



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/02/2023 Period start date to 31/1/2024 Period end date

Charity name: The Independent Baldock Beer Festival Charitable Trust

Charity registration number: 1163540

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide grants and donations for such charitable purposes for the public benefit in Baldock and the surrounding area as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charities main fund-raising activities consist of the running of beer festivals and associated events of varying sizes and formats in Baldock.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are fully aware of the Charity Commission guidance on public benefit and the charities Objects (as stated above), fully reflect this understanding.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The charity relies on unpaid volunteers (iro 50 at any large annual event) to both enable events to take place and to make them financially successful (see below)

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity and the events it organises are entirely run by unpaid trustees/volunteers. Ordinarily events are run each year and surpluses are generated which are allocated as the trustees see fit to either: Reserves, General (donation) Fund or Hardship (donation) Fund. Each year the trustees make donations/grants to other charities, unfunded/funded community groups/organisations as the trustees see fit. Each year the trustees also receive requests for donations/grants from other organisations/groups and the trustees make such grants as they see fit. The trust has made such donations/grants in every year in which it has operated.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The charity does not set formal objectives on an annual basis but does seek to achieve a certain level of financial surplus on its events to ensure that it can make donations/grants on an annual basis. Each event is considered separately.
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	The charity does not currently invest any of its funds outside of its current account with its bankers (Barclays)

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity was only able to hold one event in October 2023. This event was successful and generated a financial surplus in accordance with its budget and expected margins. Following this event, the charity's cash at bank position as at 31/1/24 was £43,739 allocated as: Reserve £30,000, General Donation Fund £6,831, Hardship Fund £6758, and Expense Accruals £150
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The reserve was initially established given the trustees concerns regarding the following factors:</p> <ol style="list-style-type: none"> 1) The main annual fund-raising event is weather dependant, a wet weather event may give rise to a loss. 2) The costs of running the main annual event have risen to the point where cash flow immediately prior must be managed very carefully, the reserve is integral to that 3) The charity must find a new location in Baldock for future events as the historical location has been developed and is no longer available. As at 31/1/2024 the trust had moved its storage/equipment to a new permanent location and was in the process of establishing whether the Baldock Community Centre could be a viable location for all future events <p>The adequacy or otherwise of the reserve is reviewed annually</p>
Amount of reserves held	Para 1.22	As at 31/1/2024 the reserve is £30,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any	Para 1.46	

social investment policy adopted		
A description of the principal risks facing the charity	Para 1.46	<p>The principal risks facing the charity are deemed to be:</p> <ol style="list-style-type: none"> 1) Not being able to find a suitable location at which financially successful events can be held in the future 2) The reserve is reduced to a point which has a negative impact on cash flow immediately prior to large events 3) Other events in the town which conflict (date wise) and which restrict the trustee's ability to stage financially successful events

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The only constitutional provisions are:</p> <ol style="list-style-type: none"> 1) Every trustee must be a natural person 2) No individual may be appointed as a charity trustee if he or she is under the age of 21 years or disqualified from acting 3) In selecting an individual for appt as a charity trustee, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIOs 4) Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
		The charity has a network of contacts with other organisations in Baldock who

The charity's organisational structure and any wider network with which the charity works	Para 1.51	organise and run events in the town. The trust may from time to time lend its equipment to those organisations and the trustees often volunteer to assist with the running of those events
Relationship with any related parties	Para 1.51	There are no formal relations with other parties however, several trustees are members of other organisations that run events in Baldock and one trustee is currently a local councillor

Reference and Administrative details

Charity name	The Independent Baldock Beer Festival Charitable Trust
Other name the charity uses	Baldock Beer Festival (BBF), Baldock Community Charitable Fund
Registered charity number	1163540
Charity's principal address	11 Church Street, Baldock, Herts SG7 5AE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Brent Copsey	Treasurer		
2	Stuart Johnston			
3	Mathhew Geere			
4	Paul Edwards			
5	Dr Duncan Stacey	Secretary		
6	Kathryn Stacey			
7	Tara Geere	Chair		
8	Katharine Copsey			
9	Donald McKenzie			
10	Robin Brough			
11	Alastair Willoughby			
12	James Willoughby	Trust Officer		
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity		
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects		
Details of arrangements for safe custody and segregation of such assets from the charity's own assets		

