

# MANOR CHURCH AND COMMUNITY PROJECT

England & Wales · Charity number 1163809

## Details

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**Other names** MCCP

**Status** Registered

**Legal form** CIO

**Registered** 2015-10-02

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St Aidans Church  
2 Manor Lane  
Sheffield  
S2 1UF

**Phone** 07841727121

**Email** [info@templeparkcentre.org](mailto:info@templeparkcentre.org)

**Website** <https://templeparkcentre.org>

## Activities

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**Objects:** The objects of the CIO are: a) To promote social inclusion for the public benefit of Sheffield Manor residents by preventing people from becoming socially excluded, relieving the needs of those who are socially excluded and assisting them to integrate into society. (For the purpose of this clause “socially excluded” means being excluded from society, or parts of society, as a result of being a member of the socially and economically deprived community of Sheffield Manor and surrounding areas and/or as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); disability; substance abuse or dependency including alcohol or drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (i.e. that does not meet basic habitable standards); crime (either as a victim of crime or as an offender rehabilitating into society).)b) For the benefit of the inhabitants of Sheffield Manor and the surrounding areas, to provide or assist in the provision of facilities in the interest of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.c) To advance the Christian faith for the benefit of Sheffield Manor residents in accordance with: the provision of sacred spaces and worship services; the provision of public rituals and ceremonies; contributing to the spiritual and moral education of children; contributing towards a better society for example by promoting social cohesion and social capital; carrying out, as a practical expression of religious beliefs, other activities (such as advancing education or conflict resolution, or relieving poverty), which may also be charitable.

**Activities:** a) Prevention of social exclusion:- Activities for children with parents- After school provision for children- Activities for young people- Contact isolated older people- Improving the environment- Providing support to local residentsb) Provision of facilities for recreation and leisure time activities:- Organising community events- Developing a multi-purpose community facility

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

## Geography

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- Sheffield City

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£47,971	£50,427	-	-
2023-12-31	£66,018	£54,671	-	-
2022-12-31	£26,440	£17,499	-	-
2021-12-31	£20,102	£13,193	-	-
2020-12-31	£218,395	£218,102	-	-

## Trustees

Name	Role	Appointed
<b>Rev Debora Karen Marschner</b>	Chair	2015-09-23
Claire Fiona Curtice Dalpra		2015-09-23
Deacon Annabel Terry		2022-09-06
Derek William Newman		2015-09-23
Philippa Dand		2021-12-07
Rev Lucy Sablan		2025-03-25
Rev Samuel Tudor		2025-09-15
Susan Elizabeth Richards		2023-09-18

**MANOR CHURCH AND COMMUNITY PROJECT**

England & Wales - Charity number 1163809

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# Accounts

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**Manor Church and Community Project**  
*Registered Charity Number 1163809*

**Trustees' Report and Financial Statement  
for the period  
1 January 2024 to 31 December 2024**

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## Manor Church and Community Project

### Legal and Administrative Information

Manor Church and Community Project is a Charitable Incorporated Organisation (CIO), which was given charitable status by the Charity Commission on 2 October 2015.

<b>Chair</b>	Revd Debora Marschner
<b>Treasurer</b>	Ms Susan Richards ( appointed effective 1 January 2024)
<b>Secretary</b>	Rotated amongst trustees
<b>Trustees</b>	Revd Sibylle Batten ( resigned effective 30 April 2024) Mrs Claire Dalpra Ms Philippa Dand Mr Derek Newman Mrs Heather Rotherham Deacon Annabel Terry Mr Michael Wilks ( resigned effective 23 September 2024)
<b>Registered Address</b>	St Aidan's 2 Manor Lane Sheffield S2 1UF
<b>Independent Examiner</b>	Jonathan Buckley 47 Remington Road Sheffield S5 9AD
<b>Bank</b>	TSB 165 Main Road Darnall Sheffield S9 5HP



Another busy year for the Manor Church and Community Project (MCCP):

Through the hard work that our **Community Outreach and Cohesion Worker** Lisa Wigfield has put in during her second year with us, we can look back on another successful year of our project, offering support, care and advice of all kinds to the local community.

The partnerships with Manor After School Kids Klub (MASKK) and Pinders Dance continue to go from strength to strength. Lisa is able to offer informal relational support to the MASKK staff team and has supported them with many activities, especially during the school holidays. Lisa's expertise and skill set are appreciated by many, and seem to make it easy for her to network and collaborate with our partners in the community and all user groups of Temple Park Centre.

Throughout 2024, we had 11 groups using the building regularly, alongside our permanent tenant MASKK. The Tuesday Lunch Club continues to thrive. The people who attend feel valued and always have a good time while enjoying a game of BINGO and a delicious meal cooked by Lisa and her team. Lisa has nurtured a group of about ten volunteers, who are becoming increasingly independent in their tasks. This is a very encouraging development as some of them may go on to gain valuable work experience and/or qualifications.

The Monday craft group members were instrumental in running our summer fair in August, friendships as well as mutual support are growing while learning new skills.

The fortnightly SEND Sunday meetings for families and children with special educational needs and disabilities has become a popular, welcoming and safe space to meet, and has further strengthened the relationship with MASKK and the SEND families they are connected with.

Through the good working relationships with Manor and Castle Development Trust (MCDT) that Lisa has forged, one of their workers is now offering Citizen's Advice at Temple Park Centre on a weekly basis.

There have been jointly run sessions with Friends of Manor Park Fields, Best Start, TARA, Green Estates, MCDT and others for Halloween and Bonfire Night community events. Lisa provided instructions and resources for lantern making to scouts, MCDT's men's and women's groups. We have also hosted advice sessions by Weston Park Cancer Charity.

We also held five 'crafters' sessions in 2024, sharing faith stories and food, making things and having conversations with local families. This is always run with our trustees' support and great fun for all ages.

For 2025, we envisage that a lot of what is happening will continue and grow into more sustainable support for those who attend.

We are currently exploring to set up some parenting advice sessions, something new for toddlers and their grown ups and are looking forward to welcoming Rev Lucy Sablon, the new team rector of the Manor Parish into the team.

With rising costs for utilities and materials and the difficulty of raising rents in an already financially overstretched environment, our financial challenge remains. We are however optimistic and hopeful that our grant applications will be successful.

Our trustee meetings continued to take place four times a year, and while we are always on the lookout for new faces and skills to add to the pool, I am hugely grateful for everything our trustees have contributed over the last 12 months, and the dedication and commitment shown. Thank you. MCCP would not exist without you – and your input, time and skills are valued and important for all we endeavour to achieve.

Revd Debora Marschner – Chairperson of MCCP

**Independent Examiner's Report to the Trustees of  
Manor Church and Community Project**

I report on the accounts of the Manor Church and Community Project for the year ended 31 December 2024, which are set out on pages 6-12.

**Respective responsibilities of trustees and examiner**

The Manor Church and Community Project's trustees are responsible for the preparation of the accounts. The Manor Church and Community Project's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name Jonathan Buckley  
Address 62 Wheata Road  
Sheffield  
S5 9FN

Date 8/6/25

Signed  \_\_\_\_\_

## Statement of Financial Activities – 2024

	2024			Total £	2023
	Unrestricted funds £	Designated funds £	Restricted funds £		Prior Year Total £
<b>Income from:</b>					
Donations and grants	700	1,000	23,340	25,040	45,641
Income from charitable activities	702	20,657	—	21,359	19,650
Other income	1,572	—	—	1,572	727
<b>Total income</b>	<b>2,974</b>	<b>21,657</b>	<b>23,340</b>	<b>47,971</b>	<b>66,018</b>
<b>Expenditure on:</b>					
Expenditure on charitable activities	1,010	19,471	29,946	50,427	54,621
Other expenditure	—	—	—	—	50
<b>Total expenditure</b>	<b>1,010</b>	<b>19,471</b>	<b>29,946</b>	<b>50,427</b>	<b>54,671</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>1,964</b>	<b>2,186</b>	<b>(6,606)</b>	<b>(2,457)</b>	<b>11,347</b>
<b>Transfers</b>					
Gross transfers between funds - in	—	—	—	—	28,618
Gross transfers between funds - out	—	—	—	—	(28,618)
<b>Net movement in funds</b>	<b>1,964</b>	<b>2,186</b>	<b>(6,606)</b>	<b>(2,457)</b>	<b>11,347</b>
<b>Total funds brought forward</b>	<b>3,508</b>	<b>14,724</b>	<b>26,377</b>	<b>44,609</b>	<b>33,262</b>
<b>Total funds carried forward</b>	<b>5,471</b>	<b>16,911</b>	<b>19,771</b>	<b>42,153</b>	<b>44,609</b>
<b>Represented by:</b>					
<b>Unrestricted</b>					
General fund	5,471	—	—	5,471	3,508
<b>Designated</b>					
Temple Park Centre	—	15,887	—	15,887	13,709
Council Oct23 – Lunch Drop-in	—	373	—	373	753
South Yorkshire Community Foundation	—	0	—	0	263
Sheffield council community activity 2024	—	651	—	651	
<b>Restricted</b>					
CRCW expenses	—	—	—	—	—
Community Cohesion & Outreach Worker	—	—	19,244	19,244	25,850
United Reformed Church – Coffee Corner	—	—	117	117	117
M&CDT – Bingo Club	—	—	410	410	410

*Due to rounding numbers presented throughout this document may not add up precisely to the totals shown*

## Balance sheet – 2024

Class and code	Description	2024 £	2023 £
<b>Current assets</b>			
	Petty Cash	702	—
	Current Account	17,473	12,834
	Epworth Cash Plus Account	24,992	32,920
	Accounts Receivable	—	—
	<b>Total Current assets</b>	<b>43,167</b>	<b>45,754</b>
<b>Liabilities</b>			
	Accounts Payable	1,014	1,145
	<b>Total Liabilities</b>	<b>1,014</b>	<b>1,145</b>
	<b>Net Asset surplus(deficit)</b>	<b>42,153</b>	<b>44,609</b>
<b>Reserves</b>			
	Excess / (deficit) to date	(2,457)	11,347
	Starting balances	44,609	33,262
	<b>Total Reserves</b>	<b>42,153</b>	<b>44,609</b>

<b>Represented by funds:</b>			
	Unrestricted	5,471	3,508
	Designated	16,911	14,724
	Restricted	19,771	26,377
	<b>Total</b>	<b>42,153</b>	<b>44,609</b>

*Due to rounding, numbers presented throughout this document may not add up precisely to the totals provided.*

## Statement of assets and liabilities – 2024

	General £	Designated £	Restricted £	2024 £	2023 £
<b>Current assets</b>					
Petty Cash	702			702	
Current Account – cash at bank and in hand	2,471	3,924	11,077	17,472	12,834
Accounts Receivable - debtors	—	—	—	—	—
Investments	2,298	14,000	8,694	24,992	32,920
<b>Totals</b>	<b>5,471</b>	<b>17,924</b>	<b>19,771</b>	<b>43,166</b>	<b>45,754</b>
<b>Liabilities</b>					
Accounts Payable - accruals	—	1,014	—	1,014	1,145
	—	<b>1,014</b>	—	<b>1,014</b>	<b>1,145</b>
<b>Net total assets</b>	<b>5,471</b>	<b>16,910</b>	<b>19,771</b>	<b>42,153</b>	<b>44,609</b>

## Fund Movement Summary – 2024

	Opening £	Incoming £	Outgoing £	Transfers £	Gain/Loss £	Closing £
<b>General Fund</b>						
Unrestricted	3,508	2,974	1,010	—	—	5,472
<b>Temple Park Centre</b>						
Designated	13,709	20,657	18,479	—	—	15,886
<b>Community Cohesion &amp; Outreach Worker</b>						
Restricted	25,850	23,340	29,946	—	—	19,244
<b>Council 4- community activity</b>						
Restricted	0	1,000	349	—	—	651
<b>Council Oct23 – Lunch Drop-in</b>						
Designated	753	—	380	—	—	373
<b>South Yorkshire Community Foundation</b>						
Designated	263	—	263	—	—	—
<b>United Reformed Church – Coffee Corner</b>						
Restricted	117	—	—	—	—	117
<b>M&amp;CDT Bingo Club</b>						
Restricted	410	—	—	—	—	410
<b>Grand total</b>	<b>44,609</b>	<b>47,971</b>	<b>50,427</b>	<b>0</b>	<b>—</b>	<b>42,153</b>

