 You educate, we support		Limpsfield Grange School	
	2020-2021	1st September 2020 - 31st August 2021	
	Review carried out by	Jacqui Day	
		Answer Yes/No/In Part	Guidelines and additional information please also read the Unofficial Funds Guidance in the Surrey Schools Finance Manual
	School Fund Policy		
1	Is there a school fund policy which is reviewed by Governors on a regular basis?	Yes	
2	Does the policy clearly state the objectives of the fund?	Yes	
3	Does the policy clearly state the authorised signatories and the signatory authorisation limits, including a figure over which Governor Approval is required when collected income does not offset cost?	Yes	
	General Operational Guidelines		
4	Are the individuals processing the principal accounting records and responsible for the organisation of activities independent of the Fund authorised signatories?	Yes	
5	Are cheques/cash for unofficial funds kept physically separate from other monies?	Yes	Not able to verify as undertaking this review remotely, but has been the case in previous years. Discussion with school assured that procedures are followed
6	Is the bank account used specifically for unofficial funds and kept independent of the local authority?	Yes	
7	Does the school use a recognised accounting package or other suitable method for recording day to day transactions of the fund?	Yes	
8	Retention of Records - are the accounting records of the fund kept in a safe place and retained for the required period of time (7 years)	Yes	Not able to verify as undertaking this review remotely. Discussion with school assured that records are retained and in secure place.
9	Are documents forming the paper records easily understood and retrieved and do they provide a complete picture of the income and expenditure processed through the account?	Yes	
10	Are Cost Centres suitably named and where appropriate easily distinguishable from previous years?	Yes	
11	Does the school have a timely process for the review and closure of Cost Centres that are no longer required?	Yes	
12	Do deleted Cost Centres show a nil balance?	Yes	
13	Are 'perpetual' cost centres regularly reviewed to avoid the build-up of negative balances?	Yes	
	Income		
14	Have receipts been issued for all income received and on a timely basis?	Yes	Discussion with school as to how they receive cash, although 95% is cashless.
15	Has all the income received been entered in the accounting records?	Yes	Discussion with school as to how they enter cash onto the system as and when received, although 95% is cashless.
16	Are paying in books accurately completed?	Yes	
17	Is the banking done regularly?	Yes	
18	Are cheques and cash held on the school premises locked away securely preferably in a safe or in a locked drawer under dual control?	Yes	Discussion with school to ascertain locked in safe, in locked cupboard in locked office
19	Do the paying in slips agree to the entries in the accounting records?	Yes	
20	Are all receipts entered in the accounting records in a timely manner?	Yes	
21	Does the school make use of collection cards or an online payment system for trips paid by instalments?	Yes	

		Answer Yes/No/In Part	Guidelines and additional information please also read the Unofficial Funds Guidance in the Surrey Schools Finance Manual
	<b>Expenditure</b>		
22	Is expenditure for the benefit of the pupils and furtherment of their education?	Yes	
23	Have all invoices/payment vouchers been signed to demonstrate authorisation by the designated signatories?	Yes	
24	Are there invoices/payment vouchers which match all cheques or purchasing card transactions processed?	Yes	
25	Where invoices are paid online is a 2 stage bank authorisation process used or, is there a further evidenced check to ensure the correct payee has been paid?	N/A	
26	Have any spoiled/cancelled cheques been retained with the cheque book?	Yes	
27	Are all payments entered in the accounting records and in a timely manner?	Yes	
28	Are claims for VAT reimbursement legitimately and appropriately processed?	Yes	
29	Is there evidence that where salary payments are made to staff this is done correctly via payroll to account for Tax and National Insurance?	N/A	
30	Are all reimbursements for staff expenses accompanied by appropriate receipts and an expenses claim form?	Yes	
31	Is there evidence that where appropriate purchases have been authorised in advance by Governors?	In Part	£4900 for outdoor seating area was noted in the accounts. The school responded that the £4900 was transferred to the Delegated Budget for a number of separate purchases made for the outdoor seating area as follows: Bench seats £1790 Picnic tables £1065 Parasols: £363 The balance was a contribution to the patio area work which was extended. Therefore it was not a one-off purchase of £4900 which required Governors' approval. Our assessment is that Governors could consider whether the policy needs to be updated to reflect Governor approval being required for either a one off purchase or a one off project over £4000.
32	Are there corresponding payments related to income received for a specific purpose? E.g. charitable donations fundraising for a specific project/item, staff refreshments/social events	Yes	
	<b>Petty Cash</b>		
33	Is there evidence that petty cash is reconciled monthly?	Yes	
34	Is there evidence that the petty cash count has been independently checked by the Headteacher and Business Manager?	Yes	
35	Is all cash expenditure supported by adequate paperwork including advance authorisation and signed as being received by the claimant?	Yes	
36	If cash is issued prior to expenditure taking place (e.g. incidentals on school trips) has the person to whom the cash has been given signed in acknowledgement for the cash received?	Yes	
37	Where cash has been issued in advance of expenditure (e.g. for incidentals on school trips) do the records include all receipts and evidence of the amount of unspent cash returned including a copy of the receipt given to the individual returning the cash .	Yes	
	<b>Bank Reconciliation</b>		
38	Are the bank statements for the full year present?	Yes	

		<b>Answer Yes/No/In Part</b>	<b>Guidelines and additional information please also read the Unofficial Funds Guidance in the Surrey Schools Finance Manual</b>
39	Are reconciliations undertaken at least monthly and on a timely basis?	Yes	
40	Are reconciliation differences legitimate and adequately explained and are appropriate correction entries made and suitably annotated?	Yes	
41	Do reconciliations detail un-presented cheques and/or income not yet banked?	Yes	
42	Is there evidence that all reconciliations have been independently checked by the Headteacher and Business Manager?	Yes	
43	Do the brought forward and carried forward balances at the start and end of the year in the accounting records agree to the bank statement?	Yes	
44	Have all out of date unbanked receipts reported been investigated?	Yes	
45	Have all reported out of date unbanked cheques been investigated?	Yes	
46	Once investigated, is appropriate action taken with out of date receipts and cheques cancelled?	Yes	

		Answer Yes/No/In Part	Guidelines and additional information please also read the Unofficial Funds Guidance in the Surrey Schools Finance Manual
	<b>Summary Accounts</b>		
47	Is there an accurate summary statement of Accounts for the year ready for submission, discussion and approval by Governors?	Yes	
48	Is the financial year the same as the academic year?	Yes	
49	Do the summary accounts show a comparison for income, expenditure and balances with the previous year?	Yes	
50	Are the comparisons with the previous year reasonable and/or explanations provided where there are significant variations or cause for concern?	Yes	
51	Do the summary of accounts include a report summarising the activities, events and items purchased along with any significant information regarding the profit/loss on activities from which voluntary contributions are collected?	Yes	
52	Is there evidence that trips and activities have been fully costed, approved by the Headteacher in advance of taking place and reviewed by the Headteacher and staff member responsible for the trip once a final profit/loss statement is completed?	N/A	None taken place in last year due to Covid, however discussion with school ascertained that in other years this would be the case
53	Do the summary accounts show that the fund is viable assuming similar levels of activity in future years?	Yes	
54	Do the summary of accounts clearly state any outstanding creditors and debtors at the year end this should include the funds held on behalf of parents to be used as payment for future trips and activities	Yes	
55	Where appropriate do the summary accounts indicate the stock value of uniform and other items the school are selling?	Yes	
56	Has the stock check been verified by two members of staff?	In part	stock check information in file but no signatory evidence
	<b>Governors</b>		
57	Is there evidence in Governor minutes that they have received and approved the accounts relating to the previous fund year?	Yes	
58	Are unduly large balances earmarked for specific projects ?	N/A	
59	Have recommendations from previous audits been acted upon ?	Yes	
60	Is there evidence that Governors are aware of items of expenditure not normally associated with school fund Account ?	Yes	



## School Fund Review Pre Visit Checklist

*If the fund is a registered Charity please contact us before completing*

### Pre Visit Requirements

*Previsit documentation should be forwarded at least 2 weeks prior to the agreed visit date or visit rearrangement fee will be charged.*

1	Number of hours booked on Strictly Education 4S E Store (there will be a minimum charge of 4 hrs for this service. Hours additional to e-store booking will be invoiced at the end of the service)	
2	School Fund Policy	✓
3	Bank Statements - closing statement for previous financial year	✓
4	Bank Statements - 1st Sept - 31st August accounting year - July, Aug, Sept.	✓
	Bank Statements - 1 April 31st March accounting year - Feb, Mar April	N/A
5	Year end account reports produced by your online payment system - to include deleted cost centres and bank reconciliation eg. Tucasi Income and Expenditure Accounting with Bank reconciliation	✓
6	Summary Accounts at year end to include prior year comparison and a statement of assets and liabilities including appropriate stock valuations which demonstrates funds available to the school.	✓
7	Governors minutes relating to accounts for previous year	✓
8	Please advise which on line System is used by the school	MY PEBBLE / TAL & PARENTPAY
9	Copy previous year's audit/review report if not Strictly Education 4S	N/A

Documents to be available during on site visit or provided to Consultant in advance for remote review

10	Paying in books	
11	Cheque Books	
12	Invoices	
13	Bank Statements with reconciliations and details of unreconciled items	
14	Details of any of cash or cheques not paid into bank account at year end	
15	Evidence of authorised signatories and spending limits if not specifically quoted in the School Fund Policy	
16	Copy of Governor minutes approving unusual items of expenditure	
17	Access to your online payment system may be required to support paper records	



## **LIMPSFIELD GRANGE SCHOOL**

### **Notes re School Fund Summary Accounts Yr End Aug 2021 - Variances**

**Care Fund Activities** – More activities being arranged and paid for, some for new academic year Sept21. Previous year much fewer activities re Covid & lockdown.

