inviting parents and children to join in, which they did with gusto, initiating lots of conversations.

I'm involved with two home groups, an evening one co-led with Marie Price, the other is a daytime one on Friday mornings. At both groups we read the bible and pray together, sharing our thoughts and journeying through life together. There are several home groups at St Etheldreda and they are a great way to get to know others in the church.

This past year, it has been inspiring to play a part in how the arts are celebrated at St Etheldreda. We have regular poetry evenings at St Clement, a stunning new altar frontal in the Lady Chapel designed by Polly Meynell was installed on Easter Sunday, and we are in the process of commissioning a new set of Stations of the Cross for the church. Our God is a God of beauty and creativity, and part of the vision of St Etheldreda is for us to be a place for this to flourish.

I love being part of the vibrant, loving, Christ-centred community of St Etheldreda, and can't believe that I am half-way through my time here.

Rev'd Eva Webb-Sheen

Every week is a privilege to serve the parish.

There is always lots going on and it's always wonderful to meet new people living in our community. I love seeing God at work in the streets and lives of the parish. I am involved in a lot of schools work especially at Queensmanor School where myself and Louise Beanland teach R.E every week. This is a non-faith community school but the questions about God and Christianity are incredible. The insights the children give me each week into their understanding of faith means I often walk away learning something new!

The Parish is growing, and St Clement is being revitalised. Since October there has been Puppet Church every Sunday at 3:00pm. This is a family service loved by children and adults. It follows the format of the Sunday 10:30am service at St Etheldreda but uses puppets, song and actions. Music is provided by Russell and the support the St Clement team of Fiona and Tom make for very fun Sundays.

It is an exciting new service and it's been a joy to welcome new families to church and meet lots of new people: at the time of this report Puppet Church has a base of fifteen families.

The revitalisation project for St Clement is focussing on the Sunday service of Puppet Church as there will be extensive building works beginning in the second half of 2024. Due to the planned works, we have decided to wait until the building is no longer restricted by the build to look at other services/ events to begin in St Clement.

Learning and formation in the Parish

In January I led the new Faith course on Eucharistic living. I really felt God calling me to undertake this project and journey with those in church to understand more about a Sunday service and the Eucharist.

Each week we shared a meal and discussed a topic about the Eucharist. It was really special to spend time with each other, to share stories and grow in faith. It was very much like my schools' work that each week I would walk away learning something new!

Learning and formation continue within the life of St Etheldreda as there has been Catechesis for admission to First Holy Communion, there will be Confirmation preparation for our youth in April and in September for adults.

I think that is the theme for 2024 and heading towards my Priesting on June 15th of learning something new (well learning lots) but each day I learn something new and God shows me something new about myself. I continually feel God forming me and calling me in ways to serve the parish.

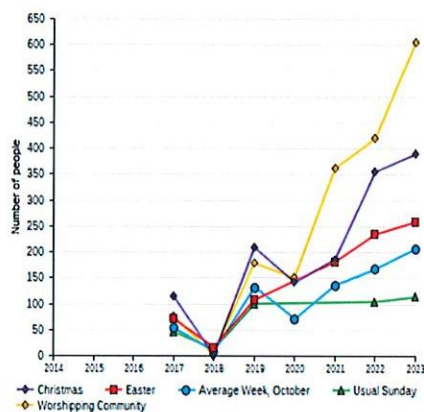
I feel so blessed to be in a parish that is helping me to constantly learn, grow and be formed by God. As always thank you to everyone and God for calling me to serve in such a wonderful community.

CONTINUED AND DEVELOPING WORSHIP

A Service Book has been continuously kept as required and a summary of records of church attendance in person shows that, there has been significant growth in special services attendance was:

Service	2021	2022	2023
Christingle Family Eucharist	115	156	180
Nativity	102	132	500 (Camels)
Carol Service 2021	416 (58) livestreamed	457	489
Crib Service	41	52	59
Midnight Mass	67 (38) live streamed	215	162
Christmas Day	98	158	165
Easter Morning Eucharist	98	113	134
Harvest Festival	185 (23) livestreamed	205	225
First Communion service	78	102	156
Mother's Day	N/A	N/A	137

1. Attendance Summary, (2014-2023)

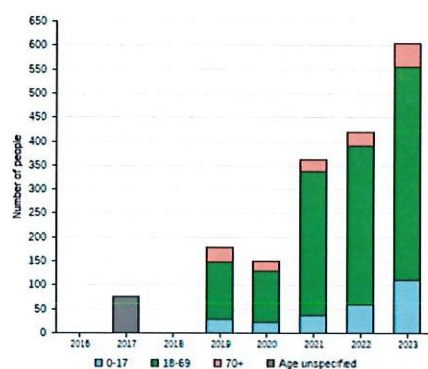


	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Christmas	-	-	-	113	0	208	141	186	355	389
Easter	-	-	-	71	16	107	-	181	234	258
Average Week, October	-	-	-	53	8	132	71	136	167	206
Usual Sunday	-	-	-	45	13	100	-	104	113	113
Worshipping Community	-	-	-	76	0	178	150	362	419	605

N.B. Because of the disruption caused by the COVID-19 pandemic, churches were not asked to report their Usual Sunday attendance for 2020 or 2021, or their Easter attendance for 2020

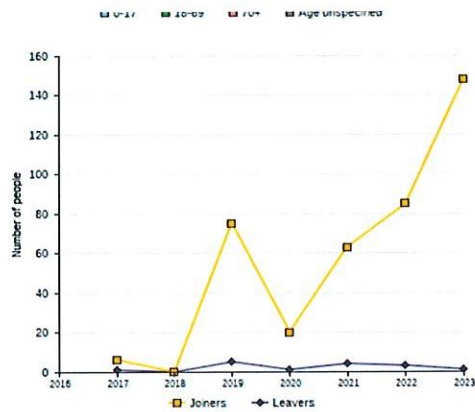
- Christmas: Christmas Eve & Christmas Day;
- Easter: Easter Eve & Easter Day;
- Average week, October: includes Sunday and midweek church services & fresh expressions in October but excludes attendance at services for schools;

2. Worshipping Community, (2016-2023)

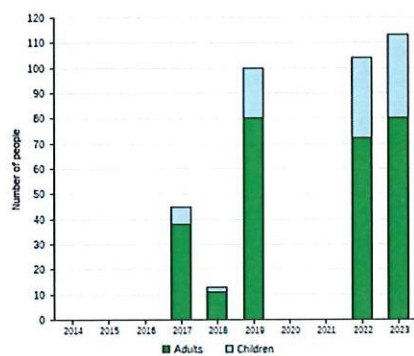


	2016	2017	2018	2019	2020	2021	2022	2023
Total	-	76	0	178	150	362	419	605
0-17	-	0	0	28	23	37	60	112
18-69	-	0	0	120	107	300	330	444
70+	-	0	0	30	20	25	29	49
Age unspecified	-	76	0	0	0	0	0	0
Joiners	-	6	0	75	20	63	85	148
Leavers	-	1	0	5	1	4	3	1

Worshipping Community information has been collected from 2012 onwards.



