

KENYA COMMUNITY EDUCATION PROJECT

England & Wales · Charity number 1163597

Details

Other names KCEP

Status Registered

Legal form CIO

Registered 2015-09-16

Register [View on the Charity Commission register](#)

Contact

Address Gower College Swansea
Tycoch Road
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Activities

Objects: THE ADVANCEMENT OF EDUCATION AND THE RELIEF OF POVERTY OF CHILDREN LIVING IN THE SIGOMRE AREA OF WESTERN KENYA BY THE PROVISION OF SUPPORT AND FUNDS TO MADUNGU PRIMARY SCHOOL IN KENYA.

Activities: Supporting Specific Community Projects and Education within Kenya

Classification

- **How:** Provides Other Finance
- **What:** Education/training, The Prevention Or Relief Of Poverty
- **Who:** Children/young People

Geography

- City Of Swansea

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£6,169	£4,768	-	-
2024-03-31	£3,638	£3,570	-	-
2022-09-30	£1,997	£1,850	-	-
2021-09-30	£2,175	£3,125	-	-
2020-09-30	£4,302	£3,633	-	-

Trustees

Name	Role	Appointed
James Andrew Donaldson	Chair	2024-08-28
Angharad Rees-Jaraman		2025-05-06
Cai Carter		2024-08-28
Constance Clare Naomi Henry		2024-08-28
Ioan Lewis		2025-05-06
Jacqueline Michelle Williams		2024-08-28
Jonathan Stuart Oakes		2022-03-01
Katie Richards		2025-05-06
Leri Watkins		2025-05-06
Lorraine Evans		2025-05-06
MARK JONES		2015-05-01

KENYA COMMUNITY EDUCATION PROJECT

England & Wales - Charity number 1163597

Accounts

**Kenya Community Education Partnership
Financial Results**

	Year to 31 March 2025	18 months to 31 March 2024
	£	£
Income		
Donations Received	4,169	3,638
One off contribution – trip	2,000	-
	6,169	3,638
Expenditure		
Salaries	2,768	3,570
One off expenditure	2,000	-
	4,768	3,570
Excess of Income over Expenditure	1,401	68

	As at 31 March 2025	As at 31 March 2024
	£	£
Debtors	1,080	-
Cash	602	281
Total Assets	1,682	281
Unrestricted reserves	1,682	281

KENYA COMMUNITY EDUCATION PROJECT

England & Wales - Charity number 1163597

Accounts

Annual Return – Commentary

I am relying on the exemption for charities with 'income under £10,000', to only report the charity's income and spending.

However – for information only – I can confirm that the activities of the charity have not changed at all during the last period and remain the raising of funds – by students and staff from within the College – which are then sent as a contribution to the salaries of 2 teachers based in Madungu Primary School in Western Kenya.

This past 18 month period – as compared to the previous 12 month period – the charity increased the amount of funds raised from £1,997 to £3,638 which, in turn, allowed us to increase the contribution that we made to the 2 teachers salaries. The bank balance at the end of each period increased slightly from £214 to £281.

Going forward into the new year the Board is looking to both bring some new additional Trustees and to set up a separate Fund Raising Committee to continue with the good progress that we have made in the past period.

Mark Jones
Chair of the Trustee Board



CHARITY COMMISSION
FOR ENGLAND AND WALES

Kenya Community Education Project

1163597

CC16a

Receipts and payments accounts

For the period from	10/1/2022	To	3/31/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	3,638	-	-	3,638	1,997
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,638	-	-	3,638	1,997
A2 Asset and investment sales, (see table).					
N/A	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,638	-	-	3,638	1,997
A3 Payments					
Education Providers	3,570	-	-	3,570	1,850
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	3,570	-	-	3,570	1,850
A4 Asset and investment purchases, (see table)					
N/A	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,570	-	-	3,570	1,850
Net of receipts/(payments)	68	-	-	68	147
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	214	-	-	214	67
Cash funds this year end	281	-	-	281	214

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Reserves	281	-	-
		-	-	-
		-	-	-
	Total cash funds	281	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	N/A	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	N/A		-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	N/A		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	N/A		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

KENYA COMMUNITY EDUCATION PROJECT

England & Wales - Charity number 1163597

Accounts

MINUTES OF THE KCEP AGM
Held on Thursday, 22 June 2023, 5.30pm
Principal's Office, Gorseinon

Present: Mark Jones (Chair)
Ewen McLaughlin (Treasurer)
Pat Reid (Secretary)
Ian Peabody
Jonathan Oakes
Nick Brazil