**CAGS** – This figure does not take into account the transfer of CR £393.56 and therefore the balance is surplus of £200.22, not a loss.

**DofE Academic Yr 20/21** = Payment to SCC for 10 places for Bronze DofE Award - August 2020

**FOGS** – Disbanded and monies paid over to LGS

**School Fund** - £4900 paid to LGS as contribution towards outdoor seating area.

**Ski Trip Jan 2021** – Refunds made to parents as Ski Trip cancelled due to COVID. Receipts from previous year (see comparison 2020) the net figure is £0.00 .

**Voluntary Contributions** – contribution of £1000.00 received from parent & transfer of voluntary contributions £915.00 from previous years to amalgamate the funds.

**Yr11 Leavers** – Figure shown does not include transfers in from previous credit balances and funds from FOGS which nets this to £0.00



Limpsfield Grange School  
Summary Accounts  
Year Ended 31 August 2021

	2021 Receipts	2021 Expenditure	2021 Surplus/(Deficit)	2020 Receipts	2020 Expenditure	2020 Surplus/(Deficit)	2019 Receipts	2019 Expenditure	2019 Surplus/(Deficit)	Comments
<b>Cost Centres</b>										
Bank charges	0.00	207.62	-207.62	0.00	319.06	-319.06	0.00	301.51	-301.51	
Bike Trail	0.00		0.00	145.82	0.00	145.82	0.00	0.00	0.00	
Care Fund Activities	6,397.50	3,056.02	3,341.48	3,079.50	3,905.20	-825.70	3,717.00	3,746.25	-29.25	
Christmas Fair			0.00			0.00	1,504.47	374.62	1,129.85	
CAGS Candle Enterprise	670.00	863.34	-193.34	0.00	0.00	0.00	0.00	0.00	0.00	
Xmas Cake Dec 20	64.00	64.00	0.00							
Dof E Academic Year 20/21		355.00	-355.00	0.00	0.00	0.00	0.00	0.00	0.00	
Duke of E prev years accumulated			0.00	741.00	2,557.24	-1,816.24	8,567.80	10,020.43	-1,452.63	
Everest Challenge			0.00	0.00	0.00	0.00	100.00	0.00	100.00	
FOGS	7,315.65	0.00	7,315.65	0.00	0.00	0.00	0.00	0.00	0.00	
nutcracker school trip			0.00			0.00	108.00	0.00	108.00	
School Fund	229.36	5,432.30	-5,202.94	0.00	403.09	-403.09	0.00	561.73	-561.73	
Donations	14.51	0.00	14.51	100.00	0.00	100.00	3,591.00	0.00	3,591.00	
Emerald House	101.01	0.00	101.01							
School Lockers	12.00	9.00	3.00	84.00	82.00	2.00	44.00	72.95	-28.95	
Gift Aid commencing 2020			0.00	872.50	0.00	872.50			0.00	
Hardship Fund	90.86	0.00	90.86	0.00	376.48	-376.48	0.00	0.00	0.00	
Parental Contribution			0.00	891.00	0.00	891.00	1,690.00	0.00	1,690.00	
PGL May 2020	249.40	0.00	249.40	3,949.60	4,199.00	-249.40			0.00	
Playground markings			0.00	0.00	5,256.00	-5,256.00			0.00	
ParentPay refunds re Covid closure			0.00	1,085.00	1,085.00	0.00	0.00	0.00	0.00	
Raffle Tickets Xmas 2020	1,947.00	0.41	1,946.59	0.00	0.00	0.00	0.00	0.00	0.00	
Ruby House	107.70	0.00	107.70							
Sapphire House	135.67	0.00	135.67							
Ski Trip Jan 2020			0.00	5,286.00	14,423.29	-9,137.29	13,400.00	4,250.00	9,150.00	
Ski Trip January 2021	7,885.00	11,100.00	-3,215.00	8,215.00	5,000.00	3,215.00	0.00	0.00	0.00	
Staff Fund			0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Summer Fair 2019			0.00	0.00	539.98	-539.98	2,382.91	1,042.66	1,340.25	
Summer Hamper Raffle 2021	604.00	235.25	368.75							
Theatre trip 12.09.19			0.00	288.00	0.00	288.00	0.00	0.00	0.00	
Topaz House	119.62	0.00	119.62							
Uniform	2,793.50	2,572.43	221.07	2,629.00	2,661.07	-32.07	2,806.50	5,086.71	-2,280.21	
Voluntary Contributions	2,655.00	0.00	2,655.00	180.00	0.00	180.00	30.00	0.00	30.00	
Wellbeing Centre 2019			0.00	3,000.00	2,600.00	400.00	2,600.00	0.00	2,600.00	
Christmas Fair Dec 2019			0.00	1,912.52	215.50	1,697.02			0.00	
Yr 11 Leavers	0.00	2,823.97	-2,823.97	1,750.00	839.52	910.48	2,535.00	2,556.17	-21.17	
			0.00			0.00			0.00	
			0.00			0.00			0.00	
	24,994.28	26,719.34	4,672.44	34,208.94	44,462.43	-10,253.49	43,076.68	28,013.03	15,063.65	



Limpsfield Grange School  
Summary Accounts  
Year Ended 31 August 2021

	2021 Receipts	2021 Expenditure	2021 Surplus/(Deficit)	2020 Receipts	2020 Expenditure	2020 Surplus/(Deficit)	2019 Receipts	2019 Expenditure	2019 Surplus/(Deficit)	Comments
Uniform Stock ( value)					0.00			0.00		
Balance at Bank		20,615.28			33,474.05			16,665.09		
Unpresented cheques		-330.93			-909.29					
Unbanked income		1,750.00			0.00			35.50		
Cash in Hand		898.19			607.16			1,238.49		
Opening Parentpay Balance		119.60			133.71			302.90		
B/F Previous Yr			23,052.14			33,305.63			18,241.98	
In year surplus/(deficit)			4,672.44		0.00	-10,253.49			15,063.65	
			27,724.58			23,052.14			33,305.63	

Represented by:  
Closing balances @ 31/08/2021

Uniform stock ( value)										
Balance at Bank		26,233.63			20,615.28			33,474.05		
Unpresented cheques		-241.25			-330.93			-909.29		
Unbanked income		10.00			1,750.00			0.00		
Cash in Hand		1,541.52			898.19			607.16		
Closing Parentpay		180.68			119.60			133.71		
			27,724.58			23,052.14			33,305.63	
Variance			0.00			0.00			0.00	





## Account Summary for the Period: 01/09/2020 to 31/08/2021

### Section 1

Income		Expenditure	
Bank Charges	0.00	Bank Charges	207.62
CAGS Candle Enterprise	670.00	CAGS Candle Enterprise	863.34
Care Fund - Activities	6,397.50	Care Fund - Activities	3,056.02
Christmas Cake Dec 2020	64.00	Christmas Cake Dec 2020	64.00
DofE Academic year 20/21	0.00	DofE Academic year 20/21	355.00
Donations	14.51	Donations	0.00
Emerald House	101.01	Emerald House	0.00
Friends of the Grange	7,315.65	Friends of the Grange	0.00
Hardship fund	90.86	Hardship fund	0.00
PGL Trip 4-6 May 2020	249.40	PGL Trip 4-6 May 2020	0.00
Raffle Tickets - Xmas 2020	1,947.00	Raffle Tickets - Xmas 2020	0.41
Ruby House	107.70	Ruby House	0.00
Sapphire House	135.67	Sapphire House	0.00
School Fund	229.36	School Fund	5,432.30
School Lockers - Pupils	12.00	School Lockers - Pupils	9.00
Ski trip January 2021	7,885.00	Ski trip January 2021	11,100.00
Summer Hamper Raffle 2021	604.00	Summer Hamper Raffle 2021	235.25
Topaz House	119.62	Topaz House	0.00
Uniform	2,793.50	Uniform	2,572.43
Voluntary Contribution - Parents	2,655.00	Voluntary Contribution - Parents	0.00
Yr 11 Leavers accumulated	0.00	Yr 11 Leavers accumulated	2,823.97
<b>Total Income</b>	<b>31,391.78</b>	<b>Total Expenditure</b>	<b>26,719.34</b>
<b>Excess of Expenditure over Income</b>	<b>0.00</b>	<b>Excess of Income over Expenditure</b>	<b>4,672.44</b>

### Section 2

Balance b/f 01/09/2020		Balance c/f 31/08/2021	
Cash	898.19	Cash	1,541.52
Cheques in Hand	1,750.00	Cheques in Hand	10.00
Unsettled ePayments	119.60	Unsettled ePayments	180.68
Current Account	20,284.35	Current Account	25,992.38
<b>Total</b>	<b>23,052.14</b>	<b>Total</b>	<b>27,724.58</b>

Income		Expenditure	
<b>Movement in Period</b>	<b>4,672.44</b>	<b>Movement in Period</b>	<b>0.00</b>

### Section 3

Amount owing to the Fund at Period End		Amount owed by the Fund at Period End	
002306	10.00	101894	6.00
		101905	235.25
Amount received in advance for a committed expense		Valuation at cost price of Stock in Hand at period end	3688.15
<b>Total</b>	<b>10.00</b>	<b>Total</b>	<b>241.25</b>

### Section 4

We certify that, to the best of our knowledge, the accounts shown above are correct.

