



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	May	2020		30	April	2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

 Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Weaver	Rescue Manager /Chair		
2	Elaine Larne	PR / Fundraising Manager		
3	Maureen Killip	Social Media Manager		
4	Louise Gammon	Webshop / Website Manager	Appointed 20/05/2020 – current	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
H & S Manager	Nick Larne	6 Courtlands, Bewdley Street, Evesham, WR11 4AD

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed 5 th October 2015
How the charity is constituted (eg. trust, association, company)	Trust

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed or reappointed every 3 years, or sooner if required, by current Trustee panel

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

CoVID 19 policy for adoptions, collections and handovers.

Conflict of Interests Mitigation Policy and Money Handling Policy are in place.

Regular risk assessments are carried out by the Trustees and trained H&S Manager.

Fluffy Retreat Ferret Rescue works with other small rescues and sanctuaries around the country and does on occasion provide small donations / funds to these rescues / sanctuaries to assist them in meeting veterinary needs for ferrets in their care, when there has been a big influx or a particularly challenging case, or when they take in ferrets that we are unable to help with due to capacity.

All trustees give their time voluntarily and other than occasional training opportunities, receive no remuneration or other benefits.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote humane behaviour towards ferrets by providing appropriate care, protection, treatment and security for ferrets which are in need of care and attention by reason of sickness, maltreatment, poor circumstances or ill usage, and to educate the public in matters pertaining to animal welfare in general and the prevention of cruelty and suffering among ferrets.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To offer rescue placement, rehabilitation and rehoming of stray and otherwise unwanted ferrets, found by or surrendered by the general public, vets or other animal organisations.

To carry out home-checking and advising potential new owners to ensure the ferrets safety and care, and that the new owners are prepared.

PR events and ferret racing to raise awareness and remove the stigma attached to ferrets, as well as raising funds for the rescue.

Education days / Training / Volunteering – where possible to provide volunteering opportunities to suitable candidates to learn aspects of animal husbandry as well as many aspects of running a charity.

Where possible to work with and support other rescues.

Where possible to work with other animal organisations and veterinary organisations to promote welfare and teaching.

To disseminate information from government organisations regarding specific legislation or changes in legislation that affect ferret keeping, or changes to known information regarding zoonotic diseases.

The Trustees have had due regard to the Charity Commission guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

2020 was a very challenging year, with a lot of short notice changes in government advice regarding CoVID. The way that we do everything changed, repeatedly, and this meant that we were unable to offer much in the way of volunteer opportunities on site. However, our volunteers were still so critical to the day to day aspects of rescue life, picking up strays, doing vet runs and even shopping for the rescue. Without this contribution from our volunteers we would have struggled to meet all of the demands. We welcomed a huge input to improvements in the rescue led by volunteer carpenters, which has had a massive impact on improving set ups for our ferrets, and those working with them.

Whilst 2020 was abnormally quiet during the early part of the financial year, we took in more ferrets than we have in any previous year.

We would also like to recognise here the benefit that our foster carers bring to the rescue, enhancing the lives of ferrets that cannot be rehomed, or short term foster in emergencies. This also means that we can free up much needed emergency space at the rescue, whilst still supporting the foster carer with challenging cases.

Any surplus funds are placed into our Business Savings Account to future proof the rescue as it continues to grow.

Summary of the main achievements of the charity during the year

Our main goals this year were very limited due to CoVID:

To promote ferret welfare and understanding.

This year we have concentrated on providing more updates via social media and our website on ferret care. We did not know at the start of the year that we would become a vital resource for the government to get information out to ferret owners with regards to risks posed to ferrets from CoVID and then later to participating in a government level meeting with a view to establishing a GB Ferret Owners register, and dissemination of the outcomes of those meetings.

To continue to improve our storage facilities.

This year we had planned to focus on improving our storage facilities to reduce risk of manual handling. We worked with volunteer carpenters to bring ideas to life and have installed a number of improved storage areas.

To adapt to safe working with CoVID.

Adoptions proved to be very difficult within the CoVID restrictions, and we were unable to carry out adoptions for the first quarter, as these are usually carried out indoors. We worked hard with our carpenters to change one of our sheds into a safe adoption area, and also to improve access to the ferret garden for outdoor adoptions. This has played a critical part in our being able to function in the last year.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold cash in our main bank account of approximately £2,000, all of which is unrestricted funds. These funds are held in order to meet all day to day running costs, including emergency vet costs, incurred by the rescue.

As trustees we have set out guidance that we need to hold a cushion of £2,000 to protect us against immense vet fees in the case of an outbreak of illness. The rescue should not continue to take in any further animals if the overall funds go below this amount.

Any funds over £2,000 will be placed in our Business Savings Account, this account can be accessed when funds have run low, or big purchases are required. This account is to help future proof the rescue and continue to improve facilities.

Details of any funds materially in deficit

We had anticipated a loss due to CoVID 19 and restrictions of what we were able to do, but in fact we found support rallied and we did not make a loss this year.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In this financial year we gifted £25 to another rescue (this was the last shared payment from the collection of donation in lieu of flowers for a dearly departed volunteer – these donations were to be split between ourselves and GEM Ferret Rescue as per his wishes).

