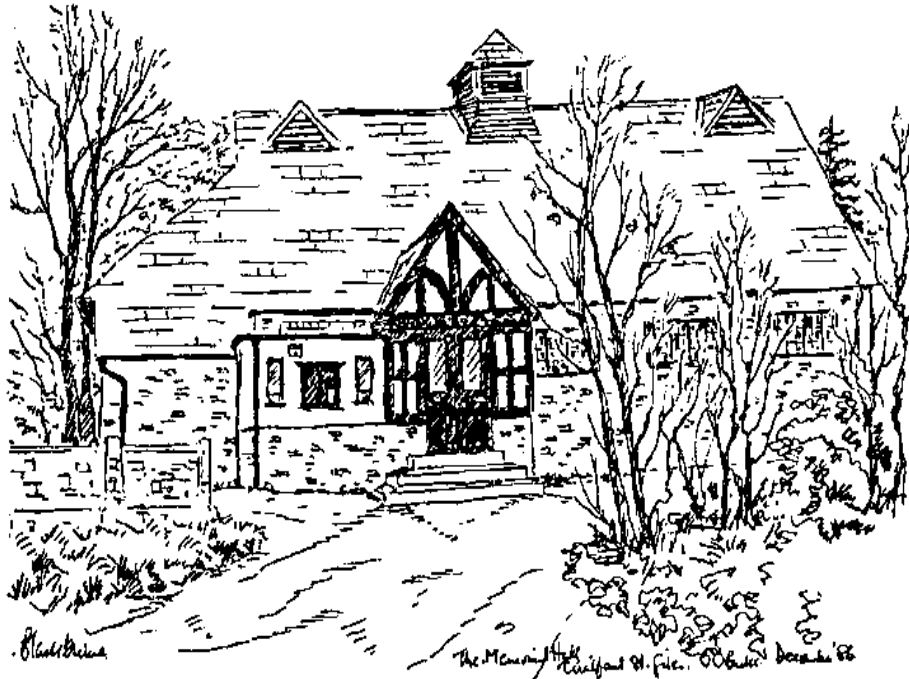


# **CHALFONT ST GILES MEMORIAL HALL**



## **TRUSTEES REPORT and ACCOUNTS**

**for the year ended  
31<sup>st</sup> December 2025**

**Charity No. 1163859**

# **CHALFONT ST GILES MEMORIAL HALL**

**School Lane, Chalfont St. Giles, Bucks, HP8 4JJ**

## **Legal and Administrative Information**

Chalfont St. Giles Memorial Hall is a foundation charitable incorporated organisation.  
Charity No. 1163859 – Registered on 6 October 2015

### **Trustees**

Dr. R. Perkins	Chair (from 1 January 2025)
Miss K. Martin	Deputy Chair
Mr. K. Huxham	Hon. Secretary
Mr. A. Penson	Hon. Treasurer
Mr. A.J. Hoare	Fund Raising Co-ordinator (was Chairman until 31 December 2024)
Mr. G. Jackson	
Ms. C. Santry	
Mr. S. Whitehurst	
Mrs E. O'Connor	Appointed 14 January 2025
Mrs S. Patel	Appointed 18 March 2025

### **Booking Secretary**

Mr. D. Howkins  
[memorialhallbookings@gmail.com](mailto:memorialhallbookings@gmail.com)

### **Independent Examiner**

Mr. M.J. Bedford  
Retired Chartered Accountant  
10 The Brow  
Chalfont St Giles  
HP8 4JD

### **Bankers**

Lloyds Bank plc  
Buckinghamshire Building Society, Chalfont St. Giles,

# **Chalfont St Giles Memorial Hall**

## **Trustees Report for the year ended 31 December 2025**

### **Introduction**

The Trustees present their report and accounts for the year ended 31<sup>st</sup> December 2025 together with the report of the Independent Examiner.

The Chalfont St. Giles Memorial Hall was funded by public subscription from 1919 and constructed in 1923 as a memorial to servicemen from the village, who lost their lives in the Great War. The hall was extended in 1999/2000 with the benefit of some restricted fund donations.

The current incorporated charity was formed in 2015.

### **Objectives of the Charity**

The Memorial Hall is operated for “the use of the inhabitants of the Parish of Chalfont St. Giles or within one mile of the Memorial Hall without distinction of political, religious or other opinions, including use for:

- a) Meetings, lectures and classes
- b) Other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the inhabitants.”

