



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	May	2022		30	April	2023

## Section A Reference and administration details

Charity name

Fluffy Retreat Ferret Rescue and Welfare

Other names charity is known by

Fluffy Retreat Ferret Rescue

Registered charity number (if any)

1163841

Charity's principal address

13 Danvers Mead

Chippenham

Wiltshire

Postcode

SN15 3TP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Weaver	Rescue Manager / Chair		
2	Elaine Larnie	PR/ Fundraising Manager		
3	Maureen Killip	Social Media Manager		
4	Louise Gammon	Webshop/Website Manager		

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
H&S Manager	Nick Larnie	6 Courtlands, Bewdley Street, Evesham, WR11 4AD

### Name of chief executive or names of senior staff members (Optional information)

Pamela Weaver

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Trust Deed 5<sup>th</sup> October 2015

How the charity is constituted  
(eg. trust, association, company)

Trust

Trustee selection methods  
(eg. appointed by, elected by)

Trustees are appointed or reappointed every 3 years, or sooner if required, by current Trustee panel

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Conflict of Interests Mitigation Policy and Money Handling Policy are in place.

Regular risk assessments are carried out by the Trustees and trained H&S Manager.

New policy on "Supported Adoption". Due to changes in the policy from our insurers we can no longer have foster homes looking after our ferrets (except for trustees). We have therefore developed a new policy for "supported adoption" to encourage adoption of ferrets who are end of life or need ongoing veterinary care.

New policy to support a new pilot initiative "Ferret Community Outreach Fund" which supports owners within our catchment area, on low income or benefits, with emergency vet care. All payments are directly to the vet and not to the individual.

All trustees give their time voluntarily and other than occasional training opportunities, receive no remuneration or other benefits.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To promote humane behaviour towards ferrets by providing appropriate care, protection, treatment and security for ferrets which are in need of care and attention by reason of sickness, maltreatment, poor circumstances or ill usage, and to educate the public in matters pertaining to animal welfare in general and the prevention of cruelty and suffering among ferrets.

To offer rescue placement, rehabilitation and rehoming of stray and otherwise unwanted ferrets, found by or surrendered by the general public, vets or other animal organisations.

To carry out home-checking and advising potential new owners to ensure the ferrets safety and care, and that the new owners are prepared.

PR events and ferret racing to raise awareness and remove the stigma attached to ferrets, as well as raising funds for the rescue.

Education days / Training / Volunteering – where possible to provide volunteering opportunities to suitable candidates to learn aspects of animal husbandry as well as many aspects of running a charity.

Where possible to work with and support other rescues.

Where possible to work with other animal organisations and veterinary organisations to promote welfare and teaching.

To disseminate information from government organisations regarding specific legislation or changes in legislation that affect ferret keeping, or changes to known information regarding zoonotic diseases.

The Trustees have had due regard to the Charity Commission guidance on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

2022 was a very busy year again, although we found ourselves with a lot of very difficult to manage ferrets in terms of behaviour, and this slowed down our intakes and adoptions.

We were really pleased to be able to offer an apprentice placement this year and have worked closely with her training and development over the winter.

We have also had to adapt further to changes in the way our vets work, and their clinic opening times, which has been challenging.

The cost of living crisis has been an added challenge this year, with so many people unable to afford the rising costs of keeping ferrets, especially the rising costs of vets fees. This has also impacted the number of people interested in adopting ferrets.

## Section D

### Achievements and performance

**Summary of the main achievements of the charity during the year**

Our main goals this year were:

#### **Return to full in-person events in 2022**

Whilst events have started to return, there were still fewer than normal in 2022.

#### **To continue to create publications for ferret owners, the general public and for vet surgeries**

We have created some publications around heat stroke in ferrets, how to manage ferrets safely during the heat and the symptoms to look out for.

We have also worked with a number of veterinary surgeries to put together a new pilot program "Ferret Community Outreach Fund" for people on low income or benefits struggling to pay for vets fees. This program allows vets to approach Fluffy Retreat for funding for emergency diagnostics and treatment, and also for pregnancy prevention. The intention of this fund is to reduce the number of ferrets requiring rescue placement. Many owners who find themselves in a position of not being able to afford an emergency vet bill, have no other option currently than to have the ferret put down or surrendered to a rescue. The goal of this fund is to try to keep ferrets in otherwise loving and good homes where possible. This pilot will continue through 2023.

#### **To continue to raise public awareness through special interest social media stories and PR events.**

We have had some very interesting cases in 2022 which we were able to share on public media to raise awareness of ferret illnesses, treatments and risks.

## Section E

### Financial review

**Brief statement of the charity's policy on reserves**

We aim to hold cash in our main bank account of approximately £2000. These funds are held in order to meet all day to day running costs, including emergency vet costs, incurred by the rescue. At the year end date £1,835 was held, all of which was unrestricted funds.

As trustees we have set out guidance that we need to hold a cushion of £2,000 to protect us against immense vet fees in the case of an outbreak of illness. The rescue should not continue to take in any further animals if the overall funds go below this amount.

Any funds over £2,000 will be placed in our Business Savings Account, this account can be accessed when funds have run low, or big purchases are required. This account is to help future proof the rescue and continue to improve facilities.

#### Details of any funds materially in deficit

We anticipated and budgeted for a loss this year, due to plans to replace the rescue transport. This was not needed. There are no funds in deficit.

#### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The rescue has received a large number of donations in the form of raw meat, kibble and litter and this has helped to keep our outgoings down despite a general rise in costs. We have also received a large number of financial donations throughout the year.