We were unable to hold any ferret shows or to carry out any face to face fundraising in the financial year. Our funding primarily came in the form of donations and sales of our charitable purpose goods to promote ferret welfare.

We took in more ferrets in the last financial year than in any year previous. We saw a lot more extreme cases of neglect than in any previous year, but our vets supported us by offering discounts where possible.

Section F

Other optional information

Future Plans

The rescue has a no-kill policy of ferrets, except where their mental or physical health is impacting on their quality of life. This means that we do, at times, have ferrets that are not suitable for rehoming due to long term health issues. We continue to work to find suitable arrangements for these lifers to try to limit the impact on the rescue.

To welcome the return of our volunteers and to train new volunteers in different aspects of rescue work.

To create further publications for the general public and for vet surgeries.



To continue to raise public awareness through social media and PR events, if and when we are able to return to events.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Miss Pamela Weaver	Ms Maureen Killip
Position (eg Secretary, Chair, etc)	Founding Trustee / Chair	Trustee
Date	21/12/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Fluffy Retreat Ferret Rescue

1163841

Receipts and payments accounts

CC16a

For the period
from

01/05/2020

To

30/04/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
201 - Feed sales	363	-	-	363	469
202 - cleaning and litter sales	47	-	-	47	41
203 - Accessories - code no longer used	-	-	-	-	3
204 - Non-charitable sales	47	-	-	47	180
205 - Charitable sales	13,241	-	-	13,241	13,476
206 - Postage	3,580	-	-	3,580	3,255
207 - vets fees contributions (code no longer used)	-	-	-	-	107
209 - Microchipping	10	-	-	10	20
210 - Fundraising and PR	195	-	-	195	986
211 - Housing and storage sales	-	-	-	-	146
213 - Insurance contributions (this code is no longer used as insurance contributions are paid back into insurance expenses)	-	-	-	-	351
214 - Ferret shows	-	-	-	-	1,078
215 - Sundry Donations	9,439	-	-	9,439	9,407
216 - Adoptions	2,545	-	-	2,545	2,515
217 - Gift Aid	532	-	-	532	911
226 - Interest (bank interest) (previously code 206)	5	-	-	5	25
3001002 - Reclaimed expense	8	-	-	8	-
car contribution (now paid back into car expenses instead)	-	-	-	-	493
Sub total (Gross income for AR)	30,011	-	-	30,011	33,461
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	30,011	-	-	30,011	33,461
A3 Payments					
301 - Feed	2,661	-	-	2,661	1,493
302 - Cleaning and litter	1,782	-	-	1,782	2,019
303 - Enrichment (previous on 2 separate codes - for Accessories and Husbandry)	69	-	-	69	69
304 - Non-Charitable sales - Costs	40	-	-	40	92
305 - Charitable Sales - Costs	3,193	-	-	3,193	3,874
306 - Postage and Delivery Charges	3,718	-	-	3,718	3,731
307 - Veterinary costs	5,655	-	-	5,655	6,318
308 - Stationery	752	-	-	752	905
309 - Microchipping cost	655	-	-	655	171
310 - Fundraising & PR costs	30	-	-	30	118
311 - Housing and Storage	135	-	-	135	13
312 - Maintenance	929	-	-	929	73
313 - Insurance	794	-	-	794	1,274
314 - Ferret Shows (fundraising expense)	-	-	-	-	564
315 - Donations to other rescues	25	-	-	25	1,096
318 - Miscellaneous	126	-	-	126	62
319 - Health and Safety	381	-	-	381	151
320 - Accountant fees	807	-	-	807	772
321 - Car repairs and running costs	866	-	-	866	1,233
322 - IT and comms equipment	353	-	-	353	670
323 - Telephone	133	-	-	133	-
324 - IT software and subscriptions	483	-	-	483	-

06/01/2022

326 - Transaction fees + 6001002 Bank charges (calculated together)	1,012	-	-	1,012	1,022
4005002 - Mileage	285	-	-	285	
	-	-	-	-	-
Sub total	24,885	-	-	24,885	25,720

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-



Total payments	24,885	-	-	24,885	25,720
-----------------------	---------------	----------	----------	---------------	---------------

Net of receipts/(payments)	5,126	-	-	5,126	7,741
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,006	-	-	19,006	11,265
Cash funds this year end	24,132	-	-	24,132	19,006

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank accounts	24,057	-	-
	Floats	75	-	-
	paypal	-	-	-
	Total cash funds	24,132	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Post office prepay postage	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Car YT10 OYJ	Unrestricted	3,000	1,500
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Accountant Fees	Unrestricted	820	
	Hills Waste	Unrestricted	45	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Maureen Killip	21/12/2021
	Pamela Weaver	21/12/2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Fluffy Retreat Ferret Rescue and Welfare

**On accounts for the year
ended**

30 April 2021

**Charity no
(if any)**

1663841

Set out on pages

1 to 6 of the Trustees' Annual Report and 1 to 3 of the Receipts and Payments Accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 April 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

23 December 2021

Name:

James Gare

**Relevant professional
qualification(s) or body
(if any):**

FCA DChA

Address:

MHA Monahans

Chartered Accountants

Fortescue House, Court Street, Trowbridge, BA14 8FA