### **Organisational Structure**

The activities of the Charity are governed by the Trustees (The Committee) who normally meet six times during the year. Day to day management is delegated to the officers who report progress to each Trustee meeting. Trustees are elected at the Annual General Meeting (AGM) and include representatives of regular user groups of the Hall and, from time to time, from the Parish Council. Vacancies are filled by co-option during the year. None of the Trustees has any beneficial interest in the charity nor do they receive any remuneration. The trustees are closely involved in the operation and maintenance of the Hall.

The Trustees take into account the Charity Commission’s guidance on public benefit when carrying out their duties in line with the Charity policy documents.

### **Trustee Investment Powers**

The Trustees have powers to invest monies not immediately required in accordance with the Trustee Act 2000. It is not the policy to invest long term. Funds held on deposit are regularly monitored.

### **Review of Activities**

The Hall is the largest in Chalfont St. Giles and is hired for a variety of activities including drama, public meetings and a range of social and leisure events. 2025 has continued the recent trend for a high level of bookings. Once again, the Hall has been used most days of the year. The Infant School uses the Hall for various school activities, including for school lunches.

Receipts from hall hire were up in 2025 by about £600 (just under 4%). The number of bookings, including regular weekly hirers, increased to 76 from 63 in 2024. There were over thirty family/children’s parties and private events in 2025. This is a further remarkable increase. We hope that these one-off bookings will continue in 2026 for the benefit and enjoyment of the people of Chalfont St Giles.

## Chalfont St Giles Memorial Hall

### Trustees Report for the year ended 31 December 2025 – continued

Our regular fundraisers have continued to organise events successfully.

The main activities: Lottery, two Quiz Nights and The Open Gardens Day in 2025 have all had a successful year with a 2% increase in the amount raised. We were pleased to welcome back the folk band, the Churchfitters for another well-attended folk night. As a follow-on to the Hall's Centenary Year in 2024, £563 was raised from the sales of a book about Chalfont St Giles and WW1 and this helped to achieve an overall fund-raising total of £10,196. A wonderful success. As always, we must thank the fundraising team for their unstinting support.

In 2025, in addition to fund-raising, the Hall has benefitted from some exceptional and generous grants and donations totalling £17,331. In particular, this included a grant of £5,810 from the Community Board and a greatly appreciated £10,000 donation from a private individual. These have helped to cover the costs of the major upgrade of the audio-visual equipment completed in February 2025.

The overall expenditure was up by £18,700 (increase of 50%) compared to 2024. Most of this increase (£13,200) arose from the audio-visual upgrade. Among more routine expenditure, energy and utility costs were down nearly 20% on 2024. This was a mix of lower prices and lower consumption. Insurance premiums were approx. £500 down too. Repairs and maintenance expenditure were up by nearly £7,000 mainly because of some essential wall repairs and a five yearly electrical safety check.

For 2026, as in 2025, the Hall has negotiated electricity and gas contracts at a lower fixed rate, so hopefully there should be continuing reduction in these costs. Total unrestricted receipts less total payments for 2025 were an inflow of £2,442. Unrestricted Cash funds at the year-end were £71,186.

The trustees have been working to raise funds for the installation of solar panels and storage batteries as part of its sustainability initiative. This builds on the existing air source heat pump, which was installed in 2017. We are immensely grateful to Awards for All, who have already in 2025 made a restricted Grant of £20,000 exclusively for the solar panel work.

In addition, we have received confirmation of a grant of a further £30,000 from HS2, that means we can go ahead with installation work in April 2026.

#### Reserves Policy

It is the trustees' policy to try to maintain at least a year's running costs in unrestricted cash reserves. The trustees are satisfied that unrestricted reserves at the year-end will do so.

The reserves policy is also intended to ensure that the charity can cope with occasional significant items of expenditure to maintain or upgrade the Hall. There are two particular examples of possible such expenditure, which the trustees have discussed, they are:

Replacement of suspended wooden floor ----- £20,000

Replacement of parts for air source heat pump---£12,500

#### Risk Factors

The Trustees assess the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to them. Insurance covers employers, public and product liability, personal accident, and trustees' indemnity as well as buildings and contents.

#### Volunteers and staff

Members of the Committee and the fund-raising group assist with various administrative and practical matters during the year. These services are greatly appreciated as is the contribution of other volunteers who provide services to the Hall. The Charity has no paid employees.

## **Chalfont St Giles Memorial Hall**

### **Trustees Report for the year ended 31 December 2025 – continued**

#### **Independent Examiner**

Mr. M.J. Bedford has indicated that he is willing to continue in office.

#### **Statement of Trustees' Responsibilities**

Charity law requires the Trustees to prepare financial statements for each financial year. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and apply them consistently.
- state whether the policies adopted are in accordance with the regulations and Charity Commission guidance.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the detection and prevention of fraud or other irregularities.