*Due to rounding, numbers presented throughout this document may not add up precisely to the totals provided.*

## Analysis of Income and Expenditure – 2024

	Unrestricted	Designated	Restricted	----- Total -----	
				2024	2023
<b>INCOME</b>					
<b>Donations and legacies</b>					
Donations	700	1,000	—	1,700	831
Grants	—	—	23,340	23,340	44,811
Total	831	1,000	23,340	25,040	45,641
<b>Income from charitable activities</b>					
TPC MASKK Rental	—	13,197	—	13,197	10,904
TPC Rental	—	7,460	—	7,460	8,747
Other activities	702	—	—	702	—
Total	702	20,657	—	21,359	19,650
<b>Other Income</b>					
Bank & Savings Interest	1,572	—	—	1,572	727
Total	727	—	—	1,572	727
<b>INCOME TOTAL</b>	<b>2,974</b>	<b>21,657</b>	<b>23,340</b>	<b>47,971</b>	<b>66,018</b>
<b>EXPENDITURE</b>					
<b>Expenditure on charitable activities</b>					
Activity Support Fees	453	370	—	823	204
Activity Materials	87	168	—	255	1,302
Hospitality	61	288	—	349	—
Advertising & Promotion	—	—	—	—	364
Travel	—	—	92	92	8
Office expenses	4	—	—	4	150
Office Equipment	—	143	—	143	399
Mobile Phone costs	—	—	180	180	152
Computer & website	226	724	18	968	318
ivaintenance & repairs	—	3,043	—	3,043	4,684
Improvements & refurbishment	—	106	—	106	1,717
TPC Consumables	—	561	—	561	156
TPC Equipment	—	15	—	15	2,759
Legal and professional	50	—	—	50	—
MCCP Insurance	—	1,087	—	1,087	2,044
TPC insurance	—	967	—	967	799
Subscriptions	—	256	—	256	256
Bank charges	127	—	—	127	122
Energy – gas	—	3,968	—	3,968	5,558
Energy – electricity	—	4,025	—	4,025	3,402
Water rates	—	268	—	268	219
Cleaning & gardening	—	1,989	—	1,989	2,648
Refuse Collection	—	1,327	—	1,327	178
Staff Costs – salaries	—	—	29,608	29,608	27,172
Staff Costs – other	—	—	48	48	—
Miscellaneous expenses	—	166	—	166	11
Total	1,010	19,471	29,946	50,427	54,621
<b>Other expenditure</b>					
Training & study	—	—	—	—	50
Total	—	—	—	—	50
<b>EXPENDITURE TOTAL</b>	<b>1,010</b>	<b>19,471</b>	<b>29,946</b>	<b>50,427</b>	<b>54,671</b>
<b>TOTAL SURPLUS/DEFICIT</b>	<b>1,964</b>	<b>2,186</b>	<b>(6,606)</b>	<b>(2,457)</b>	<b>11,347</b>

*Due to rounding, numbers presented throughout this document may not add up precisely to the totals provided.*

**APPROVAL:**

This report was approved by the MCCP Management Group on 25 March 2025

and is signed on their behalf by:



Rev D Marschner  
Chair



Ms S Richards  
Treasurer

## Manor Church and Community Project

### Notes to the accounts for the year ended 31 December 2024

#### 1 Accounting Policies

##### a) Accounting practice

These accounts have been prepared in accordance with applicable accounting standards and with the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in January 2015 (SORP 2015).

##### b) Donations/grants and fund accounting

Donations and grants received for the general purposes of the Project are included in unrestricted funds. Restricted funds (eg specified by grant provider for the support of the Community Cohesion and Outreach Worker) are reserved specifically for that purpose. Income for designated funds (eg excess income from TPC operations) are retained for the support of that fund, but can be used for other purposes if agreed by the trustees.

##### c) Resources expended

Expenditure is included on an accrual basis.

#### 2 Donations

	2024	2023
	£	£
MCCP	700	831
<b>Total Donations</b>	<b>700</b>	<b>831</b>

#### 3 Grants

	Fund	2024	2023
		£	£
Sheffield Diocese – TPC energy grants	TPC	0	2,650
Sheffield Council – Warm Spaces	TPC	0	500
Church Burgesses Trust	CCOW	10,000	7,000
Sheffield Diocese	CCOW	3,000	5,000
Sheffield Methodist District *	CCOW	5,248	10,017
Sheffield Methodist Circuit	CCOW	5,092	5,009
URC	CCOW	0	10,185
URC – Coffee Corner	URC	0	2,500
Sheffield Council – Oct23 Lunch Drop-in	CouncOct23	0	950
Sheffield County Council	General	700	0
Sheffield Council Community Activities	Community Activities 2024	1,000	0
South Yorkshire Community Foundation	SYCF	0	1,000
JG Graves Charitable Trust	JGGraves	0	
<b>Total Grants</b>		<b>25,040</b>	<b>44,811</b>

\* Note: The CCOW – Sheffield Methodist District grant includes years 2023 and 2024 in the 2023 comparative because of payment timings.

#### 4 Temple Park Centre

	2024	2023
	£	£
<b>Income:</b>		
Grants	0	3,150
Room Rental	7,460	8,747
MASKK Rental	13,197	10,904
<b>Total Income</b>	<b>20,657</b>	<b>22,800</b>
<b>Expenditure:</b>		
Activity Materials	0	324
Advertising & promotion	0	364
TPC landlord Insurance	967	799
MCCP Insurance	1087	2,044
Subscriptions	256	256
Energy – gas	3,968	5,408
Energy electricity	4,025	3,402
Computer & website	724	55
Water rates	268	219
Cleaning & gardening	1,840	2,648
Improvement & refurbishment	106	1,717
Maintenance & repairs	3,043	4,684
TPC equipment/furniture	158	376
TPC consumables	561	156
Refuse collection	1,327	178
<b>Total Expenditure</b>	<b>18,249</b>	<b>22,630</b>
Excess of Income over Expenditure	2,408	171
Balance brought forward	13,709	13,538
<b>Net Surplus/(Deficit) Carried Forward</b>	<b>16,117</b>	<b>13,709</b>

#### 5 Bank Account

MCCP continues to bank with TSB. The 2024 year-end balances are:

	2024	2023
	£	£
Petty cash	702	
Current Account	17,472	12,834
Investment Account	24992	32,920
Accounts Receivable	0	0
Accounts Payable	(1,014)	(1,145)
<b>Total MCCP funds</b>	<b>42,153</b>	<b>44,609</b>

## **6 Creditors: amounts falling due within one year**

Accruals for £1,014 ( 2023: £1,145) have been made for Temple Park Centre expenses and energy bills for December 2024 which will be payable early in 2025 and some payments due to Sheffield Manor Parish for December costs.

## **7 Community Cohesion and Outreach Worker Fund**

This is the second full year of this role and expenses have progressed within budget. The Fund year end balance for 2023 of £25,850 was inflated by:

- the carry forward of £2,000 of the 2023 grant which relates to 2024 expenditure
- early payment in December 2023 of CCOW grants for 2024, totalling £15,194

## **8 Management Group Expenses**

No member of the Management Group received remuneration during the accounting period. Where expenses were incurred, they were documented and approved through the agreed expenses procedure.



**MANOR CHURCH AND COMMUNITY PROJECT**

England & Wales - Charity number 1163809

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# Accounts

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## **Manor Church and Community Project**

*Registered Charity Number 1163809*

### **Trustees' Report and Financial Statement for the period**

**1 January 2023 to 31 December 2023**

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<b>Registered Address</b>	St Aidan's 2 Manor Lane Sheffield S2 1UF
<b>Independent Examiner</b>	Jonathan Buckley 47 Remington Road Sheffield S5 9AD
<b>Bank</b>	TSB 165 Main Road Darnall Sheffield S9 5HP

## Manor Church and Community Project

### Management Committee Report



A full year ago, in the middle of January 2023, our **Community Outreach and Cohesion Worker** Lisa Wigfield took up her new role. It's been 12 months filled with new ideas, new initiatives and new faces. Lisa has hit the ground running, and has worked hard to make connections with partners, volunteers, local community agencies and groups. She rekindled previous working relationships, has fostered new ones and has initiated and contributed to some exciting new ventures.

The popular lunch club at Temple Park Centre on Tuesdays was restarted, with Lisa taking on the cooking. We are back to about 20 regular visitors, and some well known as well as new volunteers. There is capacity to increase the number of those who attend, but due to lack of transport, some referrals have not come through yet. Hopefully this is something that can be addressed going forward. Lisa is very much appreciated by clients and volunteers alike, and goes the extra mile to make people feel valued and part of the community.

Through Lisa's presence at Temple Park Centre (TPC) for most of the week, our relationship with Manor After School Kids Klub (MASKK) and Pinders Dance has improved massively. Lisa's team approach as well as her skill to network, be present and muck in has been greatly appreciated by both these partner organisations, and a number of joint ventures have come out of her input: Lisa supported many of the holiday clubs that MASKK has offered, which has enabled her to make connections not only with the workers but also with the children and parents. The brand new offer of 'SEND Sundays' is the latest result of this strong link: an opportunity for families of children with special educational needs and their siblings to have fun together, support each other and feel welcomed, safe and valued. In cooperation with Pinders Dance, Lisa is running a Toddler and Parent Dance Session once a week which is attracting a number of families.

Lisa has trialled breakfast and lunchtime drop-ins on different days to offer hospitality and a listening ear to the local community and to put across the aims and presence of M CCP. Out of these have developed some dedicated craft sessions.

The big event last year was our **Celebration Afternoon** at the end of September 2023, hosted by M CCP at Temple Park Centre. It was an amazing four hour long event, offering a drumming workshop, felting and painting activities as well as showcasing the best of local community talents: a dance show by Pinders Dance pupils, a folk duo and the Forget-me-not community choir. There was a buzz around the whole building, with people from all walks of life, all ages and ethnicities, with or without faith coming together to share in the fun, eat lots of cake and talk together.

We compiled detailed reports to our funders on our progress towards meeting our objectives. Many thanks go to Claire Dalpra and Lisa Wigfield for their dedication and diligence with this.

Before Christmas, we hosted a massive inflatable snow globe which brought hundreds of people through the doors at TPC to take pictures, warm up and come together as part of the Manor Park Christmas Light Switch On.

Our crafterevenings offered Autumn and Christmas themed sessions – we are getting a steady number of regular families to attend, who enjoy the format of crafts, story and food. This continues to be supported by our trustees, and the relationships with families are visibly growing stronger.

The trustee meetings took place four times a year as usual, and there seems to have been a shift from administrative and policy tasks to more content driven scoping and planning for events. I believe that the balance of those is key, and have no doubt that we will address this going forward.

We will have one significant change of role going into the new financial year: our treasurer Derek Newman is handing over to Sue Richards who we welcomed as a new trustee last summer. Derek has kindly offered to remain on as trustee for at least one further year. This will ensure a fluid handover and continuity.

**Looking ahead to this coming year**, we are sad to see Rev Sibylle Batten, the rector of the Manor Parish and deputy chair of MCCC, leave at the end of April. We are thrilled for her and the opportunities her new post will bring, but are very sorry to lose her on our board of trustees. Her wisdom, input and commitment to MCCC as well as her connection to the Sheffield Diocese have been hugely important and we hope that the parish will not enter into another long interregnum. We are keen to build on our historical and natural links with the parish, and having the clergy incumbent as part of our trustees is hugely important.

We are planning to launch a monthly time of reflection/food for thought as part of the weekly lunch club, as well as looking at how we might re-shape our crafterevenings. We are curious to see how SEND Sundays continue to develop, and whether or not this will develop into a new form of family worship. And we are excited to continue to work more closely with MASKK and Pinders Dance, as well as the Manor and Castle Development Trust amongst other local organisations and agencies. We want to engage further with those who have moved and are moving into the new housing on the estate.