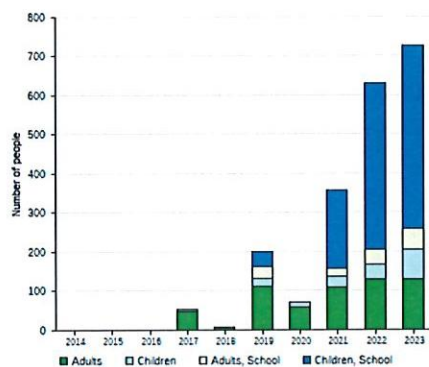
3. Usual Sunday Attendance, (2014-2023)



	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Adults	-	-	-	38	11	80	-	-	72	80
Children	-	-	-	7	2	20	-	-	32	33

N.B. Because of the disruption caused by the COVID-19 pandemic, churches were not asked to report their Usual Sunday attendance for 2020 or 2021

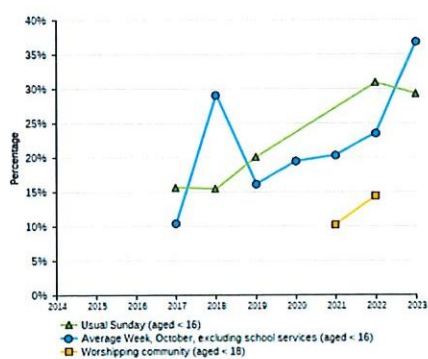
4. Average Weekly Attendance, (2014-2023)



	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Adults	-	-	-	47	6	111	57	108	128	130
Children	-	-	-	6	2	21	14	28	39	76
Adults, School	-	-	-	0	0	29	0	20	38	51
Children, School	-	-	-	0	0	38	0	200	425	459

Attendance at Sunday and midweek church services & fresh expressions in October. Services for schools were included from 2013.

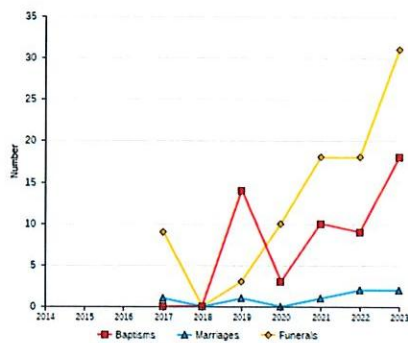
5. Percentage Children, (2014-2023)



	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Usual Sunday (aged < 16)	-	-	-	16%	15%	20%	-	-	31%	29%
Average Week, October, excluding school services (aged < 16)	-	-	-	10%	29%	16%	19%	20%	24%	37%
Worshipping community (aged < 18)	-	-	-	-	-	-	-	10%	14%	-

Average week, October: Attendance at services for schools is not included

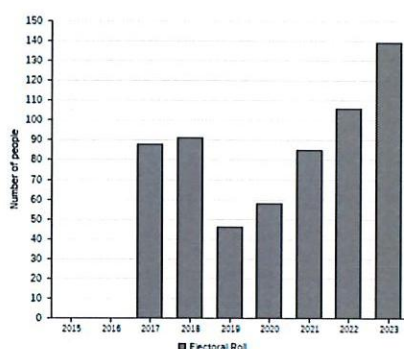
6. Baptisms, marriages and funerals, (2014-2023)



	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Baptisms	-	-	-	0	0	14	3	10	9	18
Marriages	-	-	-	1	0	1	0	1	2	2
Funerals	-	-	-	9	0	3	10	18	18	31

- Baptisms: all baptisms & thanksgivings.
- Marriages: marriages and services of prayer & dedication after civil marriages.
- Funerals: those held in church & at crematoria/cemeteries.

7. Electoral Roll, (2015-2023)



	2015	2016	2017	2018	2019	2020	2021	2022	2023
Electoral Roll	-	-	88	91	45	56	65	106	139

N.B. Electoral roll renewal: 2013, 2019

Livestreamed weekday morning prayer Monday to Friday continues helped by lay involvement from Venus de Munoz and Marie Price.

We have made our annual Mission return to the Church of England and the detailed figures can be inspected online on the Parish Portal. We circulate a Mailchimp bulletin to circa 200 people. Our Sanctuary team of servers led by our Sacristan, Irene Daley, who has worked tirelessly alongside Patrick Litton to develop best practise and training for our servers and new Clergy. Judy Barrett continues to run our Welcome Team and we are always looking for new people to join. QR codes are in our orders of services, so that we can receive donations in a range of payment methods.

MUSIC

Russell is supported by a music committee made up of Rachel Jones, Father Ross and Nick Price.

St Etheldreda Community Choir has steadily grown this past year. We've had the opportunity to take our singing out of the church recently, with an invitation to sing at Fulham Palace Christmas Market, which we thoroughly enjoyed.

We continue to develop the choir and welcome all voices and ages to sing with us.

An example of the development of confidence and ability to sing is one of young choir members - Ailsa. Ailsa joined the choir last year: she has built her confidence brilliantly so much so that she was

able to sing the solo of Once In Royal David's City for our Christmas Service. Thank you to Ailsa and the choir for all they do to support each other and help each other to flourish. The choir now has circa 20 choir members, who attend seasonally through the year, who support one another, create a welcoming atmosphere and are a friendly community.

My vision for music at St Etheldreda is to adapt and arrange new pieces to be sung for Communion. To have a blend of traditional hymns and adapted pieces helps those worshipping engage with different parts of the service and there is a transcendence.

Puppet Church - Sundays 3pm @St Clement

Leading music and singing for a puppet led interactive Church service for children. This has been going well, meeting new families who are not currently in church and adapting the service to meet the needs of a variety of children.

Outreach

Music is a universal connector, breaking down barriers between strangers and providing a channel for spiritual connection, exploration, and communal unity.

It's been great getting to know the wider community of St Etheldreda and I look forward to making more connections with our music, and continuing to grow our choir and outreach program.

Noisy Elephants - Wednesdays 10:30am @St Clement

Music for Nursery group with Sensory Play. This is a paid for morning club for parents of pre-schoolers.

Music Provider - Bridge School

Weekly Primary School age music class with interactive singing, actions, relaxation and play.

St John's School

Playing and singing twice a week for assemblies and classes led by Father Ross and Eva.

If you are curious to learn more or join us to sing, please contact me at: music@stethsfulham.org or come and say hello after church on a Sunday.

