

Worship and Leadership Academy
Report of the Trustees and Financial Statements
for the year ended 5th April 2023

Charity Information :

Registered Charity Number	1163747
Trustees	Rev Dr Andrew Hardy Christopher Robert Page Joshua Daniel Kindness

Registered Office	Bethel Church Spon End Coventry CV1 3HB
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Independent Examiner	Gavin Kibble 1 Kineton Road Coventry CV2 3NR
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Worship and Leadership Academy
Report of the Trustees and Financial Statements
for the year ended 5th April 2023

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Worship and Leadership Academy 2023

Trustees Report

The trustees submit their report for the year ended 5th April, 2023.

Introduction

Over the last year The Worship and Leadership Academy has focussed less on training due to the impact of COVID-19 on the education sector and internal capacity. However at its core it still continues to seek to train the UK Church and broader Christian through one-off seminars, events, formal and otherwise. WLA has also continued its support of the Oasis Café project, facilitating the raising of grants for the café project and relocating to new premises. The Café project is now one of its core projects alongside the 'Incredible Edible' gardening project.

Major Activities and Achievements

The accounting year for the WLA CIO runs to April 5th of each year. The main activity of the WLA is the provision of community facing projects and ministry training for church-based organisations and individuals.

- BA (Hons) Theology & Mission - in partnership with our course material provider Formission College, Birmingham (accredited by Newman University). There has been very little engagement as Formission has struggled for student numbers post-Covid.
- Hands-On – our very own in-house, part time training course is designed to encourage students into learning and practical ministry but can also act as an access course to the BA (Hons). Student numbers have also been limited for the same reasons.
- A community café (Oasis) which continues to provide an essential community space where people from all backgrounds, many with learning difficulties are welcomed and accepted. This operates at a small loss still – but is managed and visible.
- Incredible Edible gardening project seeks to bring people together around gardening and providing free fresh fruit and vegetables to the local community.
- The Trustees 'Friends of WLA' scheme has continued with a small number of faithful donors.

The Trustees of the WLA are putting in place a range of measures to increase awareness of the current training offering and looking to expand this to reach a wider audience.

The Oasis Café project has benefitted from external grant funding which helped with the move to a new location with much lower costs. Staff at the café continue to be employed through lottery funding which runs until April 2023. Other outgoings for WLA consist of;

- Donations to non-WLA projects and people in line with the charity's constitution
- Food hygiene training and first aid training for café staff
- Subsidising ad-hoc training when it arises

In addition to supporting various training and seminar activities, the WLA CIO also has general costs to pay out which include:

Trustees Report (continued)

- Lecturer fees for Hands-On
- Expenses for mileage/meeting attendance
- Books for the in-house library
- Monthly software subscription costs
- Café costs (lease, domestic bills, insurance)

Worship and Leadership Academy 2023

Trustees Report (continued)

The WLA runs out of Bethel Church, Coventry and currently does not attract any facility hire costs, which is a huge bonus for a relatively new CIO.

The Upcoming Year

The Trustees have secured the medium term future for Oasis Café although this still needs to attract more revenue and/or gran funding to secure its long term future

Such areas for potential income might include:

- Creating a greater awareness of the current offering
- Exploring the possibility of a gap-year programme in partnership with ForMission College where participants can access student finance to cover the costs
- Expanding the current Oasis Café offering to a wider range of people in the community
- Recruiting more students for our core courses (e.g. BA/Hands-On).

Financial Summary

The net balance of funds as of 5th April 2022 stands at: £17,868 (2022: £19,952). This decrease was largely due to costs associated with the café project and the decrease of training income.

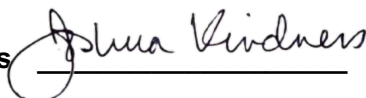
Risk Policy

The trustees have identified the risks which might affect the charity and have provided relevant training as advised. The trustees review the charity's policies and procedures regularly to minimise any risks identified.

Reserves Policy

The trustees' policy is to review the reserves of the charity on a regular basis. This review encompasses the nature of income and expenditure streams, and the trustees have determined that a general reserve of one month's unrestricted expenditure should be maintained. At the end of this year this target is £1,924 (2022 : £1,056). The unrestricted cash balance at the year-end of was £6,919 (2022: £18,072).

Signed on behalf of the Trustees



Date

30/01/2024

Worship and Leadership Academy 2023

Independent examiner's report to Trustees of Worship and Leadership Academy

I report on the accounts for the year ended 5th April, 2023 which are set out on pages 6 to 10.

Respective responsibilities of the trustees and the examiner

The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

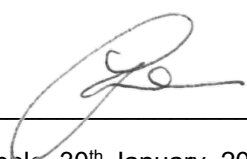
Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Gavin Kibble 30th January, 2024
1 Kineton Road,
Wyken,
Coventry,
CV2 3NR

Worship and Leadership Academy 2023

Statement of Financial Activities for the year ended 5th April, 2023

		2023			2022		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Note	Funds	Funds	Funds	Funds	Funds	Funds
Incoming Resources:		£	£	£	£	£	£
Donations and Grants	2	380	24,760	25,140	710	10,125	10,835
Charitable Activities	3	10,678	-	10,678	16,793	-	16,793
Other Income	4	4,671	-	4,671	556	-	556
Total Incoming Resources		15,729	24,760	40,489	18,059	10,125	28,184
Resources Expended:							
Expenditure on Charitable Activities	5	15,829	19,389	35,218	9,731	8,677	18,408
Management and Administration	6	7,256	99	7,355	2,938	-	2,938
Total Resources Expended		23,085	19,488	42,573	12,669	8,677	21,346
Net incoming/(outgoing) resources before transfers		(7,356)	5,272	(2,084)	5,390	1,448	6,838
Transfers between funds		(3,798)	3,798	-	-	-	-
Net incoming/ (outgoing) resources		(11,153)	9,070	(2,084)	5,390	1,448	6,838
Reconciliation of funds :							
Total funds brought forward		18,072	1,880	19,952	12,682	432	13,114
Total funds carried forward	9	6,919	10,950	17,868	18,072	1,880	19,952