As for many, the cost of living crisis paired with increasing energy costs is a challenge for our survival, too; however we hope to continue to face this with courage and good will, so that our aims of supporting local people and providing safe spaces and places for support and community action continue to be met.

I want to end my report by saying a huge thankyou to the MCCC trustees for their dedication and commitment throughout the year. And a special mention to our parting treasurer Derek Newman: thank you, Derek, for going above and beyond for so many years and for your diligence, insight and wholehearted commitment. I am very grateful for all the time, effort, expertise and input he has given to MCCC over the last 10+ years. It has been invaluable and has helped us grow our charity to this point. We would not be where we are without you!

Revd Debora Marschner – Chairperson of MCCC

**Independent Examiner's Report to the Trustees of  
Manor Church and Community Project**

I report on the accounts of the Manor Church and Community Project for the year ended 31 December 2023, which are set out on pages 6-12.

**Respective responsibilities of trustees and examiner**

The Manor Church and Community Project's trustees are responsible for the preparation of the accounts. The Manor Church and Community Project's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Name) Jonathan Buckley  
(Address) 47 Remington Road  
Sheffield  
S5 9AD

(Date) 15/4/24

Signed



## Statement of Financial Activities – 2023

	2023			Total £	2022
	Unrestricted funds £	Designated funds £	Restricted funds £		Prior Year Total £
<b>Income from:</b>					
Donations and grants	831	5,100	39,711	45,641	13,562
Income from charitable activities	—	19,650	—	19,650	12,878
Other income	727	—	—	727	—
<b>Total income</b>	<b>1,557</b>	<b>24,750</b>	<b>39,711</b>	<b>66,018</b>	<b>20,102</b>
<b>Expenditure on:</b>					
Expenditure on charitable activities	767	23,565	30,290	54,621	17,379
Other expenditure	—	—	50	50	120
<b>Total expenditure</b>	<b>767</b>	<b>23,565</b>	<b>30,340</b>	<b>54,671</b>	<b>17,499</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>790</b>	<b>1,186</b>	<b>9,371</b>	<b>11,347</b>	<b>8,941</b>
<b>Transfers</b>					
Gross transfers between funds - in	11,001	—	17,618	28,618	—
Gross transfers between funds - out	(11,001)	—	(17,618)	(28,618)	—
<b>Net movement in funds</b>	<b>790</b>	<b>1,186</b>	<b>9,371</b>	<b>11,347</b>	<b>8,941</b>
<b>Total funds brought forward</b>	<b>2,718</b>	<b>13,538</b>	<b>17,006</b>	<b>33,262</b>	<b>24,321</b>
<b>Total funds carried forward</b>	<b>3,508</b>	<b>14,724</b>	<b>26,377</b>	<b>44,609</b>	<b>33,262</b>
<b>Represented by:</b>					
<b>Unrestricted</b>					
General fund	3,508	—	—	3,508	2,718
<b>Designated</b>					
Temple Park Centre	—	13,709	—	13,709	13,538
Council Oct23 – Lunch Drop-in	—	753	—	753	—
South Yorkshire Community Foundation	—	263	—	263	—
<b>Restricted</b>					
CRCW expenses	—	—	—	—	6,617
Community Cohesion & Outreach Worker	—	—	25,850	25,850	9,979
United Reformed Church – Coffee Corner	—	—	117	117	—
M&CDT – Bingo Club	—	—	410	410	410

*Due to rounding, numbers presented throughout this document may not add up precisely to the totals provided.*

## Balance sheet – 2023

Class and code	Description	2023 £	2022 £
<b>Current assets</b>			
	Current Account	12,834	35,401
	Epworth Cash Plus Account	32,920	—
	Accounts Receivable	—	592
	<b>Total Current assets</b>	<b>45,754</b>	<b>35,993</b>
<b>Liabilities</b>			
	Accounts Payable	1,145	2,731
	<b>Total Liabilities</b>	<b>1,145</b>	<b>2,731</b>
	<b>Net Asset surplus(deficit)</b>	<b>44,609</b>	<b>33,262</b>
<b>Reserves</b>			
	Excess / (deficit) to date	11,347	33,262
	Starting balances	33,262	—
	<b>Total Reserves</b>	<b>44,609</b>	<b>33,262</b>

<b>Represented by funds:</b>			
	Unrestricted	3,508	2,718
	Designated	14,724	13,538
	Restricted	26,377	17,006
	<b>Total</b>	<b>44,609</b>	<b>33,262</b>

*Due to rounding, numbers presented throughout this document may not add up precisely to the totals provided.*

## Statement of assets and liabilities – 2023

	General £	Designated £	Restricted £	2023 £	2022 £
<b>Current assets</b>					
Current Account – cash at bank and in hand	2,781	1,869	8,183	12,834	35,401
Accounts Receivable - debtors	—	—	—	—	592
Investments	727	14,000	18,194	32,920	—
<b>Totals</b>	<b>3,508</b>	<b>15,869</b>	<b>26,377</b>	<b>45,754</b>	<b>35,993</b>
<b>Liabilities</b>					
Accounts Payable - accruals	—	1,145	—	1,145	2,731
	—	1,145	—	1,145	2,731
<b>Net total assets</b>	<b>3,508</b>	<b>14,724</b>	<b>26,377</b>	<b>44,609</b>	<b>33,262</b>

## Fund Movement Summary – 2023

	Opening £	Incoming £	Outgoing £	Transfers £	Gain/Loss £	Closing £
<b>General Fund</b>						
Unrestricted	2,718	1,557	767	—	—	3,508
<b>Temple Park Centre</b>						
Designated	13,538	22,800	22,630	—	—	13,709
<b>CRCW expenses</b>						
Restricted	6,617	—	—	(6,617)	—	0
<b>Community Cohesion &amp; Outreach Worker</b>						
Restricted	9,979	37,211	27,957	6,617	—	25,850
<b>Council Oct23 – Lunch Drop-in</b>						
Designated	—	950	198	—	—	753
<b>South Yorkshire Community Foundation</b>						
Designated	—	1,000	737	—	—	263
<b>United Reformed Church – Coffee Corner</b>						
Restricted	—	2,500	2,383	—	—	117
<b>M&amp;CDT Bingo Club</b>						
Restricted	410	—	—	—	—	410
<b>Grand total</b>	<b>33,262</b>	<b>66,018</b>	<b>54,671</b>	<b>0</b>	<b>—</b>	<b>44,609</b>

*Due to rounding, numbers presented throughout this document may not add up precisely to the totals provided.*

## Analysis of Income and Expenditure – 2023

	Unrestricted	Designated	Restricted	----- Total -----	
				2023	2022
<b>INCOME</b>					
<b>Donations and legacies</b>					
Donations	831	—	—	831	545
Grants	—	5,100	39,711	44,811	13,017
Total	831	5,100	39,711	45,641	13,562
<b>Income from charitable activities</b>					
TPC MASKK Rental	—	10,904	—	10,904	7,891
TPC Rental	—	8,747	—	8,747	4,987
Total	—	19,650	—	19,650	12,878
<b>Other Income</b>					
Bank & Savings Interest	727	—	—	727	—
Total	727	—	—	727	—
<b>INCOME TOTAL</b>	<b>1,557</b>	<b>24,750</b>	<b>39,711</b>	<b>66,018</b>	<b>26,440</b>
<b>EXPENDITURE</b>					
<b>Expenditure on charitable activities</b>					
Activity Support Fees	204	—	—	204	—
Activity Materials	193	1,109	—	1,302	41
Advertising & Promotion	—	364	—	364	—
Travel	—	—	8	8	434
URC car allowance	—	—	—	—	572
Office expenses	—	—	150	150	—
Office Equipment	—	—	399	399	—
Mobile Phone costs	—	—	152	152	—
Computer & website	237	55	25	318	276
Maintenance & repairs	—	4,684	—	4,684	1,082
Improvements & refurbishment	—	1,717	—	1,717	3,714
TPC Consumables	—	156	—	156	—
TPC Equipment	—	376	2,383	2,759	—
MCCP Insurance	—	2,044	—	2,044	1,848
TPC insurance	—	799	—	799	800
Subscriptions	—	256	—	256	256
Bank charges	122	—	—	122	125
Energy – gas	—	5,558	—	5,558	3,514
Energy – electricity	—	3,402	—	3,402	2,682
Water rates	—	219	—	219	201
Cleaning & gardening	—	2,648	—	2,648	1,094
Refuse Collection	—	178	—	178	—
Staff Costs – salaries	—	—	27,172	27,172	—
Staff Costs – other	—	—	—	—	38
Miscellaneous expenses	11	—	—	11	703
Total	767	23,565	30,290	54,621	17,379
<b>Other expenditure</b>					
Training & study	—	—	50	50	120
Total	—	—	50	50	120
<b>EXPENDITURE TOTAL</b>	<b>767</b>	<b>23,565</b>	<b>30,340</b>	<b>54,671</b>	<b>17,499</b>
<b>TOTAL SURPLUS/DEFICIT</b>	<b>790</b>	<b>1,186</b>	<b>9,371</b>	<b>11,347</b>	<b>8,941</b>

*Due to rounding, numbers presented throughout this document may not add up precisely to the totals provided.*

**APPROVAL:**

This report was approved by the MCCP Management Group on 4 March 2024

and is signed on their behalf by:



Rev D Marschner  
Chair



Mr D W Newman  
Treasurer

## Manor Church and Community Project

### Notes to the accounts for the year ended 31 December 2023

#### 1 Accounting Policies

##### a) Accounting practice

These accounts have been prepared in accordance with applicable accounting standards and with the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in January 2015 (SORP 2015).

##### b) Donations/grants and fund accounting

Donations and grants received for the general purposes of the Project are included in unrestricted funds. Restricted funds (eg specified by grant provider for the support of the Community Cohesion and Outreach Worker) are reserved specifically for that purpose. Income for designated funds (eg excess income from TPC operations) are retained for the support of that fund, but can be used for other purposes if agreed by the trustees.

##### c) Resources expended

Expenditure is included on an accrual basis.

#### 2 Donations

	2023	2022
	£	£
MCCP	831	190
CRCW leaving gift	0	355
<b>Total Donations</b>	<b>831</b>	<b>545</b>

#### 3 Grants

	Fund	2023	2022
		£	£
Sheffield Diocese – TPC energy grants	TPC	2,650	0
Sheffield Council – Warm Spaces	TPC	500	0
Church Burgesses Trust	CCOW	7,000	0
Sheffield Diocese	CCOW	5,000	0
Sheffield Methodist District *	CCOW	10,017	0
Sheffield Methodist Circuit	CCOW	5,009	0
URC	CCOW	10,185	10,017
URC – Coffee Corner	URC	2,500	0
Sheffield Council – Oct23 Lunch Drop-in	CouncOct23	950	0
South Yorkshire Community Foundation	SYCF	1,000	0
JG Graves Charitable Trust	JGGraves	0	3,000
<b>Total Grants</b>		<b>44,811</b>	<b>13,017</b>

\* Note: The CCOW – Sheffield Methodist District grant includes years 2023 and 2024 of the CCOW grant because of payment timings.

#### 4 Temple Park Centre

	2023	2022
	£	£
<b>Income:</b>		
Grants	3,150	0
Room Rental	8,747	4,987
MASKK Rental	10,904	7,891
<b>Total Income</b>	<b>22,800</b>	<b>12,878</b>
<b>Expenditure:</b>		
Activity Materials	324	0
Advertising & promotion	364	0
TPC landlord Insurance	799	800
MCCP Insurance	2,044	1,848
Subscriptions	256	256
Energy – gas	5,408	3,514
Energy – electricity	3,402	2,682
Computer & website	55	96
Water rates	219	201
Cleaning & gardening	2,648	1,094
Improvement & refurbishment	1,717	454
Maintenance & repairs	4,684	1,082
TPC equipment/furniture	376	0
TPC consumables	156	0
Refuse collection	178	0
<b>Total Expenditure</b>	<b>22,630</b>	<b>12,027</b>
Excess of Income over Expenditure	171	851
Balance brought forward	13,538	12,687
<b>Net Surplus/(Deficit) Carried Forward</b>	<b>13,709</b>	<b>13,538</b>

The increased energy tariffs have continued throughout 2023. The Centre has also required a number of unplanned maintenance repairs to deal with damp in the Pat Midgley room and the removal of a tree which was growing too close to our neighbour's property. A balanced budget has been achieved due to very careful management of the heating system and the provision of energy grants by the Sheffield Diocese and Sheffield Council.