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

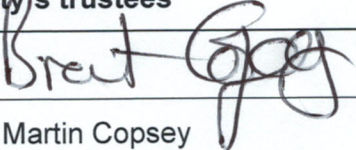
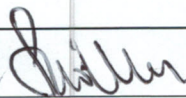
Other optional information

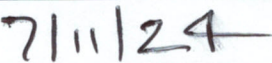
--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Brent Martin Copsey	James Willoughby
Position (eg Secretary, Chair, etc)	Treasurer	Trust Officer

Date 

The Independent Baldock Beer Festival Charitable Trust
Income & Expenditure a/c 2023 **1/2/2023 - 31/1/2024**
Final 23/10/24

	2023 Notes	
Total income	17,584	Gross operating surplus/loss
Total Wet sales (BBF w/e)	7,684	-1,582
Total Food sales (BBF w/e)	1,260	
Total sundry sales (BBF w/e)	8,640	
Pitch fees rec'd		
Festival glass sales		
Ticket sales	6,808	
Public donations	145	
Raffle Hardship fund)	1,360	
Donation to hardship rec'd Tollers	327	
Total operating expenditure	19,166	
(excluding cap ex)		
Gin		
Wine/fizz	877	
Cider		
Beer (ale)		
Foreign Beer (Keg)	3,774	
Marque hire		
Gene hire		
Chair hire/table hire	595	
Toilet hire		
Event Insurance	439	
Plastic glasses/wine glasses		
Stationary/print/advertising	50	
Community Centre Hire	2,000	
Licence fee (Brandles)	295	
Garage Rent Anchor Rise	561	
Skip Hire		
Web Site costs (IONIS (via Paypal)	150	
SRM - security	234	
Consumables/sundries/spares/décor	496	
T shirts/fleeces		
First Responders		
HERAS fence hire top field		
Fuel (vans/heaters/gene)		
Fire prevention		
Sundries (BEF tent repairs)	79	
Staff/volunteers subsistence (during)	130	
Staff/volunteers subsistence (post)	255	
PAT testing		
PPL/PRS licence inc back duty		
Bands	440	
Bands	2,400	
Sound engineers	725	
SUM UP Card transaction fees	156	
Sum Up test discrepancies/costs	2	
Wrist bands		
Ticket Tailor	208	
Paypal (Ticket sales fees)	111	

Container move Jan 2024		900
Ink/ stationary/ sundries jan 2024		84
Food related		622
Kids stall		
Festival glass		
Eco Cups		
Donations year end 31/1/2024 (see seperate tab)	D1	3,583
Total capital expenditure		0
Balance sheet		
Assets		
Current assets: cash at bank	c/f	43,739
Credit note Belgian brewer		
Fixed assets: cy expenditure	c/f	
Fixed assets: b/f	c/f	18,293
Heras panels etc	b/f	190
Containers	b/f	5,152
Counter top chiller	b/f	150
Container shelves	b/f	120
Lager dispense kit	b/f	2,637
Steins/jugs (number given away 10/23)	b/f	4,834
Strong Box	b/f	169
Commando splitters	b/f	73
Drum Kit partial replacement	b/f	195
Mono laser printer	b/f	125
Glass washer	b/f	840
Floor fans	b/f	90
Lighting kit (trans/leads/tower lights)	b/f	569
Bravilors	b/f	40
Chest Freezer w/o 31/1/23	b/f	
Bins/barrels	b/f	244
Gas cylinders w/o 31/1/23	b/f	
Green Crates	b/f	229
Exit signs 50% w/o 31/1/23	b/f	57
Drum kit and stool	b/f	280
Drum kit fittngs 2017	b/f	124
Floor safe (gym cupboard) w/o 31/1/23	b/f	
Ice Cream Freezer	b/f	175
Bar fittings	b/f	375
Gas Griddle	b/f	370
Stage	b/f	450
Water Softener	b/f	95
Tower Lights	b/f	267
Lager Dispense	b/f	443
		62,032
Liabilities		
REPRESENTED BY:		
Accumulation fund b/f 31/1/23 (full a/c's)		63,614
Gross operating surplus/loss 2023		-1,582
Prepaid income		
Expense accruals		
Balance c/fwd		62,032