

Knottingley Foodbank (KFB) continues to meet its objective of serving the people of Knottingley and surrounding areas by providing food for clients who are suffering food poverty or are in a crisis situation. KFB is registered with the Charity Commission [charity no 1163711] and remains a franchisee of Trussell.

This year has had a number of challenges, however the foodbank has dealt well with the ongoing demand from the local community. We have delivered thousands of kilos of emergency food to clients in need of our service. We have also managed to deliver innovative projects such as our financial inclusion scheme that has had a major impact on the wider community. Total number of vouchers filled - 1,081 Adults 1,553 Children 732 Total 2,285 Total weight of food distributed direct to clients - 21,285.45kg. Total weight distributed to other agencies - 2,758.45kg

As Chair of Trustees, I want to thank our volunteers for their continued support, ensuring KFB meets its objectives. I would also like to thank our Project Manager, Pete Girt, for his continued hard work and dedication to KFB, as well as my fellow Trustees.

Last but no means least I would like to recognise and thank the continued generosity of all our donors, both small and large. We continue to be supported by Tesco at Hemsworth, Morrison's and Lidl at Knottingley, Enfinium and TKMAXX, and a growing number of local businesses. Local churches, schools and individuals continue to contribute as often as they can, no donation is too small. This support enables KFB meet its objective in supporting the needs of local people in crisis situations facing food poverty.

Signed - 

Date – 03.02.2026

Knottingley Foodbank

Charity number 1163711

Annual Report and Financial Statements
for the year ended 4 April 2025



Knottingley Foodbank

Annual Report and Financial Statements for the year ended 4 April 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

Knottingley Foodbank

Trustees' report for the year ended 4 April 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Carla Candler	Chair	
Oliver Westhead		Appointed 1 August 2024
Alastair Lewis	Treasurer	Appointed 1 October 2024
Stephanie Cryer		Resigned 1 August 2024
Nicholas Levey		Resigned 1 August 2024
Louise Menzies	Secretary	Resigned 4 August 2024
Lucas Harrison		Appointed 1 August 2024
		Resigned 23 October 2024

Charity number 1163711 Registered in England and Wales

Registered and principal address	Bankers
Ropewalk Methodist Church	Virgin Money UK plc
Ropewalk	177 Bothwell Street
Knottingley	Glasgow
WF11 9AL	G2 7ER

Independent examiner

Sarah Coates MAAT

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 24 September 2015 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Knottingley Foodbank

Trustees' report (continued) for the year ended 4 April 2025

Objectives and activities

The charity's objects

The prevention and relief of poverty in Knottingley and the surrounding area, particularly but not exclusively by providing emergency food and supplies to individuals / families in need and also by signposting people to appropriate support agencies.

The charity's main activities

The prevention and relief of poverty in Knottingley and the surrounding area, particularly but not exclusively, by providing free emergency food and supplies to individuals/families in need, and also by signposting people to appropriate support agencies. The Trustees of Knottingley Foodbank are franchisees of the Trussell Trust foodbank network and subscribe to its aims, vision and work processes.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

The foodbank has dealt well with the ongoing demand from the local community in challenging circumstances this year. We have delivered thousands of days worth of emergency food to clients in need of our service. We have also managed to deliver innovative projects such as our financial inclusion scheme that has had a major impact on the wider community.

Total number of vouchers filled - 1,081

Adults 1,553

Children 732

Total 2,285

Total weight of food distributed direct to clients - 21,285.45kg.

Total weight distributed to other agencies - 2,758.45kg

Financial review

The net payments for the year were £11,099, including net payments of £12,632 on unrestricted funds and net receipts of £1,533 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, at the year end were £48,302.

The trustees aim to maintain reserves in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close. The policy is to retain approximately 6 months of future budgeted annual expenditure.