Russell Swallow

Music Director

MANAGEMENT OF PARISH AFFAIRS

The system developed in 2020 of the Standing Committee ("SC") acting as an executive body subject to direction and authorisation at formal PCC meetings has continued. The SC comprises of Vicar, Churchwardens and Lay Chair. SC has met approximately fortnightly ensuring smooth running of services, daily running of the church and knowledge transfer where applicable. All members of SC and the Treasurer are on the bank mandate which requires two signatures for transactions and four members are on the mandate for CCIA, the investment fund. SC has authority from the PCC (reviewed annually) to make spending decisions currently subject to a limit of £2000 for any one contract.

The Churchwardens have legal responsibility for the fabric and furnishings and have made a separate report. Heidi Bury continues to be responsible for hall lettings and management. We are still seeing record growth in revenue over the last year. The PCC Health & Safety officer is Mike Barnes. The

Electoral Roll officer is Alison Power. Written minutes of PCC meetings continue to be kept which refer to the SC reports. A number of special committees continue which include people outside of the PCC these committees are Youth, Fabric and Mission. St Clement, Music and Finance have been formed. If anyone is interested in joining a committee, please speak to the Vicar. These groups are each represented by an individual PCC member. Each committee is planning a range of initiatives to ensure the growth and good name of the Parish.

We give thanks to Louise for her minute taking at all committee meetings.

YOUTH AND CHILDREN

Puppet church

There is a steady base of families (around 6 families) There have been two new families attend. The feedback on the liturgy has been positive, with parents noting the length of service (30 mins), puppets and liturgy is very engaging. There is also a clear cohesion between Puppet Church and family Eucharist, so children are learning the liturgy of the Eucharistic service.

Puppet Church was part of the Christingle service on the 10th December 10.30am.

Music and baby groups- Russell and Eva 'Noisy Elephants'

This is a new style of baby group. A one hour paid session where children and their adults sing songs, have sensory time. There is also time for prayer and conversation over tea and coffee. Noisy Elephants started in January and a real community is beginning to form. Noisy Elephants has also fed into Puppet Church and the Family Eucharist service.

Schools' work- Ross, Briony, Eva, Louise Beanland

Our schools' work has gone from strength to strength. Chaplaincy at Fulham Cross Academy is well underway with assemblies, God Squad and 1:1 meeting with Briony.

R.E is still be taught weekly at Queens Manor by me and Louise Beanland every Wednesday for two hours. This is an incredibly rewarding afternoon and is especially lovely when the Queens Manor school children and their families recognise the clergy, Louise and both churches on their ways to and from school.

The clergy team and Russell lead assemblies in St John's and All Saints several times a week. With the St Etheldreda team currently leading four assemblies a week in St John's. Fr Ross is also supporting Fr Chris while he is on sabbatical.

The work in schools is seeing transference into church and the community. The new families that have joined recently are from the schools where clergy are present. There is an ever-growing recognition of the St Etheldreda clergy in the local community that is really positive.

Since January there has been the 'Sunday Funday Club' in the Lady Chapel which is supported by parents from the congregation. It runs on Sundays in term time, follows the lectionary, there is scripture, prayer and fun for primary aged children. To date it has received positive feedback and parents really like the flow from the Lady Chapel into the main service.

We are continuing to grow with young people and families (we now have a base of 55 children 0-16)

HOUSING

The parish continues to be in a stalemate situation between the Diocese of London and SBHG regarding the 2 additional flats at Clifford Haigh House. Conversations continue as to finding the best way forward.

FUNDRAISING

The parish have been in receipt of some very generous donations over the past year including:

- (a) Money to plant our sanctuary garden. This is an ongoing project, and funds will continue to come in for this.
- (b) We have had a generous donation for a new alter frontal in the Lady Chapel designed by Polly Meynell. This should be with us around Easter 2024.
- (c) The lighting project in the church has been completed, due to some personal donations, diocese grant and Veridore landfill grant.
- (d) We have secured funding through a personal donation for the reestablishment of a parish war memorial on the side of St Etheldreda. This is a work in progress and we are currently at planning stages.
- (e) We have received a substantial donation to kickstart the works regarding the St Clement redevelopment. This will take us somewhere in line with 50% of the total fee.

The financial position of the PCC is reported separately. The Annual Accounts for the year ended 31 December 2023 show that there is a real need for every member of the worshipping community to consider their ability to either begin giving or increase their giving so that the parish may pay their associated costs to the diocese. We wish to thank Patrick Litton, our Treasurer, for the hard work he has put in to keep us up to date, compliant and in good order.

We have been able to increase our contribution to the Diocesan Common Fund expected amount for 2024 to £91,300. This still means that we are now paying all of the costs that the Diocese asks of our parish. We have, as a PCC, undertaken deep dive analysis of our reserves and how we plan to use them for the works and mission of the parish.

SAFEGUARDING

Louise Beanland is our Safeguarding Officer.
Our Children's Champion is Rev'd Eva Webb-Sheen.

Safeguarding Report

The Parish Safeguarding Policy is reviewed each year at the first PCC meeting following the APCM and complies with the London Diocese requirements. Safeguarding is on the agenda at every PCC meeting.

All those who work with children in the parish have undertaken suitable disclosure procedures, including DBS checks.

The Parish Safeguarding Officer, Clergy, Churchwardens, all members of the PCC and all those working with children or vulnerable adults have undertaken, or are waiting for the recommended Safeguarding training. The Safeguarding Officer and Clergy meet regularly for discussion - with a focus on the increased use of St Clement.

Louise Beanland
Parish Safeguarding Officer

GDPR REPORT – PERSONAL INFORMATION AND PRIVACY

Heidi Bury is our GDPR rep. Her continued vigilance and hard work ensure that we are compliant in an ever-changing field is very much appreciated.

CHARITY REGISTRATION

As a registered charity the PCC has complied with its obligations making its annual return to the Commission and ensuring that all PCC members understand and comply with their duties as charitable trustees. All PCC members annually sign Disqualification Declarations.

Fr. Ross Gunderson Vicar and PCC Chairperson

THE ST CLEMENT'S HOUSE PROJECT – PROPOSAL FOR DEVELOPMENT FOR MISSION

The PCC wishes to engage the whole Parish community with our St Clement House Project ("the Project").

Since November 2017 the development of St Clement has been part of the Mission Action Plan, as evolved since the St Clement Team: Father Ross and the Rev. Eva, Tom Sheen and Fiona Mylchreest attended a CCX church planting course early in 2023, which makes provisions for the families and young people and the North of our parish.

In reawakening St Clement to full life and activity in both worship and community action this Project also provides an opportunity to increase the income and human resources of the Parish. But we need workers and they need homes.