Apologies: Matthew Ward

1.	<p>Minutes of previous year's AGM</p> <p>The minutes of the meeting on 28th February 2022 were approved as a true and accurate record of the meeting.</p>	
2.	<p>Constitution - Accounts</p> <p>NB outlined that the charity continued to follow the Model Constitution of the Charity Commission for England and Wales - and that no amendments were needed. MJ to review</p> <p>EMcL presented Receipts and Payments accounts for the year from 1st April 2022 to 31st March 2023 - showing Receipts of £1997 and Payments of £1850 and cash funds of £214 as at 31st March 2023.</p> <p>These were both approved by the Trustees.</p>	MJ
3.	<p>Retirement of Treasurer</p> <p>PR, IP and NB all formally confirmed that they would be stepping down as Trustees.</p> <p>MJ thanked them for their contribution and commitment to the Charity especially PR and IP who had been Trustees since the charity was set up 20 years ago. MJH presented all 3 with a small gift to thank them for their contribution.</p>	
4.	<p>Trustees</p> <p>MJ, EMcL and JO confirmed that they were willing to stay on as Trustees.</p> <p>MJ said that he was willing to stay on as Chair for a further year - and nominated EMcL as the new secretary. MJ suggested that the Treasurer role be picked up by one of the Finance managers within the College - and whilst this has still to be agreed, he confirmed that he had initial discussions which had been positive - and he will look to confirm the name asap.</p>	

	<p>All of the recommendations were approved.</p> <p>It was noted that signatures on Bank account etc would need to be changed.</p>	MJ
<p>5.</p>	<p>Overview of plans for 2023/24</p> <p>MJ said that he would aim to call a meeting of the 4 remaining Trustees with the next 2 weeks. This meeting would:</p> <ul style="list-style-type: none"> i) Include a discussion on arrangements for transferring funds to the school. ii) Include names of ‘volunteers’ from across the College who are looking to help. MJ said that he is also looking to co-opt 3-4 people (including a Treasurer) and would hopefully confirm this before the next meeting. iii) Plans for 2023 – 2024 include: <ul style="list-style-type: none"> - x Trustees meetings – one at the end of each term - 1 working group focussing on fund raising, to include: <ul style="list-style-type: none"> working with Welsh Bacc students arrangements for Freshers Fayre/Tutor packs possible facebook page - 1 working group focussing on proposed trip in the summer of 2024. <p>We will look to allocate names to all of these groups and will need to identify a Chair.</p>	
<p>6.</p>	<p>Update on plans for trip in the summer of 2024</p> <ul style="list-style-type: none"> - Contact made with Game Tracker - Awaiting announcement of possible funding in July - Funding to potentially cover flights – week 1, with week 2 (safari) to be paid for individually <p>IP pointed out that Kenya Government potentially offers discounted safari rates for students.</p> <p>Guidance needed for students – PR and offered to speak to students on trip.</p>	



Charity Name: Kenya Community Education Project
 No. (if any): 163597

CC16a

Receipts and payments accounts

For the period from 01/04/2022 To 31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,997	-	-	1,997	2,175
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	1,997	-	-	1,997	2,175
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,997	-	-	1,997	2,175
A3 Payments					
Transfer	1,850	-	-	1,850	3,125
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,850	-	-	1,850	3,125
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,850	-	-	1,850	3,125
Net of receipts/(payments)	147	-	-	147	950
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	67	-	-	67	1,017
Cash funds this year end	214	-	-	214	67

KENYA COMMUNITY EDUCATION PROJECT

England & Wales - Charity number 1163597

Accounts

KCEP AGM FEBRUARY 28th 2022.
(Teams online meeting)

Present:

Mark Jones

Nick Brazil

Pat Reid

Ewen McLaughlin

Jonathan Oakes

Apologies:

Ian Peabody

Mathew Ward

1. KCEP AGM formally approved the charity's constitution and charter with five trustees in attendance.

The role of chairperson for 2022-3 was discussed as Nick Brazil is no longer a full time member of college staff.

The trustees thanked Nick for the considerable help and support he has given to the project since its inception in 2006. The Principal offered to take the role as an interim measure for a year which was agreed by the

trustees. Nick is happy to remain a KCEP trustee.

Roles for 2022-3:

Chair – Mark Jones

Treasurer – Ewen Mc Laughlin

Secretary – Pat Reid

(It was noted that Tom Snelgrove had resigned as a trustee because he was no longer an employee of Gower College Swansea.)

The charter was updated and approved.

Trustees can be added during the year and NUS and student representatives will be added as needed.

The charter will be submitted in a few months with an updated register of trustees and the minutes of this meeting.

2. The annual accounts were approved.

Ewen and Pat had transferred the remaining monies in the account to our two Project teachers via MoneyGram in January this year.

Ewen reminded trustees that college staff can still do direct debits to the KCEP bank account if desired.

It was agreed that an interim meeting was needed half way through the year to review accounts and fundraising.

3. Fundraising.

Jonathan raised the problem of risk assessments for outdoor activities under current Covid restrictions.

Mark suggested that Comic Relief fundraising methods could be borrowed – a few weeks after Comic Relief has finished – and will chat with Jonathan and Matthew about this in due course.

Marketing and publicity within college should be aimed at raising awareness among students and staff of the KCEP and its aims – for example, by having stalls in the foyers of both campuses and/or having students “cycle” from Nairobi to Madungu Primary School.

