

## Secretary Report 2024

It has been another really blessed year in the life of the chapel. At the time of the AGM in September 2024 we will have had one baptismal service on the 15<sup>th</sup> September of Iestyn Close at the property of Tom and Hilary Harding and a second service on the 22<sup>nd</sup> September at the Village Hall of Gill Duckham, Ilona Watson and Charlotte Gilmore. We're so grateful to God for these men and women who are trusting in Jesus for their salvation and taking the step of obedience to be baptised. The reason we are at these locations is that we wouldn't be able to fit everyone into the building safely with our own congregation and visitors.

The church continues to grow and the numbers attending on a Sunday morning often means we need to put out extra rows of chairs which is very exciting. Our burden is that the growth on a Sunday would also be reflected in the amount of people who attend the mid-week prayer meeting and serving in many areas of the church.

The growing attendance has prompted us to put in place a building committee who are tasked with looking at the feasibility of a new building in a section of the field next to the Alms houses. There are many obstacles to overcome and we continue to look to God to help us as we see how he will guide us in this very significant step in the life of the church.

The chapel membership continues to grow as we welcomed Terry & Carolyn Meredith and Simon Ferguson into membership formally in September. We were however greatly saddened to learn of the home calling of Dorothy Griffiths in June. We gave thanks for her life on 18<sup>th</sup> July in a thanksgiving service at the chapel where we remembered her with great fondness. She will be greatly missed and we continue to pray for Evan and the wider family.

We have been blessed by different preachers filling the pulpit, men from within the chapel and those who have travelled from the region and further afield in the 23/24 period. The ministry has been varied and encouraging throughout the year, all have preached helpfully in the morning and embraced the more informal style of meeting on a Sunday afternoon. I'm especially grateful to those who were able to preach for us during the period of our Pastor's illness from August to December '23. This was a particularly challenging time for the church but God was gracious as we saw a sense of unity during that period.

Our regular meetings continue to be well attended: Little Fishes and Youth for toddlers and teenagers. Coffee morning and Sew It's Thursday for Older people. The Village Café continues to be an excellent way of making contacts within the village and has been a source of great help to the people who come.

Specific evangelistic events during the year are the Ladies Wreath making evening in late November and the Holiday Club in July.

The Ladies Wreath Making evening was again a great success with over 100 ladies enjoying spending time together at the Village Hall, making a wreath and hearing a short gospel message.

The Holiday Bible Club, again run from the Village Hall, was a fantastic week where we had an average of 35 children attend every day to do craft, sing songs, learn memory verses, watch a drama and hear Bible stories this year on a Wild West theme. Both of these events couldn't run without the dedication and hard work of the teams to prepare, run the event and clean up afterwards. We are so blessed as a church to have gifted people who serve so enthusiastically and willingly at these events.

Our Christmas Eve Carols by Candlelight service at the Village Hall was again very well attended by many from the village and is always a good opportunity to invite friends and neighbours to our regular services and events run out of the chapel.

We remain committed to pray for and to give financially towards our five key missionary organisations: FIEC, MAF, Martin & Ruth Harrison (Reach Beyond), WEC & SGA. We continue to host a variety of missionary speakers to our mid-week prayer meeting and have been blessed to hear how God is working in all parts of the world.

We are grateful to be a part of the AECW South East Wales cluster of churches and continue to benefit from their fellowship both at the joint prayer meetings and the pulpit swap in June where Andy Pitt from Emmanuel, Newport preached for us. Continued membership of the FIEC provides us with useful resources and assistance whenever needed.

In summary we're excited by all that God is doing in Caerwent Evangelical Baptist Chapel and look to Him for guidance in all our plans for the future.

Andrew Close  
(Secretary)

Line

Receipts

- 1 Weekly Loose Offerings – Non-Gift-Aided
- 2 Gift-Aided and Other Offerings and Gifts
- 3 Tax Recovered on Gift-Aided Offerings
- 4 Village Café
- 5 *Total General Receipts*
- 6 Earmarked Gifts
- 7 *Total of General Receipts and Earmarked Gifts*
- 8 Miscellaneous Receipts
- 9 Deposit Account Interest
- 10 Total Receipts

Payments

- 11 Ministry
- 12 Benevolence
- 13 Outreach
- 14 Village Cafe
- 15 Sunday Club/Little Fishes/CKC/Youth
- 16 Mission Support
- 17 Donations
- 18 Earmarked gifts paid over
- 19 Training
- 20 *Total Ministry & Mission Related Payments*
- 21 Insurance
- 22 Repairs and Renewals
- 23 Light, Heat and Water
- 24 Telephone
- 25 Sundry
- 26 *Total General Payments*
- 27 Total Payments
- 28 Excess of Payments over Receipts

