



# Trustees' Annual Report for the period

	Period start date				Period end date		
From	Day 1	Month 09	Year 2023	To	Day 31	Month 08	Year 2024

## Section A Reference and administration details

Charity name Third Space Bolton

Other names charity is known by

Registered charity number (if any) 1163739

Charity's principal address 47 Limefield Road

Bolton

Postcode

BL1 6LA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John O'Keeffe	Secretary	Appointed 8 Nov 2023	Trustees
2	Simon Colvin	Treasurer		
3	Hudsen Daniel-Sam	Chair		
4				
5				
6				
7				
8				
9				
10				
11				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Foundation Model Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

#### Objects of constitution for Third Space Bolton

*To act as a resource for young people living in Bolton and the surrounding area by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:*

- (a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;*
- (b) advancing education;*
- (c) relieving unemployment;*
- (d) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.*
- e) The advancement of the Christian religion for the public benefit through raising awareness and understanding of religious beliefs and through outreach work*



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

### **Main activities undertaken for the public benefit by Third Space Bolton**

*To support, inspire and unite young people in Bolton through:*

- (a) coaching and work experience opportunities focussed on young adults, from the café hub;*
- (b) coaching and teaching in High Schools across Bolton, focussed on teenagers;*
- (c) offering of social and exercise opportunities inside and outside the café, focussed on young adults with complex needs;*

In accordance with The Charities Act 2006, our trustees ensure no harm is done through our work and that the benefits stated in our purposes and activities are achieved.

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## **Section D**

## **Achievements and performance**

**Summary of the main achievements of the charity during the year**

Third Space Bolton have published an Impact Report for 2023-24 - available on our website. It details the variety of programmes we are involved in as a charity working in close partnership with high schools, public and third sector organisations across our town. In the pages of this report there are some wonderful insights that tell the real story of impact and the changes people have made to their lives and those things they have achieved as a result of being part of the Third Space Bolton community.

In 2023-24 continued our hubs by use sessional room space at Victoria Hall in Bolton town centre and St George's Church in Farnworth. This enabled us to continue to increase our reach to young people across our town.

We supported 8,500 adult participants with services including one to one conversations with Third Space Life Coaches. 600 high school students attended our in-school wellbeing sessions covering stress, anxiety; life balance, climate and the environment and drugs and alcohol. 160 practical sessions were delivered teaching skills in property refurbishment or gardening and horticulture.

We wish to offer our sincere thanks to our dedicated staff team and

## Section D

## Achievements and performance

volunteers who have worked tirelessly through this most challenging year in the life of our town. In the report we look to the future and for ways that as a charity we can expand our work further but very much in partnership with others in the town.

This work would not be possible without the support of so many people and the financial support that is given through partners. These relationships help us make a tremendous impact and change people's lives.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Our **charity's reserves** are minimal and can be spent on any of its aims.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Mark Cowling	
Full name(s)	Mark Cowling	
Position (eg Secretary, Chair, etc)	Executive Trustee	
Date	15/09/24	





Third Space Bolton	No (if any) 1183735	CC16a
<b>Receipts and payments accounts</b>		
For the period from	01/09/2023 To 31/08/2024	

## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Grants	9,500.00	47,183.60	-	56,684	49,973
Donations	1,167.65		-	1,168	1,336
School Trading	450.00		-	450	360
Other Trading	86.90		-	87	-
Other charitable activities			-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>11,205</b>	<b>47,184</b>	<b>-</b>	<b>58,388</b>	<b>51,669</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>11,205</b>	<b>47,184</b>	<b>-</b>	<b>58,388</b>	<b>51,669</b>
<b>A3 Payments</b>					
Rent/Buildings		4128	-	4,128	2,805
Staff wages	6,221.85	51,344.19	-	57,566	50,717
Tax-Rates			-	-	-
Elec/Water			-	-	-
Wifi/Bins/Sanitary/Music/Pest			-	-	75
Cafe Equipment	12.97	3744.76	-	3,758	722
Cafe Stock -food & drink		1991	-	1,991	1,350
Admin costs	3,332	83	-	3,415	2,922
Retreats and events		1,800	-	1,800	-
<b>Sub total</b>	<b>9,567</b>	<b>63,091</b>	<b>-</b>	<b>72,658</b>	<b>58,591</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-		-	-	
	-		-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>9,567</b>	<b>63,091</b>	<b>-</b>	<b>72,658</b>	<b>58,591</b>
<b>Net of receipts/(payments)</b>	<b>1,638</b>	<b>- 15,907</b>	<b>-</b>	<b>- 14,270</b>	<b>- 6,922</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	22,489	26,903	-	49,392	56,314
<b>Cash funds this year end</b>	<b>24,127</b>	<b>10,996</b>	<b>-</b>	<b>35,122</b>	<b>49,392</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Surplus	24,127	10,996	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>24,127</b>	<b>10,996</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Job Club Computers x3, Tablets x2 Printer x1	Restricted	2,578	1,701
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Mark Cowling

Mark Cowling

15/09/2024



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Third Space Bolton

**On accounts for the year  
ended**

31/08/2024

**Charity no  
(if any)**

1163739

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2024

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

19/10/2024

**Name:**

Ross Pyle

**Relevant professional  
qualification(s) or body  
(if any):**

FICB of the Institute of Certified Bookkeepers

**Address:**

27 Redcar Road

Smithills

Bolton, BL1 6LL

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).