Treasurer		Headteacher	
Date		Date	

Section 5

Audit Certificate

We have audited the accounts of the above Fund in accordance with \_\_\_\_\_ (guidelines).  
In my/our opinion, there has been reasonable management of the Fund and the above Summary of Accounts is a true representation of the state of the Fund's affairs at and its assets at that date were sufficient to meet all the liabilities of the Fund in full.

Signature of Auditor	_____	Date	_____
Financial Qualification/Experience	_____		

Section 6

I can confirm that I am familiar with the contents of the \_\_\_\_\_ Guidelines and that the audited Summary of Accounts has been presented to the Board of Governors and I am satisfied with the state of affairs of the fund(s).

Chairman of Governors	_____	Date	_____
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Account Balances: 01/09/2020 to 31/08/2021

Accounts	Movement in Period	Opening Balances	Transfers In	Transfers Out	Income	Expenditure	Closing Balance
66	4672.44	23,052.14	26,381.76	26,381.76	31,391.78	26,719.34	27,724.58

Account

Code	Account	S	Opening	Transfers In	Transfers Out	Income	Expenditure	Balance
B01	Bend it Like Beckham	*	0.00	0.00	0.00	0.00	0.00	0.00
BANK01	Bank Charges		-844.69	0.00	0.00	0.00	207.62	-1,052.31
BARGE	Thames Barge Expedition 2017	*	0.00	0.00	0.00	0.00	0.00	0.00
BDE18	Bronze DofE Award 2018	*	0.00	0.00	0.00	0.00	0.00	0.00
BIKE20	Bike Trail - JustGiving donations		145.82	0.00	0.00	0.00	0.00	145.82
C02	Care Fund - Activities		1,040.99	0.00	0.00	6,397.50	3,056.02	4,382.47
CAGS	CAGS Candle Enterprise		0.00	393.56	0.00	670.00	863.34	200.22
CAKE	Christmas Cake Dec 2020	*	0.00	0.00	0.00	64.00	64.00	0.00
CF	Carried Forward		0.00	0.00	0.00	0.00	0.00	0.00
CPM	Care Pocket Money	*	0.00	0.00	0.00	0.00	0.00	0.00
D01	Duke of Edinburgh	*	0.00	0.00	0.00	0.00	0.00	0.00
DE2017	Duke Of Edinburgh Award 2017 ( Bronze & Silver)	*	0.00	0.00	0.00	0.00	0.00	0.00
DE2018	Duke Of Edinburgh Silver Award 2018	*	0.00	0.00	0.00	0.00	0.00	0.00
DE2019	Duke of Edinburgh Award 2018/19 ( Bronze & Silver)	*	6,383.34	0.00	6,383.34	0.00	0.00	0.00
DE2020	Duke of Edinburgh Award 2019/20 Bronze & Silver	*	322.00	0.00	322.00	0.00	0.00	0.00
DE2021	DofE Academic year 20/21		0.00	455.00	100.00	0.00	355.00	0.00
DG01	GOLD Duke of Edinburgh	*	-32.27	64.54	32.27	0.00	0.00	0.00
DOFE	Duke Of Edinburgh previous years accumulated		0.00	6,737.61	519.54	0.00	0.00	6,218.07
EM01	Emerald House		0.00	0.00	0.00	101.01	0.00	101.01
EV2019	Everest Challenge 2019	*	100.00	0.00	100.00	0.00	0.00	0.00
F01	Feelgood Week	*	0.00	0.00	0.00	0.00	0.00	0.00
FOGS	Friends of the Grange		0.00	0.00	1,773.76	7,315.65	0.00	5,541.89
G01	School Fund		307.32	12,254.00	1,588.08	229.36	5,432.30	5,770.30
G02	Donations		1,148.74	0.00	1,163.25	14.51	0.00	0.00
G05	School Lockers - Pupils		269.63	0.00	0.00	12.00	9.00	272.63
GIFT20	GiftAid commencing 2020	*	872.50	0.00	872.50	0.00	0.00	0.00
HF	Hardship fund		1,117.23	1,025.00	125.00	90.86	0.00	2,108.09
LEAVERS	Yr 11 Leavers accumulated		0.00	2,823.97	0.00	0.00	2,823.97	0.00
LK0618	Lion King Theatre Trip June 2018	*	0.00	0.00	0.00	0.00	0.00	0.00
NUT01	Nutcracker on Screen trip Mon 10th December 2018	*	0.00	0.00	0.00	0.00	0.00	0.00
OLB	Outdoor Learning Base	*	0.00	0.00	0.00	0.00	0.00	0.00
PAR	Parental Contribution	*	0.00	0.00	0.00	0.00	0.00	0.00
PAR02	Voluntary Parental Contribution 2017/18	*	0.00	0.00	0.00	0.00	0.00	0.00
PAR19	Parental Contribution Academic Yr 2018/2019	*	0.00	0.00	0.00	0.00	0.00	0.00
PAR20	Voluntary parental contribution Academic 19/20		915.00	0.00	915.00	0.00	0.00	0.00
PGL20	PGL Trip 4-6 May 2020	*	-249.40	0.00	0.00	249.40	0.00	0.00
PLAY20	Playground Markings	*	0.00	0.00	0.00	0.00	0.00	0.00
Totals			23,052.14	26,381.76	26,381.76	31,391.78	26,719.34	27,724.58

Code	Account	S	Opening	Transfers In	Transfers Out	Income	Expenditure	Balance
PO1	Year 11 Prom	*	0.00	0.00	0.00	0.00	0.00	0.00
PPFRND	ParentPay Refunds due to excess refunds over income		0.00	0.00	0.00	0.00	0.00	0.00
PROM18	YR11 Prom 2018	*	0.00	0.00	0.00	0.00	0.00	0.00
RAFFLE	Summer Hamper Raffle 2021	*	0.00	0.00	368.75	604.00	235.25	0.00
RLS	Care Rainbow Life Skills	*	0.00	0.00	0.00	0.00	0.00	0.00
RT2020	Raffle Tickets - Xmas 2020	*	0.00	1,553.03	3,499.62	1,947.00	0.41	0.00
RU01	Ruby House		0.00	0.00	0.00	107.70	0.00	107.70
SA01	Sapphire House		0.00	0.00	0.00	135.67	0.00	135.67
SKI20	SKI Trip 2020	*	-35.05	35.05	0.00	0.00	0.00	0.00
SKI21	Ski trip January 2021	*	4,115.00	125.00	1,025.00	7,885.00	11,100.00	0.00
STAF	staff fund for card/flower etc	*	0.00	0.00	0.00	0.00	0.00	0.00
STF01	Staff Fund		0.00	0.00	0.00	0.00	0.00	0.00
SUM19	Summer Fair 2019	*	800.27	0.00	800.27	0.00	0.00	0.00
SW01	Staff Wellbeing	*	0.00	0.00	0.00	0.00	0.00	0.00
THE01	Theatre Trip 12.09.19	*	0.00	0.00	0.00	0.00	0.00	0.00
TO01	Topaz House		0.00	0.00	0.00	119.62	0.00	119.62
TO2	Ski Trip 2014	*	0.00	0.00	0.00	0.00	0.00	0.00
TR1216	Theatre Trip An Inspector Calls Dec 2016	*	0.00	0.00	0.00	0.00	0.00	0.00
TR1217	Theatre Trip to NATIVITY! The Musical 14 December 2017	*	0.00	0.00	0.00	0.00	0.00	0.00
U01	Uniform		-297.67	0.00	0.00	2,793.50	2,572.43	-76.60
UPCS	Unpresented Credits at Startup	*	0.00	0.00	0.00	0.00	0.00	0.00
UPDS	Unpresented Debits at Startup	*	0.00	0.00	0.00	0.00	0.00	0.00
VOLCON	Voluntary Contribution - Parents		180.00	915.00	0.00	2,655.00	0.00	3,750.00
WELL19	Wellbeing Centre 2019	*	3,000.00	0.00	3,000.00	0.00	0.00	0.00
XMAS01	Christmas Fair	*	1,129.85	0.00	1,129.85	0.00	0.00	0.00
XMAS19	Christmas Fair December 2019	*	1,613.32	0.00	1,613.32	0.00	0.00	0.00
YR11	Yr 11 Annie Theatre Trip	*	0.00	0.00	0.00	0.00	0.00	0.00
YR1120	Yr 11 Leavers 2020	*	910.48	0.00	910.48	0.00	0.00	0.00
YR11AC	Year 11 2019 Leaver Activities	*	139.73	0.00	139.73	0.00	0.00	0.00
<b>Totals</b>			<b>23,052.14</b>	<b>26,381.76</b>	<b>26,381.76</b>	<b>31,391.78</b>	<b>26,719.34</b>	<b>27,724.58</b>



