

Parish Church of St Christopher, Allesley Park and Whoberley
PCC report for the APCM - Monday 24th May 2021

There were five meetings of the Parochial Church Council in 2020. These meetings took place in person and through Zoom due to the COVID-19 pandemic. All meetings started at 7:45pm with a Bible reading and prayers. The minutes from the previous meeting were agreed by Andy.

21st January 2020

- The meeting began with matters arising from the previous meetings.
- Tom and Debbie investigated options around compensation for the varnish on the hall floor.
- Tom and Pauline arranged a maintenance programme for painting over marks on walls.
- PCC members were encouraged to join the Parish Giving Scheme.
- Pauline advised that she is stepping down as church warden.
- Emma gave an update on fundraising for the replacement of the sound system.
- Graham gave an update on the accounts. The finance group discussed charitable giving and how much is given to each charity.
- It was agreed to invite the congregation to give one off donations as a 'birthday gift' - Diamond Blessing.
- It was also agreed to hold a Gift Day to address the need for an increase in regular giving.
- Heather advised that a safeguarding audit needs to be conducted, to cover which tasks have been completed and which are due.
- The church birthday weekend was discussed, and initial tasks allocated.
- It was agreed that St Christopher's should take on the tea dance, after Age UK pulled out.
- A discussion took place about the job role of 'worship team co-ordinator' - a job description is needed as it is a DBS checked role.

17th March 2020

- The meeting began with matters arising from previous meetings.
- Tom shared an update on selling the pews, and quotes for re-doing the hall floor.
- Andy sent an application to the Church Improvement Fund for the church sound system.
- The Diocese recommended that a risk assessment is needed for the tea dance.
- Together at 11, Guiding group, life groups, Diamond celebration, church weekend have all been postponed due to the COVID-19 pandemic.
- Andy shared an update on the action plan for COVID-19.
- Full congregation services were cancelled, the church remained open for prayer for a limited number of people at a time.
- Heather shared a letter from the Bishop about the importance of following safeguarding procedures.
- Graham shared an update on finances and the yearly accounts were approved.
- The sung worship role was approved, it was agreed to review ministerial leadership team and job roles.

18th May 2020

- The meeting began with matters arising from previous meetings.
- Graham shared an update on finances and advised that the reduction in income will impact on our ability to pay our parish share contribution. It was agreed to request reducing our 2020 contribution from £60,000 to £39,000.
- It was agreed not to have a PAIS student at present, this will be revisited next year.
- A joint application (with St Catherine's and St James') was submitted to the Funding Diocesan Mission Fund for 5 years to support youth work.
- It was agreed to buy a Zoom licence at a cost of £10 per month.
- Andy streamed church services from home, a team was put together (Andy, Pauline, Tom, Emma, James and Tina) to discuss re-opening the church as guidance changed.
- Zoom gatherings took place for coffee time, Alpha and home groups. CDs were delivered to those who couldn't access online services. Telephone contact was also maintained with the congregation.
- The grant application for the sound system was approved, conversations took place about how to get best value for money for the £2,800.

22nd September 2020

- The meeting began with matters arising from previous meetings.
- Carolynne was ordained on 26th September and joined St Christopher's as a curate.
- Graham shared an update on finances, which continued to be affected by the lack of fundraising.
- The COVID committee were thanked for their help and support in opening the church building for services and the hall for activities.
- Emma and Stuart shared an update on the sound system, it was agreed to purchase a mixing desk and two speakers.
- An update was shared on services – in person church services and livestreaming with attendees based on the alphabetical system worked well. The Wednesday service was well attended.
- It was agreed to have the worship band back in church, rather than just using pre-recorded videos. Youth groups are also able to return to the church building.
- Heather, Tom and Andy formed a group to look at possibilities for Christmas services.
- The APCM was held on 18th October. Lucy took over as PCC secretary and Stuart joined Tom in the church warden role.

16th November 2020

- The meeting began with matters arising from the previous meetings.
- PCC roles were confirmed, Tom and Graham in particular were thanked for all of their hard work.
- Graham shared a finance update; Jo was furloughed until at least the end of November.
- It was agreed that the fees reduction given to the groups using the hall was our contribution to Good Causes for this year.
- It was agreed to have a separate collection for Bethlehem School during December.
- It was agreed to suggest £50,000 as our parish share, rather than £55,000 as previously hoped.
- Andy shared an update on Christmas services, it was agreed to print a Christmas card and deliver to the local community.
- An update was shared on the online Christmas fair, and tasks were allocated.