#### 5 Bank Account

MCCP continues to bank with TSB. The 2023 year-end balances are:

	2023	2022
	£	£
Current Account	12,834	35,401
Investment Account	32,920	0
Accounts Receivable	0	592
Accounts Payable	(1,145)	(2,731)
<b>Total MCCP funds</b>	<b>44,609</b>	<b>33,262</b>

**6 Creditors: amounts falling due within one year**

Accruals for £1,145 have been made for Temple Park Centre expenses and energy bills for December 2023 which will be payable early in 2024 and some payments due to Sheffield Manor Parish for December costs.

**7 Community Cohesion and Outreach Worker Fund**

This is the first full year of this role with Lisa Wigfield joining us in mid-January. Expenses have progressed within budget and it has not been necessary to use any reserves to support the new role. The Fund year end balance of £25,850 is inflated by:

- the carry forward of £2,000 of the 2023 grant which relates to 2024 expenditure
- early payment in December 2023 of CCOW grants for 2024, totalling £15,194

**8 Management Group Expenses**

No member of the Management Group received remuneration during the accounting period. Where expenses were incurred, they were documented and approved through the agreed expenses procedure.

**MANOR CHURCH AND COMMUNITY PROJECT**

England & Wales - Charity number 1163809

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# Accounts

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## **Manor Church and Community Project**

*Registered Charity Number 1163809*

### **Trustees' Report and Financial Statement for the period 1 January 2022 to 31 December 2022**

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## **Manor Church and Community Project**

### **Legal and Administrative Information**

Manor Church and Community Project is a Charitable Incorporated Organisation (CIO), which was given charitable status by the Charity Commission on 2 October 2015.

<b>Chair</b>	Revd Debora Marschner
<b>Treasurer</b>	Mr Derek Newman
<b>Secretary</b>	Rotated amongst trustees
<b>Trustees</b>	Revd Sibylle Batten (from 6 September 2022) Mrs Claire Dalpra Ms Philippa Dand Mrs Elaine Flaherty Mrs Heather Rotherham Deacon Annabel Terry (from 7 June 2022) Mr Michael Wilks (from 6 September 2022)
<b>Registered Address</b>	St Aidan's 2 Manor Lane Sheffield S2 1UF
<b>Independent Examiner</b>	Jonathan Buckley 47 Remington Road Sheffield S5 9AD
<b>Bank</b>	TSB 165 Main Road Darnall Sheffield S9 5HP

## **Manor Church and Community Project**

### **Management Committee Report 2022**



#### **Overview**

The year 2022 seems to have been dominated by funding applications for the newly created post of Community Cohesion and Outreach Worker and the process of recruiting a suitable person for this post.

Manor Church and Community Project (MCCP) Management Committee meetings continued on zoom for the first half of the year and, from June onwards, we have been meeting at Temple Park Centre.

#### **Temple Park Centre (TPC)**

Our partners MASKK (Manor After School Kids Klub) have been able to rebuild their core childcare offers over 2022 and certainly from September onwards have been exploring additional activities: eg a family play time with a shared meal. Pinders Dance have also added more classes and are well received in the community. The Scouts section of the 186th Sheffield (Manor) Scout Group continue to meet at Temple Park Centre and value the safe, clean and modern facility.

There were stage shows put together in cooperation with Sheffield Theatres during the school summer holidays and an amazing Christmas show with dance, sketches and singing from local children and groups. We also ran our first craft and fun afternoon/*crafternoon* at Temple Park Centre. The space worked very well and we had enough volunteers to chat with the 20 parents and children who attended. It was encouraging to see completely new faces as well as some familiar ones. No doubt, we will be able to rebuild the attendance and support over the coming year after nearly three years of inactivity due to Covid-19.

It was nice to see Temple Park Centre so well used by different user groups and that it enables local people to join together for times of celebration and entertainment. MASKK has been a key player in bringing together creative talent of all ages. Hopefully, we will be able to build on last year's successes and we are confident that additional bookings will generate more income for the project in the future.

#### **Management Committee**

In the past 12 months, the Management Committee has met four times for regular meetings and it has held a number of additional meetings in relation to the recruitment process of our new Community Cohesion and Outreach Worker.

During the first half of the year, a lot of time and consideration was spent on rewriting and rescoping our policies. We updated and adjusted our objectives and fine-tuned funding applications to the URC, the Methodist Church (both at Sheffield Circuit and Sheffield District levels), The Sheffield Church Burgesses Trust and the Sheffield Diocese for the Community Cohesion and Outreach Worker post. These efforts have proved successful and this has enabled us to develop plans for the next three years.

Over the summer Revd Sibylle Batten was appointed as the new Team Rector to the Manor Parish and we rejoice to have gained such an able and committed trustee for MCCP. Sibylle will become deputy chair in the course of this year. I'd like to take this opportunity to thank the Parish's Church Warden and Parish Church Council (PCC) member Sue Williams for provisionally joining the MCCP Management Group and for all her support and input during the interregnum. We value the strong links and good working relationships with

the Anglican Parish and look forward to the new vicar's hands-on involvement with MCCP. During 2022 we also welcomed Deacon Annabel Terry and Michael Wilks as new trustees for the charity.

### **From Church Related Community Worker to Community Cohesion and Outreach Worker**

At the end of March we said good-bye to Simon Loveitt, who had served the Manor Church and Community Project for nearly 8 years as Church Related Community Worker. We are indebted to him for the foundations he helped to build and for so many of our local partnerships and the good relations we continue to have with local agencies. It was our great pleasure to be able to host a little farewell party for Simon at Temple Park Centre with many of the volunteers and representatives from across the Manor and the three ecumenical partners of MCCP who have worked with him and/or the project during Simon's time in Sheffield.

We succeeded in securing the necessary funding for a full-time community worker post by the beginning of August. We then launched the recruitment process with support from the HR department of the Sheffield Methodist District and appointed Lisa Wigfield as our new Community Cohesion and Outreach Worker. Lisa has started her new role in the middle of January 2023 and has hit the ground running. We are confident that she is a good fit for the MCCP team and brings plenty of expertise, empathy, experience and new ideas with her. We really look forward to working with her.

### **Priorities for the future**

For 2023, we are planning to:

- continue development and sustain partnerships and relationships across our community with partners old and new
- explore regular co-operation with MASKK in their offers for activities that involve parents/carers of the children who attend the after-school activities
- increase capacity of community work and engagement within Temple Park Centre, eg coffee mornings, warm spaces and bereavement support
- re-engage with regular craft and fun activities and (re-)connect with and deepen the relationships with the families who attend
- continue to develop new forms of worship
- engage with the new neighbours who have been moving into the district over the last four years
- increase bookings of Temple Park Centre for local events, special family occasions and community based services
- manage our energy usage very carefully and develop new income streams in response to significant increases of energy costs

### **Thank you**

I would like to express my heartfelt thanks and appreciation to our treasurer Derek Newman and all the trustees, past and present, for all their continued hard work and support this past year.

Revd Debora Marschner - Chair

## **Independent Examiner's Report to the Trustees of Manor Church and Community Project**

I report on the accounts of the Manor Church and Community Project for the year ended 31 December 2022, which are set out on pages 6-12.

### **Respective responsibilities of trustees and examiner**

The Manor Church and Community Project's trustees are responsible for the preparation of the accounts. The Manor Church and Community Project's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Name)	Jonathan Buckley	(Date)
(Address)	47 Remington Road Sheffield S5 9AD	

Signed \_\_\_\_\_

## Statement of Financial Activities – 2022

	2022				Total £	2021 Prior year total £
	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £		
<b>Income and endowments from:</b>						
Donations and grants	190	—	13,372	—	13,562	6,890
Income from charitable activities	—	12,878	—	—	12,878	13,212
Other income	—	—	—	—	—	—
<b>Total income</b>	<b>190</b>	<b>12,878</b>	<b>13,372</b>	<b>—</b>	<b>26,440</b>	<b>20,102</b>
<b>Expenditure on:</b>						
Expenditure on charitable activities	346	12,027	5,006	—	17,379	12,893
Other expenditure	—	—	120	—	120	300
<b>Total expenditure</b>	<b>346</b>	<b>12,027</b>	<b>5,126</b>	<b>—</b>	<b>17,499</b>	<b>13,193</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(156)</b>	<b>851</b>	<b>8,246</b>	<b>—</b>	<b>8,941</b>	<b>6,909</b>
<b>Transfers</b>						
Gross transfers between funds - in	—	—	—	—	—	591
Gross transfers between funds - out	—	—	—	—	—	(591)
<b>Net movement in funds</b>	<b>(156)</b>	<b>851</b>	<b>8,246</b>	<b>—</b>	<b>8,941</b>	<b>6,909</b>
<b>Total funds brought forward</b>	<b>2,874</b>	<b>12,687</b>	<b>8,760</b>	<b>—</b>	<b>24,321</b>	<b>17,412</b>
<b>Total funds carried forward</b>	<b>2,718</b>	<b>13,538</b>	<b>17,006</b>	<b>—</b>	<b>33,262</b>	<b>24,321</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	2,718	—	—	—	2,718	2,874
<b>Designated</b>						
Temple Park Centre	—	13,538	—	—	13,538	12,687
<b>Restricted</b>						
CRCW expenses	—	—	6,617	—	6,617	8,090
Community Cohesion & Outreach Worker	—	—	9,979	—	9,979	—
Sheffield Methodist Circuit 1	—	—	0	—	0	99
Sheffield Methodist Circuit 3 (TPC Refurb St 3)	—	—	0	—	0	161
M&CDT – Bingo Club	—	—	410	—	410	410

*Due to rounding, numbers presented throughout this document may not add up precisely to the totals provided.*

## Balance sheet – 2022

Class and code	Description	2022 £	2021 £
<b>Current assets</b>			
1301	Current Account	35,401	24,321
Z05	Accounts Receivable	592	
	<b>Total Current assets</b>	<b>35,993</b>	<b>24,321</b>
<b>Liabilities</b>			
Z04	Accounts Payable	2,731	—
	<b>Total Liabilities</b>	<b>2,731</b>	<b>—</b>
	<b>Net Asset surplus(deficit)</b>	<b>33,262</b>	<b>24,321</b>
<b>Reserves</b>			
	Excess / (deficit) to date	8,941	24,321
	Starting balances	24,321	—
	<b>Total Reserves</b>	<b>33,262</b>	<b>24,321</b>

<b>Represented by funds:</b>			
Unrestricted		2,718	2,874
Designated		13,538	12,687
Restricted		17,006	8,760
Endowment		—	—
<b>Total</b>		<b>33,262</b>	<b>24,321</b>

*Due to rounding, numbers presented throughout this document may not add up precisely to the totals provided.*

## Statement of assets and liabilities – 2022

	General £	Designated £	Restricted £	Endowment £	2022 £	2021 £
<b>Current assets - Cash at bank and in hand</b>						
Current Account -	2,718	15,677	17,006	—	35,401	24,321
Accounts Receivable		592			592	
<b>Totals</b>	<b>2,718</b>	<b>16,269</b>	<b>17,006</b>	<b>—</b>	<b>35,993</b>	<b>24,321</b>
<b>Liabilities</b>						
Accounts Payable - accruals	—	2,731	—	—	2,731	—
	—	2,731	—	—	2,731	—
<b>Net total assets</b>	<b>2,718</b>	<b>13,538</b>	<b>17,006</b>	<b>—</b>	<b>33,262</b>	<b>24,321</b>