We were able to attend a number of ferret shows and PR events in person this year. But were not able to run any online fundraising events.

The ferret community outreach fund was launched, after discussion with the charities commission in early 2023. We had one application within this financial year, which we approved and funded. The funding for the community outreach program is coming from the rescue's savings account.

## Section F

## Other optional information

### Future Plans

The rescue has a no-kill policy of ferrets, except where their mental or physical health is impacting on their quality of life. This means that we do, at times, have ferrets that are not suitable for rehoming due to long term health issues. We continue to work to find suitable arrangements for these lifers to try to limit the impact on the rescue.

To continue to create publications for ferret owners, the general public and for vet surgeries.

To continue to raise public awareness through special interest social media stories and PR events.

To promote the Ferret Community Outreach Fund to assist people who are on low incomes or benefits whose ferrets require urgent medical treatment that they cannot fund themselves.

To work with vets to promote surgical neutering of female ferrets in light of the withdrawal of delvosterone injection from the UK market.


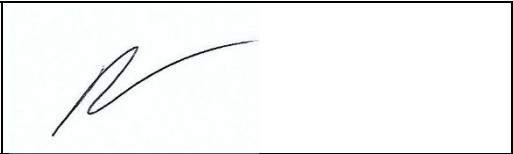
To carry out maintenance to the ferret garden, in order to prolong it's life and use in the future.

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<b>Section G</b>	<b>Declaration</b>
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Maureen Barbara Killip	Pamela Clare Weaver
Position (eg Secretary, Chair, etc)	Trustee	Founding Trustee and Chair

Date 

04/06/2023
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## Receipts and payments accounts

CC16a

For the period  
from

01/05/2022



To

30/04/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
201 Feed sales	564	-	-	564	713
202 Cleaning and litter sales	46	-	-	46	30
204 Non-charitable sales	110	-	-	110	80
205 Charitable Sales	11,232	-	-	11,232	13,443
206 Postage	2,847	-	-	2,847	3,243
209 Microchipping	40	-	-	40	180
210 Fundraising and PR	579	-	-	579	1,244
211 Housing and storage sales	89	-	-	89	120
215 Sundry Donations	8,999	-	-	8,999	8,774
216 Adoption	2,373	-	-	2,373	3,941
217 Gift Aid	695	-	-	695	707
226 Interest (bank interest)	129	-	-	129	4
<b>Sub total (Gross income for AR)</b>	<b>27,703</b>	<b>-</b>	<b>-</b>	<b>27,703</b>	<b>32,475</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>27,703</b>	<b>-</b>	<b>-</b>	<b>27,703</b>	<b>32,475</b>
<b>A3 Payments</b>					
301 Feed	1,530	-	-	1,530	2,607
302 Cleaning and litter	2,459	-	-	2,459	1,932
303 Enrichment	50	-	-	50	44
304 Non-charitable sales - costs	46	-	-	46	15
305 Charitable sales - costs	2,580	-	-	2,580	3,940
306 Postage and delivery charges	3,287	-	-	3,287	3,732
307 Veterinary costs	6,949	-	-	6,949	9,612
308 Stationery	707	-	-	707	720
309 Microchipping costs	-	-	-	-	828
310 Fundraising and PR costs	257	-	-	257	400
311 Housing and Storage Costs	-	-	-	-	-
312 Maintenance	260	-	-	260	336
313 Insurance	953	-	-	953	1,076
318 Miscellaneous	24	-	-	24	90
319 Health and safety	65	-	-	65	907
320 Accountant fees	934	-	-	934	848
321 Car repairs and running costs	1,733	-	-	1,733	2,393
322 IT and comms equipment	549	-	-	549	461
323 Telephone (contract)	165	-	-	165	122
324 IT software and subscriptions	937	-	-	937	814
326 Transaction fees and 6001002 Bank charges (ebay and paypal fees)	894	-	-	894	1,126
4005002 Mileage	197	-	-	197	305
<b>Sub total</b>	<b>24,576</b>	<b>-</b>	<b>-</b>	<b>24,576</b>	<b>32,309</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>24,576</b>	<b>-</b>	<b>-</b>	<b>24,576</b>	<b>32,309</b>
<b>Net of receipts/(payments)</b>	<b>3,127</b>	<b>-</b>	<b>-</b>	<b>3,127</b>	<b>167</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>24,299</b>	<b>-</b>	<b>-</b>	<b>24,299</b>	<b>24,132</b>
<b>Cash funds this year end</b>	<b>27,426</b>	<b>-</b>	<b>-</b>	<b>27,426</b>	<b>24,299</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Accounts	26,354	-	-
	Floats	429		
	Paypal	598		
	ebay (Adyen)	45	-	-
		-	-	-
	<b>Total cash funds</b>	<b>27,426</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Car YT10 OYJ	Unrestricted	3,000	1,500
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Accountant fees	Unrestricted	902	
	Trade creditors	Unrestricted	138	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Pamela Clare Weaver	20/12/2023	
		Maureen Barbara Killip	20/12/2023	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Fluffy Retreat Ferret Rescue and Welfare

On accounts for the year  
ended

30 April 2023

Charity no  
(if any)

1663841

Set out on pages

1 to 5 of the Trustees' Annual Report and 1 to 2 of the Receipts and Payments Accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 April 2023.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

15 January 2024

Name:

James Gare

Relevant professional  
qualification(s) or body  
(if any):

FCA DChA

Address:

Monahans

County Gate, County Way

Trowbridge, BA14 7FJ