A volunteer student committee or “operational group” needs to be formed and should be effective in driving this forward. It was agreed that a calendar of annual events was very important.

Action Point.

Pat will draft an email to be approved by the Principal with the aim of getting staff and students to come up with fundraising ideas for a small scale activity this side of Easter and then plan for the longer term after that.

Action Point.

Pat will draft an email to send to Madungu Primary School’s headteacher Martin Otieno and our two teachers Michael and Daniel.

AOB.

No further matters were raised and the meeting was duly closed.



Charity Name Kenya Community Education Project	No (if any) 1163597
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CC16a

Receipts and payments accounts

For the period from	Period start date 28/02/2021	To	Period end date 28/02/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	2,175	-	-	2,175	4,357
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,175	-	-	2,175	4,357
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,175	-	-	2,175	4,357
A3 Payments					
Transfer	3,125	-	-	3,125	3,633
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	3,125	-	-	3,125	3,633
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,125	-	-	3,125	3,633
Net of receipts/(payments)	- 950	-	-	- 950	724
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	999	-	-	999	275
Cash funds this year end	49	-	-	49	999

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		49	-	-
		-	-	-
		-	-	-
	Total cash funds	49	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

KENYA COMMUNITY EDUCATION PROJECT

England & Wales - Charity number 1163597

Accounts

KCEP AGM ZOOM MEETING
MARCH 4TH 2021.

Present:

Catherine Wilkes

Lea Woolway

Ewen McLaughlin

Mark Jones

Nick Brazil

Pat Reid

Apologies:

Ian Peabody

1. The KCEP AGM formally approved the Charity's constitution and charter with 6 trustees in attendance.

The trustees named below were formally elected to office for the next 12 months.

Chairperson - Nick Brazil

Secretary - Pat Reid

Treasurer - Ewen McLaughlin

It was noted that Caryn Morgan had resigned from her position as a KCEP trustee in January 2021. She was thanked by Nick Brazil for her support and generosity over many years.

Member of College staff Tom Snelgrove has expressed an interest in becoming a trustee. He works closely with the students and is well placed to engage them in KCEP fundraising activities.

Action Point.

Nick Brazil will formally invite him to join the board of trustees asap.

3.Accounts.

Ewen confirmed that 2020 had seen a significant decrease in the amount of funds raised in 2019 – a reduction from £6000 to about £4000.

This has been almost entirely due to the effects of the Covid pandemic and the resulting closure of College for a number of months.

It was noted that 2021 is also likely to be a difficult year as again College has been closed from December 2020 to March. Students will be returning but only for one day a

week for the foreseeable future which will have a severe impact on fundraising potential.

Action Point.

Pat will collate recent emails and texts pertaining to financial matters from Elvis Ochieng and send to Ewen to provide the trustees with a shared perspective.

Pat outlined the current problems of money transfers from the UK to Madungu since Elvis Ochieng is no longer a member of staff at the school. Currently using Moneygram as opposed to bank transfer (as done previously) is not very satisfactory as there are limits on the amount of cash that can be transferred through this service.

Pat also proposed that Elvis Ochieng be given modest expenses as our two Madungu teachers still prefer to deal with him rather than anyone else as he is well trusted. Elvis Ochieng therefore carries the responsibility of travelling to pick up the cash and dispensing it to the teachers and to the school for the feeding programme.

This was agreed by the trustees.

4. Fundraising.

Action point.

Lea is confident that Level 3 Business students will be able to organise an online event this term and is happy to oversee this.

She noted that HE students were excellent in previous fundraising and may well be interested in further events.

Action Point.

Pat will email Elvis Ochieng, Martin Otieno (Head Teacher at Madungu) and the two KCEP teachers outlining the current difficulties of fundraising due to Covid restrictions would be useful to our Kenyan colleagues. But the trustees also felt that it was important to emphasise our positive outlook and that this may well be a temporary setback. The email will be sent to trustees for approval before being sent.

AOB.

The trustees unanimously agreed to allow Elvis Ochieng expenses from the KCEP budget in appreciation of his continued voluntary help in disbursing funds to Madungu School, even though he is no longer a member of staff there.

No further matters were raised and the meeting was duly closed.



Charity Name Kenya Community Education Project	No (if any) 1163597
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CC16a

Receipts and payments accounts				
For the period from	Period start date 01/04/2020	To	Period end date 03/03/2021	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	3,652	650	-	4,302	3,790
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,652	650	-	4,302	3,790
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,652	650	-	4,302	3,790
A3 Payments					
Transfer	2,933	700	-	3,633	3,676
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	2,933	700	-	3,633	3,676
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,933	700	-	3,633	3,676
Net of receipts/(payments)	719	- 50	-	669	115
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	343	-	-	343	228
Cash funds this year end	1,062	- 50	-	1,012	343

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		1,062	-	50
		-	-	-
		-	-	-
	Total cash funds	1,062	-	50
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval