



**THE METHODIST CHURCH  
REPORT AND ACCOUNTS**

**for the year ended 31 August 2020**

**Kingston upon Thames**

**Circuit**

Registered Charity - Registration number

**1163652**

London

**District No / Circuit No**

**35 / 38**

**Ministers**

Rev Dr Stan Brown (Superintendent)

Rev Andrew Clark

Rev Dr Karl Rutledge

**Circuit Stewards**

Mrs Margaret Turner

Mr David Knowles

Ms Ruby Esson

Mr John Harvey

**Circuit Treasurer**

Mr Festus Mensah

**Kingston upon Thames Circuit  
Trustees' Annual Report**

**FOR THE YEAR ENDED 31 AUGUST 2020**

**Introduction**

The Kingston upon Thames Methodist Circuit links four Methodist churches which serve the diverse and growing communities of the Royal Borough of Kingston upon Thames. Each of our congregations is distinctive with its own style of worship and its own focus for mission and service, but we are held together by our common heritage of Methodism and a shared passion to worship and serve God within our local communities.

During the year of this report the Circuit supported 2.75 full time equivalent Methodist Presbyters and employed one part time administrator. This core staff team, however, only exists to support, encourage, enable and strengthen the ministry of our congregations and the majority of our activities – in worship, service and trusteeship - are led by volunteers.

Our local churches enjoy enriching relationships with partner churches through the various “Churches Together” groupings in the Borough and we actively support a number of Borough-wide initiatives including Street Pastors, Food Bank, Joel Community (night shelter), Kingston Churches Action on Homelessness and the Oxygen youth work project.

The Circuit acts as Managing Trustees for the three residential manse properties occupied by its ministers and also for a fourth residential property formerly occupied as a manse but now let on a tenancy with the income supporting the core work of the charity. It also supports and oversees the work of the Church Councils, who act as Managing Trustees for the local church properties. Custodian trusteeship is provided by the Trustees for Methodist Church Purposes.

**Purposes of the Circuit**

The purposes of a Methodist Circuit are defined by the standing orders of The Constitutional Practice and Discipline of the Methodist Church. They include “the effective deployment of the resources of ministry, which include people, property and finance as they relate to the Methodist churches in the Circuit, to churches of other denominations and to participation in the life of the communities served by the Circuit” (Standing Order 500).

**Review of the Year**

**Staffing:** During the year the circuit supported a ministerial staff on 2.75 whole time equivalent presbyters and one part co-ordinator. The minister working 0.75 wte gave notice that they would be moving on in August 2020. This post had been temporarily supported by a grant to extend it for 0.5 to 0.75wte and work was done during 2018-19 to identify a number of different models for staffing the circuit at the level of 2.5wte. This modelling took into account the shortage of Methodist ministers available for stationing and considered ways of combining the roles of 2 presbyters with professional lay staff. The Circuit Meeting of September 2019, however, decided to enter the Methodist “stationing” process to seek a 0.5wte presbyter to serve in the circuit. We were fortunate in that a match was made with Rev Dr. Mark Wakelin being appointed to serve in the circuit as minister for Chessington Methodist Church from September 2020.

Changes in staffing and possible remodelling of the circuit was therefore a major concern for the circuit trustees and leadership during this year and occupied a considerable amount of time in the first part of the reporting year.

**Covid-19 Responses** 2020 has of course been dominated by the COVID virus and various forms of restriction and lockdown. This led to all of our church buildings being effectively closed from March to the end of the reporting year. This had a direct impact on both our church life and on our financial situation.

Churches were encouraged and enabled to move worship and activities on line. In keeping with our overall policy of the circuit as a means to support the mission of each local church, these initiatives were developed locally rather than centrally by the circuit structure. Churches found different ways to respond to this challenge depending on the nature of their community, their styles of worship and their technical resources. A shortage of technical expertise was, however, a significant feature for all of our communities.

**Kingston upon Thames Circuit  
Trustees' Annual Report**

**FOR THE YEAR ENDED 31 AUGUST 2020**

**Finance:** The effect of building closures has effected the finances of each church differently, though two main areas of concern have been common to all. Firstly the loss of lettings income from the community use of our buildings. This has affected the larger churches more as they receive a higher percentage of their total income from this sources. Secondly, changes in direct giving which is made through the offerings at Sunday services. Here the smaller churches suffered the greater effect as not only is a higher portion of their income from direct giving rather than lettings, but a higher proportion of that direct giving is in cash rather than standing orders, and it is this cash component which has seen the significant reductions. Nevertheless, the generosity of our communities has been deep and the proportion of giving retained overall has been very high.