Mission started here in the 1890s in the Gowan Avenue Laundry (now flats) and both St Clement and St Etheldreda were really Victorian "estate churches" to serve green field developments. Now three bedroom flats rent at £30,000pa and sell at £1.5 million.

The Project means building new accommodation on top of the St Clement hall space and, we hope, additional mixed residential and community accommodation – a two storey development which should cost less than 60% of the price of a single existing maisonette.

We have an offer from a private donor to guarantee the costs up to £500,000 which should at least cover the entire cost of building a spacious family flat. Just before Christmas, having got advice from structural engineers, the PCC had presentations from a shortlist of three architects and has just appointed award-winning Denizen Works Limited as Project Architects (their website is www.denizenworks.com). We are now collaborating with Denizen Works so that we can consider and agree a final project design in order to progress to the grant of Planning Consent by the summer. Although we know the cost of two storeys will be more than £500,000 the PCC decided that the Project was needed now because:

1. We know that the Rev'd Eva will be priested in June and we hope that the Diocese will license her to serve at St Clement where she is already doing excellent work. If we can offer free accommodation for her or another priest by September 2025 or earlier that will be a big advantage to our Mission plans and finances.

2. We have identified a need to reach out to many more people – we are blessed in already having a foot on the ground at St Clement which is beneficially owned and controlled by the PCC.
3. We desire to make St Clement's House a community hub particularly for families and young people. The additional storey will provide flexible space and increase income.

Professional fund-raising advice is being taken. We are grateful for all ideas, advice and help. It will obviously be more cost effective to carry out as much if not the whole of the construction work in one go as possible but if not – at least we will own a flat.

Questions and discussion welcome

Caroline Grieve

CHURCHWARDENS' FABRIC REPORT

With the completion of the major Church lighting project last year, 2023 saw the Fabric Committee, led by Mike Barnes along with the Church Wardens, able to turn their full attention to a number of smaller, but no-less essential projects.

Following the 'Green Church' survey discussed at the last APCM, we have been prioritising steps to make St Etheldreda a more energy and fuel cost-efficient space. At the moment, we are fortunate enough to still have our energy supply tariffs locked into 2022 prices, but this will come to an end in January 2025 when our current contracts come up for renewal.

The Committee has also addressed maintenance areas which were identified in the last Quinquennial Survey. Still, other completed jobs have been at the head of our 'to-do list' for some time but were delayed, due to the backlog caused by Covid. Throughout, our aim is to continue to ensure we provide the best available environment for our Church and community.

A summary of the Fabric Committee's main activities includes:

- 1. Installation of new double-glazed windows in the vestry and meeting room**

As part of the ongoing process to make St Etheldreda as environmentally friendly as possible, by reducing heating costs, quotations were obtained to replace the single glazed windows in the vestry and meeting room with double-glazed windows. These works were executed in July 2023.

- 2. Installation of new paving to the front and sides of the church**

Given concerns as to the safety of the existing, uneven, paving to the front and Remembrance Garden side of the church and the generally unsightly appearance on the Fulham Palace Road (FPR) side, quotations were obtained to replace the existing paving slabs with a resin surface on an MOT subbase and tarmac base course.

As ever, a wonderful team of volunteers stepped up to prepare the ground in order for the new paving to be laid. This involved a day spent removing all the existing paving stones, which were extremely heavy! By taking on this task, the volunteers saved a significant sum of money for the Church, which otherwise would have had to be paid to the contractors to complete this stage.

The laying of the resin works were executed in two phases in July and September 2023 and have not only removed the previous trip hazards, but also greatly improved the overall visual aspects of the churchyard.

3. Installation of new radiant heating in the Church Upper Hall

Following a review of our somewhat outdated hall heating system, conducted by a specialist consultant engaged by us, it was advised that an electrical infrared radiant heating system would be the most efficient and flexible system given the mixed use demands on the halls. Following a competitive tender, CES (our existing lighting system contractor) was appointed to install the new system. These works were executed in the period 23-27 October 2023, with a subsequent upgrade to the proposed thermostatic controls.

After a teething period, the system is now considered to be operating satisfactorily and we have received positive feedback from the Nursery and other hall renters.

4. Memorial Garden

During 2023 the ground for a Memorial Garden, on the section between the flank wall and the FPR, was prepared by a team of volunteers. Planting was part funded by donations in memory of departed loved ones. The garden is designed to benefit from shrubs and plants being at their best throughout differing seasons.

5. Installation of flagpole on Fulham Palace Road side of the church

Planning permission has been granted by LBH&F to install a flagpole on the FPR side adjacent to the church entrance porch and we are now reconfirming existing quotations to complete this item.

6. Review of installation of double-glazed windows on the Remembrance Garden side of the church and on the FPR side onto the sanctuary.

We are in dialogue with the Diocese concerning installation of double-glazing to improve the environmental footprint of the church and to see if funding could be available.

7. Installation of new war memorial tablets on the Remembrance Garden church porch wall

This project is progressing with the appropriate permissions and quotations being obtained.

8. Construction of additional accommodation on top the St Clement Hall

This major initiative is now at the initial planning stage with an appointed architect. See separate report below.

9. Redecoration of the old Choir Vestry to create a modern work/meeting space.

An enthusiastic group of volunteers gave up their weekends to totally repaint, repair and re-furnish this room, including the loo. This has now been transformed into an attractive area for committee meetings and provides an additional workspace for our growing clergy team and administrator. The final touch was a row of thriving pot plants to add a little greenery!

The Wardens would like to extend their sincere thanks to all the volunteers who continue to ensure that the fabric of St Etheldreda and St Clement remains in excellent condition and that every effort is made to enhance the available spaces to provide welcoming surroundings for the congregation and community. Without the efforts of all our congregants, we could not have hoped to have transformed much of the buildings and gardens.

Particular thanks go to Mike Barnes and Martin Chapel for their tireless work on new projects as well as taking care of all the day-to-day jobs and repairs required to keep everything running smoothly.

Sylvaine Vautel's expertise and landscaping design talents have been invaluable in renovating and creating the attractive Remembrance and Memorial gardens. She has been supported in this by a team of wonderful volunteer gardeners who have contributed their time and efforts to dig new beds and ensure the plants are kept in excellent condition, particularly when additional watering is required over the hot summer months.

Our church plate and other valuables continue to remain in good order and secure. The inventory was made available to the PCC at the same time as the terrier and logbooks for both churches. We have complied with all our statutory obligations in relation to the use, management and physical structure of our buildings.

All buildings and their contents are covered by up-to-date annual insurance policies (excluding acts of terrorism) to the level recommended by the Ecclesiastical Insurance Office, and we have Public and Occupiers' Liability Insurance.