## Fund Movement Summary – 2022

	Opening £	Incoming £	Outgoing £	Transfers £	Gain/Loss £	Closing £
<b>General Fund</b>						
Unrestricted	2,874	190	346	—	—	2,718
<b>Temple Park Centre</b>						
Designated	12,687	12,878	12,027	—	—	13,538
<b>CRCW expenses</b>						
Restricted	8,090	355	1,828	—	—	6,617
<b>Community Cohesion &amp; Outreach Worker</b>						
Restricted	—	10,017	38	—	—	9,979
<b>Sheffield Methodist Circuit 1</b>						
Restricted	99	—	99	—	—	0
<b>Sheffield Methodist Circuit 3 (TPC Refurb)</b>						
Restricted	161	—	161	—	—	0
<b>JG Graves Charitable Trust</b>						
Restricted	—	3,000	3,000	—	—	0
<b>M&amp;CDT Bingo Club</b>						
Restricted	410	—	—	—	—	410
<b>Grand total</b>	<b>24,321</b>	<b>26,440</b>	<b>17,499</b>	<b>—</b>	<b>—</b>	<b>33,262</b>

*Due to rounding, numbers presented throughout this document may not add up precisely to the totals provided.*

## Analysis of Income and Expenditure – 2022

	Unrestricted	Designated	Restricted	Endowment	----- Total -----	
					2022	2021
<b>INCOME AND ENDOWMENTS</b>						
<b>Donations and legacies</b>						
0101 - Donations	190	—	355	—	545	150
0102 - Grants	—	—	13,017	—	13,017	6,740
Total	190	—	13,372	—	13,562	6,890
<b>Income from charitable activities</b>						
0200 - TPC MASKK Rental	—	7,891	—	—	7,891	9,800
0201 - TPC Rental	—	4,987	—	—	4,987	3,412
Total	—	12,878	—	—	12,878	13,212
<b>INCOME TOTAL</b>	<b>190</b>	<b>12,878</b>	<b>13,372</b>	<b>—</b>	<b>26,440</b>	<b>20,102</b>
<b>EXPENDITURE</b>						
<b>Expenditure on charitable activities</b>						
1102 – Activity Materials	41	—	—	—	41	—
1110 – Travel	—	—	434	—	434	1,222
1111 – URC car allowance	—	—	572	—	572	1,366
1112 – Office expenses	—	—	—	—	—	367
1130 – Computer & website	180	96	—	—	276	596
1201 – Maintenance & repairs	—	1,082	—	—	1,082	1,111
1202 – Improvements & refurbishment	—	454	3,260	—	3,714	888
2011 – Legal & professional fees	—	—	—	—	—	(160)
2015 – MCCP Insurance	—	1,848	—	—	1,848	1,747
2020 – Subscriptions	—	256	—	—	256	256
3010 – Bank charges	125	—	—	—	125	120
4001 – TPC insurance	—	800	—	—	800	949
4008 – Energy – gas	—	3,514	—	—	3,514	—
4009 – Energy – electricity	—	2,682	—	—	2,682	—
4010 – Energy – gas & electricity	—	—	—	—	—	2,625
4011 – Water rates	—	201	—	—	201	200
4100 – Cleaning & gardening	—	1,094	—	—	1,094	1,543
5020 – Staff costs – other	—	—	38	—	38	—
9999 – Miscellaneous expenses	—	—	703	—	703	62
Total	346	12,027	5,006	—	17,379	12,893
<b>Other expenditure</b>						
1115 - Training & study	—	—	120	—	120	300
Total	—	—	120	—	120	300
<b>EXPENDITURE TOTAL</b>	<b>346</b>	<b>12,027</b>	<b>5,126</b>	<b>—</b>	<b>17,499</b>	<b>13,193</b>
<b>TOTAL SURPLUS/DEFICIT</b>	<b>(156)</b>	<b>851</b>	<b>8,246</b>	<b>—</b>	<b>8,941</b>	<b>6,909</b>

*Due to rounding, numbers presented throughout this document may not add up precisely to the totals provided.*

**APPROVAL:**

This report was approved by the M CCP Management Group on 7 March 2023

and is signed on their behalf by:

Rev D Marschner  
Chair

Mr D W Newman  
Treasurer

## Manor Church and Community Project

### Notes to the accounts for the year ended 31 December 2022

#### 1 Accounting Policies

##### a) Accounting practice

These accounts have been prepared in accordance with applicable accounting standards and with the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in January 2015 (SORP 2015).

##### b) Donations/grants and fund accounting

Donations and grants received for the general purposes of the Project are included in unrestricted funds. Restricted funds (eg specified by grant provider for the development of Temple Park Centre or support of the CRCW minister) are reserved specifically for that purpose. Designated funds (eg excess income from TPC operations) are retained for maintenance of the building, but can be used for other purposes if agreed by the trustees.

##### c) Resources expended

Expenditure is included on an accrual basis.

#### 2 Donations

	<b>2022</b>	2021
	<b>£</b>	£
MCCP	190	150
CRCW leaving gift	355	0
<b>Total Donations</b>	<b>545</b>	150

#### 3 Grants

	<b>2022</b>	2021
	<b>£</b>	£
JG Graves Charitable Trust	3,000	0
URC Synod Mission Fund	10,017	0
Council – Ward Pot Feb2021	0	800
M&CDT – Bingo Club *	0	1,000
<b>Total Grants</b>	<b>13,017</b>	1,800

\* Note: The Manor & Castle Development Trust grant for £1,000 to fund the Manor Bingo Club has been hosted by MCCP because the Bingo Club does not have its own bank account.

#### 4 Temple Park Centre #

	<b>2022</b>	2021
<b>Income:</b>	<b>£</b>	£
Room Rental	4,987	3,412
MASKK Rental	7,891	9,800
<b>Total Income</b>	<b>12,878</b>	13,212
<b>Expenditure:</b>		
TPC Landlord Insurance	800	949
MCCP Insurance	1,848	0

Subscriptions	256	0
Energy – gas *	3,514	0
Energy – electricity *	2,682	0
Energy – gas & electricity	0	2,625
Computer & website	96	0
Water rates	201	200
Cleaning & gardening	1,094	1,543
Improvement & refurbishment	454	0
Maintenance & repairs	1,082	1,091
Miscellaneous	0	34
<b>Total Expenditure</b>	<b>12,027</b>	<b>6,441</b>
Excess of Income over Expenditure	851	6,771
Balance brought forward	12,687	5,327
Transfers to/(from) – Bingo Club fund	0	590
<b>Net Surplus/(Deficit)</b>	<b>13,538</b>	<b>12,687</b>

*\* There has been a very significant increase in energy tariffs in October 2022 (over 4 times increase for gas and over 2 times for electricity). This will need very careful management in the coming year as the usage of Temple Park Centre as a community asset increases.*

## 5 Bank Account

MCCP continues to bank with TSB. The 2022 year-end balances are:

	2022	2021
	£	£
Current Account	35,401	24,321
<b>Total funds in Bank</b>	<b>35,401</b>	<b>24,321</b>

## 6 Creditors: amounts falling due within one year

Accruals have been made for Temple Park Centre energy bills for November and December which will be payable early in 2023 and some payments due to Sheffield Manor Parish for December costs.

## 7 Church Related Community Worker Fund

Funding for the support of the Church Related Community Worker was discontinued in 2022 due to Simon Loveitt leaving and moving to a new role in June 2022. The year-end balance for the CRCW fund stands at £6,617. The Sheffield Methodist Church and the MCCP trustees have agreed that these funds will be carried forward as a reserve to support the new Community Cohesion and Outreach Worker programme. The outstanding balance will be transferred to the CCOW Fund in 2023.

## 8 Management Group Expenses

No member of the Management Group received remuneration during the accounting period. Where expenses were incurred, they were documented and approved through the agreed expenses procedure.

**MANOR CHURCH AND COMMUNITY PROJECT**

England & Wales - Charity number 1163809

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# Accounts

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## **Manors Church and Community Project**

*Registered Charity Number 1163809*

### **Trustees' Report and Financial Statement for the period**

**1 January 2021 to 31 December 2021**

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## Manor Church and Community Project

### Legal and Administrative Information

Manor Church and Community Project is a Charitable Incorporated Organisation (CIO), which was given charitable status by the Charity Commission on 2 October 2015.

<b>Chair</b>	Rev Debora Marschner
<b>Treasurer</b>	Mr Derek Newman
<b>Secretary</b>	Rotated amongst trustees
<b>Trustees</b>	Mrs Claire Dalpra Mrs Elaine Flaherty Ms Alison Jubb (resigned – 7 December 2021) Mr David Reynolds (resigned – 7 December 2021) Mrs Heather Rotherham Ms Philippa Dand (from 7 December 2021)
<b>Registered Address</b>	St Aidan's 2 Manor Lane Sheffield S2 1UF
<b>Independent Examiner</b>	Jonathan Buckley 47 Remington Road Sheffield S5 9AD
<b>Bank</b>	TSB 1 Abbey Lane Sheffield S8 0BJ

## Manor Church and Community Project

### Management Committee Report 2021



#### Overview

Who would have thought that much of 2021 would still be shaped by the ongoing Covid-19 pandemic? It continued to disrupt well laid plans for our project, and on a number of occasions, we had to alter, cancel or postpone activities. Our *craft&fun/crafternoon* sessions were due to restart in the autumn, but with the Omicron Covid variant taking hold, it seemed too risky.

Our Management Committee meetings continued to take place online.

#### Temple Park Centre (TPC)

Our endeavours to create a Centre Manager Post and see somebody take up employment did not come to fruition. Instead, the whole scope of what kind of worker we may need changed over the course of the year, and we are currently applying for funding to create and advertise a new post for a Community Cohesion and Outreach Worker role, which will combine some of the partnership work across the Manor with specific tasks around the management of Temple Park Centre.

While our partners MASKK (Manor After School Kids Klub) were able to slowly re-build their core childcare offers, the uptake for other bookings was slow, partly due to increased rental costs due to Covid-related additional cleaning, partly due to continued restrictions. But this also meant that the main hall was available for short term provision of food parcels and related activities provided through the Holiday Hunger Programme in the school holidays.

In addition, a networking event of local agencies and organisations could take place in the autumn, and Pinders Dance classes became a regular weekly feature.

The Scouts also re-located to TPC which offers a more secure and safe environment than St Swithun's, the other sections are also looking into the possibility of re-location.

#### Management Committee

The Management Committee has met four times in the past 12 months. The business of the committee included work on:

- Policy and Strategy work
- Scoping of a new post: Community Cohesion and Outreach Worker
- Funding applications for the new role
- Support and collaboration with our Church Related Community Worker minister

During 2021, we have encountered some changes to the make-up of our committee due to the resignations of two trustees and the finding of new recruits. And in the absence of a new vicar for the Anglican parish, a member of the Parish Church Council (PCC) has provisionally joined us.

While we continue to work ecumenically and endeavour to have an equal number of trustees from each of the three churches, we have painfully felt the absence of the rector of the Manor Parish and her hands-on expertise and input within our management committee. Hopefully a new vicar will soon be found and we look forward to working with them in the years to come.

## **Church Related Community Worker**

The Manor Church and Community Project would not be where it is now without Simon Loveitt's continued expertise and input. He has not only represented us across the Manor community but has also facilitated several partnerships and co-operations with local agencies and organisations, which are an invaluable part of our work in this community.

It is therefore with great sadness that we will say good-bye to Simon at the end of March 2022 when he leaves to take up a new post in London. We are very thankful for all that he has achieved with and through our project and wish him well for the opportunities and challenges that his new role will undoubtedly bring with it.

Due to his curtailment as Church Related Community Worker (CRCW) within MCCP, we have come to a crossroads earlier than anticipated. The scoping and creation of a new full-time post for a Community Cohesion and Outreach Worker is in parts a result of this fact.

## **Programme of Activities**

As mentioned in the introduction, our seasonal craft and fun/ *crafternoon* activities at St Swithun's did not resume in 2021 either, and neither did any school holidays Stay&Play activities in co-operation with MASKK, the Community Bonfire Night and Carol Singing.

Hopefully, this will all be possible again as the year 2022 unfolds.