Reserves are held both by the individual churches and the circuit. Early in the closure period a meeting of local church finance officers was convened and tow significant policies established:

- 1) Local Church reserves would be called upon first, with the relatively smaller Circuit reserves being held back as a second line of financial support
- 2) The Circuit has reduced costs where possible but it is recognised that Circuit has very limited scope to make savings, it costs being directly linked to staffing levels. The contribution of the local churches (the "Assessment") remained more or less the same and in Methodist Church discipline is the first call on the finances of the local church
- 3) The finance officers agreed to a more frequent pattern of meeting and a format for sharing data with the circuit which would allow the situation in each church to be monitored providing ample early warning of any local reserves being drained. The standard of co-operation between the local church finance officers has been excellent

Methodist ministers are not formally employees and therefore not eligible for the furlough scheme. The work load on the ministerial staff during the lockdown period has, however, been considerable and furlough would not have been considered as an option even if available. The circuit's one lay employee is the Circuit Co-ordinator whose work has also been vital through the year. He has been able to work from home.

Careful use of our reserves policy has enabled the churches and circuit to remain in a financially secure position during the course of the reporting year.

**Property:** The Circuit has fulfilled its responsibility as managing trustees for the manse properties through the work of its manse stewards and has overseen the work of local managing trustees for the churches through the Circuit Meeting. There are nine Methodist Trust properties in the circuit and Quinquennial inspections are carried out by rotation with maintenance schedules being developed from these inspections. A vacant manse which is let by the circuit to generate income for activities had a lease renewal in autumn 2019. Work on the lease was done with the Trustees for Methodist Church Purposes with an estate agent engaged to manage the property. Later in the year the longstanding tenant gave notice that they would not be seeking to renew the lease in autumn 2020. Aware that the property had been let continuously to the same tenant for many years planning and budgeting began for works to the property during a vacant period with the intention to re-let. The Circuit established a fund for longer term work on the manses (including the property which is let) with money set aside each year to allow the fund to grow. Some work was begun around possible alternative ways of using the letting property which might both generate income but also more directly serve our mission and purposes.

Rev Dr Stan Brown: superintendent minister

## **Kingston upon Thames Circuit Trustees' Annual Report**

### **Aims and organisation**

#### **Mission Statement**

To support and develop the Methodist congregations and communities of the circuit through offering oversight, leadership in mission, training and support services. The circuit's policy is to encourage and enable growth in:

- The number and diversity of people engaging with our congregations and community
- Discipleship and spirituality
- Service to our community and the wider world

#### **Income trends**

Circuit income is primarily drawn from the assessment paid by the circuit churches. The rental income relates to the rental of a manse in Kingston upon Thames.

#### **Expenditure trends**

Stipend expenditure has increased each financial year in line with conference approved increases.

The other expenditure includes costs involved in the upkeep of other manse property within the Circuit.

#### **Fund balances**

As at 31 August 2020 the net current assets of the Circuit were , giving approximately five months cover of expenditure.

#### **Plans for 2020/21**

Circuit financial plans for the coming year have been prepared on the basis that there are 2.5 full time ordained staff with anticipated cost of living stipend increases combined with an increase in the assessment paid to the district.

## **Kingston upon Thames Circuit Trustee's Annual Report**

### **Finance and Governance**

#### **Basis of preparation and legal framework**

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with FRS102 – the Charities SORP (FRS102) and taking note of the Update Bulletin 1 issued in 2016.

Full Name of Charity: Kingston upon Thames Methodist Circuit

Registration Charity Number: 1163652

Date of registration: 18 September 2015

Main communication address (Circuit office): Surbiton Methodist Church,  
39 Ewell Road, Surbiton, Surrey, KT6 6AF

The members of the Kingston upon Thames Methodist Circuit meeting are the Charity Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches.

Fully membership is shown as Appendix A to this report.

#### **Circuit Ministers and officers**

Active Circuit Ministers: Rev Dr Stanley Brown  
Rev Andrew Clark  
Rev Dr Karl Rutledge

Circuit Stewards: Mrs Margaret Turner  
Mr David Knowles  
Ms Ruby Esson  
Mr John Harvey

Administrator: Mr Michael Axton

Mr Festus Mensah, treasurer, acted as the principal officer overseeing the day to day financial management and accounting for the circuit during the year.

