



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01/02/2022 Period start date to 31/1/2023 Period end date

Charity name: The Independent Baldock Beer Festival Charitable Trust

Charity registration number: 1163540

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide grants and donations for such charitable purposes for the public benefit in Baldock and the surrounding area as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charities main fund-raising activities consist of the running of beer festivals and associated events of varying sizes and formats in Baldock.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are fully aware of the Charity Commission guidance on public benefit and the charities Objects (as stated above), fully reflect this understanding.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The charity relies on unpaid volunteers (iro 50 at any large annual event) to both enable events to take place and to make them financially successful (see below)

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity and the events it organises are entirely run by unpaid trustees/volunteers. Ordinarily events are run each year and surpluses are generated which are allocated as the trustees see fit to either: Reserves, General (donation) Fund or Hardship (donation) Fund. Each year the trustees make donations/grants to other charities, unfunded/funded community groups/organisations as the trustees see fit. Each year the trustees also receive requests for donations/grants from other organisations/groups and the trustees make such grants as they see fit. The trust has made such donations/grants in every year in which it has operated.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The charity does not set formal objectives on an annual basis but does seek to achieve a certain level of financial surplus on its events to ensure that it can make donations/grants on an annual basis. Each event is considered separately.
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	The charity does not currently invest any of its funds outside of its current account with its bankers (Barclays)

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity was unable to hold any events in 2020 or 2021 due to Covid restrictions. It held a large beer festival in May 2021. This event was successful and generated a financial surplus in accordance with the budget. Following this event, the charity's cash at bank position as at 31/1/23 was £44,071 (allocated as: Reserve £30,000, General Donation Fund £6,415, Hardship Fund £7,181, and Expense Accruals £1,105
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserve was established given the trustees concerns regarding the following factors: <ol style="list-style-type: none"> 1) The main annual fund-raising event is weather dependant, a wet weather event may give rise to a loss. 2) The costs of running the main annual event have risen to the point where cash flow immediately prior must be managed very carefully, the reserve is integral to that 3) The charity must find a new location in Baldock for its events as the historical location has been developed and is no longer available. At the time of filing this report the estimated costs associated with moving sites are iro £10k
Amount of reserves held	Para 1.22	As at 31/1/2023 the reserve is £30,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	<p>The principal risks facing the charity are deemed to be:</p> <ol style="list-style-type: none"> 1) Not being able to find a suitable location at which financially successful events can be held in the future 2) The reserve is reduced to a point which has a negative impact on cash flow immediately prior to large events 3) Other events in the town which conflict (date wise) and which restrict the trustees ability to stage financially successful events
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The only constitutional provisions are:</p> <ol style="list-style-type: none"> 1) Every trustee must be a natural person 2) No individual may be appointed as a charity trustee if he or she is under the age of 21 years or disqualified from acting 3) In selecting an individual for appt as a charity trustee, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIOs 4) Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider	Para 1.51	The charity has a network of contacts with other organisations in Baldock who organise and run events in the town. The trust may from time to time lend its equipment to those organisations and the

network with which the charity works		trustees often volunteer to assist with the running of those events
Relationship with any related parties	Para 1.51	There are no formal relations with other parties however, several trustees are members of other organisations that run events in Baldock and one trustee is currently a local councillor

Reference and Administrative details

Charity name	The Independent Baldock Beer Festival Charitable Trust
Other name the charity uses	Baldock Beer Festival (BBF), Baldock Community Charitable Fund
Registered charity number	1163540
Charity's principal address	18 Pembroke Road, Baldock, Herts SG7 6DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Brent Copsey	Treasurer		
2	Stuart Johnston			
3	Mathhew Geere			
4	Paul Edwards			
5	Dr Duncan Stacey	Secretary		
6	Kathryn Stacey			
7	Tara Geere	Chair		
8	Katharine Copsey			
9	Donald McKenzie			
10	Robin Brough			
11	Alastair Willoughby			
12	James Willoughby	Trust Officer		
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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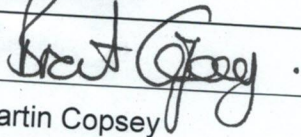
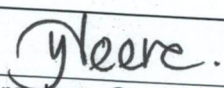
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Brent Martin Copsey	Tara Jane Geere
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	27/11/2023	

The Independent Baldock Beer Festival Charitable Trust
Income & Expenditure a/c 2022
Final 31/1/23

