



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st November 2019 To 31st October 2020

Charity name: Roman Roads Research Association

Charity registration number: 1163854

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in general about the Roman road network in Britain and promote the study of Roman roads and Roman heritage more generally, in particular but not exclusively by (1) carrying out research into the course and construction of individual Roman roads. (2) promoting the study of roman roads and associated sites by community groups and organisations. (3) presenting talks, lectures and displays to schools and community groups (4) publishing the results of research and excavation.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	(1) A series of archaeological excavations. These will be held either on Roman roads themselves, or at Roman period sites alongside a Roman road. Sites will be carefully selected so that they not only answer important archaeological questions, but also have the potential to attract interest from the community, particularly from those with no previous experience of archaeology. The reports will all be made publicly available both online, and directly to the community. (2) A major programme of geophysical survey, using our recently purchased gradiometer array. Geophysical survey is a non-invasive method which can reveal features that may survive unseen beneath the ground surface. The first phase of this programme has been designed to look specifically at how the road network and associated Roman military sites developed in the early years of conquest in a 80 mile long corridor from just south of Doncaster reaching to Scotch Corner and beyond. We aim to use the experience gained during this first phase as a model to roll

		<p>out similar work in other parts of the country. Our aim, as always, is to encourage as much involvement as possible within local communities, both in learning from the results of the surveys, as well as getting involved in the surveys themselves, where they will receive full training. As with excavation, results will be made publicly available online.</p> <p>(3) We are developing a unique online database, with an interactive public interface, to provide an up to date and comprehensive picture of the Roman road network in Britain. Crucial to this is the collation of existing data, alongside further research, which is currently being conducted nationwide by a group of trained volunteers, each working in their local area</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Having considered the guidance on public benefit issued by the Charity Commission, the trustees take the view that it is not only important that the results of our activities have public benefit, but that the activities themselves should do so. To this end, it is our policy that whilst our activities may be designed to increase public awareness and knowledge, whilst being professionally led the bulk of the actual work should be carried out by volunteers, with a focus on local communities, not just our own membership. To this end, we have created three main projects to develop over the coming few years.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Activities in the field during 2019/20 were severely curtailed due to Covid 19 restrictions.</p> <p>Whilst no excavation was possible, geophysical survey has continued. Work continued on sites along the main south to north road corridor in Yorkshire, with further work at Burghwallis (S. Yorks) which successfully identified the western edge of a previously unknown extra-mural settlement. In March 2020, just before lockdown, we completed a fieldwalking survey on the small surviving portion of the settlement, recovering 21kg of Roman pottery, and one Roman coin. It had been hoped to organise a community event to allow local people to get involved with the recording and identification of the pottery sherds, but this has had to be postponed until late 2021. Further geophysical survey was conducted at the Roman fort at Roeclyffe (N. Yorkshire), a previously uninvestigated site near Burton Leonard (N. Yorks), and on land on Roman road 280 (Rudgate) near Toulston, work which identified a previously unknown Roman road.</p> <p>2020 saw the launch an exciting major project, "Living Beyond the Town – Petuaria". This project aims to examine the hinterland of the Roman town of Petuaria, now Brough on Humber, using geophysical survey to try to understand the Roman period landscape around the Roman town, all survey work to be conducted by volunteers. This ambitious project aims to complete 400Ha of survey by 2024. A group of eleven volunteers have received training during September 2020 observing Covid restrictions, and the first survey was commenced.</p> <p>The decision was taken in March 2020 to begin work on our own peer-reviewed journal, Itinera, to be launched in spring 2021. Unusually, the decision was made to undertake all editorial, design and typesetting work ourselves, using volunteers drawn from our own membership, rather than employing a major publishing house. An editorial committee, and a board of</p>

		<p>technical advisors, have been formed, and the preparation of the first volume was well under way by the end of October 2020.</p> <p>As a major part of our aim to increase membership, the association has appointed a Social Media officer, and largely as a result of this our membership has grown rapidly during the year from just 112 to 240. We hope to make similar gains in the next twelve months.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash funds at the year end have increased slightly by £679 to £7688
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is our revised policy to aim build sufficient funds so as to have reserves large enough at any one time to fund our scheduled activities over the following twelve months, with an amount of at least 50% of expenditure maintained in our current account. It is expected that this may take until 2023 to achieve.
Amount of reserves held	Para 1.22	Zero
Reasons for holding zero reserves	Para 1.22	Over the current year, our income has been slightly greater than expenditure, however the balance in our current account remain only slightly over half anticipated expenditure and not yet sufficient to begin to establish reserves.
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None currently, although for long term security we do need to raise sufficient funds to establish the reserves as outlined above.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership subscriptions and private donations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by membership

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Roman Roads Research Association
Other name the charity uses	
Registered charity number	1163854
Charity's principal address	Ellerbeck Cottage, Ellerbeck, Northallerton, North Yorkshire, DL6 2RY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael S Haken	Chairman		
2				
3				
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12				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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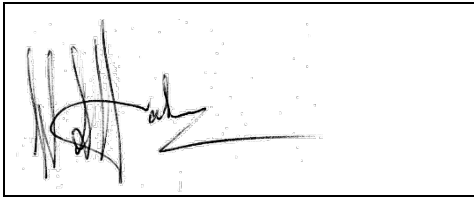
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Stuart Haken	
Position (eg Secretary, Chair, etc)	Chair	
Date	30 August 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Roman Roads Research Association

1163854

Receipts and payments accounts

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For the period
from

01-Nov-19

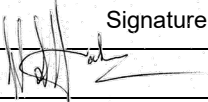
To

31-Oct-20

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	4,298	-	-	4,298	-
Donations	8,043	-	-	8,043	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	12,341	-	-	12,341	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,341	-	-	12,341	-
A3 Payments					
Professional archaeological services	10,391	-	-	10,391	-
Printing & Stationery	37	-	-	37	-
Internet fees	463	-	-	463	-
Software	82	-	-	82	-
Paypal Fees	78	-	-	78	-
Miscellaneous expenses	11	-	-	11	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	11,062	-	-	11,062	-
A4 Asset and investment purchases. (see table)					
Excavation & Geophysics Equipment	601	-	-	601	-
	-	-	-	-	-
Sub total	601	-	-	601	-
Total payments	11,663	-	-	11,663	-
Net of receipts/(payments)	679	-	-	679	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,009	-	-	7,009	-
Cash funds this year end	7,688	-	-	7,688	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Current Account	5,059	-	-
	Paypal Balance	2,629	-	-
		-	-	-
	Total cash funds	7,688	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Projector, Screen & AV	Unrestricted	850	500
	Excavation Tools & Equipment	Unrestricted	1,715	900
	Software	Unrestricted	404	200
	Sensys Gradiometer Array	Unrestricted	32,432	24,000
	Trimble R8s GPS base & Rover	Unrestricted	18,752	13,000
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Michael Stuart Haken	30/08/2021	