APPENDIX

Ecclesiastical Jurisdiction and Care of Churches Measure 2018 section 50

50 Role of churchwardens in inspecting fabric etc. of church

- (1) The churchwardens in each parish must, at least once every calendar year, inspect or cause an inspection to be made of the fabric of the church and all articles pertaining to the church.
- (2) The churchwardens in each parish must, in every calendar year, deliver to the PCC and, on behalf of the PCC, to the annual parochial church meeting a report ("the annual fabric report") on the fabric of the church and all articles appertaining to it, having due regard to the inspection (or inspections) under subsection (1).
- (3) The annual fabric report must include an account of all actions taken or proposed during the previous calendar year—
 - (a) for the protection and maintenance of the fabric of the church and the articles appertaining to it, and
 - (b) in particular, for the implementation of any recommendation contained in a report under the scheme referred to in section 45 (scheme for inspection of church).
- (4) In carrying out the duty under subsection (1) or (2), the churchwardens must consult the minister.
- (5) The annual fabric report must be delivered—
 - (a) to the PCC at its last meeting before the annual parochial church meeting, and
 - (b) to that annual parochial church meeting, with such amendments to the report as the PCC may make.
- (6) The churchwardens must, as soon as practicable after the beginning of each calendar year, produce to the PCC—
 - (a) the terrier, the inventory and the log-book relating to events occurring in the previous calendar year, and
 - (b) such other records as the churchwardens consider likely to assist the PCC in carrying out its functions in relation to the fabric of the church and articles pertaining to it.
- (7) The terrier, inventory and log-book produced to the PCC under subsection (6)(a) must be accompanied by a statement signed by the churchwardens to the effect that the contents of each are accurate.

- (8) In the case of a parish which has more than one church, this section applies in relation to each church.

Alison Power & Thomas Sheen
Church Wardens

DEANERY SYNOD REPORT

The Hammersmith & Fulham Deanery represents all 20 parishes in the Deanery which roughly maps onto the Borough. The Area Dean is the Rev. Cameron Collington, Vicar of St Simon's, Rockley Road up near Shepherds Bush. The Synod members are all the clergy in the Deanery parishes by reason of being the clergy (sometimes collectively called the Chapter) and not less than one lay person from each parish (the exact number of lay representatives depends upon the size of the electoral roll of the parish – St Etheldreda is entitled to two lay representatives). The lay representatives have to be elected at the Annual Parochial Church Meeting of their parish. The Synod lasts for 3 years. The current Synod will disband in July 2026. We should have nominated and elected lay representatives at the APCM at St Etheldreda in 2023 but owing to an administrative oversight did not so we shall be doing so this year and they will become PCC members ex officio and will serve on the Synod and the PCC until July 2026. The reason they are PCC members is to enable them to represent the interests of the Parish on the Synod and report to the Parish what is going on in the Deanery and in the wider Area and the Diocese as a whole. The legal purposes of the Synod are:

1. To act as an electoral college for the Deanery lay representatives on the London Diocesan Synod and the London Diocesan lay representatives on the General Synod of the Church of England when they have elections, and
2. To appoint foundation governors to the Church of England schools in the Deanery when required

The Deanery Synod has a lay chairman, currently Fraser Steel of St Matthew's, West Kensington, and a secretary, currently Caroline Grieve of this Parish which is why I am able to make this report to the APCM. As Secretary I am ex officio a Synod member and also an elected member of the London Diocesan Synod until July next year.

I am able therefore to report that there have been four meetings of the Deanery Synod in the last year as well as a Deanery meeting at which the Archdeacon and the Area Finance Officer presented the Diocesan report on its use of our parish Common Fund payments and made its case for the amount of parish Common Fund payments which the Diocese needed to cover its costs for the coming year and asked for each parish to make its offer. Some parishes pay more than 100 per cent and some pay less depending largely upon their ability to pay.

At each of the four ordinary Synod meetings there is an agenda which is fairly formal and always includes an item on finance but it is the custom in Hammersmith & Fulham to include a "Main Topic" which involves a presentation on a matter of general church interest and which invites group and general discussion for about 45 minutes. Each meeting is held at a different parish church and begins with a period for refreshments and sociability. It is fascinating to visit the different parishes and churches and halls and experience their infinite variety. Each meeting is introduced by the host Vicar who talks about their hopes and achievements and aims and goals and leads the meeting in prayer. The meetings over the last year took place as follows:

23 May 2023 – St Mary's, West Kensington; Main Topic **"What is your Way? Discipleship in the Deanery."** A panel of four people from different Deanery parishes will present their Ways. The appointment of Father Ross as a Deanery governor of All Saints CofE Primary School was renewed.

20 September 2023 – St Albans, Margravine Gardens; Main Topic **"Creating a Safer Church - What does a Safe Environment look like in reality and how do we promote and create a Culture that is safe?"** presented by the Area Safeguarding Officer, Caryn Webber.

16 November 2023 – St Andrew's, Fulham Fields; Main topic **"Love Your Neighbour"** a presentation by two members of the campaign [Home | Love Your Neighbour www.loveyourneighbour.uk](http://www.loveyourneighbour.uk).

21 February 2024 – St Simon's, Rockley Road; Main Topic **"Our Encounters with Christ"**. Individual testaments from as many of our 20 parishes in the Deanery as we have time for to share moments and meetings when we have found new energy, encouragement and ideas for extending mission and community work in our parishes in the last few years; School governor Zoe Vickerman elected for St Paul's CofE Primary School, Hammersmith.

The next Synod meeting will be on 30 April 2024 at Christchurch, Studdridge Road at 7.00pm for 7.30pm ALL WELCOME (especially our own newly elected lay representatives).

Caroline Grieve
Deanery Synod Secretary

PARISH OF ST ETHELDREDA WITH ST CLEMENT, FULHAM REPORT ON REVISION OF ELECTORAL ROLL 2024

Report on Revised Electoral Roll 21 April 2024

1. Here is the revised Electoral Roll, which stands at a total of 184.
2. A written notice seeking applications for addition or removal was displayed at the Parish church:
St Etheldreda at [528 Fulham Palace Road SW6](#), between 24 March and 7 April 2024, requiring applications to be made on or before 7 April 2024.
3. Forty-nine applications were received for addition to the Electoral Roll of which 49 were valid and 0 were not.
4. Four names were removed from the Electoral Roll approved in 2023.
5. This brings the total on the Electoral Roll to 184.

I, Alison Power, Electoral Roll Officer for the Parish, confirm that the above information is correct and that the revised Electoral Roll has been displayed at the Parish Church as from 7 April 2024, subject to any valid objections received by the time and date of the Annual Parochial Church Meeting 11.30am on Sunday 21 April 2024.

