

BENHALL PRESCHOOL PLAYGROUP

CHARITY NUMBER 1163775

RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 31st August 2024

BENHALL PRESCHOOL PLAYGROUP

CHARITY NUMBER 1163775

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BENHALL PRESCHOOL PLAYGROUP

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER 1163775

Registered Address:	The Portacabin School Lane Benhall Saxmundham Suffolk IP17 1HE
Trustees:	Roger Plant (Chairman / Treasurer) Jacci Churchman Chris Sneath
Bankers:	HSBC 20 High Street Saxmundham Suffolk IP17 1DB
Independent Examiner:	CRASL Carlton Park House Carlton Park Industrial Estate Saxmundham Suffolk IP17 2NL

BENHALL PRESCHOOL PLAYGROUP

CHARITY NUMBER 1163775

ESTABLISHED BY DEED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 August 2024. The details on page one form part of this report.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and the Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objects of the Charity

The development and education of children and young people in particular by:

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the CIO; and
- (6) furthering the aims of the preschool learning alliance.

Public Benefit

The trustees are aware of the Charity Commission's guidance in relation to delivering public benefit. The Trustees consider that they are fulfilling the requirements to deliver a public benefit.

Review of the Period, Achievements and Performance

This year Benhall Preschool has taken on more funded children. As of April 2024, we started to accept the new 2-year-old expanded funded hours. This has helped our working parents get back to work not only sooner but also made it a lot more affordable for them to do so.

We have been supporting our lower income families this year by offering produce from Saxmundham's community fridge project.

We continue to refresh our "Swap & Lend Library" and offer our uniform as new or used to keep it affordable to all.

We have successfully transitioned our 2024 school leavers into a number of local schools and continue to maintain good connections with all Primary schools in the area.

Transactions and Financial Position

The receipts & payment account for the year (page 8) shows unrestricted net income for the year of £233,679 this is a significant increase on the prior year total of £168,588.

Expenditure during the same period amounted to £139,446 (£138,973 - 2023) resulting in a surplus of £94,233. This will contribute towards our aim of building the charities reserves.

There were no restricted funds received this year and all previous restricted funds had been expended in the previous year.

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We operate solely on income from Early Years Education grants and members fees. These grants are paid to us across 3 terms and are based on the number of hours each child attends. Children attending Benhall preschool can get up to 30 hours funded childcare for 38 weeks in a year. This combined with any additional hours charges and fundraising make up our income for the year. We therefore work on a termly basis in terms of staffing and ongoing cost to ensure we are financially stable to continue onto the next time. When we require new resources and equipment we will create a fundraising event to raise additional funds to cover the cost or apply for additional grants where eligible.

Trustees

The trustees of the charity are detailed on page 1 of these accounts.

Trustees' Responsibilities

The Charities Act requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity at the end of the period and of the surplus or deficit for the period then ended.

In preparing those financial statements, the trustees are required to select suitable accounting policies, as described in page 9, and then apply them on a consistent basis, making judgments and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website.

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Appointment of trustees

When a vacancy occurs for a trustee, the remaining trustees seek to appoint an individual with skills and experience on the charity's website.

On appointment, new trustees are given copies of the latest Annual Report and Accounts.

There is no formal induction and training programme, but individual trustees attend seminars to update themselves when they feel it is necessary.

The charity trustees are appointed at the AGM of the charity to serve for two successive years and shall retire from office with effect from the conclusion of the second AGM following their appointment.

At every AGM of the members of the CIO, one third (or the number nearest to one third) of the elected charity trustees shall retire from office. The charity trustees to retire by rotation shall be those who have been appointed or reappointed on the same day, those to retire shall (unless otherwise agreed amongst themselves) be determined by lot.

The vacancies so arising may be filled by the decision of the members at the AGM. The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed or as an additional charity trustee. A person so appointed, shall serve for two successive years and shall retire in rotation in accordance with the above.

Where an individual is appointed as a charity trustee, it is that individual who is the charity trustee. No other individual with whom they share membership shall be entitled to stand in their place at meetings of the charity trustees or have any other rights as a charity trustees.

Reserves

The Trustees of the charity are very aware of the need to build up sufficient levels of reserves. The charity is actively fundraising to support this, and to fund the purchase of additional resources & equipment as required. Controls are maintained over expenditure, including staff costs, and this is regularly reviewed.

Signed by order of the trustees



Chairman / Treasurer

9/01/25

Date



Trustee

BENHALL PRESCHOOL PLAYGROUP

CHARITY NUMBER 1163775

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BENHALL PRESCHOOL PLAYGROUP

I report on the accounts of the charity for the year ended 31 August 2024, which are set out on pages 7 to 12.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (The Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE) is in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

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INDEPENDENT EXAMINER'S STATEMENT

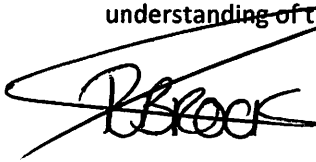
In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 130 of the Act; and

 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'R Brock', with a large, sweeping flourish above it.