Independent examiner: Simon Sturman  
Simply Accounts and Tax Limited  
Epsilon House, Ransomes Europark, Ipswich IP3 9FJ

Bankers: Central Finance Board of the Methodist Church  
Trustees for Methodist Church Purposes  
Barclays Bank Plc

## **Kingston upon Thames Circuit Trustee's Annual Report**

### **Aims and organisation**

Charity objective is to act as a Resource provider within the area around Kingston upon Thames for the Methodist Church:

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

In addition

- The organisation and resourcing of regular public acts of worship open to members of the church and non members alike.
- The teaching of Christianity through sermons, courses and small groups.
- The resourcing of pastoral work including visiting the sick and bereaved.
- Taking religious assemblies in local schools.
- Promotion of Christianity through the staging of events and services.
- Provision of chaplaincy services to the local university and other institutions.

### **Public Benefit**

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

### **Structure, Governance and Management**

The governing document for the circuit is the Deed of Union (1932) and Methodist Church Act (1976).

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the circuit is undertaken by the Circuit Leadership team along with the Local Preachers meeting, the Circuit Finance and Property Committee and the Circuit Policy Committee.

### **Trustee Training**

A range of guidance produced by Methodist Connexion to support the effective running of the circuit, specifically the leaflet 'The Role of a Trustee in The Methodist Church' is given to all new Circuit meeting members as induction to their role as trustees.

### **Related Parties**

The Circuit is part of the London District and is also accountable to the Methodist Conference.

The following Methodist Churches are linked to the circuit Chessington Church, Kingston Church, New Malden Church and Surbiton Hill Church

## **Kingston upon Thames Circuit Trustee's Annual Report**

### **Risk Management**

The major risks have been identified and recorded by the Circuit Finance and Property Committee with professional advice taken as required.

There is a regular annual review process undertaken and recorded.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a half yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

### **Safeguarding**

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- the safeguarding and protection of all children, young people and adults when they are vulnerable
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice

The Kingston upon Thames Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

The Kingston upon Thames Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

### **Reserves Policy**

The Reserves Policy for the Circuit is to hold a minimum sum equivalent to 6 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and to be able to continue, in the short term, funding planned activities in the event of any inability to raise the full Circuit Assessment from churches.

**Statement of Financial Activities (SOFA) for the year ended 31 August 2020**

	Notes to the accounts	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds £	Total 20 £	2019- Total 19 £	2018- Total 18 £
<b>Income</b>									
1 Donations and legacies							0	0	
2 Income from monetary investments		902	669				1,571	1,568	
3 Income from investment properties		20,170					20,170	22,225	
4 Assessments on Churches		157,456					157,456	154,338	
5 Capital Receipts							0	0	
6 Grants received		6,000					6,000	6,000	
7 Other charitable income							0	0	
<b>8 Total income</b>		<b>184,528</b>	<b>669</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>185,197</b>	<b>184,131</b>	
<b>Expenditure</b>									
9 Grants and donations							0	0	
10 Salaries and associated costs		105,426					105,426	102,452	
11 Property maintenance		30,554					30,554	16,493	
12 Connexional assessment & model trust levy							0	0	
13 District Assessment & Levy		31,884	1,990				33,874	37,336	
14 Depreciation							0	0	
15 Office expenses		6,634					6,634	8,700	
16 Other outgoings		1,830	159				1,989	1,451	
<b>17 Total charitable expenditure</b>		<b>176,328</b>	<b>2,149</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>178,477</b>	<b>166,432</b>	
18 Gains/(losses) on monetary investments							0	0	
19 Gains/(losses) on investment properties									
<b>20 Net income/(expenditure)</b>		<b>8,200</b>	<b>-1,480</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,720</b>	<b>17,699</b>	
21 Transfers between funds							0	0	
22 Other gains/(losses)		354					354	2,069	
<b>23 Net movement in funds</b>		<b>8,554</b>	<b>-1,480</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,074</b>	<b>19,768</b>	
24 Total funds brought forward		2,151,518	79,604	25,697			2,256,819	2,237,052	
<b>25 Total funds carried forward</b>		<b>2,160,072</b>	<b>78,124</b>	<b>25,697</b>	<b>-</b>	<b>-</b>	<b>2,263,893</b>	<b>2,256,820</b>	