Signed



The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on21st April 2024..... and signed on its behalf by:



Rev. Ross Gunderson
Chairman

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Treasurer's report

Financial Review

This year's financial statements have been prepared by Beever & Struthers, our newly appointed bookkeepers and independent examiners. As a result of the growth of the parish, our income exceeds the £250,000 turnover limit which therefore requires examination by a member of one of the authorised professional bodies.

The statements follow more closely the requirements of the Charity Commission and therefore differ slightly in format from previous years. As part of the transition to new bookkeepers, the parish moved to a new accounting system, Xero, which is one of the packages recommended by the Church of England. The new package is more flexible than the previous one as it allows greater automation and we have noted a decrease in the time required to account for the parish's activities.

Overview

The parish ran a deficit of £79k (2022: £8k). However, this is after including gains (2022: losses) on investments; at an operational level, we incurred a deficit of £103k (2022: Surplus £29k). This was mainly caused by the expenditure in the year on the Lighting Project, paving the churchyard, the remembrance garden and new windows in choir vestry.

Income

We were fortunate to receive some significant donations from anonymous donors. In particular, one generous donor has underwritten all the costs so far of the Saint Clement's Building Project; another has covered the costs of the new lady Chapel frontal which will be delivered in early 2024; and, we also received an unrestricted donation of £25,000 from a third. These three account for most of the increase in Planned Giving (Note 2)

Following a successful stewardship campaign in late 2023, we have seen an increase in regular giving by parishioners, the full effect of which will be seen in 2024. However, as mentioned in last year's report, we saw a small decrease in rental income, owing to the closure of the school at St Clement's. Some of that shortfall has been recovered through the efforts of our Halls Letting Manager, Heidi Bury, who has increased use of the halls where possible. In early 2024, we increased our rental charges after some years, but there is little room for further increases in hall income as we are in a fortunate position of running at nearly 100% capacity.

In the year we received a number of grants; we are grateful to the Lady Peel Trust, the Archbishop's Council and the London Diocesan Fund for their generous support in 2023.

We have seen a slight decrease in investment income as we had to sell £50k of investments towards the end of 2023 to fund day to day activities. Despite selling, our investment only decreased by £26k, as stock markets recovered their ground.

Expenses

The PCC has committed to pay its full Common Fund, as we have been so fortunate in being so well supported by the Diocese. In 2023, we increased our payments to £83k. In 2024, we will pay the full request of £93k.

The parish only pays for some costs relating to staffing (the incumbent is paid through the Common Fund), mostly relating to housing and working expenses. The remaining costs reflect the various projects mentioned above, as well as utility bills for the churches and halls.

Balance Sheet

Net assets of the parish declined by approximately £79k; this is because funds raised in previous years were spent this year. The funds statement shows how money raised before the 1st January 2023 has been spent, in particular there has been major expenditure in the year on the lighting project, renewing the paving around the church, and

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Treasurer's report (continued)

the building works for Saint Clements. The general fund shows that absent these specific costs the parish is still running at a small surplus.

However, there are few years without such expenditure as the parish continues to invest in its buildings to make them inviting and to maintain the rental income on which we depend. Without this, the parish would not be able to continue to operate.

Summary

2023 saw increases in our income, owing to generous benefactors, but also saw us drawing on our historic resources to repair and maintain our parish buildings. We are very fortunate to have these reserves to call upon: many parishes do not have them.

I would also like to thank Beever & Struthers for their work in drawing up and examining these accounts, as well as the members of the Finance Committee (Rev Brionie Mackie, Judy Barrett and Mike Barnes) for their help in reviewing and questioning the accounts in the year.

Policy on reserves

The aim of the reserves policy is to ensure that the charity's ongoing and future activities are reasonably protected from unexpected fluctuations in its income and expenditure. The board reviewed the reserves policy and agreed that a minimum level of unrestricted general funds, also known as free reserves, of £50,000 is appropriate given the risks faced by the charity and the sustainability of its different income streams.

The total reserves at 31 December 2023 was £277,536 (2022: £356,374) of which £6,562 (2022: £46,795) are held in restricted reserves. The balance held in unrestricted reserves at 31 December 2023 was £270,794 (2022: £309,578), of which £20,088 (2022: £33,240) are free reserves, after allowing for funds tied up in investments.



Patrick Litton, MA, FCA
Treasurer

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Independent Examiner's Report to the trustees of The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent examiner's statement

Since The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Helen Binns FCA
Chartered Accountants

One Express
1 George Leigh Street
Manchester
M4 5DL

Date: 21.1.2024

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Statement of Financial Activities for the Year Ended 31 December 2023

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Income and Endowments from:					
Donations and legacies	2	132,673	-	132,673	49,514
Charitable activities	3	1,235	-	1,235	1,787
Income from trading activities	4	100,793	-	100,793	131,085
Investment income	5	13,199	-	13,199	14,615
Other income	6	15,094	-	15,094	20,553
Total income		262,994	-	262,994	217,554
Expenditure on:					
Raising funds		(6,846)	-	(6,846)	(7,449)
Charitable activities		(319,120)	(40,234)	(359,354)	(181,045)
Total expenditure		(325,966)	(40,234)	(366,200)	(188,494)
Gains/losses on investment assets		24,368	-	24,368	(36,664)
Net expenditure		(38,604)	(40,234)	(78,838)	(7,604)
Net movement in funds		(38,604)	(40,234)	(78,838)	(7,604)
Reconciliation of funds					
Total funds brought forward		309,578	46,796	356,374	363,978
Total funds carried forward	18	270,974	6,562	277,536	356,374

All of the charity's activities derive from continuing operations during the above two periods.

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

**(Registration number: 1163860)
Balance Sheet as at 31 December 2023**

	Note	2023 £	2022 £
Fixed assets			
Investments	13	250,706	276,338
Current assets			
Debtors	14	3,877	2,563
Cash at bank and in hand	15	71,724	93,471
		<u>75,601</u>	<u>96,034</u>
Creditors: Amounts falling due within one year	16	<u>(38,401)</u>	<u>(15,998)</u>
Net current assets		<u>37,200</u>	<u>80,036</u>
Total assets less current liabilities		<u>287,906</u>	<u>356,374</u>
Creditors: Amounts falling due after more than one year	17	<u>(10,370)</u>	<u>-</u>
Net assets		<u>277,536</u>	<u>356,374</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	18	6,562	46,796
Unrestricted income funds			
Unrestricted funds		<u>270,974</u>	<u>309,578</u>
Total funds	18	<u>277,536</u>	<u>356,374</u>

The financial statements on pages 10 to 23 were approved by the trustees, and authorised for issue on 21st April 2024 and signed on their behalf by:



Rev. Ross Gunderson
Chairman

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Notes to the Financial Statements for the Year Ended 31 December 2023

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Trade debtors

Debtors includes rent for occupation of the halls at St Etheldreda's and St Clements's which was invoiced before the year end but paid after the year end. It also includes deferred income for hall rentals invoiced in 2022 but for events which took place in 2023. Under the terms and conditions of rental, the hirer may request a refund if they cancel the event and receive a full refund (over 30 days before the event date) or half of the fee if between fourteen and 30 days of the event date.