## **Priorities for the future**

For 2022, we would like to see:

- Continued development and sustained partnerships and relationships across our community, especially with MASKK who we hope will recover fully from the many Covid-19 impacts on their work
- Secure revenue funding for the new Community Cohesion and Outreach Worker post
- Advertise, interview and employment of a suitable person for the new role of Community Cohesion and Outreach Worker
- Increased capacity of community work and engagement within Temple Park Centre
- Reconnect with and deepen the relationships with the families who come to our activities
- Continue to develop new forms of worship
- Engage with the new neighbours who have been moving into the district over the last three years

## **Thank you**

I would like to express my heartfelt thanks and appreciation to Simon Loveitt, Derek Newman and all the trustees, past and present, for all their continued hard work this past year.

Debora Marschner - Chair

## Independent Examiner's Report to the Trustees of Manor Church and Community Project

I report on the accounts of the Manor Church and Community Project for the year ended 31 December 2021, which are set out on pages 6-15.

### Respective responsibilities of trustees and examiner

The Manor Church and Community Project's trustees are responsible for the preparation of the accounts. The Manor Church and Community Project's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Name) Jonathan Buckley  
(Address) 47 Remington Road  
Sheffield  
S5 9AD

(Date) 13/3/2022

Signed



## Statement of Financial Activities – 2021

	2021				2020	
	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £	Prior year total £
<b>Income and endowments from:</b>						
Donations and legacies	150	800	5,940	—	6,890	212,344
Income from charitable activities	—	13,212	—	—	13,212	6,051
Other income	—	—	—	—	—	—
<b>Total income</b>	<b>150</b>	<b>14,012</b>	<b>5,940</b>	<b>—</b>	<b>20,102</b>	<b>218,395</b>
<b>Expenditure on:</b>						
Expenditure on charitable activities	2,741	6,441	3,710	—	12,893	217,791
Other expenditure	—	—	300	—	300	311
<b>Total expenditure</b>	<b>2,741</b>	<b>6,441</b>	<b>4,010</b>	<b>—</b>	<b>13,193</b>	<b>218,102</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(2,591)</b>	<b>7,571</b>	<b>1,930</b>	<b>—</b>	<b>6,909</b>	<b>294</b>
<b>Transfers</b>						
Gross transfers between funds - in	—	590	1	—	591	6,784
Gross transfers between funds - out	(1)	—	(590)	—	(591)	(6,784)
<b>Net movement in funds</b>	<b>(2,592)</b>	<b>8,161</b>	<b>1,341</b>	<b>—</b>	<b>6,909</b>	<b>294</b>
<b>Total funds brought forward</b>	<b>5,466</b>	<b>4,527</b>	<b>7,419</b>	<b>—</b>	<b>17,412</b>	<b>17,118</b>
<b>Total funds carried forward</b>	<b>2,875</b>	<b>12,687</b>	<b>8,759</b>	<b>—</b>	<b>24,321</b>	<b>17,412</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	2,874	—	—	—	2,874	5,466
<b>Designated</b>						
Temple Park Centre	—	12,687	—	—	12,687	5,327
All Churches Trust	—	—	—	—	—	0
Council Grant Feb21	—	—	—	—	—	(800)
<b>Restricted</b>						
CRCW expenses	—	—	8,090	—	8,090	6,432
Sheffield Methodist Circuit 1	—	—	99	—	99	345
Sheffield Methodist Circuit 2 (TPC Refurb St 1&2)	—	—	—	—	—	0
Sheffield Methodist Circuit 3 (TPC Refurb St 3)	—	—	161	—	161	643
United Reformed Church	—	—	—	—	—	0
Biffa Award	—	—	—	—	—	0
Veolia Environmental Trust	—	—	—	—	—	(1)
M&CDT – Bingo Club	—	—	410	—	410	—

**Balance sheet – 2021**

Statement of assets and liabilities – 2021

Class and code	Description	2021 £	2020 £
<b>Current assets</b>			
1301	Current Account	24,321	25,497
1302	Deposit Account	—	—
	<b>Total Current assets</b>	<b>24,321</b>	<b>25,497</b>
<b>Liabilities</b>			
Z04	Accounts Payable	—	8,085
	<b>Total Liabilities</b>	<b>—</b>	<b>8,085</b>
	<b>Net Asset surplus(deficit)</b>	<b>24,321</b>	<b>17,412</b>
<b>Reserves</b>			
	Excess / (deficit) to date	6,909	294
	Starting balances	17,412	17,118
	<b>Total Reserves</b>	<b>24,321</b>	<b>17,412</b>

**Represented by funds:**

Unrestricted	2,874	5,466
Designated	12,687	4,527
Restricted	8,760	7,419
Endowment	—	—
<b>Total</b>	<b>24,321</b>	<b>17,412</b>

## Statement of assets and liabilities – 2021

	General £	Designated £	Restricted £	Endowment £	2021 £	2020 £
<b>Current assets - Cash at bank and in hand</b>						
Current Account -	2875	12,687	8,759	—	24,321	25,497
Deposit Account -	—	—	—	—	—	—
<b>Totals</b>	<b>2,875</b>	<b>12,687</b>	<b>8,759</b>	<b>—</b>	<b>24,321</b>	<b>25,497</b>
<b>Liabilities</b>						
Accounts Payable - accruals	—	—	—	—	—	8,085
	—	—	—	—	—	8,085
<b>Net total assets</b>	<b>2,875</b>	<b>12,687</b>	<b>8,759</b>	<b>—</b>	<b>24,321</b>	<b>17,412</b>

## Fund Movement Summary – 2021

	Opening £	Incoming £	Outgoing £	Transfers £	Gain/Loss £	Closing £
<b>General Fund</b>						
Unrestricted	5,466	150	2,741	(1)	—	2,874
<b>Temple Park Centre</b>						
Designated	5,327	13,212	6,441	590	—	12,687
<b>CRCW expenses</b>						
Restricted	6,432	4,940	3,282	—	—	8,090
<b>Sheffield Methodist Circuit 1</b>						
Restricted	345	—	246	—	—	99
<b>Sheffield Methodist Circuit 3 (TPC Refurb)</b>						
Restricted	643	—	482	—	—	161
<b>Veolia Environmental Trust</b>						
Restricted	(1)	—	—	1	—	(1)
<b>Council Grant Feb21</b>						
Restricted	(800)	800	—	—	—	—
<b>M&amp;CDT Bingo Club</b>						
Restricted	—	1000	—	(590)	—	410
<b>Grand total</b>	<b>17,412</b>	<b>20,102</b>	<b>13,193</b>	<b>—</b>	<b>—</b>	<b>24,321</b>

## Analysis of Income and Expenditure – 2021

					----- Total -----	
	Unrestricted	Designated	Restricted	Endowment	2021	2020
<b>INCOME AND ENDOWMENTS</b>						
<b>Donations and legacies</b>						
0101 - Donations	150	—	—	—	150	2,020
0102 - Grants	—	800	5,940	—	6,740	210,324
Total	150	800	5,940	—	6,890	212,344
<b>Income from charitable activities</b>						
0200 - TPC MASKK Rental	—	9,800	—	—	9,800	4,500
0201 - TPC Rental	—	3,412	—	—	3,412	1,551
Total	—	13,212	—	—	13,212	6,051
<b>INCOME TOTAL</b>	<b>150</b>	<b>14,012</b>	<b>5,940</b>	<b>—</b>	<b>20,102</b>	<b>218,395</b>
<b>EXPENDITURE</b>						
<b>Expenditure on charitable activities</b>						
1101 - Activity Support fees	—	—	—	—	—	30
1102 - Activity Materials	—	—	—	—	—	51
1110 - Travel	—	—	1,222	—	1,222	952
1111 - URC car allowance	—	—	1,366	—	1,366	1,366
1112 - Office expenses	—	—	367	—	367	167
1130 - Computer & website	598	—	—	—	598	354
1201 - Maintenance & repairs	20	1,091	—	—	1,111	1,505
1202 - Improvements & refurbishment	—	—	888	—	888	192,556
2011 - Legal & professional fees	—	—	(160)	—	(160)	13,945
2015 - MCCC Insurance	1,747	—	—	—	1,747	1,146
2020 - Subscriptions	256	—	—	—	256	—
3010 - Bank charges	120	—	—	—	120	120
4001 - TPC insurance	—	949	—	—	949	1,019
4010 - Energy - gas & electricity	—	2,625	—	—	2,625	3,115
4011 - Water rates	—	200	—	—	200	221
4100 - Cleaning & gardening	—	1,543	—	—	1,543	638
9999 - Miscellaneous expenses	—	34	28	—	62	606
Total	2,741	6,441	3,710	—	12,893	217,791
<b>Other expenditure</b>						
1115 - Training & study	—	—	300	—	300	311
Total	—	—	300	—	300	311
<b>EXPENDITURE TOTAL</b>	<b>2,741</b>	<b>6,441</b>	<b>4,010</b>	<b>—</b>	<b>13,193</b>	<b>218,102</b>
<b>GRAND TOTAL</b>	<b>(2,591)</b>	<b>7,571</b>	<b>1,930</b>	<b>—</b>	<b>6,909</b>	<b>293</b>

**APPROVAL:**

Analysis of Income and Expenditure - 2021

This report was approved by the MCCP Management Group on 8 March 2022

and is signed on their behalf by:

*Cedra K. Hand*

*[Signature]*

Rev D Marschner  
Chair

Mr D W Newman  
Treasurer

## Manor Church and Community Project

### Notes to the accounts

for the year ended 31 December 2021

#### 1 Accounting Policies

##### a) Accounting practice

These accounts have been prepared in accordance with applicable accounting standards and with the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in January 2015 (SORP 2015).

##### b) Donations/grants and fund accounting

Donations and grants received for the general purposes of the Project are included in unrestricted funds. Restricted funds (eg specified by grant provider for the development of Temple Park Centre or support of the CRCW minister) are reserved specifically for that purpose. Designated funds (eg excess income from TPC operations) are retained for maintenance of the building, but can be used for other purposes if agreed by the trustees.

##### c) Resources expended

Expenditure is included on an accrual basis.

#### 2 Donations

	2021	2020
	£	£
MCCP	150	70
Manor After School Kids Klub	0	1,950
<b>Total Donations</b>	<b>150</b>	<b>2,020</b>

#### 3 Grants

	2021	2020
	£	£
Methodist Circuit (CRCW expense)	4,940	4,940
Methodist Circuit 1	0	7,477
Veolia Environmental Trust	0	43,522
Biffa Award	0	58,385
Methodist Circuit 3 (TPC RefurbStage3)	0	60,000
United Reformed Church	0	30,000
All Churches Trust	0	6,000
Council – Ward Pot Feb2021	800	0
M&CDT – Bingo Club *	1,000	0
<b>Total Grants</b>	<b>6,740</b>	<b>210,324</b>

\* Note: The Manor & Castle Development Trust grant for £1,000 to fund the Manor Bingo Club has been hosted by MCCP because the Bingo Club does not have its own bank account.

#### 4 Temple Park Centre #

	2021	2020
	£	£
<b>Income:</b>		
MASKK Donation	0	1,950
Room Rental	3,412	1,551

MASKK Rental	9,800	4,500
<b>Total Income</b>	<b>13,212</b>	<b>8,001</b>
<b>Expenditure:</b>		
TPC Insurance	949	1,019
Energy – gas & electricity	2,625	3,115
Water rates	200	221
Cleaning & gardening	1,543	638
Improvement & refurbishment	0	1,263
Maintenance & repairs	1,091	1,505
Miscellaneous	34	579
<b>Total Expenditure</b>	<b>6,441</b>	<b>8,340</b>
Excess of Income over Expenditure	6,771	(339)
Balance brought forward	5,327	5,666
Transfers to/(from) – Bingo Club fund	590	0
<b>Net Surplus/(Deficit)</b>	<b>12,687</b>	<b>5,327</b>

# Note: rental income for the year is reduced because the letting and use of Temple Park Centre was severely restricted in the first half of 2021 due to COVID-19 lockdown regulations. MASKK was actively using the centre for the whole year and were able to continue providing child care services to essential front-line workers and working parents.

