



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2021		Day 31	Month 08	Year 22

Section A Reference and administration details

Charity name Major Steps Childcare

Other names charity is known by

Registered charity number (if any) 1163764

Charity's principal address St Columb Major Children's Centre
 Newquay Road
 St Columb Major
Postcode TR9 6RW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracey Milsom	Chair		
2	Mike Higgins		01/04/2022	
3	Emma Rooney	Secretary		
4	Daisy Budge			
5	Sarah Ryan	Treasurer	02/01/2018 onwards	
6			01/09/17 - 01/01/2018	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	Elected by members at Annual General Meeting (AGM) or co-opted members invited by the committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.
Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Major Steps Childcare provides childcare provision for children aged from Birth to 5 years. We also provide a breakfast and afterschool club for children of statutory school age.

We have purchased a new property from which to run the charity. This property, will replace the rented premises we now use.

We are mindful of the Charity Commissions guidance on public benefit and all decisions are made with this in mind.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

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Summary of the main achievements of the charity during the year

Providing childcare for over 100 families this year.

This includes a total of 93 current children comprising of 6 babies, 33 toddlers, 39 pre-school and 15 school aged children.

The renovation and move to new premises.

The continued dedication of the existing and long serving team who have contributed to the success of the setting.

Section E

Financial review

Brief statement of the charity's policy on reserves

The majority of our reserves were used to pay for a new premises that we needed to secure a permanent premises for Major Steps.
Any remaining reserve will be used to renovate the new premises further and to ensure that we can provide a consistent level of service against unforeseen losses to income or increases in expenditure and to ensure our liabilities can be met should our setting need to close.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Emma Rooney	
Position (eg Secretary, Chair, etc)	Trustee	
Date	14/06/2023	