1/2/2022 - 31/1/2023

	2022	Notes		
Total income	100,853		Gross operating surplus	13,457
Total Wet sales (BBF w/e)	63,035			
Total Food sales (BBF w/e)	8,303			
Total sundry sales (BBF w/e)	29,515			
Pitch fees rec'd	1,400			
Festival glass sales	8,939			
Eco Cup Sales (Post event)	1,020	*		
Entrance fee	16,130			
Public Cash donations childrens area	307			
Other donations /raffle/tombola	1,154			
Other post event sales (car show etc)	65			
Donation to hardship rec'd St marys (Fireworks)	500			
Total operating expenditure (excluding cap ex)	87,396			
Gin	1,825	*		
Wine	2,266			
Cider	3,420			
Beer (ale)	8,648			
Foreign Beer (Keg)	7,482			
Marquee/gene/electrics/chairs/tables etc	7,349	net of deposit		
Marquee prepaid deposit	2,888	previously shown as a current asset in 21		
Gene hire inc 360 l fuel (separate 2022	832			
Chair hire (seperate 2022	535			
Toilet hire (separate 2022)	2,678	inc prepaid deposit shown as an asset 2021		
Event Insurance	1,171			
Plastic glasses/wine glasses				
Stationary/print/advertising	645			
School Hire	560			
Licence fee	295			
Garage Rent and Insurance (Brandles)				
Skip Hire	126			
Web Site costs				
SRM - security	3,245			
HSS Cooler Hire				
Consumables/sundries/spares	1,153			
T shirts/fleeces	555			
Car North Herts				
First responders	840			
HERAS fence hire top field				
Fuel (vans/heaters/gene)	1,072			
Fire prevention	139			
Face painting	C&B	700		
Bouncy Castle	S12	255		
Magician	C&B			
Staff/volunteers subsistence (during)	S8	155		
Staff/volunteers subsistence (post)	S8			
PAT testing		184		
PPL/PRS licence inc back duty		962		
Bands	C&B	2,710		
Sound engineers		1,610		
Covid secure related expenditure				
SUM UP costs		383		
SUM UP Card transaction fees (1.69)		1,599		

Sum Up test discrepancies/costs		14
Wrist bands		177
Children wages (running stalls)		
BBQ related food/gas	F1	4,801
Kids stall	F2	
Festival glass	S2	6,264
Eco Cups		1,896
Web Site costs (1 & 1 internet via paypal)		159
Garage Rent (Settle)		701
Donations year end 31/1/2022 (see seperate tab)	D1	17,102

Total capital expenditure

0

Balance sheet

Assets

Current assets: cash at bank	c/f	44,701
Prepayment		
Current assets: Dr's Eco cup sales		620
Fixed assets: cy expenditure	c/f	

Fixed assets: b/f	c/f	18,293
Heras panels etc	b/f	190
Containers at Brandles	b/f	5,152
Cooler top chiller	b/f	150
Cooler shelves	b/f	120
Lager dispense kit	b/f	2,637
Steins	b/f	4,834
Strong Box	b/f	169
Commando splitters	b/f	73
Drum Kit partial replacement	b/f	195
Mono laser printer	b/f	125
Glass washer	b/f	840
Floor fans	b/f	90
Lighting kit (trans/leads/tower lights)	b/f	569
Bravilors	b/f	40
Chest Freezer w/o 31/1/23	b/f	
Bins/barrels	b/f	244
Gas cylinders w/o 31/1/23	b/f	
Green Crates	b/f	229
Exit signs 50% w/o 31/1/23	b/f	57
Drum kit and stool	b/f	280
Drum kit fittngs 2017	b/f	124
Floor safe (gym cupboard) w/o 31/1/23	b/f	
Ice Cream Freezer	b/f	175
Bar fittings	b/f	375
Garden middle	b/f	370
Stag	b/f	450
Water Softener	b/f	95
Tower Lights	b/f	267
Lager Dispense	b/f	443

63,614

Liabilities

REPRESENTED BY:

Accumulation fund b/f 31/1/22 (full a/c's)	50,420
less asset w/o	-263
Gross operating surplus 2022	13,457
Prepaid income (food vendor pitch fees)	
Expense accruals	
Balance c/fwd	63,614



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

The Independent Baldock Beer Festival Charitable Trust

On accounts for the year
ended

31 January 2023

Charity no
(if any)

1163540

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/ 01/2023

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28/11/2023

Name:

CLIFFORD JONES, FCCA

Relevant professional
qualification(s) or body
(if any):

CHARTERED ASSOCIATION OF
CERTIFIED ACCOUNTANTS

Address:

15, PINNOCOCK LANE
BALDOCK
Herts., SG7 6DL.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.