

# Trustees' annual report for the period



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Period start date 

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| 0 | 1 | 0 | 8 | 2 | 0 |
|---|---|---|---|---|---|

 Period end date 

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| 3 | 1 | 0 | 7 | 2 | 1 |
|---|---|---|---|---|---|

Charity name 

|   |   |   |   |   |   |   |   |  |   |   |   |   |   |   |   |   |   |  |   |   |   |   |   |   |   |   |   |   |   |  |   |   |   |
|---|---|---|---|---|---|---|---|--|---|---|---|---|---|---|---|---|---|--|---|---|---|---|---|---|---|---|---|---|---|--|---|---|---|
| P | E | N | S | I | L | V | A |  | C | O | M | M | U | N | I | T | Y |  | A | S | S | O | C | I | A | T | I | O | N |  | C | I | O |
|---|---|---|---|---|---|---|---|--|---|---|---|---|---|---|---|---|---|--|---|---|---|---|---|---|---|---|---|---|---|--|---|---|---|

Charity No  
(if any) 

|   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|
| 1 | 1 | 6 | 3 | 5 | 5 | 6 |
|---|---|---|---|---|---|---|

## Objectives and Activities

|  | <b>SORP<br/>reference</b> |  |
|--|---------------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17                 | Provides facilities and organises activities to assist social cohesion in area of interest |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19        | Run community events (cinema), purchase equipment for the community use                    |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18                 | Trustees have had regard to guidance on public benefit                                     |

## Additional information (optional)

You may choose to include further statements where relevant about:

|  | <b>SORP<br/>reference</b> |  |
|--|---------------------------|--|
| Policy on grant making   | Para 1.38                 |  |
| Policy on social investment including program related investment | Para 1.38                 |  |
| Contribution made by volunteers                                  | Para 1.38                 |  |
| Other  |                           |  |

## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>This period covers the height of COVID.</p> <p>Sadly, the community cinema had to remain shut as per government guidelines, as did the coffee shop, and consequently the charity was unable to achieve its goals this year.</p> <p>The coffee shop volunteers did however provide catering to the nurses and staff who ran COVID vaccination program at Millennium House, for which we assisted by providing a petty cash loan for supplies.</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Achievements against objectives set                          | Para 1.41      |  |
| Performance of fundraising activities against objectives set | Para 1.41      |  |
| Investment performance against objectives                    | Para 1.41      |  |
| Other  |                |  |

## Financial Review

|  | <b>SORP<br/>reference</b> |   |
|--|---------------------------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21                 | Little change due to no activity                        |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22                 | Reserves held for future community projects and events. |
| Amount of reserves held  | Para 1.22                 | £5204   |
| Reasons for holding zero reserves  | Para 1.22                 |   |
| Details of fund materially in deficit  | Para 1.24                 |   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23                 |   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   | <b>SORP<br/>reference</b> |  |
|---|---------------------------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47                 | Donations from local volunteer coffee shop |
| Investment policy and objectives including any social investment policy adopted | Para 1.46                 |  |
| A description of the principal risks facing the charity                         | Para 1.46                 |  |
| Other   |                           |  |

## Structure, Governance and Management

| Description of charity's trusts:  | SORP reference |  |
|---|----------------|--|
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25      | Constitution                                 |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25      | CIO  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25      | As outlined in section 9 of the constitution |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   | SORP reference |  |
|---|----------------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51      |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51      |  |
| Relationship with any related parties   | Para 1.51      |  |
| Other   |                |  |

## Reference and Administrative details

|                             |                                    |
|-----------------------------|------------------------------------|
| Charity name                | Pensilva Community Association CIO |
| Other name the charity uses |                                    |
| Registered charity number   | 1163556                            |
| Charity's principal address | PENSILVA, CORNWALL, ENGLAND        |

### Names of the charity trustees who manage the charity

|    | Trustee name    | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-----------------|-----------------------------------|---|
| 1  | Keith Richards  |                 |                                   |   |
| 2  | Rosemary Farley | Chair           |                                   |   |
| 3  | Ruth Hicks      |                 |                                   |   |
| 4  | James Bruce     | Secretary       |                                   |   |
| 5  |                 |                 |                                   |   |
| 6  |                 |                 |                                   |   |
| 7  |                 |                 |                                   |   |
| 8  |                 |                 |                                   |   |
| 9  |                 |                 |                                   |   |
| 10 |                 |                 |                                   |   |
| 11 |                 |                 |                                   |   |
| 12 |                 |                 |                                   |   |
| 13 |                 |                 |                                   |   |
| 14 |                 |                 |                                   |   |
| 15 |                 |                 |                                   |   |
| 16 |                 |                 |                                   |   |
| 17 |                 |                 |                                   |   |
| 18 |                 |                 |                                   |   |
| 19 |                 |                 |                                   |   |
| 20 |                 |                 |                                   |   |

## Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

### Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

*[Handwritten signature]* *R Farley*

Full name(s)

JAMES BRUCE

ROSEMARY FARLEY

Position (eg Secretary,  
Chair, etc)

SECRETARY

CHAIR

Date

*20/5/22*

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Name of chief executive or names of senior staff members (optional information)

|  |
|--|
|  |
|--|

Exemptions from disclosure

Reason for non disclosure of key personnel details

|  |
|--|
|  |
|--|

Other optional information

|  |
|--|
|  |
|--|





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
PENSILVA COMMUNITY ASSOCIATION