## List of Cancellations

### Cancellations

Date	Amount	Type	Number	Account	Name	Class	Description	Cancelled On	Reason
20/07/2021	10.00	Cheque	2306	RAFFLE Summer Hamper Raffle 2021	Parents		Raffle ticket sales	20/07/2021	to allocate to name rather than generic parents acct
27/04/2021	1.97	BACS/Direct Debit	234	BANK01 Bank Charges	Parentpay		Transaction fees 07.04.21 - 13.04.21	05/05/2021	posted to incorrect bank account
17/03/2021	6.00	Cheque	101892	CAGS CAGS Candle Enterprise	Tommy, Chelsea	9/Year 9J	Refund for orders not fulfilled as per K Butler	17/03/2021	posted to incorrect recipient
18/03/2021	0.67	BACS/Direct Debit	229	BANK01 Bank Charges	Parentpay		Transaction fees 03.03.21 - 09.03.21	18/03/2021	S/b to PPsettlement account not bank account
07/01/2021	307.20	Cheque	101885	CAGS CAGS Candle Enterprise	Soylights Ltd		Invoice 071 supply of candles for CAGS	13/01/2021	supplier unable to bank chq requires BACS ( actually chq 101886)



Tali





## List Account Transfers

Date	Account	Notes	Transfer In	Transfer Out
20/07/2021	FOGS Friends of the Grange	To allocate funds to Yr 11 Leavers to cover costs of activities		1,773.76
20/07/2021	LEAVERS Yr 11 Leavers accumulated	To allocate funds to Yr 11 Leavers to cover costs of activities	1,773.76	
20/07/2021	DOFE Duke Of Edinburgh previous years accumulated	to clear outstanding debit balance from funds held		455.00
20/07/2021	DE2021 DofE Academic year 20/21	to clear outstanding debit balance from funds held	455.00	
20/07/2021	PAR20 Voluntary parental contribution Academic 19/20	to collate funds in one cost centre		915.00
20/07/2021	VOLCON Voluntary Contribution - Parents	to collate funds in one cost centre	915.00	
10/02/2021	DE2019 Duke of Edinburgh Award 2018/19 ( Bronze & Silver)	as per audit suggestion to amalgamate funds		6,383.34
10/02/2021	DOFE Duke Of Edinburgh previous years accumulated	as per audit suggestion to amalgamate funds	6,383.34	
10/02/2021	DE2020 Duke of Edinburgh Award 2019/20 Bronze & Silver	as per audit suggestion to amalgamate funds		322.00
10/02/2021	DOFE Duke Of Edinburgh previous years accumulated	as per audit suggestion to amalgamate funds	322.00	
10/02/2021	DG01 GOLD Duke of Edinburgh	as per audit suggestion to amalgamate funds		32.27
10/02/2021	DOFE Duke Of Edinburgh previous years accumulated	as per audit suggestion to amalgamate funds	32.27	
10/02/2021	DOFE Duke Of Edinburgh previous years accumulated	correction of prev transaction		32.27
10/02/2021	DG01 GOLD Duke of Edinburgh	correction of prev transaction	32.27	
10/02/2021	DOFE Duke Of Edinburgh previous years accumulated	as per audit suggestion to amalgamate funds		32.27
10/02/2021	DG01 GOLD Duke of Edinburgh	as per audit suggestion to amalgamate funds	32.27	
10/02/2021	EV2019 Everest Challenge 2019	as per audit suggestion to amalgamate funds		100.00
10/02/2021	G01 School Fund	as per audit suggestion to amalgamate funds	100.00	
10/02/2021	G02 Donations	as per audit suggestion to amalgamate funds		1,163.25
10/02/2021	G01 School Fund	as per audit suggestion to amalgamate funds	1,163.25	
10/02/2021	GIFT20 GiftAid commencing 2020	as per audit suggestion to amalgamate funds		872.50
10/02/2021	G01 School Fund	as per audit suggestion to amalgamate funds	872.50	
10/02/2021	G01 School Fund	as per audit suggestion to amalgamate funds		35.05
10/02/2021	SKI20 SKI Trip 2020	as per audit suggestion to amalgamate funds	35.05	
10/02/2021	SUM19 Summer Fair 2019	as per audit suggestion to amalgamate funds		800.27
10/02/2021	G01 School Fund	as per audit suggestion to amalgamate funds	800.27	
10/02/2021	WELL19 Wellbeing Centre 2019	as per audit suggestion to amalgamate funds		3,000.00
10/02/2021	G01 School Fund	as per audit suggestion to amalgamate funds	3,000.00	
10/02/2021	XMAS01 Christmas Fair	as per audit suggestion to amalgamate funds		1,129.85
10/02/2021	G01 School Fund	as per audit suggestion to amalgamate funds	1,129.85	
10/02/2021	XMAS19 Christmas Fair December 2019	as per audit suggestion to amalgamate funds		1,613.32
10/02/2021	G01 School Fund	as per audit suggestion to amalgamate funds	1,613.32	
10/02/2021	YR1120 Yr 11 Leavers 2020	as per audit suggestion to amalgamate funds		910.48
10/02/2021	LEAVERS Yr 11 Leavers accumulated	as per audit suggestion to amalgamate funds	910.48	
10/02/2021	YR11AC Year 11 2019 Leaver Activities	as per audit suggestion to amalgamate funds		139.73
10/02/2021	LEAVERS Yr 11 Leavers accumulated	as per audit suggestion to amalgamate funds	139.73	
25/11/2020	SKI21 Ski trip January 2021	Return of funds made available for 2 students on Ski Trip Jan 21 now cancelled re COVID		1,025.00
25/11/2020	HF Hardship fund	Return of funds made available for 2 students on Ski Trip Jan 21 now cancelled re COVID	1,025.00	
22/10/2020	HF Hardship fund	re ZD - cancellation balance- deposit		125.00
Totals			20860.36	20860.36

Date	Account	Notes	Transfer In	Transfer Out
22/10/2020	SKI21 Ski trip January 2021	re ZD - cancellation balance- deposit	125.00	
Totals			20860.36	20860.36





Account Balances: 01/09/2020 to 31/08/2021

Accounts	Movement in Period	Opening Balances	Transfers In	Transfers Out	Income	Expenditure	Closing Balance
24	23742.21	3,982.37	26,157.17	10,053.00	23,193.38	15,555.34	27,724.58

Account

Code	Account	S	Opening	Transfers In	Transfers Out	Income	Expenditure	Balance
BANK01	Bank Charges		-844.69	0.00	0.00	0.00	207.62	-1,052.31
BIKE20	Bike Trail - JustGiving donations		145.82	0.00	0.00	0.00	0.00	145.82
C02	Care Fund - Activities		1,040.99	0.00	0.00	6,397.50	3,056.02	4,382.47
CAGS	CAGS Candle Enterprise		0.00	393.56	0.00	670.00	863.34	200.22
CF	Carried Forward		0.00	0.00	0.00	0.00	0.00	0.00
DE2021	DofE Academic year 20/21		0.00	455.00	100.00	0.00	355.00	0.00
DOFE	Duke Of Edinburgh previous years accumulated		0.00	6,737.61	519.54	0.00	0.00	6,218.07
EM01	Emerald House		0.00	0.00	0.00	101.01	0.00	101.01
FOGS	Friends of the Grange		0.00	0.00	1,773.76	7,315.65	0.00	5,541.89
G01	School Fund		307.32	12,254.00	1,588.08	229.36	5,432.30	5,770.30
G02	Donations		1,148.74	0.00	1,163.25	14.51	0.00	0.00
G05	School Lockers - Pupils		269.63	0.00	0.00	12.00	9.00	272.63
HF	Hardship fund		1,117.23	1,025.00	125.00	90.86	0.00	2,108.09
LEAVERS	Yr 11 Leavers accumulated		0.00	2,823.97	0.00	0.00	2,823.97	0.00
PAR20	Voluntary parental contribution Academic 19/20		915.00	0.00	915.00	0.00	0.00	0.00
PPFRND	ParentPay Refunds due to excess refunds over income		0.00	0.00	0.00	0.00	0.00	0.00
RAFFLE	Summer Hamper Raffle 2021		0.00	0.00	368.75	604.00	235.25	0.00
RT2020	Raffle Tickets - Xmas 2020		0.00	1,553.03	3,499.62	1,947.00	0.41	0.00
RU01	Ruby House		0.00	0.00	0.00	107.70	0.00	107.70
SA01	Sapphire House		0.00	0.00	0.00	135.67	0.00	135.67
STF01	Staff Fund		0.00	0.00	0.00	0.00	0.00	0.00
TO01	Topaz House		0.00	0.00	0.00	119.62	0.00	119.62
U01	Uniform		-297.67	0.00	0.00	2,793.50	2,572.43	-76.60
VOLCON	Voluntary Contribution - Parents		180.00	915.00	0.00	2,655.00	0.00	3,750.00
<b>Totals</b>			<b>3,982.37</b>	<b>26,157.17</b>	<b>10,053.00</b>	<b>23,193.38</b>	<b>15,555.34</b>	<b>27,724.58</b>



## Opening Balances


Period Beginning 01/09/2020

Difference 0.00

When there is a difference between your Bank and Cash total and your Accounts total the value of the difference will be displayed here.

