



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1 <sup>st</sup>	Month August	Year 2020		Day 31 <sup>st</sup>	Month July	Year 2021

## Section A Reference and administration details

Charity name

QEHS FOUNDATION (GAINSBOROUGH)

Other names charity is known by

Registered charity number (if any)

1163654

Charity's principal address

QEHS, Morton Terrace,

Gainsborough

Lincolnshire

Postcode

DN21 2ST

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rick Eastham			Julian White
2	Julian White			Pete Harrison
3	Pete Harrison			Rick Eastham
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
David Allsop	01.08.20 – 31.12.20
Neil Allan & Peter Russell	01.01.21 – 31.03.21
Rick Eastham	01.04.21 – 31.07.21
Julian White	
Pete Harrison	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal	James Conduit	Sills and Betteridge, Marshall's Yard, Gainsborough
Financial	Kerry Peaker	QEHS, Morton Terrace, Gainsborough

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Ex-Officio

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity operates within the context of a school but sits separately to the main school accounts. The charity is overseen by the Resources Committee of the Governing Body and trustees report to the Resources Committee and their work is scrutinised by that committee.

With the departure of Headteacher, David Allsop, in December 2020, the acting Headteachers, Peter Russell and Neil Allan, fulfilled the trustee role in the interim period until new Headteacher, Rick Eastham, was appointed in April 2021.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The Charity aims to support and assist the students of Queen Elizabeth's High School by funding activities and events not covered by the school budget share and offering financial assistance to students of families on low incomes

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees are aware of and have due regard to the Public Benefit clause and have written their aims, as outlined above, with these in mind. QEHS is a maintained school and the intention of the charity is to either ensure it benefits as many members of the school as possible which in this case the trustees take as the 'public'.

The trustees have no benefit from the charity save that which may occur if they have children in the school and those children in the school benefit from the activities of the charity.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity is always grateful to those individuals who act as trustees in giving freely of their time to ensure the charity carries out its aims.

**Summary of the main achievements of the charity during the year**

The charity has supported a number of projects this year including:

- provision of student rewards
- resources and refurbishment of the school's counselling/welfare space
- part-funding towards a laser cutter for the technology department
- instruments and storage provision for the music department

The fund continues to maintain the school's lockers which benefit all students and also ensure an income stream for the fund.

## Section E Financial review

### Brief statement of the charity's policy on reserves

During this financial year the fund did not have a reserves policy. However, since then we have a policy which is to only plan to spend a maximum of 50% of assets in any given year.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

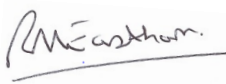
The charities principal sources of funding are parental donations and locker rentals.  
Parental donations remained low during this period.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)	Signed electronically	
Full name(s)	Rick Eastham	
Position (eg Secretary, Chair, etc)	Trustee and Head of the School	
Date	22 <sup>nd</sup> April 2022	

**QEHS Foundation (Gainsborough)**

**Balance Sheet**  
**for the year ended 31 July 2021**

	Unrestricted fund £	Endowment fund £	31/7/21 Total funds £	31/7/20 Total funds £
<b>FIXED ASSETS</b>				
Investments		600	600	600
<b>LONG-TERM ASSETS</b>				
Lockers	5,215		5,215	1,758
Less: depreciation	1,745	-	1,745	440
School Shop loan	-	-	-	2,000
<b>CURRENT ASSETS</b>				
Debtors	15,759		15,759	2,166
Cash at bank and in hand	57,192		57,192	116,646
<b>TOTAL ASSETS</b>	76,422	600	77,022	122,729
<b>CREDITORS</b>				
Amounts falling due within one year	4,212		4,212	50,385
Inter company	-		-	6,719
<b>TOTAL LIABILITIES</b>	4,212	-	4,212	57,104
<b>NET ASSETS</b>	72,210	600	72,810	65,625
<b>FUNDS</b>				
Unrestricted funds			72,210	65,025
Endowment funds			600	600
<b>TOTAL FUNDS</b>			72,810	65,625

**QEHS Foundation (Gainsborough)**

**Statement of Financial Activities**  
**for the year ended 31 July 2021**

	Unrestricted fund £	Endowment fund £	31/7/21 Total funds £	31/7/20 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>				
Donations and legacies	3,313		3,313	4,959
<b>Charitable Activities</b>				
School Fund Expenditure	1,816		1,816	95
Other trading activities	11,594			3,117
<b>Total</b>	16,723		16,723	8,171
<b>EXPENDITURE ON</b>				
Raising funds	2,218		2,218	1,351
<b>Charitable Activities</b>				
School Fund Expenditure	7,319		7,319	4,112
<b>Total</b>	9,538		9,538	5,463
<b>NET INCOME/(EXPENDITURE)</b>	7,185		7,185	2,708
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward	65,025	600	65,625	62,917
<b>TOTAL FUNDS CARRIED FORWARD</b>	72,210	600	72,810	65,625

**QEHS Foundation (Gainsborough)**

**Detailed Statement of Financial Activities**  
**for the year ended 31 July 2021**

31/07/2021    31/07/2020  
£                    £

**INCOME AND ENDOWMENTS**

**Donations and legacies**

Donations	3,313	4,959
Exceptional items		
	<u>3,313</u>	<u>4,959</u>

**Other trading activities**

Locker hire	11,594	2,991
Shop income	-	75
Interest received	-	51
	<u>11,594</u>	<u>3,117</u>

**Charitable Activities**

Fundraising	1,816	95
	<u>1,816</u>	<u>95</u>

**Total incoming resources**

16,723    8,171

**EXPENDITURE**

Opening stock	-	1,648
Purchases	-	-
Closing stock	- -	1,648
	<u>-</u>	<u>-</u>

**Charitable Activities**

Lockers	119	632
General expenses	-	-
Grants to individuals	-	-
School grant awards	7,200	3,480
	<u>7,319</u>	<u>4,112</u>

**Support Costs**

<b>Finance</b>		
Bank charges	-	-
Administration	913	911
	<u>913</u>	<u>911</u>

**Other**

Fixtures and fittings		
Depreciation	1,305	440
Governance costs		
Accountancy and legal fees	-	-
	<u>1,305</u>	<u>440</u>

**Total resources expended**

9,538    5,463

**NET INCOME/(EXPENDITURE)**

7,185    2,708