



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st November 2020 To 31st October 2021

Charity name: Roman Roads Research Association

Charity registration number: 1163854

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in general about the Roman road network in Britain and promote the study of Roman roads and Roman heritage more generally, in particular but not exclusively by (1) carrying out research into the course and construction of individual Roman roads. (2) promoting the study of roman roads and associated sites by community groups and organisations. (3) presenting talks, lectures and displays to schools and community groups (4) publishing the results of research and excavation.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	(1) A series of archaeological excavations. These will be held either on Roman roads themselves, or at Roman period sites alongside a Roman road. Sites will be carefully selected so that they not only answer important archaeological questions, but also have the potential to attract interest from the community, particularly from those with no previous experience of archaeology. The reports will all be made publicly available both online, and directly to the community. (2) A major programme of geophysical survey, using our recently purchased gradiometer array. Geophysical survey is a non-invasive method which can reveal features that may survive unseen beneath the ground surface. The first phase of this programme has been designed to look specifically at how the road network and associated Roman military sites developed in the early years of conquest in a 80 mile long corridor from just south of Doncaster reaching to Scotch Corner and beyond. We aim to use the experience gained during this first phase as a model to roll

		<p>out similar work in other parts of the country. Our aim, as always, is to encourage as much involvement as possible within local communities, both in learning from the results of the surveys, as well as getting involved in the surveys themselves, where they will receive full training. As with excavation, results will be made publicly available online.</p> <p>(3) We are developing a unique online database, with an interactive public interface, to provide an up to date and comprehensive picture of the Roman road network in Britain. Crucial to this is the collation of existing data, alongside further research, which is currently being conducted nationwide by a group of trained volunteers, each working in their local area</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Having considered the guidance on public benefit issued by the Charity Commission, the trustees take the view that it is not only important that the results of our activities have public benefit, but that the activities themselves should do so. To this end, it is our policy that whilst our archaeological activities may be professionally led, the bulk of the actual work should be carried out by volunteers, with a focus on local communities, not just our own membership. To this end, we have created three main projects to develop over the coming few years.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>Whilst our field work has all been professional led, at least in the early stages, the contribution made by volunteers has been immense, indeed progress would have been impossible without them</p>
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Just as in the previous year, activities in the field during 2019/20 were curtailed due to Covid 19 restrictions, although some fieldwork was possible.</p> <p>Continuing our work along the main south to north Roman road corridor in Yorkshire, a small excavation in September 2021 confirmed the presence of a 1st century AD Roman temporary camp, at a site north west of Doncaster, identified by our geophysics team during previous work. Due to the sensitive nature of the site, it was not possible to involve the local community on this occasion, and work was conducted entirely by RRRRA members.</p> <p>Geophysical survey continued as part of our project, 'Living Beyond the Town - Petuaria', between Brough and South Cave in the East Riding of Yorkshire. The survey continues to expand our knowledge of how the Roman presence at the town of Petuaria impacted on the indigenous population, or more accurately how it seems to have hardly impacted at all. Fifteen volunteers (mainly from the local area) have so far taken part, and the area covered to date is now in excess of 30Ha, although that would have been much more had it not been for the pandemic.</p> <p>The first volume of our own peer-reviewed journal, Itinera, was launched in June 2021. All editorial, design and typesetting work was undertaken by volunteers from our membership, rather than employing a major publishing house. As part of our desire to ensure all our work is accessible, a digital version of the journal will be made open access in spring 2022. The first volume proved a huge success, and work is underway producing Volume 2.</p> <p>Our membership has continued to grow rapidly, and has almost doubled for the second year running to 405. We hope to reach over 500 members by October 2022.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Achievements in terms of fieldwork and research have been limited due to the pandemic, however all our targets have been achieved, and in the case of ioncerased membership, well surpassed.
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position in terms of cash funds has remained reasonably stable, with a slight decrease from £7688 to £6541. However, at the very end of our financial year, we were extremely fortunate to receive notification of a donation of £20,000, which will represent a major boost to our finances.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is our revised policy to aim build sufficient funds so as to have reserves large enough at any one time to fund our scheduled activities over the following twelve months, with an amount of at least 50% of expenditure maintained in our current account. Whilst there has been a setback due to Covid, the donation referred to above will enable us to achieve this goal during 2022, a year ahead of schedule
Amount of reserves held	Para 1.22	Zero
Reasons for holding zero reserves	Para 1.22	Over the current year, our income has been slightly greater than expenditure, however the balance in our current account remain only slightly over half anticipated expenditure and not yet sufficient to begin to establish reserves.
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None currently, although for long term security we do need to raise sufficient funds to establish the reserves as outlined above.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership subscriptions and private donations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by membership

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Roman Roads Research Association
Other name the charity uses	
Registered charity number	1163854
Charity's principal address	Ellerbeck Cottage, Ellerbeck, Northallerton, North Yorkshire, DL6 2RY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael S Haken	Chairman		
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17				
18				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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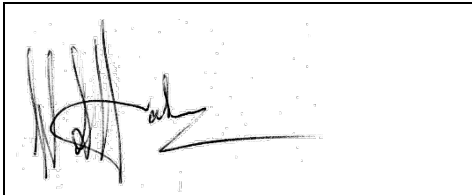
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Stuart Haken	
Position (eg Secretary, Chair, etc)	Chair	
Date	30 August 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Roman Roads Research Association

1163854

Receipts and payments accounts

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For the period
from

01-Nov-20

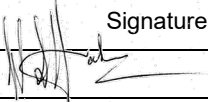
To

31-Oct-21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	6,144	-	-	6,144	4,298
Donations	47	-	-	47	8,043
Itinera (journal) sales	2,200	-	-	2,200	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	8,391	-	-	8,391	12,341
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	8,391	-	-	8,391	12,341
A3 Payments					
Professional archaeological services	5,566	-	-	5,566	10,391
Itinera Printing, P&P	2,246	-	-	2,246	-
Meeting & seminar costs	373	-	-	373	-
Excavation expenses	-	-	-	-	-
Insurance	213	-	-	213	-
Printing & Stationery	120	-	-	120	37
Internet fees	462	-	-	462	463
Software	48	-	-	48	82
Paypal Fees	188	-	-	188	78
Miscellaneous expenses	80	-	-	80	11
	-	-	-	-	-
	-	-	-	-	-
Sub total	9,295	-	-	9,295	11,062
A4 Asset and investment purchases. (see table)					
Excavation & Geophysics Equipment	244	-	-	244	601
	-	-	-	-	-
Sub total	244	-	-	244	601
Total payments	9,539	-	-	9,539	11,663
Net of receipts/(payments)	- 1,147	-	-	1,169	678
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,688	-	-	7,688	7,009
Cash funds this year end	6,541	-	-	6,541	7,687

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Current Account	2,909	-	-
	Paypal Balance	3,632	-	-
		-	-	-
	Total cash funds	6,541	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Donation from AH received at end of financial year, and not yet in cash funds	20,000	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Projector, Screen & AV	Unrestricted	850	400
	Excavation Tools & Equipment	Unrestricted	1,959	1,000
	Software	Unrestricted	404	200
	Sensys Gradiometer Array	Unrestricted	32,432	19,000
	Trimble R8s GPS base & Rover	Unrestricted	18,752	11,000
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Michael Stuart Haken	30/08/2022	