Balance Sheet as at 31<sup>st</sup> March 2024

- 29 Bank Balance – Current Account
- 30 – Deposit Account
- 31 Cafe Float

Represented by:

General Fund

- 32 Opening Balance
- 33 Less Excess of Payments over Receipts during the year
- 34 Closing Balance

**Caerwent Evangelical Baptist Chapel**  
Receipts and Payments Account  
Year to 31<sup>st</sup> March 2024

Note	General Fund	Restricted Funds	Total	Year to 31/3/23	% of last year
	4,955.00		4,955.00	5,898	84
	55,549.69		55,549.69	45,298	123
	11,614.76		11,614.76	10,747	108
1	9,381.83		9,381.83	0	#DIV/0!
	81,501.28		81,501.28	61,943	132
2	0.00	120.00	120.00	680	18
	81,501.28	120.00	81,621.28	62,623	
	1,353.70		1,353.70	2,113	64
	173.54		173.54		#DIV/0!
	83,028.52	120.00	83,148.52	64,736	
3	53,023.68		53,023.68	49,428	107
	120.00		120.00	460	26
4	1,863.99		1,863.99	3,045	61
1	5,688.60		5,688.60	0	#DIV/0!
	342.55		342.55	503	68
5	6,425.00		6,425.00	5,926	108
6	250.00		250.00	1,500	17
2	0.00	470.00	470.00	410	115
	219.75	0.00	219.75	588	37
	67,933.57	470.00	68,403.57	61,860	111
	1,057.52		1,057.52	950	111
7	2,345.87		2,345.87	6,769	35
8	9,306.70		9,306.70	1,690	551
	300.79		300.79	432	70
9	6,710.40		6,710.40	1,767	380
	19,721.28	0.00	19,721.28	11,608	170
	87,654.85	470.00	88,124.85	73,468	
	-4,626.33	-350.00	-4,976.33	-8,732	
				As at 31/03/23	
		12,977.19		43,227	
		25,173.54	38,150.73		
			100.00		
			38,250.73	43,227	
		42,877.06			
		-4,626.33			
			38,250.73	42,877	

Balance per Current A/c

Balance per Deposit A/c

Add o/s bankings

Less o/s payments

Gift Aid Tax Recovery  
MCC Welsh Church WCF Grant  
MCC Grant for upkeep of graveyard  
Wreath-making evening donations  
Fish and Chip Supper  
Donation

Proof

Bank Balance 31.3.2023  
Receipts for the year  
Payments for the year  
Current Bank Balance

### **Liabilities Calculations**

Water

Per invoice

Electricity

**A/c BGL105097**

Usage 4/3 –2/4

Usage 4/3 –31/3

Standing charge = 45p per day ∴ 28 days x 45p =

VAT @ 5%

Caerwent Evangelical Baptist Chapel

31/03/24  
31/03/24


"=In.Q315"

43,227.06
105,014.58
-110,090.91
<u>38,150.73</u>

22/11/23 – 31/3 24

$$\text{£}249.80 \div 30 \text{ days} = 8.33 \text{ per day}$$
$$28 \text{ days} = \text{£}249.80 - (2 \times \text{£}8.33 \text{ or } \text{£}16.66) =$$

## Analysis

### Earmarked Gifts

#### Received

120.00 WEC

#### Paid over

120.00 WEC

350.00 C Menzfeld

470.00

### Missions Support

1,285.00

1,285.00

1,285.00

1,285.00

1,285.00

6,425.00

### Ministry

Total	Gwydion	Libby	PAYE	Pension
	2050.41		905.73	629.01
	2050.21		905.73	614.81
	2050.21		905.73	615.01
	2,050.21		905.73	615.01
	2,592.80		1,191.84	615.01
	2,071.53		918.30	1,024.57
	2,227.10		1,007.56	631.38
	2,148.72		962.93	743.6
	2,148.92		962.93	688.09
	2,186.94		962.93	687.89
	2,187.14		962.93	649.87
	2,186.94		962.93	649.67
				2,769.12

25,951.13

11,555.27

8,163.92

45,670.32

53,023.68 25,951.13 11,555.27 8,163.92 2,769.12

### Sundry

Total	Printing and paper	Sundry
	65.86	Paper bowls 13.99
	5.50	Fathers's Day chocs 10.50
		P Peach 90 <sup>th</sup> flowers 33.00
		Mother's Day gifts 13.50
		CCLI Licence 181.00
		Fish/chip supper 111.07
		40.73
		448.35
6,710.40	71.36	181.00 600.15 70.99