Code	Bank Account	Balance
	Cash in Hand	898.19
	Cheques in Hand	1,750.00
CURR	Current Account	20,284.35
SETTLE	ParentPay Settlement Account	119.60
	<b>Total</b>	<b>23,052.14</b>

### Hint:

 You must reduce the Difference value to zero before you can close a financial period. You may do this here by adjusting one or more Account balances or your Bank balance/s. Once you have identified the Account/s to be adjusted click on the account name and adjust the Opening Balance value on the screen that follows.

Code	Account	Balance
B01	<a href="#">Bend it Like Beckham</a>	0.00
BANK01	<a href="#">Bank Charges</a>	-844.69
BARGE	<a href="#">Thames Barge Expedition 2017</a>	0.00
BDE18	<a href="#">Bronze DofE Award 2018</a>	0.00
BIKE20	<a href="#">Bike Trail - JustGiving donations</a>	145.82
C02	<a href="#">Care Fund - Activities</a>	1,040.99
CAGS	<a href="#">CAGS Candle Enterprise</a>	0.00
CAKE	<a href="#">Christmas Cake Dec 2020</a>	0.00
CF	<a href="#">Carried Forward</a>	0.00
CPM	<a href="#">Care Pocket Money</a>	0.00
D01	<a href="#">Duke of Edinburgh</a>	0.00
DE2017	<a href="#">Duke Of Edinburgh Award 2017 (Bronze &amp; Silver)</a>	0.00
DE2018	<a href="#">Duke Of Edinburgh Silver Award 2018</a>	0.00
DE2019	<a href="#">Duke of Edinburgh Award 2018/19 (Bronze &amp; Silver)</a>	6,383.34
DE2020	<a href="#">Duke of Edinburgh Award 2019/20 Bronze &amp; Silver</a>	322.00
DE2021	<a href="#">DofE Academic year 20/21</a>	0.00
DG01	<a href="#">GOLD Duke of Edinburgh</a>	-32.27
DOFE	<a href="#">Duke Of Edinburgh previous years accumulated</a>	0.00
EM01	<a href="#">Emerald House</a>	0.00
EV2019	<a href="#">Everest Challenge 2019</a>	100.00
F01	<a href="#">Feelgood Week</a>	0.00
FOGS	<a href="#">Friends of the Grange</a>	0.00
G01	<a href="#">School Fund</a>	307.32
G02	<a href="#">Donations</a>	1,148.74
G05	<a href="#">School Lockers - Pupils</a>	269.63
GIFT20	<a href="#">GiftAid commencing 2020</a>	872.50
HF	<a href="#">Hardship fund</a>	1,117.23
LEAVERS	<a href="#">Yr 11 Leavers accumulated</a>	0.00
LK0618	<a href="#">Lion King Theatre Trip June 2018</a>	0.00
NUT01	<a href="#">Nutcracker on Screen trip Mon 10th December 2018</a>	0.00
OLB	<a href="#">Outdoor Learning Base</a>	0.00
	<b>Total</b>	<b>23,052.14</b>

Code	Account	Balance
PAR	Parental Contribution	0.00
PAR02	Voluntary Parental Contribution 2017/18	0.00
PAR19	Parental Contribution Academic Yr 2018/2019	0.00
PAR20	Voluntary parental contribution Academic 19/20	915.00
PGL20	PGL Trip 4-6 May 2020	-249.40
PLAY20	Playground Markings	0.00
PO1	Year 11 Prom	0.00
PPFRND	ParentPay Refunds due to excess refunds over income	0.00
PROM18	YR11 Prom 2018	0.00
RAFFLE	Summer Hamper Raffle 2021	0.00
RLS	Care Rainbow Life Skills	0.00
RT2020	Raffle Tickets - Xmas 2020	0.00
RU01	Ruby House	0.00
SA01	Sapphire House	0.00
SKI20	SKI Trip 2020	-35.05
SKI21	Ski trip January 2021	4,115.00
STAF	staff fund for card/flower etc	0.00
STF01	Staff Fund	0.00
SUM19	Summer Fair 2019	800.27
SW01	Staff Wellbeing	0.00
THE01	Theatre Trip 12.09.19	0.00
TO01	Topaz House	0.00
TO2	Ski Trip 2014	0.00
TR1216	Theatre Trip An Inspector Calls Dec 2016	0.00
TR1217	Theatre Trip to NATIVITY! The Musical 14 December 2017	0.00
U01	Uniform	-297.67
UPCS	Unpresented Credits at Startup	0.00
UPDS	Unpresented Debits at Startup	0.00
VOLCON	Voluntary Contribution - Parents	180.00
WELL19	Wellbeing Centre 2019	3,000.00
XMAS01	Christmas Fair	1,129.85
XMAS19	Christmas Fair December 2019	1,613.32
YR11	Yr 11 Annie Theatre Trip	0.00
YR1120	Yr 11 Leavers 2020	910.48
YR11AC	Year 11 2019 Leaver Activities	139.73
Total		23,052.14

**Bank Balances: 01/09/2020 to 31/08/2021**

**Account**

Code	Account	Opening Balance	Balance
	Cash in Hand	898.19	1,541.52
	Cheques in Hand	1,750.00	10.00
CURR	Current Account	20,284.35	25,992.38
SETTLE	ParentPay Settlement Account	119.60	180.68
<b>Totals</b>		<b>23,052.14</b>	<b>27,724.58</b>









PO Box 8888, Swindon SN3 1TS  
www.nationwide.co.uk

07-04-36

800381 : 08227348

Date 5th July 2021

www.communis.com 9508 07/12  
04  
07  
19

Pay Limpfield Grange School  
Ten pounds only

£10 — 00

A/C PAYEE

Mr R G Carter &  
Mrs L J Carter

Cheque Number

Sort Code

Account Number

⑈800381⑈ 07⑈0436⑈ 08227348⑈





# SCHOOL FUND FLOAT COUNT

Date 08.09.21

PCV's	67.70
£50 notes	
£20 notes	160.00
£10 notes	740.00
£5 notes	215.00
£2	56.00
£1	191.00
50p	71.50
20p	28.00
10p	6.60
5p	4.60
2p	0.30
1p	0.82

Total Cash	1541.52
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As per SFM	1,541.52
------------	----------

Variance	0.00
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Signed Blair Finance Assistant

Reviewed Alan School Business Manager

Date 8.9.21

For Month End 31.08.21



Fund name: Limpsfield Grange School  
Printed on 08/09/2021 11:14 a.m.

Date	Description	Reference	Income	Expenditure	R
	Last Reconciled Balance			26,233.63	
11/03/2021	Cheque Payment	Q101894		6.00	
21/07/2021	Cheque Payment	Q101905		235.25	
Total Credit/Debit			0.00	241.25	
Final Balance				25,992.38	





## Your Statement

The Treasurer  
LIMPSFIELD GRANGE(SCHOOL FUND)  
89 Bluehouse Lane  
Oxted  
Surrey  
RH8 0RZ



Account Summary	
Opening Balance	25,940.50
Payments In	613.13
Payments Out	320.00
Closing Balance	26,233.63

31 July to 30 August 2021

International Bank Account Number  
GB08HBUK40354020359637  
Branch Identifier Code  
HBUKGB4148L

Account Name  
Surrey County Council Limpsfield Grange School

Sortcode      Account Number      Sheet Number  
40-35-40      20359637      671

Your SCHOOL FUND ACCOUNT details				
Date	Payment type and details	Paid out	Paid in	Balance
30 Jul 21	BALANCE BROUGHT FORWARD			25,940.50
03 Aug 21	CR PARENTPAY LTD		418.36	26,358.86
10 Aug 21	CHQ 101901	320.00		26,038.86
17 Aug 21	CR PARENTPAY LTD		46.30	26,085.16
24 Aug 21	CR PARENTPAY LTD		98.47	26,183.63
29 Aug 21	CR Alwyn Jones & Cath			
	Alwyn Jones VC		50.00	26,233.63
30 Aug 21	BALANCE CARRIED FORWARD			26,233.63

### Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk), call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website ([www.hsbc.co.uk](http://www.hsbc.co.uk)).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not applied			Debit interest		
					21.34%

66 Station Road East Oxted Surrey RH8 0PJ



## Summary of Uniform Stock Value

19.07.21

Jumpers	£ 2,360.29
Hoodies	£ 870.48
Polo Shirts	£ 394.38
Badges	£ 63.00

<b>Total value</b>	<b>£ 3,688.15</b>
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Prev YR CLOSING STATEMENT



Contact tel 03457 60 60 60  
see reverse for call times  
Text phone 03457 125 563  
used by deaf or speech impaired customers  
www.hsbc.co.uk

## Your Statement

The Treasurer  
LIMPSFIELD GRANGE(SCHOOL FUND)  
89 Bluehouse Lane  
Oxted  
Surrey  
RH8 0RZ



### Account Summary

Opening Balance	20,840.37
Payments In	32.02
Payments Out	257.11
Closing Balance	20,615.28

