

Minutes- Annual Parochial Church Meeting

St Christopher's Church Allesley Park & Whoberley

6 April 2025

11.00 Start - Annual Meeting of Parishioners

Clerk approved by meeting as Andrew Houston

1. Last year's minutes approved by the meeting.

Proposed Katie Coupe Seconded Cara Greenway

2. Election of churchwardens approved:
 - (i) Assistants Jo Harris, Cara Greenway, Laura, Stuart Hart, (no vote needed for assts)
 - (ii) Churchwardens Martin Ellis, Tom Borrás

Proposed Jo Harris Seconded Louise Hicks

3. Thanks to Stuart for his service.

11.10 Start – APCM

1. Apologies from Kace Chiu, Sandra & Stan Aldridge, Emma Bowman-Powell, James, Rosemary Lavens.
2. 2024 minutes approved with Annual Report and Summary distributed by e-mail and on tables.

3. Reports

- (i) Electoral Roll (Louise Hicks) - 59 names (19 out of parish, 40 inside).
- (ii) Deanery Synod (Louise Hicks) – good to know the blessings and battles of other churches.
- (iii) Bethlehem School (Barbara Bell) – 12 started now 650 attending receiving a good education.
- (iv) Safeguarding (Heather Beasley) – a huge thanks to Heather for her leadership in this area. She is stepping down. 21 volunteers. This is an important role to keep the community safe. Pray for Marie Ellis taking on the new role, who will be supported by Heather.

(v) Finance (Jo Harris) – gave her report via a power point presentation making reference to her written report available. Accounts approved and to appoint an independent auditor by the meeting.

Proposed Louise Hicks Seconded Cara Greenway

4. Election of PCC Members

Andy March went through the information contained within the Order of Service annotated at 11:29, with those who were standing down, being renewed, and co-opted onto PCC. He named the full list now on PCC adding Tom Borrass and Martin Ellis as ex-officio officers.

Gifts were given with grateful thanks for her service to Ian (representing Rosemary).

PCC names were approved by the meeting.

Proposed Heather Beasley Seconded Katy Coupe

5. Vicars Report

Andy summarised the information given within the Order of Service annotated at 11:34.

6. Any Questions

Barbara raised the issue of solar panels as part of the building project and thinking about the environment.

7. Prayers, Final Song, Blessing and Dismissal

Meeting ended at 12.10hrs.

Notes:

Appendix A – Order of Service – AGM Celebration – 10am – 6 April 2025

Appendix B – Summary of discussion “What does it mean to be Church?”

Signed as true record



Rev. Andy March (Vicar)

5 October 2025

Order of Service – AGM Celebration - 10am – 6 April 2025

9:45	Breakfast served. NB. Coffee throughout.		
10:00	Welcome and notices – ¹	Andy	5 mins
Act of Communion			
10:05	Call to Worship	Andy	1 min
10:06	Opening worship (x2) <i>This I believe (The creed)</i> <i>O Lord my rock and my redeemer</i>	Band	7 mins
10:13	Confession and Absolution	Andy /all	2 mins
10:15	Talk – Part 1	Andy	3 mins
10:18	Table discussion – What is the church?	All	5 minutes
	<ul style="list-style-type: none"> What comes to mind when you hear the word ‘church’? What is the church for? 		
10:23	Feedback from tables	All / roving mic	3 mins
So, would any one like to share some of the things you discussed on your tables?			
10:26	Link	Andy	2 mins
10:28	Bible Reading – The one anothers	Heather / Barbara	5 mins
10:33	Talk – Part 2	Andy	6 mins
10:39	Songs x 2 <i>All the room was hushed (Love each other)</i> <i>I speak Jesus</i>	Band	8 mins
10:47	The Communion Reading	Andy	2 min
10:49	Lord’s Prayer / Invitation	Andy / all	2 mins
10:51	Distribution of Communion ...	all	4 mins
Annual Meeting of Parishioners			
10:55	Churchwarden / Assistant Churchwarden	Andy / Andy H	5 mins
<p>IF WE HAVE ENOUGH ASSISTANT CHURCH WARDENS WE CAN PROCEED. WHO WILL BE WILLING TO JOIN THE TEAM? IF NO ONE, THEN WE POSTPONE THIS</p> <p>If we do receive some nominations ...</p> <ul style="list-style-type: none"> ★ Appoint clerk to meeting ★ Approval of minutes ★ Election of churchwardens – ★ <u>Thanks to Stuart</u> 			
11:00	<i>TIME FOR A BREAK - Children go out to groups – people get drinks if they wish</i>		

¹ Annual meeting – time of praise and thanksgiving for all that God has done in our lives and holding the meeting in the context of a service will help us to do that.