Name of Circuit

Kingston upon Thames

Circuit No 35/38

**Balance Sheet as at 31 August 2020**Notes to the  
Accounts

General Fund (Unrestricted)	Circuit Model Trusts (Unrestricted)	Designated Funds (Unrestricted)	Restricted Funds	Endowment Funds	Totals 2019/20
£	£	£	£	£	£

Totals 2018/19
£

**Fixed Assets**

Circuit Manses & Equipment		2,043,486				2,043,486
Investment properties						0
Investments		38,670				38,670
<b>Total fixed assets</b>		<b>2,082,156</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,082,156</b>

2,043,486
0
38,316
<b>2,081,802</b>

**Current Assets**

Debtors						0
Loans by the Circuit						0
Investments with TMCP		78,124				78,124
Central Finance Board Deposits		76,705	25,697			102,402
Cash at Bank and in hand		1,211				1,211
<b>Total current assets</b>		<b>77,916</b>	<b>78,124</b>	<b>25,697</b>	<b>0</b>	<b>181,737</b>

6,024
0
79,604
85,437
5,552
<b>176,617</b>

**Current liabilities**

Creditors (due in under 1 year)		0				0
Grants payable within 2018-19		0				0
<b>Total current liabilities</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net current assets/liabilities</b>		<b>77,916</b>	<b>78,124</b>	<b>25,697</b>	<b>0</b>	<b>181,737</b>

1,600
0
1,600
<b>175,017</b>

<b>Total assets less current liabilities</b>		<b>2,160,072</b>	<b>78,124</b>	<b>25,697</b>	<b>0</b>	<b>2,263,893</b>
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<b>2,256,819</b>
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<b>Long term liabilities (due after more than one year)</b>						
Grants payable after 2018-19		0				0
Loans to the Circuit		0				0
						0
<b>Net assets</b>		<b>2,160,072</b>	<b>78,124</b>	<b>25,697</b>	<b>0</b>	<b>2,263,893</b>

0
0
0
<b>2,256,819</b>

**Funds of the Circuit**

General Fund (Unrestricted)		2,160,072				2,160,072
Circuit Model Trust Fund (Unrestricted)			78,124			78,124
Designated Funds (Unrestricted)				25,697		25,697
<b>Total Unrestricted Funds</b>						<b>2,263,893</b>
Restricted Funds					0	0
Endowment Funds						0
<b>Total Funds</b>		<b>2,160,072</b>	<b>78,124</b>	<b>25,697</b>	<b>0</b>	<b>2,263,893</b>

2,151,518
79,604
25,697
<b>2,256,819</b>
0
0
<b>2,256,820</b>

Signed

Circuit Treasurer

**Kingston upon Thames Circuit  
Notes to the Accounts**

**1 Basis of accounting**

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with FRS102 – the Charities SORP (FRS102) and taking note of the Update Bulletin 1 issued in 2016.

**2 Funds**

The funds held constitute: General Funds held for any purpose of the Circuit which are Unrestricted. The Circuit Model Trust Fund has wide purposes defined in Standing Orders and is categorised as unrestricted. Restricted funds which are held for a narrower purpose .

**3 Accounting policies**

**Basis**

These accounts have been prepared on the basis of historical cost except that investments are shown at their market value at the end of the year, on the accruals basis to show a true and fair view of the Circuit's financial position and activities.

**Income Recognition**

Income is included in the Statement of Financial Activities (SOFA) when the Circuit becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

**Resources Expended**

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Circuit to pay out resources.

**Grants**

Grants made by the Circuit from its own funds are recognised in full at the time of agreement or when the Circuit accepts that there is a legal or operational obligation to make the payment.

**VAT**

Since the Circuit is not VAT registered, all input VAT is charged with the expenses to which it refers.

**Tangible fixed assets for use by the Circuit**

The freehold property is shown in the accounts at 2015 deemed values. No depreciation is provided on the buildings.

**Investment Properties**

Investment properties - no property is currently deemed to not be held for the long term purposes of the charity.

**Investments**

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

**Debtors and Prepayments**

None

**Creditors**

Creditors include expenses that relate to recognised obligation due at the end of the accounting year.