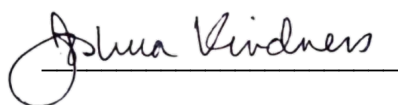
The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

Worship and Leadership Academy 2023

Statement of Assets and Liabilities as at 5th April, 2023

Note	Unrestricted	Restricted	Total Funds	Unrestricted	Restricted	Total Funds
	Funds	Funds	2023	Funds	Funds	2022
Monetary Assets	£	£	£	£	£	£
Cash at bank and in hand	6,919	10,950	17,868	18,072	1,880	19,952
Other Assets						
Unclaimed gift aid	272	-	272	177	-	177
Liabilities						
Sundry creditors	350	-	350	300	-	300

The financial statements were approved by the trustees on 30/01/24 and were signed on its behalf by :



on behalf of the Trustees

The notes on pages **8 to 10** form part of these financial statements.

Worship and Leadership Academy 2023

Notes to the Financial Statements for the year ended 5th April, 2023

1: Accounting Policies

Basis of preparing the financial statements

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011. The accounts have been produced in the receipts and payments basis.

Incoming resources and resources expended

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Expenditure is accounted for on an income and expenditure basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Going Concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Fund accounting

Unrestricted funds can be used in accordance with the charity's objectives at the discretion of the trustees.

Restricted funds can only be used for the particular purposes specified by the donor or when funds are raised for particular restricted purposes.

2: Donations and Grants	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	2023	2022
	£	£	£	£
Income from grants and donations	380	24,760	25,140	10,835
Gift aid recovered	-	-	-	-
	380	24,760	25,140	10,835
3: Income from Charitable Activities	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	2023	2022
	£	£	£	£
Oasis café	8,378	-	8,378	13,708
Allotment project/ Incredible Edibles	-	-	-	10
Bonhoeffer training programme	2,300	-	2,300	1,950
Courses income	-	-	-	1,125
	10,678	-	10,678	16,793

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Notes to the Financial Statements for the year ended 5th April 2023 (continued)

4: Other Income	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	2023	2022
	£	£	£	£
Missions programmes	2,850	-	2,850	280
Other income	1,821	-	1,821	276
	<u>4,671</u>	<u>-</u>	<u>4,671</u>	<u>950</u>

5: Expenditure on Charitable Activities	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	2023	2022
	£	£	£	£
Café running costs	11,108	-	11,108	8,942
Café wages costs	-	15,729	15,729	8,522
Allotment costs	77	-	77	-
Mission costs	2,520	-	2,520	483
Creation Fest	2,124	-	2,124	-
Warm Hub costs (contribution to utility costs)	-	3,660	3,660	-
Teaching costs	-	-	-	461
	<u>15,829</u>	<u>19,389</u>	<u>35,218</u>	<u>18,408</u>

6: Management and Administration Costs	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	2023	2022
	£	£	£	£
Expenses	811	-	811	704
Administration Wages	4,174	-	4,174	305
Insurance	632	-	632	-
Advertising	60	99	159	-
Software and IT services	1,104	-	1,104	1,093
Independent Examination	300	-	300	300
Training	115	-	115	536
Travel	60	-	60	-
	<u>7,256</u>	<u>99</u>	<u>7,355</u>	<u>2,938</u>

7: Staff and Staff Costs

The average monthly headcount was 2 (2022 : 1) and the average monthly full time equivalent headcount (including part-time staff) was 2 (2022 : 1). No employee received a salary in excess of £60,000.

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Notes to the Financial Statements for the year ended 5th April 2023 (continued)

8: Movement of Restricted Funds

	Balance			Balance				Balance
	06/04//21	Income	Expenditure	06/04/22	Income	Expenditure	Transfers	05/04/23
	£	£	£	£	£	£	£	£
Oasis Café	432	10,125	(8,677)	1,880	10,150	(15,828)	3,798	-
Severn Trent Grant	-	-	-	-	9,950	-	-	9,950
Community Matters Grant	-	-	-	-	3,660	(3,660)	-	-
Oasis Café Furniture	-	-	-	-	1,000	-	-	1,000
Total Restricted Funds	432	10,125	(8,677)	1,880	24,760	(19,488)	3,798	10,950

Description of Restricted Funds :

- Oasis Café : These are funds specifically received in the form of grants to support the running of the café.
- Severn Trent Grant : This grant is intended to refurbish the new café space
- Community Matters Grants : Funds available to operate a "Warm Hub"
- Oasis Café Furniture : Grant to purchase furniture for the café.

9: Trustees Remuneration and Expenses

The charity trustees were not paid or received any other benefits from employment with the Charity in the year (2022: nil) neither were they reimbursed for expenses relating to their roles as trustees during the year (2022: nil).

10: Related Party Transactions

Mrs H Kindness, the wife of one of the trustees received £480 for bookkeeping services. (2022: £305).