

Worship and Leadership Academy
Report of the Trustees and Financial Statements
for the year ended 5th April 2022

Charity Information :

Registered Charity Number	1163747
Trustees	Andrew James Hall Rev Dr Andrew Hardy Christopher Robert Page Joshua Daniel Kindness Lindsey Pearce Rev Keith Foster
Registered Office	Bethel Church Spon End Coventry CV1 3HB
Independent Examiner	Gavin Kibble 1 Kineton Road Coventry CV2 3NR

Worship and Leadership Academy
Report of the Trustees and Financial Statements
for the year ended 5th April 2022

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Trustees Report

The trustees submit their report for the year ended 5th April, 2022.

Introduction

The Worship and Leadership Academy continues to seek to train the UK Church and broader Christian through one-off seminars, events, formal and otherwise. This is facilitated through The Bonhoeffer Project a one-year disciple making journey for church leaders, Hands-On a two-year vocational training course and also in partnership with ForMission College helping to deliver training on their three-year BA programme in Theology. WLA has also continued its support of the Oasis Café project, which may need to change in the next financial year as its current lease with Coventry City Council ends.

Major Activities and Achievements

The accounting year for the WLA CIO runs to April 5th of each year. The main activity of the WLA is the provision of ministry training for church-based organisations and individuals with two main theology courses on offer, a disciple making course and some local community projects:

- BA (Hons) Theology & Mission - in partnership with our course material provider ForMission College, Birmingham (accredited by Newman University). There has been very little engagement as ForMission has struggled for student numbers post-Covid.
- Hands-On – our very own in-house, part time training course is designed to encourage students into learning and practical ministry but can also act as an access course to the BA (Hons). Student numbers have also been limited for the same reasons.
- A community café (Oasis) which continues to provide an essential community space where people from all backgrounds, many with learning difficulties are welcomed and accepted. This operates at a small loss still – but is managed and visible.
- The Trustees 'Friends of WLA' scheme has continued with a small number of faithful donors.
- The Bonhoeffer UK discipleship project continues to engage churches across the country and discussions are taking place to look at licensing the material to larger denominations and training organisations which should over time increase revenue.

The education sector has been greatly affected by and post-Covid with student numbers at most universities drastically down on 2018/19 numbers. The training courses offered at WLA have equally been affected with Hands on and the BA in partnership with ForMission College bringing in very little revenue. The Trustees of the WLA are putting in place a range of measures to increase awareness of the current offering.

The Oasis Café project has benefitted specifically from Covid business support and this has assisted in keeping the impact of the café running costs this year to a minimum. Staff at the café continue to be employed through lottery funding which runs until April 2023. Other outgoings for WLA consist of;

- Donations to non-WLA projects and people in line with the charity's constitution
- Food hygiene training and first aid training for café staff
- Subsidising ad-hoc training when it arises

In addition to supporting various training and seminar activities, the WLA CIO also has general costs to pay out which include:

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Trustees Report (continued)

- Lecturer fees for Hands-On
- Expenses for mileage/meeting attendance
- Books for the in-house library
- Monthly software subscription costs
- Café costs (lease, domestic bills, insurance)

The WLA runs out of Bethel Church, Coventry and currently does not attract any facility hire costs, which is a huge bonus for a relatively new CIO.

The Upcoming Year

The Trustees are considering the future of the Oasis Café project as the current lease renews in the next financial year and also recognise the need to continue to develop other areas of potential income.

Such areas for potential income might include:

- Creating a greater awareness of the current offering
- Exploring the possibility of a gap-year programme in partnership with ForMission College where participants can access student finance to cover the costs
- Partnerships with other denominations and training organisations effectively licensing The Bonhoeffer Project.
- Recruiting more students for our core courses (e.g. BA/Hands-On).

Financial Summary

The net balance of funds as of 5th April 2022 stands at: £19,952 (2021: £13,144). This increase was largely due to an influx of grant funding which the café projected attracted post-Covid though it is envisaged much of this will be spent in the following financial year through the café.

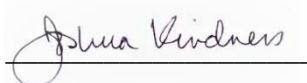
Risk Policy

The trustees have identified the risks which might affect the charity and have provided relevant training as advised. The trustees review the charity's policies and procedures regularly to minimise any risks identified.

Reserves Policy

The trustees' policy is to review the reserves of the charity on a regular basis. This review encompasses the nature of income and expenditure streams, and the trustees have determined that a general reserve of one month's unrestricted expenditure should be maintained. At the end of this year this target is £1,056 (2021 : £1,122). The unrestricted cash balance at the year-end of was £18,072 (2021: £12,682).

Signed on behalf of the Trustees



Date 20 / 12 / 22

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Independent examiner's report to Trustees of Worship and Leadership Academy

I report on the accounts for the year ended 5th April, 2022 which are set out on pages 6 to 10.