**Kingston upon Thames Circuit  
Notes to the Accounts**

<b>4. Donations and legacies</b>	<b>Unrestricted</b>	<b>Circuit Model Trust Fund</b>	<b>Restricted</b>	<b>2020 Total</b>	<b>2019 Total</b>
Donations	0	0	0	0	0
Legacies	0	0	0	0	0
<b>Total</b>	-	-	-	-	-

<b>5. Charitable activities - other</b>	<b>Unrestricted</b>	<b>Circuit Model Trust Fund</b>	<b>Restricted</b>	<b>2020 Total</b>	<b>2019 Total</b>
Charitable activities	0	-	-	0	-
<b>Total</b>	-	-	-	-	-

<b>6. Other trading activities</b>	<b>Unrestricted</b>	<b>Circuit Model Trust Fund</b>	<b>Restricted</b>	<b>2020 Total</b>	<b>2019 Total</b>
Lettings Fernhill Gardens	20,170	-	-	20,170	22,225
<b>Total</b>	20,170	-	-	20,170	22,225

<b>7. Investment income</b>	<b>Unrestricted</b>	<b>Circuit Model Trust Fund</b>	<b>Restricted</b>	<b>2020 Total</b>	<b>2019 Total</b>
Central Finance Board	-	-	-	-	-
Rental income	20,170	-	-	20,170	22,225
Other	1,571	-	-	1,571	1,568
<b>Total</b>	21,741	-	-	21,741	23,793

**Kingston upon Thames Circuit**  
**Notes to the Accounts**

**8. Payment to Trustees**

	This year	Last year
Payments made to trustees for additional services provided to the Circuit by agreement with the Circuit Meeting	£ -	-
Number of trustees who were paid expenses	-	-
Nature of the expenses	Expense payments primarily relate to reimbursement for travel and computing costs	
Expense payments primarily relate to reimbursement for travel and computing costs		
Total amount paid	£ -	-

**9. Fees for examination or audit of the accounts**

Independent examiner's or auditors' fees for reporting on the accounts	£ 690	690
Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor	£ -	-

**10. Paid employees**

**Staff Costs paid during the year were:**

Gross wages, salaries and benefits in kind	£ 79,446	77,286
Employer's National Insurance costs	£ 6,362	6,035
Pension costs	£ 19,251	18,444
Total staff costs	£ 105,059	100,110
Average number of staff employed during the year were:	4	4

**Kingston upon Thames Circuit**  
**Notes to the Accounts**

**11 Tangible Fixed Assets**

Cost or valuation

	<b>Residential Land £</b>	<b>Other Land £</b>	<b>Manses £</b>	<b>Other buildings £</b>	<b>Other fixed assets including motor vehicles £</b>	<b>Fixtures, fittings and equipment £</b>	<b>Payments on account and assets under construction £</b>	<b>Total £</b>
Balance brought forward	-	-	2,042,975	-	-	511	-	2,043,486
Additions	-	-	-	-	-	-	-	-
Revaluations (+/-)	-	-	-	-	-	-	-	-
Disposals (-)	-	-	-	-	-	-	-	-
Transfers * (+/-)	-	-	-	-	-	-	-	-
Balance carried forward	-	-	2,042,975	-	-	511	-	2,043,486

**Accumulated depreciation**

<b>**Basis</b>	-	-	SL or RB	SL or RB	SL or RB	SL or RB	-
<b>** Rate</b>	-	-	not depreciated	-	-	-	-

Balance brought forward	-	-	-	-	-	-	-	-
Depreciation charge for year (-)	-	-	-	-	-	-	-	-
Revaluations (+/-)	-	-	-	-	-	-	-	-
Disposals (-)	-	-	-	-	-	-	-	-
Transfers* (+/-)	-	-	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-	-	-

**Net book value**

Brought forward	-	-	2,042,975	-	-	511	-	2,043,486
Carried forward	-	-	2,042,975	-	-	511	-	2,043,486

**Kingston upon Thames Circuit**  
**Notes to the Accounts**

**12 Investments**

**Analysis of investment movements**

		<b>This year</b>	<b>Prev year</b>
Investments listed on a recognised Stock Exchange		-	-
Investments held in common investment funds,		-	-
Securities not listed on a recognised Stock Exchange		-	-
Other investments		38,670	38,316
<b>Total</b>		<b>38,670</b>	<b>38,316</b>

**Change in investment values**

Carrying value at beginning of year		38,316	36,248
<b>Add:</b> additions to investments at cost		-	-
<b>Less:</b> disposals at carrying value			-
<b>Net gain/(loss) on revaluation</b>		354	2,068
Carrying (market) value at end of year		38,670	38,316