Activities on the tables for the children while we are all together.

Key notices ... Holy Week /// Easter services ... Sign up for Easter breakfast and Bring and Share on Maundy Thursday

Final update - We have two people who are willing to stand as Churchwardens. Tom and Martin. Need to form a churchwarden team who will support them. Team of Assistant Wardens who are willing to make a commitment that they will help. Important that this is found. Stuart has said he would serve as assistant, so we need one other – or we don’t have any churchwardens.

Annual Parochial Church Meeting			
11:05	PART I - Summaries	Andy / Andy H	3 mins
11:05	<ul style="list-style-type: none"> ★ Apologies ★ Approval of Minutes from 2024 – Annual Report and Summary on tables (Annual Report sent out by email this week) <p style="text-align: center;">ACTION – APPROVE MINUTES FROM 2024</p> <ul style="list-style-type: none"> ★ Reports (summary) – please read for details <ul style="list-style-type: none"> - Review copy is on the notice board. Thanks to Louise for her hard work. 		
11:08	Electoral Roll Report / Deanery Synod	Louise H	3 mins.
Electoral Roll Report – our new electoral roll is 59, down from 84. Decrease since last year, due to bereavements and also, significantly that this was the first time electoral roll was renewed since COVID and much has changed.			
11:11	Safeguarding Report – make brief reference	Andy	3 mins
11:14	Finance Report	Jo Harris	10 minutes
ACTIONS – APPROVE ACCOUNTS FOR 2024 APPOINT INDEPENDENT EXAMINER			
11:24	Update – Bethlehem School	Barbara	5 mins
11:29	Election of PCC Members – thanks to those stepping down	Andy / Andy H	5 minutes

Those standing down from PCC

- ★ Amey Hanesworth
- ★ Thomas Hanesworth
- ★ Stuart Hart
- ★ Rosemary Lavens **[THANK YOU]**

Heather Beasley stepping down from Safeguarding role, but remaining on PCC.

THANK YOU

New nominations ...

- ★ Mary Abamwa
- ★ Sylvia Cliff

Renewed appointment ...

- ★ Stan Aldridge

Jo Harris is now full member, having been co-opted as Treasurer last year

- ★ Joanne Edwards – co-opted onto PCC.
Will become a full member in due course

Full list of PCC now ...

Mary Abamwa
 Stan Aldridge
 Barbara Bell
 Heather Beasley (Deanery Synod)
 Sylvia Cliff
 Katy Coupe
 Jo Edwards
 Marie Ellis (Safeguarding Officer)
 Cara Greenway
 Jo Harris (Treasurer)
 Louise Hicks (Electoral Roll Officer and Deanery Synod)
 Andy Houston (PCC Secretary)
 Margaret Knipe (Deanery Synod)
 Andy March

ACTION – APPROVE PCC MEMBERS

11:34	Vicar's Report	Andy	12 mins
11:46	Any questions?	Andy	5 mins
11:51	Prayers	Tom	4 mins
11:55	<i>Children return from activities</i>		
11:55	Final song – Blessed be your name (offering)	Band	5 mins
12:00	Blessing and dismissal	Andy	2 mins

Appendix B – Summary of discussion “What does it mean to be Church?”

Andy March asked this question and the below is a summary of responses given:

- A safe space
- Welcoming
- To say thank you
- To reflect about what God has done for our sin
- I think about myself because we are the church
- Family, community of believers to support each other, worship together and grow in faith
- To come together to worship and doesn't have to be a building
- Space to worship
- Gathered church but also the scattered church still being the church where we are on a daily basis
- To encourage, build up, learn from one another, challenges, fellowship, prayer, serve one another, be patient, forgive.