#### 5 Bank Account

MCCP continues to bank with TSB. The 2021 year-end balances are:

	2021	2020
	£	£
Current Account	24,321	25,497
Deposit Account	0	0
<b>Total funds in Bank</b>	<b>24,321</b>	<b>25,497</b>

#### 6 Creditors: amounts falling due within one year

There are no outstanding creditors.

#### 7 Church Related Community Worker Liabilities

The funding for the support of the Church Related Community Worker continued to be shared by the ecumenical partners involved in the project, as in previous years; the Church of England provided accommodation, CRCW expenses were funded by the Sheffield Methodist District, with an annual payment of £4,940, and the URC provided the CRCW stipend.

#### 8 Management Group Expenses

No member of the Management Group received remuneration during the accounting period. Where expenses were incurred, they were documented and approved through the agreed expenses procedure.

**MANOR CHURCH AND COMMUNITY PROJECT**

England & Wales - Charity number 1163809

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# Accounts

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## **Manor Church and Community Project**

*Registered Charity Number 1163809*

### **Trustees' Report and Financial Statement for the period 1 January 2020 to 31 December 2020**

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## Manor Church and Community Project

### Legal and Administrative Information

Manor Church and Community Project is a Charitable Incorporated Organisation (CIO), which was given charitable status by the Charity Commission on 2 October 2015.

**Chair** Rev Debora Marschner

**Vice-Chair** Rev Canon Julie Upton (resigned 20 December 2020)

**Treasurer** Mr Derek Newman

**Secretary** Rotated amongst trustees

**Trustees** Mrs Claire Dalpra  
Mrs Elaine Flaherty  
Ms Alison Jubb  
Mr David Reynolds (from 8 December 2020)  
Mrs Heather Rotherham

**Registered Address** St Aidan's  
2 Manor Lane  
Sheffield  
S2 1UF

**Independent Examiner** Sandie Parfett  
122 Graham Road  
Sheffield  
S10 3GQ

**Bank** TSB  
1 Abbey Lane  
Sheffield  
S8 0BJ

## Manor Church and Community Project

### Management Committee Report 2020



#### Introduction

2020 was an extraordinary year in many ways. Nobody did anticipate that all aspects of life, personal and public, would be affected to such a degree by the Covid-19 pandemic, and we have all learnt a great deal about the human ability to adapt and about the resilience needed to cope, as people and within organisations.

Many of our plans for the Project had to be changed, often at short notice, and there have been many moments of worry about its future throughout the last year. But with regards to the refurbishment work carried out at Temple Park Centre, the pandemic has given momentum and speed to the process. All our *craft&fun/crafternoon* sessions last year had to be cancelled, as the format just wasn't Covid safe or replicable online. But we hope to resume them, once we come out of the pandemic, later this year.

The meetings of the Management Committee continued with online instead of face to face meetings.

#### Refurbishment of Temple Park Centre

In the spring 2020, we had managed to secure enough grants and funding to carry out the planned refurbishment work at Temple Park Centre.

We are most grateful to all donors:

Viridor Credits  
Veolia Environmental Trust  
Biffa Award  
Sheffield Methodist Circuit  
All Churches Trust  
URC Yorkshire Synod

For the carrying out of the refurbishment we continued to work closely with Self Architects and WT Partnership and we are indebted to them and the contractors, Woodward & Taylor, for their expertise, care and interest in this project. The refurbishment work took place between April and September 2020, notwithstanding planning insecurity and delays relating to Covid-19 restrictions as well as a number of thefts on the building site. But we now rejoice in modernised and functional premises fit for purpose and to be used by the local community for generations to come. Have a look and see for yourselves what has been achieved: <https://templeparkcentre.org/2020/10/08/temple-park-centre-refurbishment-video/>

#### Management Committee

The Management Committee has met four times in the past 12 months. The business of the committee included work on:

- The stages and financial provision for the refurbishment work at Temple Park Centre
- Regular conversations with the professionals (Architects, QS and Contractors)
- Strategy & objectives 2019-2024 paper
- Support and collaboration with our Church Related Community Worker minister

### **Church-Related Community Worker**

As in previous years, we are most grateful that Simon Loveitt continues to represent the project at a wide range of community meetings within the Manor Community. He is well respected and appreciated across the area for his expertise, presence and support, and plays a vital part in connecting the Manor Church and Community Project more widely. We look forward to continue to work with him for the next three years.

### **Programme of Activities**

As mentioned in the introduction, our seasonal craft and fun/ *crafternoon* activities at St Swithun's all had to be cancelled, as the format wasn't safe in a Covid-19 context. The nature of the open invitation to attend as well as the range of craft materials needed for each child also made it difficult to offer online alternatives. A planned Stay&Play Activity in co-operation with MASKK at Christmas had to be cancelled due to new restrictions being implemented. Other regular events, like the Community Bonfire Night and Carol Singing also fell prey to Covid-19 restrictions.

We do however hope to resume many of our regular programmes from summer 2021 onwards as we hopefully move out of the pandemic this year.

### **Priorities for the future**

For 2021, we would like to see:

- Continued development and sustained partnerships and relationships across our community, especially with MASKK who we hope will recover fully from the many Covid-19 impacts on their work
- Employment of a centre manager for Temple Park Centre
- Uptake of community work and engagement within Temple Park Centre
- Reconnect with and deepen the relationships with the families who come to our activities
- Continue to develop new forms of worship
- Engage with the new neighbours who have been moving onto the estate over the last three years

### **Thank you**

I would like to express my heartfelt thanks and appreciation to Simon Loveitt, Derek Newman and the trustees for all their hard work this past year. During the refurbishment period, both Simon and Derek have put in a lot of extra time to liaise with our professional partners and we are indebted to them for going the extra mile (and more when necessary). Thank you for your dedication and commitment to the project.

I would also like to say thank you and good-bye to Rev Canon Julie Upton, who was first chair and then co-chair of the Manor Church and Community Project and who has left Sheffield to take up her new post of Associate Archdeacon in the Doncaster Archdeaconry. We will miss her ideas, expertise and love for the people of this Parish and her particular gift of vision and encouragement for the project; but we wish her well and God's blessings on the new challenges and tasks before her.

My gratitude also goes to our partner organisations and our funders which include Veolia, Biffa, Viridor, Sheffield Methodist Circuit and District, Central URC and the URC Synod as well as the Anglican Diocese of Sheffield. And then there are of course many individuals who give up time, money and experience. We could not do it without you; thank you for all your support and co-operation. I hope that we can achieve even more as we continue to work together this next year.

Debora Marschner - Chair

## **Independent Examiner's Report to the Trustees of Manor Church and Community Project**

I report on the accounts of the Manor Church and Community Project for the year ended 31 December 2020, which are set out on pages 6-15.

### **Respective responsibilities of trustees and examiner**

The Manor Church and Community Project's trustees are responsible for the preparation of the accounts. The Manor Church and Community Project's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Name) Sandie Parfett  
(Address) 122 Graham Road,  
Sheffield, S10 3GQ

(Date)

11 March 2021

Signed SC Parfett

# Statement of Financial Activities – 2020

	2020			2019	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total £	Prior year total £
<b>Income and endowments from:</b>					
Donations and legacies	8,020	204,324	—	212,344	18,127
Income from charitable activities	6,051	—	—	6,051	10,646
Other income	—	—	—	—	—
<b>Total income</b>	<b>14,071</b>	<b>204,324</b>	<b>—</b>	<b>218,395</b>	<b>28,773</b>
<b>Expenditure on:</b>					
Expenditure on charitable activities	16,881	200,910	—	217,791	31,253
Other expenditure	—	311	—	311	455
<b>Total expenditure</b>	<b>16,881</b>	<b>201,221</b>	<b>—</b>	<b>218,102</b>	<b>31,708</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(2,810)</b>	<b>3,103</b>	<b>—</b>	<b>293</b>	<b>(2,935)</b>
<b>Transfers</b>					
Gross transfers between funds - in	3,392	3,392	—	6,784	3,392
Gross transfers between funds - out	(3,392)	(3,392)	—	(6,784)	(3,392)
<b>Net movement in funds</b>	<b>(2,810)</b>	<b>3,103</b>	<b>—</b>	<b>293</b>	<b>(2,935)</b>
<b>Total funds brought forward</b>	<b>12,803</b>	<b>4,316</b>	<b>—</b>	<b>17,118</b>	<b>20,053</b>
<b>Total funds carried forward</b>	<b>9,993</b>	<b>7,419</b>	<b>—</b>	<b>17,412</b>	<b>17,118</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
General fund	5,466	—	—	5,466	7,137
<b>Designated</b>					
Temple Park Centre	5,327	—	—	5,327	5,666
All Churches Trust	—	—	—	—	—
Council Grant Feb21	(800)	—	—	(800)	—
<b>Restricted</b>					
CRCW expenses	—	6,432	—	6,432	4,315
Sheffield Methodist Circuit 1	—	345	—	345	1
Sheffield Methodist Circuit 2 (TPC Refurb Stage 1&2)	—	0	—	0	0
Sheffield Methodist Circuit 3 (TPC Refurb Stage 3)	—	643	—	643	—
United Reformed Church	—	0	—	0	—
Biffa Award	—	0	—	0	—
Veolia Environmental Trust	—	(1)	—	(1)	—

**Balance sheet – 2020**

Class and code	Description	2020 £	2019 £
<b>Current assets</b>			
1301	Current Account	25,497	17,118
1302	Deposit Account	—	—
	<b>Total Current assets</b>	<b>25,497</b>	<b>17,118</b>
<b>Liabilities</b>			
Z04	Accounts Payable	8,085	—
	<b>Total Liabilities</b>	<b>8,085</b>	<b>—</b>
	<b>Net Asset surplus(deficit)</b>	<b>17,412</b>	<b>17,118</b>
<b>Reserves</b>			
	Excess / (deficit) to date	294	(2,934)
	Starting balances	17,118	20,052
	<b>Total Reserves</b>	<b>17,412</b>	<b>17,118</b>

Represented by funds:			
Unrestricted		5,466	7,137
Designated		4,527	5,666
Restricted		7,419	4,316
Endowment		—	—
<b>Total</b>		<b>17,412</b>	<b>17,118</b>

## Statement of assets and liabilities – 2020

	General £	Designated £	Restricted £	Endowment £	2020 £	2019 £
<b>Current assets - Cash at bank and in hand</b>						
Current Account -	5,466	4,527	15,504	—	25,497	17,118
Deposit Account -	—	—	—	—	—	—
<b>Totals</b>	<b>7,137</b>	<b>4,527</b>	<b>15,504</b>	<b>—</b>	<b>25,497</b>	<b>17,118</b>
<b>Liabilities</b>						
Accounts Payable - accruals	—	—	8,085	—	8,085	—
	—	—	8,085	—	8,085	—
<b>Net total assets</b>	<b>5,466</b>	<b>4,527</b>	<b>7,419</b>	<b>—</b>	<b>17,412</b>	<b>17,118</b>

## Fund Movement Summary – 2020

	Opening £	Incoming £	Outgoing £	Transfers £	Gain/Loss £	Closing £
<b>General Fund</b>						
Unrestricted	7,137	70	1,741	—	—	5,466
<b>Temple Park Centre</b>						
Designated	5,666	8,001	8,340	—	—	5,327
<b>CRCW expenses</b>						
Restricted	4,315	4,940	2,822	—	—	6,433
<b>Sheffield Methodist Circuit 1</b>						
Restricted	1	7,477	7,133	—	—	345
<b>Sheffield Methodist Circuit 3 (TPC Refurb)</b>						
Restricted	—	60,000	59,357	—	—	643
<b>United Reformed Church</b>						
Restricted	—	30,000	30,000	—	—	—
<b>All Churches Trust</b>						
Restricted	—	6,000	6,000	—	—	—
<b>Biffa Award</b>						
Restricted	—	58,385	58,385	—	—	—
<b>Veolia Environmental Trust</b>						
Restricted	—	43,522	43,523	—	—	(1)
<b>Council Grant Feb21</b>						
Restricted	—	—	800	—	—	(800)
<b>Grand total</b>	<b>17,118</b>	<b>218,395</b>	<b>218,102</b>	<b>—</b>	<b>—</b>	<b>17,412</b>