No (if any)  
1163556

CC16a

## Receipts and payments accounts

For the period  
from

Period start date

1/8/20

To

Period end date

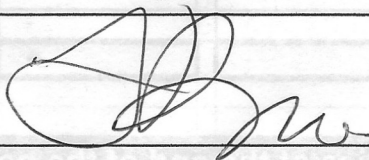
31/7/21

### Section A Receipts and payments

|   | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|---|--------------------|------------------|------------------|------------------|------------------|
|   | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
| Donation from coffee shop                             | 88                 | -                | -                | 88               | 3,532            |
| Recovery from previous trustee account                | - 0                | -                | -                | -                | 4,569            |
| Cinema ticket sales                                   | - 0                | -                | -                | -                | 1,172            |
|   | - 0                | -                | -                | -                | -                |
|   | - 0                | -                | -                | -                | -                |
|   | - 0                | -                | -                | -                | -                |
|   | - 0                | -                | -                | -                | -                |
|   | - 0                | -                | -                | -                | -                |
| <b>Sub total(Gross income for AR)</b>                 | <b>88</b>          | <b>-</b>         | <b>-</b>         | <b>88</b>        | <b>9,273</b>     |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
|   | - 0                | - 0              | - 0              | -                |                  |
|   | - 0                | - 0              | - 0              | -                | - 0              |
| <b>Sub total</b>                                      | <b>- 0</b>         | <b>- 0</b>       | <b>- 0</b>       | <b>-</b>         | <b>- 0</b>       |
| <b>Total receipts</b>                                 | <b>88</b>          | <b>- 0</b>       | <b>- 0</b>       | <b>88</b>        | <b>9,273</b>     |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
| Petty cash for COVID catering                         | 100                | -                | -                | 100              |                  |
| Purchase of equipment for Millennium                  | 117                | -                | -                | 117              |                  |
|   | - 0                | -                | -                | -                |                  |
|   | - 0                | -                | -                | -                |                  |
| Cinema licensing fees                                 | - 0                | -                | -                | -                | 1,080            |
| Community coffee shop kitchen refurb                  | - 0                | -                | -                | -                | 2,535            |
| Community centre equipment donation                   | - 0                | -                | -                | -                | 1,124            |
|   | - 0                | -                | -                | -                | 73               |
|   | - 0                | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>217</b>         | <b>-</b>         | <b>-</b>         | <b>217</b>       | <b>4,812</b>     |
| <b>A4 Asset and investment purchases, (see table)</b> |                    |                  |                  |                  |                  |
|   | - 0                | - 0              | - 0              | -                |                  |
|   | - 0                | - 0              | - 0              | -                |                  |
| <b>Sub total</b>                                      | <b>- 0</b>         | <b>- 0</b>       | <b>- 0</b>       | <b>-</b>         | <b>- 0</b>       |
| <b>Total payments</b>                                 | <b>217</b>         | <b>- 0</b>       | <b>- 0</b>       | <b>217</b>       | <b>4,812</b>     |
| <b>Net of receipts/(payments)</b>                     | <b>- 129</b>       | <b>-</b>         | <b>-</b>         | <b>- 129</b>     | <b>4,461</b>     |
| <b>A5 Transfers between funds</b>                     | <b>- 0</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>A6 Cash funds last year end</b>                    | <b>5,333</b>       | <b>-</b>         | <b>-</b>         | <b>5,333</b>     | <b>-</b>         |
| <b>Cash funds this year end</b>                       | <b>5,204</b>       | <b>-</b>         | <b>-</b>         | <b>5,204</b>     | <b>4,461</b>     |

### Section B Statement of assets and liabilities at the end of the period

| Categories           | Details | Unrestricted funds | Restricted funds | Endowment funds |
|----------------------|---------|--------------------|------------------|-----------------|
|                      |         | to nearest £       | to nearest £     | to nearest £    |
| <b>B1 Cash funds</b> |         | -                  | -                | -               |
|                      |         | -                  | -                | -               |
|                      |         | -                  | -                | -               |

| Total cash funds  |         | 5,204   |                                  |                                 |
|---|---------|---|----------------------------------|---------------------------------|
| (agree balances with receipts and payments account(s))      |         | OK  | OK                               | OK                              |
| Details   |         | Unrestricted funds<br>to nearest £  | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                             |         | -   | -                                | -                               |
|   |         | -   | -                                | -                               |
|   |         | -   | -                                | -                               |
|   |         | -   | -                                | -                               |
|   |         | -   | -                                | -                               |
| <b>B3 Investment assets</b>                                 | Details | Fund to which asset belongs   | Cost (optional)                  | Current value (optional)        |
|   |         |   | -                                | -                               |
|   |         |   | -                                | -                               |
|   |         |   | -                                | -                               |
|   |         |   | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         | Details | Fund to which asset belongs   | Cost (optional)                  | Current value (optional)        |
|   |         |   | -                                | -                               |
|   |         |   | -                                | -                               |
|   |         |   | -                                | -                               |
|   |         |   | -                                | -                               |
|   |         |   | -                                | -                               |
|   |         |   | -                                | -                               |
|   |         |   | -                                | -                               |
| <b>B5 Liabilities</b>                                       | Details | Fund to which liability relates   | Amount due (optional)            | When due (optional)             |
|   |         |   | -                                |                                 |
|   |         |   | -                                |                                 |
|   |         |   | -                                |                                 |
|   |         |   | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees |         | Signature   | Print Name                       | Date of approval                |
|   |         |  | James Bruce                      | 20/5/22                         |
|   |         | R Farley  | Rosemary Farley                  | 20/5/22                         |