Respective responsibilities of the trustees and the examiner

The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Gavin Kibble 4th December 2022
1 Kineton Road,
Wyken,
Coventry,
CV2 3NR

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Statement of Financial Activities for the year ended 5th April, 2022

		2022			2021		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Note	Funds	Funds	Funds	Funds	Funds	Funds
Incoming Resources:		£	£	£	£	£	£
Donations and Grants	2	710	10,125	10,835	10,931	-	10,931
Charitable Activities	3	16,793	-	16,793	9,270	5,150	14,420
Other Income	4	556	-	556	950	-	950
Total Incoming Resources		18,059	10,125	28,184	21,151	5,150	26,301
Resources Expended:							
Expenditure on Charitable Activities	5	9,731	8,677	18,408	10,549	4,718	15,267
Management and Administration	6	2,938	-	2,938	2,918	-	2,918
Total Resources Expended		12,669	8,677	21,346	13,467	4,718	18,185
Net incoming/ (outgoing) resources		5,390	1,448	6,838	7,684	432	8,116
Reconciliation of funds :							
Total funds brought forward		12,682	432	13,114	4,998	-	4,998
Total funds carried forward		18,072	1,880	19,952	12,682	432	13,114

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

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Statement of Assets and Liabilities as at 5th April, 2022

		2022			2021		
	Note	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		Funds	Funds	Funds	Funds	Funds	Funds
		£	£	£	£	£	£
Monetary Assets							
Cash at bank and in hand		18,072	1,880	19,952	12,682	432	13,114
Other Assets							
Unclaimed gift aid		177	-	177	-	-	-
Liabilities							
Sundry creditors		300	-	300	300	-	300

The financial statements were approved by the trustees on 20 /12/ 22 and were signed on its behalf by :



– On behalf of the Trustees

The notes on pages **8 to 10** form part of these financial statements.

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Notes to the Financial Statements for the year ended 5th April, 2022

1: Accounting Policies

Basis of preparing the financial statements

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Incoming resources and resources expended

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Expenditure is accounted for on an income and expenditure basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Going Concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Fund accounting

Unrestricted funds can be used in accordance with the charity's objectives at the discretion of the trustees.

Restricted funds can only be used for the particular purposes specified by the donor or when funds are raised for particular restricted purposes.

3: Income from Charitable Activities	Unrestricted	Restricted	Total Funds	Unrestricted	Restricted	Total Funds
	Funds	Funds	2022	Funds	Funds	2021
	£	£	£	£	£	£
Oasis café	13,708	-	13,708	442	5,150	5,592
Allotment project/ Incredible	10	-	10	310	-	310
Bonhoeffer training programme	1,950	-	1,950	6,000	-	6,000
Courses income	1,125	-	1,125	2,518	-	2,518
	<u>16,793</u>	<u>-</u>	<u>16,793</u>	<u>9,270</u>	<u>5,150</u>	<u>14,420</u>

4: Other Income	Unrestricted	Restricted	Total Funds	Unrestricted	Restricted	Total Funds
	Funds	Funds	2022	Funds	Funds	2021
	£	£	£	£	£	£
Missions programmes	280	-	280	950	-	950
Other income	276	-	276	-	-	-
	<u>556</u>	<u>-</u>	<u>556</u>	<u>950</u>	<u>-</u>	<u>950</u>

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Notes to the Financial Statements for the year ended 5th April 2022 (continued)

4: Other Income	Unrestricted Funds	Restricted Funds	Total Funds 2022	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£	£	£	£
Missions programmes	280	-	280	950	-	950
Other income	276	-	276	-	-	-
	<u>556</u>	<u>-</u>	<u>556</u>	<u>950</u>	<u>-</u>	<u>950</u>

5: Expenditure on Charitable Activities	Unrestricted Funds	Restricted Funds	Total Funds 2022	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£	£	£	£
Café running costs	8,787	155	8,942	5,963	994	6,957
Café wages costs	-	8,522	8,522	-	3,724	3,724
Allotment costs	-	-	-	46	-	46
Mission costs	483	-	483	2,100	-	2,100
Gifts	-	-	-	716	-	716
Teaching costs	461	-	461	1,724	-	1,724
	<u>9,731</u>	<u>8,677</u>	<u>18,408</u>	<u>10,549</u>	<u>4,718</u>	<u>15,267</u>

6: Management and Administration Costs	Unrestricted Funds	Restricted Funds	Total Funds 2022	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£	£	£	£
Expenses	704	-	704	1,410	-	1,410
Administration Wages	305	-	305	-	-	-
Software and IT services	1,093	-	1,093	858	-	858
Independent Examination	300	-	300	300	-	300
Training	536	-	536	-	-	0
Painting	-	-	-	200	-	200
Books	-	-	-	150	-	150
	<u>2,938</u>	<u>-</u>	<u>2,938</u>	<u>2,918</u>	<u>-</u>	<u>2,918</u>

7: Wages and Salaries	2022	2021
	£	£
Wages and Salaries	<u>8,522</u>	<u>3,724</u>

The average monthly headcount was 2 (2021 : 1) and the average monthly full time equivalent headcount (including part-time staff) was 1 (2021 : 1/2). No employee received a salary in excess of £60,000.

8: Movement of Restricted Funds	Balance 06/04/2020	Income	Expenditure	Balance 06/04/2021	Income	Expenditure	Balance 05/04/2022
	£	£	£	£	£	£	£
Oasis Café	-	5,150	(4,718)	432	10,125	(8,677)	1,880

Description of Restricted Funds :

Oasis café : These are funds specifically received in the form of grants to support the running of the café.

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Notes to the Financial Statements for the year ended 5th April 2022 (continued)

9: Trustees Remuneration and Expenses

The charity trustees were not paid or received any other benefits from employment with the Charity in the year (2021: nil) neither were they reimbursed for expenses during the year (2021: nil).

10: Related Party Transactions

There were no related party transactions during the year (2021: nil).