**Kingston upon Thames Circuit**  
**Notes to the Accounts**

**13. Analysis of current assets**

	This year	Last year
	£	£
<b>Debtors and prepayments</b>		
Pre paid assessments	-	-
Accrued income	-	-
Other debtors	-	6,023
<b>Total debtors and prepayments</b>	-	-

**Analysis of cash at bank**

Bank balance held in (Barclays Bank Plc)	1,211	5,552
Bank balance held in ( Central Finance Board)	102,402	85,437
Bank balance held in (TMCP Model Trust)	78,124	79,604
<b>Total Cash and Bank</b>	181,737	170,593

**14. Analysis of current liabilities and long term creditors**

Trade Creditors	£ -	-
Other Creditors	£ -	1,600
<b>Total Current Liabilities</b>	£ -	1,600

**15. Capital Commitments and Contingent Liabilities**

At the 31st August 2020 the Circuit has no capital commitments.

No Contingent liabilities were identified at 31st August 2020.

**Kingston upon Thames Circuit  
Notes to the Accounts**

**16. Loans**

Source	Purpose of loan	Amount brought forward	New borrowings	Loan interest	Repayable in the year	Balance at year end
NONE						
Totals						

**Repayment due**

Due within 12 months	31/08/2020								Totals
Due between 1 and 5 years	31/08/2021		31/08/2026						
Due later than 5 years									



**Kingston upon Thames Circuit  
Notes to the Accounts**

**17. Detailed analysis of individual fund movements**

**Unrestricted Funds**

Unrestricted Fund Name	Opening	Income	Expenditure	Transfers	Closing Balance	Purpose of the fund
General	2,151,519	184,528	176,328		2,159,719	
Model Trust Fund	79,604	669	2,149		78,124	
Designated Fund	25,697				25,697	
Totals	2,256,820	185,197	178,477		2,263,540	

**Restricted Funds**

Restricted Fund Name	Opening Balance	Income	Expenditure	Transfers	Closing Balance	Purpose of the fund
Totals						

Endowment Name	How the capital is invested	The current value of the capital	Annual income	What the income was used for
None				
Totals				


The reasons for the transfers between funds were as follows:

**Kingston upon Thames Circuit**  
**DECLARATIONS**

**Treasurer**

I confirm that these accrual based accounts for the year ended 31 August 2020 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit Meeting.

Signature of Treasurer



Date

29 May 2021

Name of Treasurer

Festus Mensah

Address

46 Grayham Road, NEW MALDEN, KT3 5HW

**Presentation to the Circuit Meeting for approval.**

I confirm that the annual report and accounts for the year ended 31 August 2020 were presented to the Circuit Meeting at its meeting on

and were approved.

Signature of the Chair of the meeting



Name of the Chair of the meeting

Rev Dr Stan Brown

Date

04 Jun 2021

**Kingston upon Thames Circuit**  
**Independent Examiner's Report to the Trustees of the Kingston upon Thames Circuit**

This Report is on the Circuit Accounts for the year ended 31<sup>st</sup> August 2020

**Respective responsibilities of Trustees and Examiner**

The Circuit's trustees are responsible for ensuring that the annual report and accounts for the year to 31 August 2020 present a true and fair view of the Circuit's income and expenditure for the year and of its assets and liabilities at the balance sheet date. The trustees consider that an audit is not necessary for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items, in nature or scale, or disclosures in the accounts, seeking explanations from the Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a true and fair view. My report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention.

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 130 of the Charities Act.
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met, or

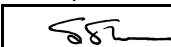
(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be

(3) I have /have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Name of independent examiner

Simon Sturman FCCA

Signature of independent examiner



Digitally signed by Simon Sturman  
DN: cn=Simon Sturman, o=Simply Accounts and  
Tax, ou,  
email=simon@simplyaccountsandtax.co.uk, c=GB  
Date: 2021.05.28 10:42:30 +01'00'

Relevant Professional qualification of independent examiner

Registered Auditor

Name of firm

Simply Accounts and Tax Limited

Address

Epsilon House, Ransomes Europark, Ipswich, Suffolk. IP3 9FJ

Date

28/05/2021

**CIRCUIT MEETING MEMBERSHIP**

**MINISTERS**

Rev Michaela Youngson ( District Chair )  
Rev Dr Stan Brown (Superintendent)  
Rev Andrew Clark  
Rev Dr Karl Rultidge