- It was agreed to have up to 9 people in church to facilitate streaming of services.
- Emma, James and Stuart were thanked for their hard work on sound for streaming services.
- Opening the church for prayer sessions worked really well and was appreciated by those who normally attend the Wednesday service.
- It was agreed that registers for children's/adults' activities should be checked once a term.
- The Life Course ran for 5 sessions and was organised by Carolyne.

The original PCC minutes are available from Lucy if required.

Lucy Lambert – PCC Secretary

Parochial Church Council of St Christopher

Allesley Park and Whoberley

Balance Sheet at 31 December 2020



	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
FIXED ASSETS				
Tangible	-	-	-	-
Investment	-	-	-	-
Total fixed assets	-	-	-	-
CURRENT ASSETS				
Stock	-	-	-	-
Short-term deposits (Skipton)	3,698	7,285	10,983	7,497
Cash at bank and in hand	12,565	-	12,565	16,802
Total current assets	16,265	7,284	23,549	24,300
DEBTORS				
Due within one year	-	-	-	-
LIABILITIES				
Due within one year				
2020 Parish Share Shortfall	1,000	-	1,000	-
Building Project (Architects Fee)	300	-	300	-
TOTAL NET ASSETS	14,965	7,284	22,249	24,300
CHURCH FUNDS				
Reserves (General Fund)	11,417	-	11,417	9,652
Designated Funds				
- Mission & Ministry Fund	673	-	673	1,000
- Maintenance Fund	1,860	-	1,860	2,000
- Building Development Fund	261	-	261	261
- C & F Worker Fund	2,054	-	2,054	2,987
Restricted Funds				
- Education Fund	-	3,336	3,336	2,783
- Building Fund	-	-	-	-
- C & F Worker Fund	-	-	-	1,867
- Welfare Fund	-	2,874	2,874	2,514
- Church Weekend Fund	-	361	361	(83)
- Special Projects Fund	-	714	714	1,320
	16,265	7,284	23,549	24,300

Two pages of Notes form part of these accounts.

Approved by the PCC and signed on its behalf by Rev'd A March (PCC Chair).

23 March 2021

Signed: _____ Date: _____

Parochial Church Council of St Christopher

Allesley Park and Whoberley

Statement Of Financial Activities

for the year ending 31 December 2020



	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
INCOMING RESOURCES				
Voluntary income	48,648	8,532	57,180	111,139
Activities for generating funds	497	-	497	5,024
Income from investments	68	-	68	258
Income from church activities	7,670	1,110	8,780	21,925
Total incoming resources	56,883	9,642	66,525	138,347

RESOURCES EXPENDED

Cost of generating voluntary income	100	-	100	100
Fund-raising costs	-	-	-	881
Church activities	55,266	11,709	66,975	154,653
Governance costs	200	-	200	200
Total resources expended	55,566	11,709	67,275	155,834

Transferred from C & F Worker Fund (designated)	(952)	952	-	-
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NET MOVEMENT OF FUNDS

365	(1,116)	(751)	(17,487)
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BALANCES B/FWD 1 JANUARY 2020	15,900	8,400	24,300	41,787
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BALANCES C/FWD 31 DECEMBER 2020	16,265	7,284	23,549	24,300
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Two pages of Notes form part of these accounts.