## Analysis of Income and Expenditure – 2020

	Unrestricted	Designated	Restricted	Endowment	----- Total -----	
					2020	2019
<b>INCOME AND ENDOWMENTS</b>						
<b>Donations and legacies</b>						
0101 - Donations	70	1,950	—	—	2,020	145
0102 - Grants	—	6,000	204,324	—	210,324	17,876
0103 - BT mydonate Donations	—	—	—	—	—	72
0104 - BT mydonate Giftaid	—	—	—	—	—	15
0105 - Wonderful Donations	—	—	—	—	—	20
Total	70	7,950	204,324	—	212,344	18,127
<b>Income from charitable activities</b>						
0200 - TPC MASKK Rental	—	4,500	—	—	4,500	6,000
0201 - TPC Rental	—	1,551	—	—	1,551	4,646
Total	—	6,051	—	—	6,051	10,646
<b>INCOME TOTAL</b>	<b>70</b>	<b>14,001</b>	<b>204,324</b>	<b>—</b>	<b>218,395</b>	<b>28,773</b>
<b>EXPENDITURE</b>						
<b>Expenditure on charitable activities</b>						
1101 - Activity Support fees	30	—	—	—	30	15
1102 - Activity Materials	51	—	—	—	51	242
1110 - Travel	—	—	952	—	952	1,438
1111 - URC car allowance	—	—	1,366	—	1,366	1,366
1112 - Office expenses	—	—	167	—	167	461
1130 - Computer & website	268	—	—	—	354	268
1201 - Maintenance & repairs	—	1,505	—	—	1,505	1,112
1202 - Improvements & refurbishment	—	3,863	188,693	—	192,556	13,103
2011 - Legal & professional fees	40	4,200	9,705	—	13,945	6,732
2015 - Insurance	1,146	—	—	—	1,146	981
3010 - Bank charges	120	—	—	—	120	30
4001 - TPC insurance	—	1,019	—	—	1,019	809
4010 - Energy - gas & electricity	—	3,115	—	—	3,115	3,450
4011 - Water rates	—	221	—	—	221	164
4030 - Maintenance	—	—	—	—	—	72
4100 - Cleaning costs	—	638	—	—	638	901
9999 - Miscellaneous expenses	—	579	28	—	606	108
Total	1,741	15,140	200,910	—	217,791	31,253
<b>Other expenditure</b>						
1115 - Training & study	—	—	311	—	311	455
Total	—	—	311	—	311	455
<b>EXPENDITURE TOTAL</b>	<b>1,741</b>	<b>15,140</b>	<b>201,220</b>	<b>—</b>	<b>218,102</b>	<b>31,708</b>
<b>GRAND TOTAL</b>	<b>(1,671)</b>	<b>(1,139)</b>	<b>3,104</b>	<b>—</b>	<b>293</b>	<b>(2,935)</b>



## Manor Church and Community Project

### Notes to the accounts

for the year ended 31 December 2020

#### 1 Accounting Policies

##### a) Accounting practice

These accounts have been prepared in accordance with applicable accounting standards and with the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in January 2015 (SORP 2015).

##### b) Donations/grants and fund accounting

Donations and grants received for the general purposes of the Project are included in unrestricted funds. Restricted funds (eg specified by grant provider for the development of Temple Park Centre or support of the CRCW minister) are reserved specifically for that purpose. Designated funds (eg excess income from TPC operations) are retained for maintenance of the building, but can be used for other purposes if agreed by the trustees.

##### c) Resources expended

Expenditure is included on an accrual basis.

#### 2 Donations

	2020	2019
	£	£
MCCP	70	145
Manor After School Kids Klub	1,950	
BT mydonate	0	87
Wonderful	0	20
<b>Total Donations</b>	<b>2,020</b>	<b>252</b>

#### 3 Grants\*

	2020	2019
	£	£
JG Graves Trust (fire alarm system)		3,000
Methodist Circuit 1 (Viridor Credits)		9,935
Methodist District (CRCW expense)	4,940	4,940
Methodist Circuit 1	7,477	
Veolia Environmental Trust	43,522	
Biffa Award	58,385	
Methodist Circuit 3 (TPC RefurbStage3)	60,000	
United Reformed Church	30,000	
All Churches Trust	6,000	
<b>Total Grants</b>	<b>210,324</b>	<b>17,875</b>

\* Note: a further grant of £99,337 was provided by Viridor Credits but payments were made direct to the contractor (because of HMRC rules governing Environmental Bodies) and did not go through the MCCP bank account. All such payments were approved by MCCP.

#### 4 Temple Park Centre #

	2020	2019
	£	£
<b>Income:</b>		
MASKK Donation	1,950	
Room Rental	1,551	4,646
MASKK Rental	4,500	6,000
Sale of equipment		
<b>Total Income</b>	<b>8,001</b>	<b>10,646</b>
<b>Expenditure:</b>		
Activity support fees		15
TPC Insurance	1,019	809
Energy – gas & electricity	3,115	3,450
Water rates	221	163
Cleaning	638	901
Improvement & refurbishment	1,263	
Maintenance	1,505	1,033
Miscellaneous	579	77
<b>Total Expenditure</b>	<b>8,340</b>	<b>6,450</b>
Excess of Income over Expenditure	(339)	4,196
Balance brought forward	5,666	1,470
<b>Net Surplus/(Deficit)</b>	<b>5,327</b>	<b>5,666</b>

# Note: income for the year is much reduced because the letting and use of Temple Park Centre was severely restricted in 2020 due to COVID-19 lockdown regulations. For most of the year there has been no lettings apart from MASKK, who were able to continue providing child care services to essential front-line workers. This presented the opportunity to undertake the renovation of the community centre while the building was empty over the summer period. MASKK was able to restart some activities in October. Part of the MASKK donation has been used for providing finger guards and door closers in Temple Park Centre.

#### 5 Bank Account

MCCP continues to bank with TSB. The 2020 year-end balances are:

	2020	2019
	£	£
Current Account	25,497	17,118
Deposit Account	0	0
<b>Total funds in Bank</b>	<b>25,497</b>	<b>17,118</b>

#### 6 Creditors: amounts falling due within one year

There are 2 accruals for the accounting period:

○ TPC Refurbishment – Retention payment to contractor	£5,585.15
○ TPC Refurbishment – Legal fees for the car park access licences	£2,500.00 (estimate)
<b>Total Accounts Payable</b>	<b>£8,085.15</b>

## 7 Church Related Community Worker Lia bilities

The funding for the support of the Church Related Community Worker continued to be shared by the ecumenical partners involved in the project, as in previous years; the Church of England provided accommodation, CRCW expenses were funded by the Sheffield Methodist District, with an annual payment of £4,940, and the URC provided the CRCW stipend.

## 8 Management Group Expenses

No member of the Management Group received remuneration during the accounting period. Where expenses were incurred, they were documented and approved through the agreed expenses procedure.

## 9 Temple Park Centre refurbishment

The project to deliver the major refurbishment of Temple Park Centre, converting it into a multi-use community centre for the Manor residents, was started in 2019 and completed in September 2020.

Multiple grant applications were successful, raising over £334,040 towards the development. Three of the fund providers are trusts set up by landfill operators and the grants have been made from the Landfill Community Fund. One condition of these grants is that 10% of the total funds is matched by a third-party contributor. MCCP has therefore used the Sheffield Methodist Circuit reserve fund for the purpose of releasing these grants; £9,935 for the Viridor Credits grant, £3,190 for the Veolia Environmental Trust grant and £5,864 for the Biffa Award grant. These sums are not including in the MCCP accounts as they have been paid direct from the Sheffield Methodist Circuit to the grant providers as required by their funding rules. See note 3 for a full list of grant providers.

A summarised version of the management accounts follows, sorted by fund and covering 2019-2021. This spreadsheet was used to control project expenditure within the available grant funding:

<b>Viridor Credits:</b>	<b>£</b>	
Grant	<b>99,337</b>	Not included in MCCP accounts
Boundary wall & car park	29,140	
External access and entrance	33,852	
Lobby & reception	25,410	
Toilet block demolition & boiler relocation	10,935	
Total expenditure	<b>99,337</b>	Paid direct to contractor
Balance	<b>0</b>	
<b>Veolia Environmental Trust:</b>	<b>£</b>	
Grant	<b>43,522</b>	Including grant extension
New toilet block & rear toilet	29,158	
Toilet redecoration	2,741	
Flat roofs replacement	11,623	
Total expenditure	<b>43,522</b>	
Balance	<b>0</b>	

<b>Biffa Award:</b>		<b>£</b>
Grant	<b>58,385</b>	
Office & reception	6,557	
Sanctuary	6,392	
Meeting Rooms - reconfiguration	7,174	
Hall corridor	13,388	
Stage conversion	16,163	
Redecoration	8,711	
Total expenditure	<b>58,385</b>	
Balance	<b>0</b>	
<b>Sheffield Methodist Circuit 1 + District 3</b>		<b>£</b>
Grant	<b>17,806</b>	
Heating & lighting improvements	3,650	
Architects fees	6,678	
Structural survey	1,200	
Sanctuary floor covering	5,850	
Other	83	
Total expenditure	<b>17,461</b>	
Balance	<b>345</b>	
<b>Sheffield Methodist Circuit – Sale of St Andrews:</b>		<b>£</b>
Grant	<b>18,990</b>	Not included in M CCP accounts
Viridor Credits – Third Party Contribution	9,936	
Veolia ET – Third Party Contribution	3,190	
Biffa Award – Third Part Contribution	5,864	
Total expenditure	<b>18,990</b>	Paid direct to funders for LCT contribution
Balance	<b>0</b>	
<b>Sheffield Methodist Circuit 3 – TPC Refurb Stage 3</b>		<b>£</b>
Grant	<b>60,000</b>	
Asbestos survey & removal	11,115	
New toilet block – Veolia grant shortfall	3,269	
Contractor Preliminaries	17,605	Retention of £5,585 paid 2021
Architects, Quantity Surveyor & Planning fees	12,564	
Legal fees	2,500	Accrual to be paid in 2021
New flat roof for Sanctuary + cellar/WC electrics	12,304	
Total expenditure	<b>59,357</b>	
Balance	<b>643</b>	

<b>All Churches Trust:</b>		<b>£</b>
Grant		<b>6,000</b>
Architects fees		4,200
Sanctuary windows		1,800
Total expenditure		<b>6,000</b>
Balance		<b>0</b>
<b>URC Yorkshire Synod:</b>		<b>£</b>
Grant		<b>30,000</b>
New fire door exit & emergency systems upgrade		15,864
Meeting room ceilings, ramp & heating		4,401
Car park surface, finishing & signage		7,990
Entrance doors		1,205
Toilet ventilation		540
Total expenditure		<b>30,000</b>
Balance		<b>0</b>
<b>Council Grant Feb21:</b>		
Grant	<b>800</b>	Not received until Feb 2021
Meeting Room 1 floor & skirting boards	800	
Total expenditure	<b>800</b>	
Balance	<b>0</b>	
<b>MASKK Donation:</b>		
Donation	<b>950</b>	
Finger guards & door closers	950	
Total expenditure	<b>950</b>	
Balance	<b>0</b>	
<b>Summary:</b>		
<b>Total Income</b>	<b>335,790</b>	
<b>Total Expenditure</b>	<b>334,803</b>	
<b>Project Balance</b>	<b>987</b>	

Grant	6,000	1	All Churches Trust
Architects fees	4,100		
Zachary window	1,800		
Total expenditure	6,000		
Balance	0		
Grant	30,000	1	LRC Yorkshire Spand
New fire door exit & emergency systems upgrade	12,864		
Meeting room coffee table & seating	4,401		
Car park surface, finishing & signage	7,990		
Entrance doors	1,205		
Toilet ventilation	240		
Total expenditure	30,000		
Balance	0		
Grant	800		County Green Path
Not received until Feb 2021	800		
Meeting Room 1 floor & sitting boards	800		
Total expenditure	800		
Balance	0		
Grant	950		MAKX Donation
Finger guards to door cleans	950		
Total expenditure	950		
Balance	0		
Total income	332,700		
Total expenditure	334,803		
Project Balance	2,103		