233.14

12.60

245.74

12.29

	<u>Donations made</u>	
WEC	AECW	250.00
FIEC		
SGA		
MAF		
M&R HARRISON		

Books	Visiting Preachers	Dr E Davies	Visiting Speakers	
77.39	100.00	130.00	75.00	F Earnest
9.64	60.00	130.00	50.00	T Jones
117.39	50.00	130.00	95.00	DJ McKee
72.42	60.00	130.00		
79.61	55.00	130.00		
112.79	60.00	130.00		
	60.00	130.00		
	170.00	130.00		
	120.00	130.00		
	100.00	130.00		
	70.00	130.00		
	70.00	260.00		
	60.00	130.00		
	60.00	130.00		
	50.00	130.00		
	90.00	130.00		
	60.00	130.00		
		130.00		
		130.00		
469.24	1,295.00	2,600.00	220.00	

BrightPay Licence	House- keeping	Website Annual Fee	Mayway Construction	
82.80	120.53	211.44	2,400.00	
21.70	7.60		2,532.00	
	33.03			
	24.00			
	28.50			
	29.41			Comm.
	33.30			wine/cups
	32.95			95.85
	14.20			119.59
104.50	323.52	211.44	4,932.00	215.44

<u>Outreach</u>		
Total	Sew Its Thursday	Holiday Club
		28.95 164.22
		9.99
		19.83
		63.18
		16.49
		38.42
		8.49
		79.09
		15.10
1,863.99	28.95	414.81

<u>Repairs and Renewals</u>	
Total	Sundry
	Outside storage box
	Extension lead
	Hall chair feet
	Batteries
	Hall light fitting
	2 coffee decanters
	Elec. Fault inspection
	Nappy bin
	New security light
	SumUp charging plug
	Cupboard flooring
	Hall mat/basin plug etc
2,345.87	

<u>Light, Heat and Water</u>
Electricity
Water



T-Shirts	Wreath Making	Carols	Seekers' Bibles
314.40	436.07	15.50	49.95
	14.19	70.09	
	79.35		
	187.08		
	28.90		
	23.96		
	43.96		
	47.00		
	109.78		
314.4	970.29	85.59	49.95

	Tambour Cupboard	Storage Cupboards	Event Signs	Graveyard Maintenance
99.00	340.68	462.71	145.00	840.00
13.00			7.71	
24.00			50.00	
8.00				
44.98				
69.08				
50.00				
79.99				
29.74				
5.99				
35.44				
40.55				
499.77	340.68	462.71	202.71	840.00

9,071.85

234.85

9,306.70

Restricted Funds

35 Earmarked Gifts not paid over during the year  
36

Assets as at 31/3/2024

37 Furniture and Equipment  
38 Gift Aid Tax for year to 31/3/2024 not yet claimed  
39

38,250.73

350  
43,227

88

Liabilities as at 31/3/2024

Electricity £392.03  
Water £77.29  
PAYE £649.87

**A/c BGL1050102**

Usage 3/3 – 2/4

Usage 3/3 – 31/3

Standing charge = 45p per day  $\therefore$  28 days x 45p =

VAT @ 5%

Total Liability as at 31<sup>st</sup> March 2024 =

$$\begin{aligned} & \text{£122.75} \div 31 \text{ days} = 3.96 \text{ per day} \\ 29 \text{ days} &= \text{£122.75} - (2 \times \text{£3.96 or £7.92}) = \end{aligned}$$

258.23

114.83  
12.60  
127.43  
6.37  
133.80  
  
392.03

	28.50				
	29.41				
57.91	57.91	0.00	0.00	0.00	0.00
<u>57.91</u>	Total				

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0.00

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**Report to the trustees / members of  
Caerwent Evangelical Baptist Church  
on the accounts for the year ended 31<sup>st</sup> March 2024,  
set out on pages 1 – 3. (Charity no. 1163825)**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> March 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and, in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below\*~~) in connection with the examination which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\*Please delete the words in brackets if they do not apply*

Signed:



Date:

9/OCT/2024

Name:

ROBERT DUCKHAM

Relevant professional  
qualification(s) or body  
(if any)

Address:

SEASONS  
6 NEWTON MANOR  
SHIRENEWTON  
MONMOUTHSHIRE  
NP16 6UA