International Bank Account Number  
GB08HBUK40354020359637

Branch Identifier Code  
HBUKGB4148L

31 July to 30 August 2020

Account Name  
Surrey County Council Limpsfield Grange School

Sortcode Account Number Sheet Number  
40-35-40 20359637 657

### Your SCHOOL FUND ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
30 Jul 20	BALANCE BROUGHT FORWARD			20,840.37
11 Aug 20	CR PARENTPAY LTD - CA		29.55	20,869.92
18 Aug 20	CHQ 101842	257.11		20,612.81
25 Aug 20	CR PARENTPAY LTD - CA		2.47	20,615.28
30 Aug 20	BALANCE CARRIED FORWARD			20,615.28

### Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk), call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website ([www.hsbc.co.uk](http://www.hsbc.co.uk)).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not paid			Debit interest		21.34%



## Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

### Effective from 1 August 2017

#### Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

- (a) going overdrawn when you have not arranged an overdraft; or
- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

**The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.**

#### Your debit card

When you use your card abroad, your statement will show where the transaction took place, the amount spent in local currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any non-sterling debit card payments (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For non-Sterling (foreign currency) transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of [hsbc.co.uk](http://hsbc.co.uk) (UK customers) or [ciiom.hsbc.com](http://ciiom.hsbc.com) (Channel Islands and Isle of Man customers) or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a currency other than sterling we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel islands and the Isle of Man and to cash machines in the UK, Channel Islands and Isle of Man if we convert the withdrawal to Sterling for you. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

#### Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

#### The following references apply to all customers

##### Dispute resolution

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The Financial Ombudsman Service does not apply to customers of our branches in the Channel Islands and Isle of Man, but you could be entitled to refer your complaint to the Channel Islands Financial Ombudsman in Jersey or Guernsey or the Financial Services Ombudsman Scheme in the Isle of Man. Please contact your branch for further details.

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Contact tel 03457 60 60 60  
see reverse for call times  
Text phone 03457 125 563  
used by deaf or speech impaired customers  
www.hsbc.co.uk

## Your Statement

The Treasurer  
LIMPSFIELD GRANGE(SCHOOL FUND)  
89 Bluehouse Lane  
Oxted  
Surrey  
RH8 0RZ



Account Summary	
Opening Balance	20,615.28
Payments In	4,061.75
Payments Out	330.93
Closing Balance	24,346.10

International Bank Account Number  
GB08HBUK40354020359637

Branch Identifier Code  
HBUKGB4148L

31 August to 30 September 2020

Account Name  
Surrey County Council Limpsfield Grange School

Sortcode      Account Number      Sheet Number  
40-35-40      20359637      658

### Your SCHOOL FUND ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
30 Aug 20	BALANCE BROUGHT FORWARD			20,615.28 ✓
01 Sep 20	CR GIVING COM LTD SAF 1663843 LIMPSFIELD <i>Donation # 2001</i>		14.51 ✓	20,629.79
08 Sep 20	CR PARENTPAY LTD - CA		584.92 ✓	21,214.71
15 Sep 20	CR PARENTPAY LTD - CA		330.61 ✓	21,545.32
22 Sep 20	CR PARENTPAY LTD - CA		586.27 ✓	22,131.59
29 Sep 20	CR PARENTPAY LTD - CA		745.44 ✓	
	CR Alwyn Jones & Cath Alwyn Jones VC <i>Re: H. Jones, voluntary cont #2002</i>		50.00 ✓	22,927.03
30 Sep 20	CR CHQ IN AT 403540		1,750.00	
	CHQ 101840	280.93		
	CHQ 101839	50.00		24,346.10
30 Sep 20	BALANCE CARRIED FORWARD			24,346.10 ✓

### Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk), call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website ([www.hsbc.co.uk](http://www.hsbc.co.uk)).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	AER variable
Credit interest is not paid			Debit interest		21.34%



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## Your Statement

The Treasurer  
LIMPSFIELD GRANGE(SCHOOL FUND)  
89 Bluehouse Lane  
Oxted  
Surrey  
RH8 0RZ



Account Summary	
Opening Balance	24,346.10
Payments In	2,370.28
Payments Out	0.00
Closing Balance	26,716.38

1 October to 30 October 2020

International Bank Account Number  
GB08HBUK40354020359637

Branch Identifier Code  
HBUKGB4148L

Account Name  
Surrey County Council Limpsfield Grange School

Sortcode      Account Number      Sheet Number  
40-35-40      20359637      659

### Your SCHOOL FUND ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
30 Sep 20	BALANCE BROUGHT FORWARD			24,346.10
06 Oct 20	CR PARENTPAY LTD - CA		1,768.54	26,114.64
13 Oct 20	CR PARENTPAY LTD - CA		325.97	26,440.61
20 Oct 20	CR PARENTPAY LTD - CA		153.63	26,594.24
27 Oct 20	CR PARENTPAY LTD - CA		72.14	26,666.38
29 Oct 20	CR Alwyn Jones & Cath Alwyn Jones VC		50.00	26,716.38
30 Oct 20	BALANCE CARRIED FORWARD			26,716.38

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Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not paid			Debit interest		21.34%





Contact tel 03457 60 60 60

see reverse for call times

Text phone 03457 125 563

used by deaf or speech impaired customers

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## Your Statement

The Treasurer  
LIMPSFIELD GRANGE(SCHOOL FUND)  
89 Bluehouse Lane  
Oxted  
Surrey  
RH8 0RZ



### Account Summary

Opening Balance	26,716.38
Payments In	7,019.80
Payments Out	6,772.98
Closing Balance	26,963.20

31 October to 30 November 2020

### International Bank Account Number

GB08HBUK40354020359637

### Branch Identifier Code

HBUKGB4148L

### Account Name

Surrey County Council Limpsfield Grange School

### Sortcode

40-35-40

### Account Number Sheet Number

20359637 660

### Your SCHOOL FUND ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
30 Oct 20	BALANCE BROUGHT FORWARD			26,716.38
03 Nov 20	CR PARENTPAY LTD - CA		201.88	26,918.26
05 Nov 20	CHQ 101846	355.00		
	CHQ 101845	127.98		26,435.28
09 Nov 20	CHQ 101862	345.00		
	CHQ 101851	450.00		
	CHQ 101863	250.00		25,390.28
10 Nov 20	CR PARENTPAY LTD - CA		164.96	
	CHQ 101859	200.00		
	CHQ 101848	450.00		
	CHQ 101861	345.00		
	CHQ 101853	450.00		24,110.24
12 Nov 20	CHQ 101850	450.00		
	CHQ 101849	450.00		
	CHQ 101856	500.00		22,710.24
13 Nov 20	CR LIMPSFIELD GRANGE		1,000.00	23,710.24
17 Nov 20	CR PARENTPAY LTD		152.43	
	CHQ 101854	450.00		23,412.67
19 Nov 20	CHQ 101847	400.00		23,012.67
24 Nov 20	CR PARENTPAY LTD		450.53	
	CHQ 101857	845.00		
	CHQ 101865	360.00		
	CR ZURICH INS PLC/REC			
	ITALY CLAIM		5,000.00	27,258.20
26 Nov 20	CHQ 101860	345.00		26,913.20
29 Nov 20	CR Alwyn Jones & Cath			
	Alwyn Jones VC		50.00	26,963.20
30 Nov 20	BALANCE CARRIED FORWARD			26,963.20

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**31 October to 30 November 2020**

## Your Statement

**Account Name**  
Surrey County Council Limpsfield Grange School

**Sortcode** **Account Number** **Sheet Number**  
40-35-40 20359637 661

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<b>Credit Interest Rates</b>	<i>balance</i>	<i>AER variable</i>	<b>Debit Interest Rates</b>	<i>balance</i>	<i>EAR variable</i>
Credit interest is not paid			Debit interest		21.34%



## Your Statement

The Treasurer  
LIMPSFIELD GRANGE(SCHOOL FUND)  
89 Bluehouse Lane  
Oxted  
Surrey  
RH8 0RZ



### Account Summary

Opening Balance	26,963.20
Payments In	693.33
Payments Out	6,375.26
Closing Balance	21,281.27

**1 December to 30 December 2020**

**International Bank Account Number**  
GB08HBUK40354020359637

**Branch Identifier Code**  
HBUKGB4148L

**Account Name**  
Surrey County Council Limpsfield Grange School

**Sortcode**      **Account Number**      **Sheet Number**  
40-35-40      20359637      662

### Your SCHOOL FUND ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
30 Nov 20	<b>BALANCE BROUGHT FORWARD</b>			<b>26,963.20</b>
01 Dec 20	CR PARENTPAY LTD		54.18	27,017.38
02 Dec 20	CR LIMPSFIELD GRANGE		249.40	27,266.78
03 Dec 20	CHQ 101880	250.00		
	CHQ 101852	450.00		
	CHQ 101871	250.00		26,316.78
04 Dec 20	CHQ 101866	250.00		
	CHQ 101879	250.00		
	CHQ 101874	250.00		25,566.78
07 Dec 20	CHQ 101877	250.00		
	CHQ 101875	250.00		25,066.78
08 Dec 20	CR PARENTPAY LTD		72.87	
	CHQ 101881	125.00		
	CHQ 101868	250.00		
	CHQ 101872	250.00		24,514.65
15 Dec 20	CR PARENTPAY LTD		57.12	24,571.77
18 Dec 20	CHQ 101873	250.00		
	CHQ 101876	250.00		
	CHQ 101858	245.00		23,826.77
21 Dec 20	CHQ 101878	250.00		23,576.77
22 Dec 20	CR PARENTPAY LTD		209.76	23,786.53
29 Dec 20	CHQ 101884	2,305.26		
	CR Alwyn Jones & Cath			
	Alwyn Jones VC		50.00	21,531.27
30 Dec 20	CHQ 101867	250.00		21,281.27
30 Dec 20	<b>BALANCE CARRIED FORWARD</b>			<b>21,281.27</b>

