



# Trustees' Annual Report for the period

		Period start date			Period end date		
		Day 01	Month April	Year 2020	Day 31	Month March	Year 2021
<b>From</b>					<b>To</b>		

## Section A Reference and administration details

**Charity name** UNFORGETTABLE FOUNDATION

**Other names charity is known by**

**Registered charity number (if any)** 1163647

**Charity's principal address** BUSHBURY TRIANGLE

74 STANLEY ROAD

WOLVERHAMPTON

**Postcode**

WV10 9EL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	BARBARA STEPHENS			
2	PAUL SINCLARE			
3	JAMES ASHWELL			
4	ADAM VAUGHAN			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CONSITUTION
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	TRUSTEES APPOINTED BY THE BOARD OF TRUSTEES

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are, for the public benefit: (1) the relief of sickness or suffering; (2) the advancement of health; and (3) the advancement of education and research in relation to health and health related matters, by any charitable means in particular but without limitation by supporting research into dementia and other degenerative neurological disorders. The mission of the Unforgettable Foundation is to "create a world where people with dementia live the best life possible".

Activities in the period 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021 were halted due to the limitations facing the charity caused by the Covid 19 pandemic.

The Board of Trustees intends to re-launch in 2022 with new strategic intentions. The focus on improving the lives of people affected by dementia remains at the heart of the Foundation's purpose.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

There are no significant achievements to report for 2020/21 since the charity has been on 'pause'. The Trustees remain committed to developing the Unforgettable Foundation into a thriving Foundation. Re-launch work is scheduled for 2022.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

There was no financial activity during 2020/21. Unrestricted reserves totalling £32,473 remained unspent.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

BARBARA STEPHENS

**Position (eg Secretary, Chair, etc)**

TRUSTEE

**Date**

13/01/2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

UNFORGETTABLE FOUNDATION

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2020


To

Period end date  
31/03/2021

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	-	-	-	-	1,861
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	-	-	-	-	1,861
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	1,861
<b>A3 Payments</b>					
Marketing	-	-	-	-	1,756
Salaries	-	-	-	-	1,890
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	3,646
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	3,646
<b>Net of receipts/(payments)</b>	-	-	-	-	1,785
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	32,473	-	-	32,473	34,258
<b>Cash funds this year end</b>	32,473	-	-	32,473	32,473

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	cash at Bank	32,473	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	32,473	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		BARBARA STEPHENS	13/01/2022	