Parochial Church Council of St Christopher

Allesley Park and Whoberley

Balance Sheet at 31 December 2024



	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
FIXED ASSETS				
Tangible	-	-	-	-
Investment	-	-	-	-
Total fixed assets	-	-	-	-
CURRENT ASSETS				
Stock	-	-	-	-
Short-term deposits (Skipton)	-	-	-	7,951
Cash at bank and in hand	22,056	6,841	28,897	4,579
Total current assets	22,056	6,841	28,897	12,530
DEBTORS				
Due within one year	240	918	1,158	-
LIABILITIES				
Due within one year	(1,359)	(2,208)	(3,567)	-
TOTAL NET ASSETS	20,937	5,551	26,488	12,530
CHURCH FUNDS				
Reserves (General Fund)	9,537	-	9,537	425
Designated Funds				
- Building Development Fund	-	-	-	-
- Charitable Giving Fund	900	-	900	1,000
- Family Worker Fund	3,500	-	3,500	2,000
- Maintenance Fund	4,000	-	4,000	952
- Mission & Ministry Fund	1,000	-	1,000	330
- Parish Share (future years)	2,000	-	2,000	2,000
Total Designated Funds	11,400	-	11,400	6,282
Restricted Funds				
- Building Fund	-	140	140	140
- Christopher Robin Fund	-	134	134	135
- Church Weekend Fund	-	-	-	64
- Education Fund	-	2,187	2,187	2,325
- Special Projects Fund	-	356	356	356
- Welfare Fund	-	2,734	2,734	2,804
Total Restricted Funds	-	5,551	5,551	5,824
	20,937	5,551	26,488	12,530

Two pages of Notes form part of these accounts.

Approved by the PCC and signed on its behalf by Rev'd A March (PCC Chair).

Signed:  Date: **1 April 2025**

Parochial Church Council of St Christopher

Allesley Park and Whoberley

Statement Of Financial Activities

for the year ending 31 December 2024



	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
INCOMING RESOURCES				
Voluntary income	47,675	9,085	56,760	55,524
Activities for generating funds	4,016	-	4,016	2,697
Income from investments	119	-	119	231
Income from church activities	20,842	-	20,842	19,113
Total incoming resources	72,652	9,085	81,737	77,565
RESOURCES EXPENDED				
Cost of generating voluntary income	100	-	100	100
Fund-raising costs	212	-	212	522
Church activities	57,910	9,358	67,268	80,905
Governance costs	200	-	200	200
Total resources expended	58,422	9,358	67,780	81,727
NET MOVEMENT OF FUNDS	14,230	(273)	13,957	(4,163)
 BALANCES B/FWD 1 JANUARY 2024	 5,206	 7,324	 12,530	
BALANCES C/FWD 31 DECEMBER 2024	20,937	5,551	26,488	

Two pages of Notes form part of these accounts.

Parochial Church Council of St Christopher
Allesley Park and Whoberley
Notes to the Financial Statements
for the year ending 31 December 2024