**1 December to 30 December 2020**

## Your Statement

**Account Name**  
Surrey County Council Limpsfield Grange School

**Sortcode** **Account Number** **Sheet Number**  
40-35-40 20359637 663

### Information about the Financial Services Compensation Scheme

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<b>Credit Interest Rates</b>	<i>balance</i>	<i>AER</i> <i>variable</i>	<b>Debit Interest Rates</b>	<i>balance</i>	<i>EAR</i> <i>variable</i>
Credit interest is not paid			Debit interest		21.34%



## Your Statement

The Treasurer  
LIMPSFIELD GRANGE(SCHOOL FUND)  
89 Bluehouse Lane  
Oxted  
Surrey  
RH8 0RZ



### Account Summary

Opening Balance	21,281.27
Payments In	2,242.34
Payments Out	1,528.00
Closing Balance	21,995.61

31 December 2020 to 30 January 2021

International Bank Account Number  
GB08HBUK40354020359637  
Branch Identifier Code  
HBUKGB4148L

### Account Name

Surrey County Council Limpsfield Grange School

### Sortcode

40-35-40

### Account Number Sheet Number

20359637 664

### Your SCHOOL FUND ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
30 Dec 20	BALANCE BROUGHT FORWARD			21,281.27
31 Dec 20	CR PARENTPAY LTD		324.98	21,606.25
07 Jan 21	CHQ 101870	250.00		21,356.25
12 Jan 21	CR LIMPSFIELD GRANGE		190.00	21,546.25
13 Jan 21	CR CASH IN AT HSBC BANK PLC OXTED		1,320.00	22,866.25
14 Jan 21	CR CHQ IN AT 403540		128.00	
	CHQ 101864	28.00		
	CHQ 101883	1,000.00		21,966.25
19 Jan 21	CR LIMPSFIELD GRANGE		229.36	
	CHQ 101882	250.00		21,945.61
29 Jan 21	CR Alwyn Jones & Cath Alwyn Jones VC		50.00	21,995.61
30 Jan 21	BALANCE CARRIED FORWARD			21,995.61

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Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not paid			Debit interest		21.34%



## Interest

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### Effective from 1 August 2017

#### Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

- (a) going overdrawn when you have not arranged an overdraft; or
- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

**The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.**

#### Your debit card

When you use your card abroad, your statement will show where the transaction took place, the amount spent in local currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any non-sterling debit card payments (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For non-Sterling (foreign currency) transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of [hsbc.co.uk](http://hsbc.co.uk) (UK customers) or [ciom.hsbc.com](http://ciom.hsbc.com) (Channel Islands and Isle of Man customers) or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a currency other than sterling we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel islands and the Isle of Man and to cash machines in the UK, Channel Islands and Isle of Man if we convert the withdrawal to Sterling for you. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

#### Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

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## Your Statement

The Treasurer  
LIMPSFIELD GRANGE(SCHOOL FUND)  
89 Bluehouse Lane  
Oxted  
Surrey  
RH8 0RZ



### Account Summary

Opening Balance	21,995.61
Payments In	7,565.65
Payments Out	6,421.72
Closing Balance	23,139.54

### International Bank Account Number

GB08HBUK40354020359637

### Branch Identifier Code

HBUKGB4148L

**31 January to 28 February 2021**

### Account Name

Surrey County Council Limpsfield Grange School

### Sortcode

40-35-40

### Account Number Sheet Number

20359637 665

### Your SCHOOL FUND ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
30 Jan 21	BALANCE BROUGHT FORWARD			21,995.61
09 Feb 21	CHQ 101888	700.00		21,295.61
10 Feb 21	CR LIMPSFIELD GRANGE		200.00	21,495.61
25 Feb 21	CR CHQ IN AT 403540		7,315.65	
	CHQ 101890	4,900.00		
	CHQ 101887	700.76		
	CHQ 101891	56.96		
	CHQ 101889	64.00		23,089.54
28 Feb 21	CR Alwyn Jones & Cath			
	Alwyn Jones VC		50.00	23,139.54
28 Feb 21	BALANCE CARRIED FORWARD			23,139.54

### Information about the Financial Services Compensation Scheme

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Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not paid			Debit interest		21.34%



## Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

### Effective from 1 August 2017

#### Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

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- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

**The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.**

#### Your debit card

When you use your card abroad, your statement will show where the transaction took place, the amount spent in local currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any non-sterling debit card payments (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For non-Sterling (foreign currency) transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of [hsbc.co.uk](http://hsbc.co.uk) (UK customers) or [ciom.hsbc.com](http://ciom.hsbc.com) (Channel Islands and Isle of Man customers) or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a currency other than sterling we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel islands and the Isle of Man and to cash machines in the UK, Channel Islands and Isle of Man if we convert the withdrawal to Sterling for you. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

#### Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

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## Your Statement

The Treasurer  
LIMPSFIELD GRANGE(SCHOOL FUND)  
89 Bluehouse Lane  
Oxted  
Surrey  
RH8 0RZ



### Account Summary

Opening Balance	23,139.54
Payments In	200.68
Payments Out	0.00
Closing Balance	23,340.22

### International Bank Account Number

GB08HBUK40354020359637

### Branch Identifier Code

HBUKGB4148L

**1 March to 30 March 2021**

### Account Name

Surrey County Council Limpsfield Grange School

### Sortcode

40-35-40

### Account Number Sheet Number

20359637 666

### Your SCHOOL FUND ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
28 Feb 21	BALANCE BROUGHT FORWARD			23,139.54
16 Mar 21	CR PARENTPAY LTD		43.33	23,182.87
24 Mar 21	CR PARENTPAY LTD		107.35	23,290.22
29 Mar 21	CR Alwyn Jones & Cath Alwyn Jones VC		50.00	23,340.22
30 Mar 21	BALANCE CARRIED FORWARD			23,340.22

### Information about the Financial Services Compensation Scheme

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Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not paid			Debit interest		21.34%



## Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

## Effective from 1 August 2017

### Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

- (a) going overdrawn when you have not arranged an overdraft; or
- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

**The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.**

### Your debit card

When you use your card abroad, your statement will show where the transaction took place, the amount spent in local currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any non-sterling debit card payments (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For non-Sterling (foreign currency) transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of [hsbc.co.uk](https://hsbc.co.uk) (UK customers) or [ciiom.hsbc.com](https://ciiom.hsbc.com) (Channel Islands and Isle of Man customers) or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a currency other than sterling we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel islands and the Isle of Man and to cash machines in the UK, Channel Islands and Isle of Man if we convert the withdrawal to Sterling for you. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

## Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

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## Dispute resolution

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Customer representatives are available from 8am – 10pm everyday and 24 hours a day for HSBC Advance customers. Calls may be monitored or recorded for quality purposes. Alternatively for all your banking needs go to [hsbc.co.uk](https://hsbc.co.uk) (UK customers) or [ciiom.hsbc.com](https://ciiom.hsbc.com) (Channel Islands and Isle of Man customers).

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Contact tel 03457 60 60 60  
see reverse for call times  
Text phone 03457 125 563  
used by deaf or speech impaired customers  
www.hsbc.co.uk

## Your Statement

The Treasurer  
LIMPSFIELD GRANGE(SCHOOL FUND)  
89 Bluehouse Lane  
Oxted  
Surrey  
RH8 0RZ



Account Summary	
Opening Balance	23,340.22
Payments In	1,551.26
Payments Out	0.00
Closing Balance	24,891.48

31 March to 30 April 2021

International Bank Account Number  
GB08HBUK40354020359637

Branch Identifier Code  
HBUKGB4148L

Account Name  
Surrey County Council Limpsfield Grange School

Sortcode      Account Number      Sheet Number  
40-35-40      20359637      667

### Your SCHOOL FUND ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
30 Mar 21	BALANCE BROUGHT FORWARD			23,340.22
09 Apr 21	CR PARENTPAY LTD	68.45		23,408.67
13 Apr 21	CR PARENTPAY LTD	242.74		23,651.41
20 Apr 21	CR PARENTPAY LTD	127.03		23,778.44
27 Apr 21	CR PARENTPAY LTD	1,063.04		24,841.48
29 Apr 21	CR Alwyn Jones & Cath Alwyn Jones VC	50.00		24,891.48
30 Apr 21	BALANCE CARRIED FORWARD			24,891.48

### Information about the Financial Services Compensation Scheme

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Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not paid			Debit interest		21.34%

## Interest

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### Effective from 1 August 2017

#### Monthly cap on unarranged overdraft charges

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[www.hsbc.co.uk](http://www.hsbc.co.uk)

