

**Sheikhy Notes**  
**Receipts and Payments Accounts for the year ended**  
**30<sup>th</sup> September 2024**

Charity Assist Accountants Ltd

Certified Public Accountants and Charity Independent Examiners

Unit 27 Batley Enterprise Centre

513 Bradford Road Batley West Yorkshire

WF17 8LL

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**Basic information**

**Address**

Sheikhy Notes  
Unit 27 Batley Enterprise Centre  
513 Bradford Road  
Batley  
WF17 8LL

**Bank**

NatWest Bank  
63 North Street  
Keighley  
BD21 3SB

**Accountants**

Charity Assist Accountants Ltd  
Unit 27 Batley Enterprise Centre  
513 Bradford Road  
Batley  
WF17 8LL

**Charity registration number**

1163573

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Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	01	Oct	2023		30	Sep	2024

## Section A

### Reference and administration details

Charity name

Sheikhy Notes

Registered charity number

1163573

Charity's principal address

Sheikhy Notes

Unit 27, Batley Enterprise Centre

513 Bradford Road

Postcode

WF17 8LL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amar Zarif			
2	Shazia Rafiq			
3	Tabusam Shah			

## Section B

### Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation registered on the 15 <sup>th</sup> September 2015.
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	1. Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.

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In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

**Section C                      Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To advance the Islamic faith for the benefit of the public but not limited to the publishing, selling and distribution of Islamic literature and other religious articles.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity's main activities continue to be publishing works and getting books ready.

Charity commission requires the trustees of a charity to:

- Select suitable accounting policies, apply them consistently;
- Make judgement and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless there is a reason to believe that the Association will not continue for the foreseeable future.

The Trustees are responsible for the keeping of proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charity Act 2011. They are also responsible for safeguarding the assets of the association and hence to take reasonable steps for the prevention and detection of fraud and other irregularities.

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**Section D Achievements and performance**

**Summary of the main achievements of the charity during the year**

The main activities of the charity have been selling literature on Islam. Also providing free literature to teaching institutes to reuse yearly as part of their curriculum.

**Section E Financial review**

**Brief statement of the charity's policy on reserves**

The charity holds £500 in reserve in case of an emergency expense.

**Section F Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	<i>Tabusam Shah</i>	
<b>Full name(s)</b>	Tabusam Shah	
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	
<b>Date</b>	25.06.25	

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Charity Name Sheikhy Notes		No 1163573		CC16a
Receipts and payments accounts				
For the period from	Period start date 01/10/2023	To	Period end date 30/09/2024	

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Interest	1	-	-	1	1
Sale of books	1,190	-	-	1,190	1,207
HMRC tax refund	-	-	-	-	159
<b>Sub total (Gross income for AR)</b>	<b>1,192</b>	<b>-</b>	<b>-</b>	<b>1,192</b>	<b>1,367</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,192</b>	<b>-</b>	<b>-</b>	<b>1,192</b>	<b>1,367</b>
<b>A3 Payments</b>					
Accountancy fees	925	-	-	925	-
Postage	-	-	-	-	118
Printing	-	-	-	-	34
	-	-	-	-	
<b>Sub total</b>	<b>925</b>	<b>-</b>	<b>-</b>	<b>925</b>	<b>151</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>925</b>	<b>-</b>	<b>-</b>	<b>925</b>	<b>151</b>
<b>Net of receipts/(payments)</b>	<b>267</b>	<b>-</b>	<b>-</b>	<b>267</b>	<b>1,216</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>9,014</b>	<b>-</b>	<b>-</b>	<b>9,014</b>	<b>7,798</b>
<b>Cash funds this year end</b>	<b>9,281</b>	<b>-</b>	<b>-</b>	<b>9,281</b>	<b>9,014</b>

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**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds	Natwest Current account	9,185	-	
	Natwest Business reserve	96	-	
		-	-	-
	<b>Total cash funds</b>	<b>9,281</b>	<b>-</b>	<b>-</b>
		OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on  
behalf of all the trustees

Signature	Print Name	Date of approval
<i>Tabusam Shah</i>	TABUSAM SHAH	25.06.25