**SUPERNUMERARY MINISTERS**

Rev Eric Murray

**MINISTERS IN OTHER APPOINTMENTS**

Rev Andrew Pakes  
Rev Denis Vernon

**LAYWORKERS**

Michael Axton (Circuit Coordinator)

**CIRCUIT STEWARDS**

Margaret Turner  
David Knowles  
Ruby Esson  
John Harvey  
Festus Mensah          Treasurer

**CIRCUIT LOCAL PREACHERS & WORSHIP LEADERS REPRESENTATIVES**

Lorraine Webb  
Jilly Bridges

**3six5 REPRESENTATIVE**

Chris Ward

**CIRCUIT SAFEGUARDING CO-ORDINATOR**

David Knowles

**KOREAN CHRISTIAN FELLOWSHIP**

Paul Sangdon Han

**CIRCUIT CHURCH REPRESENTATIVES**

**Chessington Church**

Patricia Watson  
Daphne Baker  
Geneen Bray  
Kathryn Dickie

**CIRCUIT MEETING MEMBERSHIP**

Kingston Church

Nigel Spalding  
Maggie East  
Alex Ritchie  
Alan Clatworthy

New Malden Church

Gloria Tavinier  
Alison Bullett  
Julie Haines  
Richard Bland

Surbiton Hill Church

Marina Golding  
Geoffrey Turner  
Louise Mount  
Jeanette Barwick  
Jilly Bridges



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**Parties involved with this document**

Document processed	Party + Fingerprint
Wed, 2nd Jun 2021 19:26:05 BST	Festus Mensah - Signer (e1ad05c23852a38e9223484d19d34542)
Fri, 4th Jun 2021 13:24:56 BST	Rev Dr Stan Brown - Signer (fd179ead51845bb91714a436ad4d797f)

**Audit history log**

Date	Action
Fri, 4th Jun 2021 13:24:56 BST	The envelope has been signed by all parties. (86.163.194.42)
Fri, 4th Jun 2021 13:24:56 BST	Rev Dr Stan Brown signed the envelope. (86.163.194.42)
Fri, 4th Jun 2021 13:22:00 BST	Rev Dr Stan Brown viewed the envelope. (86.163.194.42)
Wed, 2nd Jun 2021 19:26:05 BST	Document emailed to party email (18.134.209.24)
Wed, 2nd Jun 2021 19:26:05 BST	Sent the envelope to Rev Dr Stan Brown for signing. (77.100.34.64)
Wed, 2nd Jun 2021 19:26:05 BST	Festus Mensah signed the envelope. (77.100.34.64)
Wed, 2nd Jun 2021 19:25:24 BST	Festus Mensah viewed the envelope. (77.100.34.64)
Wed, 2nd Jun 2021 19:23:57 BST	Festus Mensah viewed the envelope. (77.100.34.64)
Wed, 2nd Jun 2021 11:00:20 BST	Document emailed to party email (3.10.58.151)
Wed, 2nd Jun 2021 11:00:20 BST	Sent Festus Mensah a reminder to sign the document. (86.142.84.94)
Wed, 2nd Jun 2021 11:00:14 BST	Document emailed to party email (3.10.58.151)
Wed, 2nd Jun 2021 11:00:14 BST	Simon Sturman has changed the party Festus Mensah's email to party email (86.142.84.94)
Wed, 2nd Jun 2021 11:00:14 BST	Sent the envelope to Festus Mensah (festus.mensah@ghanabank.co.uk) for signing. (86.142.84.94)
Wed, 2nd Jun 2021 10:41:58 BST	Document emailed to festus.mensah@ghanabank.co.uk (18.132.206.76)
Wed, 2nd Jun 2021 10:41:58 BST	Sent Festus Mensah a reminder to sign the document. (86.142.84.94)
Wed, 2nd Jun 2021 9:30:42 BST	Document emailed to festus.mensah@ghanabank.co.uk (3.8.206.43)
Wed, 2nd Jun 2021 9:30:42 BST	Sent the envelope to Festus Mensah (festus.mensah@ghanabank.co.uk) for signing. (86.142.84.94)
Wed, 2nd Jun 2021 9:28:23 BST	Rev Dr Stan Brown has been assigned to this envelope (86.142.84.94)

Wed, 2nd Jun 2021 9:28:23 BST

Festus Mensah has been assigned to this envelope (86.142.84.94)

Wed, 2nd Jun 2021 9:27:52 BST

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Wed, 2nd Jun 2021 9:27:31 BST

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