INCOMING RESOURCES	Fund	Unrestricted	Restricted	Total	Total
		Funds	Funds	2024	2023
		£	£	£	£
Voluntary income					
Church collections (open plate)	General	2,317	-	2,317	1,507
Donations for general use	General	2,177	-	2,177	5,945
Gift Aid	General	9,035	-	9,035	8,490
Planned Giving	General	34,146	-	34,146	35,288
Running costs (energy support)	General	-	-	-	1,470
Income - Restricted Funds:					
Building Fund	Restricted	-	-	-	125
Christopher Robin Fund	Restricted	-	-	-	104
Church Weekend Fund	Restricted	-	7,135	7,135	-
Education Fund	Restricted	-	-	-	145
Special Projects - Audio/Visual Improvements	Restricted	-	-	-	-
Welfare Funds	Restricted	-	-	-	-
Grants - Restricted Funds:					
Education Fund	Restricted	-	1,500	1,500	2,100
Special Projects - Love Christmas 2022	Restricted	-	-	-	-
Welfare Funds	Restricted	-	450	450	350
		47,675	9,085	56,760	55,524
Activities for generating funds					
Fundraising for general use	General	4,016	-	4,016	2,697
		4,016	-	4,016	2,697
Income from investments					
Interest from Savings Account (Skipton)	General	119	-	119	231
		119	-	119	231
Income from church activities					
Administration	General	-	-	-	17
Clergy expenses (vicar and curate)	General	-	-	-	36
Church Fees (weddings and funerals)	General	440	-	440	50
Hall Rents	General	20,402	-	20,402	16,773
Wages (admin, cleaner, organist and youth worker)	General	-	-	-	10
Family Worker	Designated	-	-	-	-
Maintenance Fund	Designated	-	-	-	-
Mission & Ministry Fund	Designated	-	-	-	118
Collections for good causes (In and Out)	Restricted	-	-	-	639
Diocese Energy Support	Restricted	-	-	-	1,470
Fees (In and Out)	Restricted	-	-	-	-
		20,842	-	20,842	19,113
Total incoming resources		72,652	9,085	81,737	77,565

Parochial Church Council of St Christopher
Allesley Park and Whoberley
Notes to the Financial Statements
for the year ending 31 December 2024



RESOURCES EXPENDED	Fund	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Cost of generating voluntary income					
Administration	General	50	-	50	50
Wages of administrator	General	50	-	50	50
		100	-	100	100
Fund-raising costs					
Fundraising for general use	General	212	-	212	522
		212	-	212	522
Church activities					
Administration	General	277	-	277	1,272
Clergy expenses (vicar, curate and ordinand)	General	763	-	763	668
Donations for general use	General	-	-	-	-
Fees (bank, card and service charges)	General	412	-	412	245
Hall Rents	General	-	-	-	-
House Keeping (church, hall and grounds)	General	148	-	148	65
Items used in church services	General	719	-	719	729
Parish Share - Cost of Minister	General	32,000	-	32,000	50,000
Running costs (utility bills, rent etc.)	General	8,097	-	8,097	9,659
Wages (admin, cleaner, organist and youth worker)	General	14,283	-	14,283	10,875
Expenditure from designated funds:					
Charitable Giving	Designated	100	-	100	-
Family Worker Fund	Designated	-	-	-	1,501
Maintenance Fund	Designated	-	-	-	48
Mission & Ministry Fund	Designated	1,111	-	1,111	788
Expenditure from restricted funds:					
Building Fund	Restricted	-	-	-	485
Christopher Robin Fund	Restricted	-	-	-	3
Church Weekend	Restricted	-	7,199	7,199	-
Diocese Energy Support	Restricted	-	-	-	1,470
Education Fund	Restricted	-	1,639	1,639	2,047
Special Projects - Audio/Visual Improvements	Restricted	-	-	-	-
Special Projects - Diamond Blessing	Restricted	-	-	-	411
Collections for good causes (In and Out)	Restricted	-	-	-	639
Fees (In and Out)	Restricted	-	-	-	-
		57,910	9,358	67,268	80,905
Governance costs					
Administration for Annual Meeting and PCC	General	100	-	100	100
Wages of administrator	General	100	-	100	100
		200	-	200	200
Total resources expended		58,422	9,358	67,780	81,727
Net Movement		14,230	(273)	13,957	(4,163)

APS Accountants

1st April 2025

RE: Parochial Church Council of St. Christopher – Allesley Park and Whoberley

We have checked the accounts for the year ending 31st December 2024

We have carried out checks in accordance with the General Directions given by the charity Commission. Checks include a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters,

These checks were carried out without an audit that would be required in a full audit, therefore the attached accounts are unaudited accounts.

Independent Examiners Statement.

In connection with our checks no matters have come to our attention that may have needed special explanations.

Therefore I can state that according to records provided to us we have checked that the attached accounts prepared from the accounting records give fair and true understanding of the figures for the year ending 31st December 2024

These are unaudited accounts.



S Mangat (Miss) FFA FTA MBA Hons

APS Accountants UK Limited Registered No: 4692105

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