## Your Statement

The Treasurer  
LIMPSFIELD GRANGE(SCHOOL FUND)  
89 Bluehouse Lane  
Oxted  
Surrey  
RH8 0RZ



Account Summary	
Opening Balance	24,891.48
Payments In	808.57
Payments Out	1,282.00
Closing Balance	24,418.05

**1 May to 30 May 2021**

International Bank Account Number  
GB08HBUK40354020359637

Branch Identifier Code  
HBUKGB4148L

Account Name  
Surrey County Council Limpsfield Grange School

Sortcode      Account Number      Sheet Number  
40-35-40      20359637      668

### Your SCHOOL FUND ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
30 Apr 21	BALANCE BROUGHT FORWARD			24,891.48
05 May 21	CR PARENTPAY LTD		424.94	
	CHQ 101896	180.00		25,136.42
11 May 21	CR PARENTPAY LTD		91.59	25,228.01
18 May 21	CR PARENTPAY LTD		121.14	25,349.15
19 May 21	CR LIMPSFIELD GRANGE		50.00	25,399.15
21 May 21	CHQ 101897	660.00		
	CHQ 101895	28.00		24,711.15
25 May 21	CR PARENTPAY LTD		70.90	
	CHQ 101893	18.00		24,764.05
27 May 21	CHQ 101892	6.00		24,758.05
28 May 21	CHQ 101898	390.00		24,368.05
29 May 21	CR Alwyn Jones & Cath			
	Alwyn Jones VC		50.00	24,418.05
30 May 21	BALANCE CARRIED FORWARD			24,418.05

### Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk), call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website ([www.hsbc.co.uk](http://www.hsbc.co.uk)).

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see reverse for call times

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used by deaf or speech impaired customers

[www.hsbc.co.uk](http://www.hsbc.co.uk)

**1 May to 30 May 2021**

## Your Statement

**Account Name**

Surrey County Council Limpsfield Grange School

**Sortcode Account Number Sheet Number**

40-35-40 20359637 669

<b>Credit Interest Rates</b>			<b>Debit Interest Rates</b>		
	<i>balance</i>	<i>AER variable</i>		<i>balance</i>	<i>EAR variable</i>
Credit interest is not paid			Debit interest		
					21.34%



## Your Statement

The Treasurer  
LIMPSFIELD GRANGE(SCHOOL FUND)  
89 Bluehouse Lane  
Oxted  
Surrey  
RH8 0RZ



### Account Summary

Opening Balance	24,418.05
Payments In	1,964.80
Payments Out	0.00
Closing Balance	26,382.85

31 May to 30 June 2021

International Bank Account Number  
GB08HBUK40354020359637

Branch Identifier Code  
HBUKGB4148L

Account Name  
Surrey County Council Limpsfield Grange School

Sortcode      Account Number      Sheet Number  
40-35-40      20359637      669

### Your SCHOOL FUND ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
30 May 21	BALANCE BROUGHT FORWARD			24,418.05
22 Jun 21	CR PARENTPAY LTD		24.63	24,442.68
29 Jun 21	CR PARENTPAY LTD		1,890.17	
	CR Alwyn Jones & Cath			
	Alwyn Jones VC		50.00	26,382.85
30 Jun 21	BALANCE CARRIED FORWARD			26,382.85

### Information about the Financial Services Compensation Scheme

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Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not paid			Debit interest		21.34%

## Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

### Effective from 1 August 2017

#### Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

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2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

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**The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.**

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## Your Statement

The Treasurer  
LIMPSFIELD GRANGE(SCHOOL FUND)  
89 Bluehouse Lane  
Oxted  
Surrey  
RH8 0RZ



Account Summary	
Opening Balance	26,382.85
Payments In	1,625.63
Payments Out	2,067.98
Closing Balance	25,940.50

1 July to 30 July 2021

International Bank Account Number  
GB08HBUK40354020359637  
Branch Identifier Code  
HBUKGB4148L

Account Name  
Surrey County Council Limpsfield Grange School

Sortcode      Account Number      Sheet Number  
40-35-40      20359637      670

Your SCHOOL FUND ACCOUNT details				
Date	Payment type and details	Paid out	Paid in	Balance
30 Jun 21	BALANCE BROUGHT FORWARD			26,382.85
06 Jul 21	CR PARENTPAY LTD		642.54	27,025.39
13 Jul 21	CR PARENTPAY LTD		184.97	27,210.36
15 Jul 21	CR CHQ IN AT 403540		60.00	
	CHQ 101902	1,826.96		
	CHQ 101904	88.02		
	CHQ 101899	23.00		25,332.38
20 Jul 21	CR PARENTPAY LTD		278.20	25,610.58
27 Jul 21	CR PARENTPAY LTD		409.92	
	CHQ 101900	30.00		25,990.50
28 Jul 21	CHQ 101903	100.00		25,890.50
29 Jul 21	CR Alwyn Jones & Cath			
	Alwyn Jones VC		50.00	25,940.50
30 Jul 21	BALANCE CARRIED FORWARD			25,940.50

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Credit Interest Rates		AER	Debit Interest Rates		EAR
balance	variable		balance	variable	
Credit interest is not applied			Debit interest		21.34%

## Interest

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HSBC UK Bank plc  
Registered in England and Wales with registration number 09928412  
Registered office: 1 Centenary Square, Birmingham B1 1HQ,  
United Kingdom

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Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

#### Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

#### The following references apply to all customers

##### Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

The Financial Ombudsman Service does not apply to customers of our branches in the Channel Islands and Isle of Man, but you could be entitled to refer your complaint to the Channel Islands Financial Ombudsman in Jersey or Guernsey or the Financial Services Ombudsman Scheme in the Isle of Man. Please contact your branch for further details.

##### Telephone Banking Service

Customer representatives are available from 8am – 10pm everyday and 24 hours a day for HSBC Advance customers. Calls may be monitored or recorded for quality purposes. Alternatively for all your banking needs go to [hsbc.co.uk](http://hsbc.co.uk) (UK customers) or [ciom.hsbc.com](http://ciom.hsbc.com) (Channel Islands and Isle of Man customers).

##### Disabled Customers

**We offer a number of services such as statements in Braille or large print. Please contact us to let us know how we can serve you better.**

##### Lost and stolen cards

If any of your cards issued by us are lost or stolen please call our 24-hour service immediately on **03456 007 010** or if you are calling from abroad, please call us on **44 1442 422 929**.

## Your Statement

The Treasurer  
LIMPSFIELD GRANGE(SCHOOL FUND)  
89 Bluehouse Lane  
Oxted  
Surrey  
RH8 0RZ



Account Summary	
Opening Balance	25,940.50
Payments In	613.13
Payments Out	320.00
Closing Balance	26,233.63

31 July to 30 August 2021

International Bank Account Number  
GB08HBUK40354020359637  
Branch Identifier Code  
HBUKGB4148L

Account Name  
Surrey County Council Limpsfield Grange School

Sortcode Account Number Sheet Number  
40-35-40 20359637 671

Your SCHOOL FUND ACCOUNT details				
Date	Payment type and details	Paid out	Paid in	Balance
30 Jul 21	BALANCE BROUGHT FORWARD			25,940.50
03 Aug 21	CR PARENTPAY LTD		418.36	26,358.86
10 Aug 21	CHQ 101901	320.00		26,038.86
17 Aug 21	CR PARENTPAY LTD		46.30	26,085.16
24 Aug 21	CR PARENTPAY LTD		98.47	26,183.63
29 Aug 21	CR Alwyn Jones & Cath Alwyn Jones VC		50.00	26,233.63
30 Aug 21	BALANCE CARRIED FORWARD			26,233.63

### Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk), call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website ([www.hsbc.co.uk](http://www.hsbc.co.uk)).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not applied			Debit interest		21.34%



## Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

### Effective from 1 August 2017

#### Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

- (a) going overdrawn when you have not arranged an overdraft; or
- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

**The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.**

#### Your debit card

When you use your card abroad, your statement will show where the transaction took place, the amount spent in local currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any non-sterling debit card payments (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For non-Sterling (foreign currency) transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

HSBC UK Bank plc  
Registered in England and Wales with registration number 09928412  
Registered office: 1 Centenary Square, Birmingham B1 1HQ,  
United Kingdom

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Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of [hsbc.co.uk](https://hsbc.co.uk) (UK customers) or [ciom.hsbc.com](https://ciom.hsbc.com) (Channel Islands and Isle of Man customers) or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a currency other than sterling we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel Islands and the Isle of Man and to cash machines in the UK, Channel Islands and Isle of Man if we convert the withdrawal to Sterling for you. HSBC Advance customers are exempt from this fee.

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Independent Examiner's Report to the Governors of      Limpsfield Grange School

I report on the accounts of the School Fund for the period from      1st September 2020 - 31st  
August 2021

Respective responsibilities of the Governing Body and examiner

The Governing Body is responsible for the preparation of the accounts. The Governing Body considers that an audit is not required for this period and that an independent examination is needed.

It is my responsibility to examine the accounts and state whether particular matters have come to my attention.

My examination included a review of the accounting records kept by the School Fund and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and explanations concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. I advise Governors to review the audit checklist accompanying this certificate as it provides further information in respect of any procedural recommendations following the review

*Jacqui C Day*

Jacqui Day      09/12/2021

Finance Consultant

Finance Consultancy

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