Cash and cash equivalents

Cash at bank represents the amounts held in Current and Deposit accounts with Lloyds Bank plc. In the course of 2021, the PCC decided to seek better returns on cash that was not required for immediate purposes. Anything in excess of £50,000 was reinvested in the CBF Church of England Invest Fund – Income Shares. This will be reviewed periodically. However, owing to the imminent start of the Lighting Project, the PCC has decided not to invest further until after it has finished.

Trade creditors

Agency collections are amounts collected by the church on behalf of others, such as retiring collections or fees payable to the London Diocesan Board of Finance. These will be paid after the year end.

Accounts payable represent operating costs incurred before the year end which will be paid after the year end.

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

2 Income from donations and legacies

	Unrestricted funds Designated £	General £	Total 2023 £	Total 2022 £
Donations and legacies;				
Planned giving	2,769	86,030	88,799	17,179
Collections and other giving	-	16,812	16,812	15,386
Other voluntary receipts	-	10,778	10,778	3,000
Gift aid reclaimed	-	16,284	16,284	13,949
	2,769	129,904	132,673	49,514

3 Income from charitable activities

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Fees for weddings and funerals	1,235	1,235	1,787

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

4 Income from other trading activities

	Unrestricted funds General £	Total funds £	Total 2022 £
Trading income;			
Church Hall lettings	98,365	98,365	123,144
Events income	2,428	2,428	7,899
	<u>100,793</u>	<u>100,793</u>	<u>131,043</u>

5 Investment income

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Income from dividends;			
Dividends from investments	12,956	12,956	12,884
Interest receivable and similar income;			
Other interest receivable	243	243	11
Income from rents	-	-	1,720
	<u>13,199</u>	<u>13,199</u>	<u>14,615</u>

6 Other income

	Unrestricted funds Designated £	General £	Total 2023 £	Total 2022 £
Other receipts	20	15,074	15,094	20,553

7 Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted funds General £	Total 2023 £	Total 2022 £
Fundraising trading costs;				
Fundraising		6,846	6,846	7,449
		<u>6,846</u>	<u>6,846</u>	<u>7,449</u>

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

8 Expenditure on charitable activities

	Unrestricted funds		Restricted funds	Total 2023	Total 2022
	Designated	General			
	£	£	£	£	£
Parish share	-	82,638	-	82,638	80,000
Clergy and staffing costs	676	8,672	-	9,348	10,648
Church running expenses	4,794	79,079	85	83,958	29,685
Hall running costs	-	26,418	-	26,418	38,820
Church repairs and maintenance	81,595	29,609	40,149	151,353	20,356
Hall repairs and maintenance	-	-	-	-	1,036
Governance costs	-	5,639	-	5,639	500
	87,065	232,055	40,234	359,354	181,045

9 Analysis of governance and support costs

Governance costs

	Unrestricted funds	Total 2023	Total 2022
	General		
	£	£	£
Independent examiner fees			
Examination of the financial statements	1,440	1,440	500
Other fees paid to examiners	4,199	4,199	-
	5,639	5,639	500

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

10 Trustees/PCC members transactions and remuneration

During the year the charity made the following transactions with trustees:

Mrs Lisa Johnson (Deanery Synod Representative)

Mrs Lisa Johnson (Deanery Synod Representative) received remuneration of £3,808 (2022: £3,999) during the year.

Payments made for cleaning St Etheldreda church until her resignation on 23 October 2023.

Mrs Heidi Bury

Mrs Heidi Bury received remuneration of £6,840 (2022: £5,402) during the year.

Payments were made for her role as Hall Lettings Manager.

None of the trustees/PCC members received any remuneration for their role as trustees.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

11 Independent examiner's remuneration

	2023 £	2022 £
Examination of the financial statements	1,440	500
Other fees to examiners		
All other services	4,199	-

12 Taxation

The charity is a registered charity and is therefore exempt from taxation on income derived from its charitable activities, as it falls within the various exemptions available to registered charities. The charity is not registered for VAT and therefore suffers VAT in its expenditure.

13 Fixed asset investments

	2023 £	2022 £
Investments	250,706	276,338

The Fixed Asset (CCLA CBF Church of England Investment Fund - Income Shares) was revalued in 2020 from Current Asset (CCLA CBF Church of England Investment Fund - Income Shares) and will be included as a fixed asset until such time as it is the PCC's intention to dispose of the investment within the next 12 months.

The parish receives quarterly income from investment held by the London Diocesan Board of Finance. In 2023, the parish received £4,685 (2022: £4,659) from the Diocese. The value of the investment, which are endowment capital, was £171,405 (2022: £156,666). This asset is held in trust by the Diocese and derives from an investment from the proceeds of the sale of a house in Ellerby Street which was bequeathed to the parish.

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

14 Debtors

	2023	2022
	£	£
Trade debtors	3,348	2,563
Prepayments	529	-
	<u>3,877</u>	<u>2,563</u>

15 Cash and cash equivalents

	2023	2022
	£	£
Cash at bank	<u>71,724</u>	<u>93,471</u>

16 Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	2,066	9,906
Other loans	5,185	-
Other creditors	10,080	6,092
Accruals	21,070	-
	<u>38,401</u>	<u>15,998</u>

17 Creditors: amounts falling due after one year

	2023	2022
	£	£
Other loans	<u>10,370</u>	<u>-</u>

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

18 Funds

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 December 2023 £
Unrestricted funds						
<i>General</i>						
General funds	60,884	260,205	(248,820)	(50,000)	24,368	46,637
<i>Designated</i>						
Buildings & Major Works Fund	126,346	2,789	(65,715)	50,000	-	113,420
Clergy House Redcoration	7,500	-	(7,500)	-	-	-
Contingency	50,000	-	-	-	-	50,000
Mission Projects Fund	34,946	-	(1,939)	-	-	33,007
Organ Repair Fund	29,902	-	(1,992)	-	-	27,910
	248,694	2,789	(77,146)	50,000	-	224,337
Total unrestricted funds	309,578	262,994	(325,966)	-	24,368	270,974
Restricted funds						
St Eth's Community Fund	6,562	-	-	-	-	6,562
St Eth's Lighting Fund	22,420	-	(22,420)	-	-	-
ST0806A Ellerby Street Trust Fund	17,814	-	(17,814)	-	-	-
Total restricted funds	46,796	-	(40,234)	-	-	6,562
Total funds	356,374	262,994	(366,200)	-	24,368	277,536