Rebecca Brock FMAAT / ACCA
CRASL
Saxmundham

BENHALL PRESCHOOL PLAYGROUP

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STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st August 2024

	<u>Note</u>	Unrestricted £	2024 <u>Total</u> £	2023 <u>Total</u> £
Income and endowments from				
<i>Voluntary Income:</i>				
Donations and legacies	2	185,026	185,026	116,450
<i>Activities for generating funds:</i>				
Generated Income	3	46,731	46,731	51,788
Other	4	1,922	1,922	350
Total income and endowments		233,679	233,679	168,588
Expenditure				
Cost of generating voluntary income				
Charitable activities	5	139,446	139,446	138,973
Total expenditure		139,446	139,446	138,973
Net movement in funds		94,233	94,233	29,615
Revaluation Reserve				
Balances brought forward		283,871	283,871	254,256
		378,104	378,104	283,871

All of the Charity's activities are classed as continuing.

The Charity has no recognised gains or losses other than those shown above.

The notes on pages 9 to 12 form part of these accounts.

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BALANCE SHEET AS AT 31st August 2023

			2024		2023
	Note	£	£	£	£
Fixed Assets					
Property Improvements at cost	6		90,221		90,221
Furniture, fixtures and fittings			2,124		2,206
			<u>92,345</u>		<u>92,427</u>
Current Assets					
Debtors and prepayments	7	32,178		806	
Current Account		152,579		122,659	
Bank Card Account		171		113	
Deposit Account		102,209		70,547	
PayPal		107		309	
Vouchers		0		0	
Cash in hand		188		200	
		<u>287,433</u>		<u>194,634</u>	
Liabilities					
Amounts falling due in one year	8	<u>1,675</u>		<u>3,190</u>	
Net current assets			<u>285,759</u>		<u>191,444</u>
Net assets			<u>378,104</u>		<u>283,871</u>
Funds					
Genral Fund			378,104		283,871
			<u>378,104</u>		<u>283,871</u>

Approved by the Board of Trustees on 2nd January 2025 and signed on its behalf by:

Roger Plant
Chairman / Treasurer

Jacci Churchman
Trustee

BENHALL PRESCHOOL PLAYGROUP

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NOTES TO ACCOUNTS

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015) and the Charities Act 2011. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by the Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRSSE) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Preparation of accounts on a going concern basis

The assessment of the trustees is that the charity is a going concern.

Income

All incoming resources are included on the Statement of Financial Activities when the charity has sufficient certainty that receipt of the income is probable and the amount can be measured reliably.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. It has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT. Grants offered subject to conditions which have not been met at the year end date are noted as commitment but not accrued as expenditure.

Voluntary Income

All donated income is included in income on receipt where the donor requires that the sum is to be treated as income in future accounting periods.

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NOTES TO ACCOUNTS

Investment Income

Interest received is included when receivable.

Fixed Assets

Depreciation is provided on fixed assets at rates calculated to write off the costs, less estimated residual value, or each asset over its expected useful life as follows:-

Furniture, Fixtures and Fittings - 20% on reducing balance

Stock

Stock is valued at a lower of cost and net realisable value

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NOTES TO THE ACCOUNTS

For the year ended 31st August 2024

	Unrestricted	2024 Total	2023 Total
	£	£	£
2 Donations and legacies			
Grants	184,739	184,739	116,118
Donations	287	287	332
	185,026	185,026	116,450
3 Generated Income			
Fees Received	41,754	41,754	46,836
Fundraising activities	490	490	585
Dinners/Snacks	4,364	4,364	4,160
Uniforms	124	124	206
	46,731	46,731	51,788
4 Other Income			
Bank Interest	1,922	1,922	350
	1,922	1,922	350
5 Charitable activities			
Utilities	3,747	3,747	2,520
Advertising	195	195	0
Telephone	884	884	891
Computer	474	474	498
Printing Postage & Stationery	82	82	12
Accountancy & Professional Fees	2,793	2,793	2,676
Depreciation	531	531	551
Wages	117,295	117,295	117,493
Books, Equipment, Snacks etc	8,528	8,528	8,815
Uniform	105	105	316
Annual Trip	568	568	510
Staff Pensions	1,742	1,742	1,286
Employeers NI	222	222	55
Insurance	916	916	874
Repairs & Maint	2,441	2,441	984
Training & Courses	663	663	785
Fundraising	-75	-75	154
Loan Interest & Bank Charges	560	560	512
Sundry	0	0	40
Bad Debts	-2,226	-2,226	
	139,446	139,446	138,973

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NOTES TO THE ACCOUNTS

For the year ended 31st August 2024

6 Fixed Assets

	Property Improvements £	Fixtures and Fittings £	Total
Cost			
At 1st September 2023	90,221	4,182	94,403
Additions	0	449	449
Less: Grants	0	0	0
At 31st August 2024	<u>90,221</u>	<u>4,631</u>	<u>94,852</u>
Depreciation			
At 1st September 2023	0	1,976	1,976
Charge for the year	0	531	531
At 31st August 2024	<u>0</u>	<u>2,507</u>	<u>2,507</u>
Net book Value			
At 1st September 2023	<u>90,221</u>	<u>2,206</u>	<u>92,427</u>
At 31st August 2024	<u>90,221</u>	<u>2,124</u>	<u>92,345</u>

7 Debtors and prepayments

Debtors	1,008
Accrued Income	31,171
	<u>32,178</u>

8 Liabilities: Amounts falling due within one year

Creditors	0
Accruals	243
Pension Payable	377
PAYE / NIC Payable	1,055
	<u>1,675</u>

9 Grants received

Parenta Training	500
Best Practice Network	500
	<u>1,000</u>