



Trustees' Annual Report for the period

From 01.08.23 Period start date
To 31.07.24 Period end date

Charity name: QEHS Foundation (Gainsborough)

Charity registration number: 1163654

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Charity aims to support and assist the students of Queen Elizabeth's High School by funding activities and events not covered by the school budget share and offering financial assistance to students of families on low incomes.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Trustees have agreed moving forward to allocate 10% of funds carried forward each year towards a Hardship Fund to be administered by the school and 20% towards supporting student rewards. Outside of this, grant funding has been allocated to a number of departments following a bidding process. Successful departments this year included English, Design and Technology, PE, Drama and PSHE. Additionally, individual student requests were all considered.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of and have due regard to the Public Benefit clause and have written their aims, as outlined above, with these in mind. QEHS is a maintained school and the intention of the charity is to ensure it benefits as many members of the school as possible which in this case the trustees take as the 'public'. The trustees have no benefit from the charity save that which may occur if they have children in the school and those children in the school benefit from the activities of the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference
Policy on grant making	Para 1.38

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The charity is always grateful to those individuals who act as trustees in giving freely of their time to ensure the charity carries out its aims.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has supported a number of projects this year including:</p> <ul style="list-style-type: none"> • provision of student rewards • a Hardship fund to support low income families with educational visits, extracurricular activities and other educational resources • Table tennis tables • New curtains for the Upper School Hall to support school productions • Blinds for the English department • Equipment for the Design and Technology department • Pasta makers for Food Technology classes • PSHE & Citizenship resources • Behaviour for Learning classroom boards • Individual student grants

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity received £9,485 during the year. Expenditure totalled £21,667, reducing balances overall by £12,182.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Foundation's policy was to spend a maximum of 50% of assets in any given year. An exception has been made to this in the last couple of years in order to reduce accrued balances to a reasonable level. The charity now aims to spend the prior year's balances within 12 months of receiving it to ensure the current cohorts can benefit from the contributions made during their time at QEHS.
Amount of reserves held	Para 1.22	The charity has a carry forward balance of £11,132.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charities principal sources of funding are parental donations and locker rentals.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Ex-officio or by election.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	QEHF Foundation (Gainsborough)
Other name the charity uses	
Registered charity number	1163654
Charity's principal address	Queen Elizabeth's High School Morton Terrace Gainsborough DN21 2ST

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pete Harrison			
2	Rick Eastham			
3	Phil Hayward			
4	Lorna Allison		From 03.11.23	Pete Harrison
5	Jodi Daubney		From 18.06.24	Pete Harrison
6	Hannah Wood		From 18.06.24	Pete Harrison
7	Ryan Smith		01.01.24 - 17.06.24	Pete Harrison
8	Claire Madeleine Redmond		01.08.23 - 09.11.23	Pete Harrison
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Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Financial	Kerry Peaker	QEHS, Morton Terrace, Gainsborough DN21 2ST
Administrative	Sarah Brandon	QEHS, Morton Terrace, Gainsborough DN21 2ST

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure


Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mr Rick Eastham	
Position (eg Secretary, Chair, etc)	Trustee	

Date

9/12/24

QEHS Foundation (Gainsborough)

Balance Sheet
for the year ended 31 July 2024

	Unrestricted fund £	Endowment fund £	31/7/24 Total funds £	31/7/23 Total funds £
FIXED ASSETS				
Investments		600	600	600
LONG-TERM ASSETS				
Lockers	5,215		5,215	5,215
Less: depreciation	-	-	5,215 -	4,355
CURRENT ASSETS				
Debtors	8,285		8,285	5,659
Cash at bank and in hand	22,254		22,254	16,195
TOTAL ASSETS	30,539	600	31,139	23,314
CREDITORS				
Amounts falling due within one year	20,007		20,007	-
Inter company	-		-	-
TOTAL LIABILITIES	20,007	-	20,007	-
NET ASSETS	10,532	600	11,132	23,314
FUNDS				
Unrestricted funds			10,532	22,714
Endowment funds			600	600
TOTAL FUNDS			11,132	23,314

QEHS Foundation (Gainsborough)

Statement of Financial Activities
for the year ended 31 July 2024

	Unrestricted fund £	Endowment fund £	31/7/24 Total funds £	31/7/23 Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	796		796	1,715
Charitable Activities				
School Fund Expenditure	728		728	1,271
Other trading activities	7,961		7,961	5,476
Total	9,485		9,485	8,462
EXPENDITURE ON				
Raising funds	1,660		1,660	2,363
Charitable Activities				
School Fund Expenditure	20,007		20,007	47,000
Total	21,667		21,667	49,363
NET INCOME/(EXPENDITURE)	(12,182)		(12,182)	(40,901)
RECONCILIATION OF FUNDS				
Total funds brought forward	22,714	600	23,314	64,215
TOTAL FUNDS CARRIED FORWARD	10,532	600	11,132	23,314

QEHS Foundation (Gainsborough)

Detailed Statement of Financial Activities

for the year ended 31 July 2023

	31/07/2024	31/07/2023
	£	£

INCOME AND ENDOWMENTS

Donations and legacies

Donations	796	1,715
	796	1,715

Other trading activities

Locker hire	7,961	5,476
	7,961	5,476

Charitable Activities

Fundraising	728	1,271
	728	1,271

Total incoming resources

9,485 8,462

EXPENDITURE

Charitable Activities

School grant awards	20,007	47,000
	20,007	47,000

Support Costs

Finance	800	1,058
Administration	800	1,058

Other

Depreciation	860	1,305
	860	1,305

Total resources expended

21,667 49,363

NET INCOME/(EXPENDITURE)

(12,182) (40,901)