Approved by the board of trustees on 05/02/2026

Alastair Lewis (Trustee)

Knottingley Foodbank

Independent examiner's report to the trustees of Knottingley Foodbank

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 4 April 2025, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Coates MAAT

05/02/2026

West Yorkshire Community Accountancy Service CIO

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Knottingley Foodbank

Receipts and payments account

for the year ended 4 April 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Receipts					
Grants and donations	(2)	9,085	84,531	93,616	90,769
Other income		-	-	-	28
Total receipts		<u>9,085</u>	<u>84,531</u>	<u>93,616</u>	<u>90,797</u>
Payments					
Salaries NI and pensions		13,247	-	13,247	12,350
Driver salary and delivery costs		2,550	-	2,550	2,750
Phone and internet		727	-	727	936
Warehousing - container rental		406	-	406	749
Warehousing - room rental Ropewalk		4,464	-	4,464	2,160
Food for distribution		-	5,098	5,098	13,489
Administrative costs		1,891	-	1,891	1,944
Insurance		653	-	653	615
Financial inclusion partner payments		-	62,295	62,295	61,910
Independent examination		924	-	924	900
Financial inclusion payments to foodbanks		-	12,460	12,460	-
Total payments		<u>24,862</u>	<u>79,853</u>	<u>104,715</u>	<u>97,803</u>
Net receipts / (payments)		<u>(15,777)</u>	<u>4,678</u>	<u>(11,099)</u>	<u>(7,006)</u>
Transfers between funds		<u>3,145</u>	<u>(3,145)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(12,632)</u>	<u>1,533</u>	<u>(11,099)</u>	<u>(7,006)</u>
Fund balances brought forward		<u>60,934</u>	<u>37,434</u>	<u>98,368</u>	<u>105,374</u>
Fund balances carried forward	(3)	<u>48,302</u>	<u>38,967</u>	<u>87,269</u>	<u>98,368</u>

Knottingley Foodbank
Statement of assets and liabilities
as at 4 April 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	48,302	38,967	87,269	98,368
Total cash funds	<u>48,302</u>	<u>38,967</u>	<u>87,269</u>	<u>98,368</u>

Debtors and prepayments	2025
	£
Prepayments	<u>544</u>
	<u>544</u>

Liabilities	2025
	£
Accruals	<u>924</u>
	<u>924</u>

The financial statements were approved by the board of trustees on 05/02/2026

Alastair Lewis (Trustee)

Knottingley Foodbank

Notes to the accounts

for the year ended 4 April 2025

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Knottingley Foodbank

Notes to the accounts continued

for the year ended 4 April 2025

2 Grants and donations	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Amazon	1,000	-	1,000	-
The Arnold Clark Community Fund	2,500	-	2,500	-
The Charities Trust	1,000	-	1,000	-
The Trussell Trust	934	72,286	73,220	70,995
TK Maxx	1,000	-	1,000	-
Wakefield District Housing	-	6,000	6,000	3,000
Wakefield Met. District Council	-	6,245	6,245	5,500
Enfinium	-	-	-	8,500
Other donations	2,652	-	2,652	2,774
	<u>9,085</u>	<u>84,531</u>	<u>93,616</u>	<u>90,769</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
The Trussell Trust	37,042	72,286	74,755	(3,145)	31,428
Wakefield District Housing	321	6,000	5,098	-	1,223
Wakefield Met. District Council	71	6,245	-	-	6,316
	<u>37,434</u>	<u>84,531</u>	<u>79,853</u>	<u>(3,145)</u>	<u>38,967</u>

Fund name

The Trussell Trust

Purpose of restriction

Towards a partnership project involving Pontefract and Normanton Foodbanks and Wakefield District Citizens Advice Bureau seeking to support the financial stability of people in receipt of or seeking access to emergency food. The outgoing funds relate to the commissioning of services from Wakefield District CAB.

The transfer relates to unrestricted funding for Knottingley food bank included in the grant.

Wakefield District Housing

Towards food purchases.

Wakefield Met. District Council

Towards food purchases.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Knottingley Foodbank

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Signed: 

Name: Sarah Coates MAAT

05/02/2026

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