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 December 2022 £
Unrestricted funds						
<i>General</i>						
General funds	74,617	191,092	(161,032)	(10,743)	(33,050)	60,884
<i>Designated</i>						
Buildings & Major Works Fund	127,470	-	(3,274)	4,733	(2,583)	126,346
Clergy House Redcoration	-	-	-	7,500	-	7,500
Contingency	50,000	-	-	-	-	50,000
Mission Projects Fund	40,000	2,219	(5,499)	(1,774)	-	34,946
Organ Repair Fund	30,000	-	(399)	60	241	29,902
	<u>247,470</u>	<u>2,219</u>	<u>(9,172)</u>	<u>10,519</u>	<u>(2,342)</u>	<u>248,694</u>
Total unrestricted funds	<u>322,087</u>	<u>193,311</u>	<u>(170,204)</u>	<u>(224)</u>	<u>(35,392)</u>	<u>309,578</u>
Restricted						
St Eth's Community Fund	6,684	-	(340)	224	(6)	6,562
St Eth's Lighting Fund	17,953	16,583	(11,152)	-	(964)	22,420
ST0806A Ellerby Street Trust Fund	17,083	4,660	(3,606)	-	(323)	17,814
Youth Choir	171	3,000	(3,171)	-	-	-
	<u>41,891</u>	<u>24,243</u>	<u>(18,269)</u>	<u>224</u>	<u>(1,293)</u>	<u>46,796</u>
Total restricted funds	<u>41,891</u>	<u>24,243</u>	<u>(18,269)</u>	<u>224</u>	<u>(1,293)</u>	<u>46,796</u>
Total funds	<u>363,978</u>	<u>217,554</u>	<u>(188,473)</u>	<u>-</u>	<u>(36,685)</u>	<u>356,374</u>

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

Fund details

Unrestricted funds

This represents funds generally available to the PCC to carry out its mission and objectives.

Designated funds

Designated funds are unrestricted funds which the PCC has designated to be used for specific purposes within the parish, but which could be available if required for general purposes without reference to original donors or grantors.

Buildings & Major Works Fund

The parish buildings, both churches and halls, require constant attention in order to maintain them in the best condition possible. A regular round of refurbishment is required to keep the halls in good order to generate the income on which the parish depends. In addition, the PCC wishes to extend the office space available in the church to allow for staff to be taken on for missional activities. The PCC set a goal of £200,000 to be built up for use in the next five years. This would be for these building projects. The parish has not yet managed to build sufficient reserves to allow major works to commence and it is the intention to set aside a minimum of £20,000 a year from general funds to build this up after the finalisation of the annual accounts.

Clergy House Redecoration

The PCC is setting aside £2,500 each year to build up a fund for redecoration of the Clergy House. Since it was extensively refurbished a few years ago upon the appointment of the current incumbent, it is estimated only cosmetic work should be required.

Contingency

As recommended in best practice guidance, the PCC resolved to establish a Contingency Reserve equivalent to six months expenditure, excluding the Common Fund in order to be able to pay bills arising in the event of the closure of the church as happened in 2020/2021.

Mission Projects Fund

The purpose of the parish is to bring the people of the parish to God. The PCC decided that in order to allow large or special mission projects to go ahead, a reserve of £50,000 for specific missional activities (which would be identified, costed, resourced, and subsequently evaluated for success). This fund represents a three year cycle of major projects.

Organ Repair Fund

St Etheldreda's church currently uses an organ for worship which needs cleaning (and possibly repair) we currently have an organ which will need serious repair. The PCC decided in 2019 that it would be cleaned, but all work was stopped owing to Covid. At that stage, a quote for £30,000 was obtained. The PCC intends to use this fund to pay for the cleaning of the organ prior to undertaking any more major restoration, which would be in the region of £60-70k.

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

Restricted funds

Restricted funds are those which may only be used in the way specified by the original donor or grantor. Permission must be obtained before they are to be used for other purposes.

St Eth's Community Fund

In 2020, a fund was established to collect money for relief of poverty and distress in the Fulham area in response to the Covid crisis. This was called the Fulham Community Care Fund (FCC). Within 2020, St Etheldreda obtained grants for similar objectives. In 2021, the PCC agreed, with the consent of the various donors, to amalgamate the funds into the St Eth's Community Fund.

St Eths Lighting Fund

As a result of the last Quinquennial survey, the parish must replace the entire lighting system and associated wiring, as well as the audio system in the church. This is an urgent project but has been unable to proceed owing to lockdowns and the consequent delays in obtaining quotes and faculties. It is estimated that the cost will be in region of £120,000.

ST0906A Ellerby Street Trust Fund

This fund was established from the sale of the curate's house, 29 Ellerby Street SW6. It is invested by the London Diocesan Authority as Custodian Trustee with the Central Board of Finance.

Youth Choir

The PCC received a grant of £3,000 to cover some of the running costs of the Youth Choir. This paid for the employment of a choir leader to train the voices of the children and educate them in choral singing. This has now been fully spent and any future cost are charged to the Mission Projects Fund.

19 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2023 £
Fixed asset investments	250,706	-	250,706
Current assets	69,039	6,562	75,601
Current liabilities	(38,401)	-	(38,401)
Creditors over 1 year	(10,370)	-	(10,370)
Total net assets	270,974	6,562	277,536
	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2022 £
Fixed asset investments	276,338	-	276,338
Current assets	49,238	46,796	96,034
Current liabilities	(15,998)	-	(15,998)
Total net assets	309,578	46,796	356,374

The Parochial Church Council of the Parish of St Etheldreda with St Clement, Fulham

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

20 Related party transactions

There were no related party transactions in the year.

21 Comparative Statement of Financial Activities

	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:			
Donations and legacies	46,326	3,188	49,514
Charitable activities	1,787	-	1,787
Activities from generating funds	128,314	2,771	131,085
Investment income	9,956	4,659	14,615
Other income	6,929	13,624	20,553
Total income	193,312	24,242	217,554
Expenditure on:			
Raising funds	(6,067)	(1,382)	(7,449)
Charitable activities	(164,138)	(16,907)	(181,045)
Total expenditure	(170,205)	(18,289)	(188,494)
Gains/losses on investment assets	(35,372)	(1,292)	(36,664)
Net (expenditure)/income	(12,265)	4,661	(7,604)
Gross transfers between funds	(224)	224	-
Net movement in funds	(12,489)	4,885	(7,604)
Reconciliation of funds			
Total funds brought forward	322,087	41,891	363,978
Total funds carried forward	309,598	46,776	356,374