Parochial Church Council of St Christopher

Allesley Park and Whoberley

Notes to the Financial Statements

for the year ending 31 December 2020



INCOMING RESOURCES

	Fund	Unrestricted Funds £	Restricted Funds £	Total 2,020 £	Total 2,019 £
Voluntary income					
Planned giving:					
Gift Aided	General	33,417	-	33,417	35,533
Other donations	General	1,317	-	1,317	3,666
Church collections (open plate)	General	2,087	-	2,087	2,947
Donations for general use:					
One-off donations	General	1,636	-	1,636	5,498
Tax recoverable from previous years	General	10,192	-	10,192	9,747
Donations and appeals for specific purposes:					
Education Fund	Restricted	-	45	45	20
Building Development Fund	Restricted	-	-	-	4,110
Church Weekend Fund	Restricted	-	444	444	898
Welfare Funds	Restricted	-	490	490	-
Special Projects - Sound System	Restricted	-	1,668	1,668	1,320
Special Projects - Diamond Blessing	Restricted	-	560	560	-
Grants:					
Education Fund	Restricted	-	1,650	1,650	1,650
Building Funds	Restricted	-	-	-	39,750
C & F Worker	Restricted	-	3,250	3,250	5,250
Welfare Funds	Restricted	-	425	425	750
		48,648	8,532	57,180	111,139
Activities for generating funds					
Fundraising for general use	General	497	-	497	5,024
		497	-	497	5,024
Income from investments					
Interest from Savings Account (Skipton)	General	68	-	68	258
		68	-	68	258
Income from church activities					
Hall rents	General	6,193	-	6,193	18,381
Fees from weddings and funerals	General	284	-	284	945
Mission Fund	Designated	1,174	-	1,174	-
Building Fund	Designated	-	-	-	-
C & F Worker Fund	Designated	19	-	19	1,521
Collections for good causes (In and Out)	Restricted	-	240	240	197
Fees (In and Out)	Restricted	-	870	870	881
		7,670	1,110	8,780	21,925
Total incoming resources		56,883	9,642	66,525	138,347

Parochial Church Council of St Christopher

Allesley Park and Whoberley

Notes to the Financial Statements

for the year ending 31 December 2020



RESOURCES EXPENDED

	Fund	Unrestricted Funds	Restricted Funds	Total 2,020	Total 2,019
		£	£	£	£
Cost of generating voluntary income					
Administration for annual Gift Day	General	50	-	50	50
Wages of administrator	General	50	-	50	50
		100	-	100	100
Fund-raising costs					
Fundraising for general use	General	-	-	-	881
		-	-	-	881
Church activities					
Parish Share:					
Cost of our vicar	General	40,166	-	40,166	41,512
Training future ministers	General	14,007	-	14,007	13,889
Supporting poorer churches	General	5,827	-	5,827	5,187
Covid19 Relief	General	(20,000)	-	(20,000)	-
Shortfall	General	(1,000)	-	(1,000)	-
Running costs (utility bills, rent etc.)	General	5,047	-	5,047	5,348
Wages (administrator, cleaner and organist)	General	7,066	-	7,066	9,693
Clergy expenses (vicar, curate and OLM)	General	707	-	707	786
Items used in church services	General	924	-	924	1,031
HouseKeeping (church, hall and grounds):	General	88	-	88	603
Fees (Electronic Donations)	General	58	-	58	-
Administration	General	625	-	625	1,848
Donations to good causes	General	110	-	110	1,963
Expenditure from designated funds:					
Mission Fund	Designated	1,501	-	1,501	1,287
Building Development Fund	Designated	-	-	-	2,371
C & F Worker Fund	Designated	-	-	-	1,783
Maintenance Fund	Designated	140	-	140	-
Expenditure from restricted funds:					
Education Fund	Restricted	-	1,141	1,141	1,524
Building Fund	Restricted	-	-	-	56,300
C & F Worker Fund	Restricted	-	6,068	6,068	7,469
Church Weekend Fund	Restricted	-	-	-	980
Welfare Fund	Restricted	-	555	555	-
Special Projects - Sound System	Restricted	-	2,834	2,834	-
Collections for good causes (In and Out)	Restricted	-	240	240	197
Fees (In and Out)	Restricted	-	870	870	881
		55,266	11,709	66,975	154,653
Governance costs					
Administration for Annual Meeting and PCC	General	100	-	100	100
Wages of administrator	General	100	-	100	100
		200	-	200	200
Total resources expended		55,566	11,709	67,275	155,834

**Independent Examiner's Report to the members/trustees of
St Christopher's Church, Allesley Park and Whoberley, Coventry
Parochial Church Council.**



I report on the accounts for the year ended 31st December 2020.

Basis of Independent Examiner's Statement:

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement:

In connection with my examination, no matters have come to my attention

- which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with accounting standards; or
 - to prepare accounts which accord with these accounting recordshave not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: _____

Date: _____

25/2/2021

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