#### **Approval**

This report has been approved by the Trustees and signed on their behalf.

Signed R.Perkins

Dr. R. Perkins  
Chair

*17 March 2026*

## **Chalfont St Giles Memorial Hall Independent Examiner's Report on the Accounts**

I report to the Trustees on my examination of the accounts of the Chalfont St Giles Memorial Hall (Charity No. 1163859) for the year ended 31 December 2025.

### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Memorial Hall's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

1. accounting records were not kept in accordance with section 130 of the Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

M J Bedford

Mr. M.J. Bedford  
Retired Chartered Accountant  
10 The Brow  
Chalfont St Giles  
HP8 4JD

*24 March 2026*

# Chalfont St Giles Memorial Hall

## Receipts and Payments For the year ended 31 December 2025

2024		Notes	2025	2025
£			£	£
	<b>Receipts</b>		Unrestricted Funds	Restricted Funds
15,934	Hire of Hall		16,522	
12,453	School		12,865	
3,100	Snooker Club		-	
10,008	Fund Raising (net)	2	10,196	
2,395	Unrestricted Grants and Donations		17,031	
-	Restricted Grants			20,000
1,194	Interest		1,644	
<u>45,084</u>	<b>Total Receipts</b>		<u>58,258</u>	<u>20,000</u>
	<b>Payments</b>			
9,217	Cleaning/Caretaking		9,560	
9,420	Gas/Water/Electricity		7,619	
3,839	Insurance		3,342	
1,785	Gardening		1,950	
3,718	Administration/Sundries		3,614	
9,176	Repairs/Renewals	3	15,331	
	Tree Surgery		1,200	
	AV Upgrade Project		13,200	
<u>37,154</u>	<b>Total Payments</b>		<u>55,816</u>	<u>-</u>
7,930	<b>Receipts less (payments)</b>		2,442	20,000
60,814	<b>Cash Funds on 1 January</b>		68,744	0
<u>68,744</u>	<b>Cash Funds on 31 December</b>		<u>71,185</u>	<u>20,000</u>

# Chalfont St Giles Memorial Hall

## Statement of Assets and Liabilities at 31 December 2025

2024			2025
£			£
	Cash Funds		
61,057		Building Society	63,057
7,687		Banks	8,129
<u>68,744</u>			<u>71,186</u>
	Unrestricted Funds		
<u>68,744</u>		General Purposes	<u>71,186</u>
	Fixed Assets at cost (note 4)		
2,300		Land and buildings	2,300
182,488		Extensions	182,488
		Building Society	20,000
<u>184,788</u>			<u>204,788</u>
	Restricted Funds		
<u>184,788</u>		Fixed Assets	<u>204,788</u>

The bulk of Restricted funds have been established specifically in connection with the premises including extensions. The grant of £20,000 from the National Lottery is restricted for the project to install solar panels and storage batteries in 2026.

Signed on behalf of the trustees:

R Perkins

A Penson

Chairman

Treasurer

17 March 2026

## Chalfont St Giles Memorial Hall

### Notes to the Accounts for the year ended 31 December 2025

#### 1. Accounting policy

These Accounts have been prepared on the receipts and payments basis in accordance with the Charities Act 2011 and the Charity Commission's guidance for preparing receipts and payments accounts.

#### 2. Fundraising

2024 Net £		Receipts £	Payments/Prizes £	2025 Net £
3,108	"Open Gardens" day	4,362	985	3,377
2,840	Quiz Nights	4,241	1,583	2,658
3,087	Lottery	4,148	978	3,170
974	Proceeds of WW1 Book Sales	563	-	563
	Churchfitters concert	1,507	1,079	428
	(NB 2024 Centenary Events)			
10,009		14,821	4,625	10,196

#### 3. Expenditure

The largest recurring expense category and one that fluctuates from year to year is repairs / renewals. This can be analysed as follows:

2024 £		2025 £
4,000	Building repair work	6,700
-	Repairs to sleeper wall at back of Hall	4,156
-	Five yearly electrical safety check	2,720
1,328	Other general maintenance	1,755
3,847	Contribution to cost of new electric oven and related electrical upgrade	-
9,175		15,331

#### 4. Fixed Assets

Land and Buildings are shown at original cost in 1923 of £2,300 and Extensions at cost in 1999/2000 of £182,488.

The building was professionally valued in October 2020 by Roger Falcon MRICS FCIOB of Josling & Hamlyn of Amersham, who assessed a reinstatement value at £2.11m + VAT. On this basis the Hall is insured for £3.67m on an index linked basis.

#### 5. Secured debts and guarantees

The charity has no secured debts and has not provided any guarantees.