



Trustees' Annual Report for the period

From		Period start date			Period end date		
		1st	Feb	2021	To	31st	Jan

Section A

Reference and administration details

Charity name The Independent Baldock Beer Festival Charitable Trust

Other names charity is known by Baldock Beer Festival ("BBF") & Baldock Community Charitable Fund

Registered charity number (if any) 1163540

Charity's principal address 18 Pembroke Road

Baldock

Herts

Postcode

SG7 6DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Brent Copsey	Treasurer		
2	Stuart Johnston			
3				
4	David Quickfall		Until 22/11/2021	
5	Matthew Geere			
6	Paul Edwards			
7	Duncan Stacey			
8	Kathryn Stacey	Secretary		
9	Tara Geere	Chairperson		
10	Katharine Copsey			
11	Robin Brough			
12	Donald McKenzie			
13	Alistair Willoughby		From 28/9/2021	
14	James Willoughby		From 28/9/2021	
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Barclays	Hitchin Branch

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charities Commission Model Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment by the charity trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees give their time voluntarily and received no remuneration or other benefits

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide grants and donations for such charitable purposes for the public benefit in Baldock and the surrounding area as are exclusively charitable according to the laws of England and Wales as the trustees from time to time determine

Owing to the Coronavirus Pandemic, The Trust was unable to undertake any fund raising events in the year ended 31 Jan 2022

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

In addition to the Trustees, the Trust relies significantly upon volunteers to undertake its main activity. Those volunteers may include a) Associate non-voting members who regularly attend and participate in both trustee mtgs and event management/organisation and b) local volunteers who help solely at the main events over their duration

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Turnover was £11.6k which was generated by donations from third parties and the refund of barrel deposits

The operating surplus in the year was £7.3k

An accumulation fund of £43k has been carried forward which includes cash at bank of £28k. Cash at bank has been formally allocated by the Trustees (as at 31/1/22) as follows:

- 1) £11k to a hardship fund,
- 2) £0.3k to fulfil previously agreed donations
- 3) £16.7 as an operating reserve (see below)

Leaving a balance of £0k available to the Trustees to make general donations

Section E

Financial review

Brief statement of the charity's policy on reserves

Operating reserve (see above for figures)

Two factors are currently driving the Trustees policy towards reserves:

- 1) The main activity is held in the spring and is very weather dependant, in particular, wet/cold weather on the Saturday/Sunday afternoons would have a significant adverse

impact on income

- 2) Their remains considerable uncertainty as to the future availability of Brandles School, Baldock to host the main activity. In the event that a different local venue has to be found, the Trustees anticipate that significantly higher direct costs of running the activity would arise and have therefore established an operating reserve to cover such additional costs. The Trustees have resolved to review the reserve regularly in light of any new information regarding long term availability or otherwise of Brandles School with a view to reducing the reserve if deemed prudent

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

n/a

Section F

Other optional information

Future plans

All events planned for the period 1/2/21 – 31/1/22 were cancelled because of Coronavirus related restrictions. The Trustees intend to hold a fund-raising event in May 2022 as normal. The Trustees have resolved that no further general donations will be made until future events are held and the financial results of them are known.

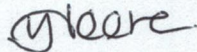
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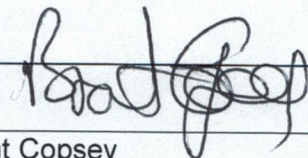
Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)





Full name(s)

Tara Geere

Brent Copsey

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

2/11/2022

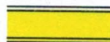
The Independent Baldock Beer Festival Charitable Trust
Income & Expenditure a/c 2021
FINAL 31/1/2022

1/2/2021- 31/1/2022

			Notes	
Total income		11,615		Gross operating surplus 7,310
Total Wet sales (BBF w/e)		0		
Total Food sales (BBF w/e)		0		
Total sundry sales (BBF w/e)		11,615		
Pitch fees rec'd	Till C&B			
Festival glass/eco cup sales	Till C&B	0		
Public cash donations (childrens area)	Till C&B	0		
Donation St Marys PTA		500		
Post Event: Eco cup sales		0		
Post Event: German Beer sales		0		
Donation for containers (NHDC)		0		
Donation rec'd Hardship Fund (Balstcok)		10,659		
German barrel deposit refund		456		
Octoberfest 2020				
Christmas Fayre 2020				
Cheques not presented 2016/17 (agreed as donation)				
Total operating expenditure (excluding cap ex)		4,305		
Pitch fees refunds				
Transaction fees on deposits				
Gin	W6			
Wine	W4			
Cider	W3			
Beer	W1			
Foreign Beer	W2			
Marquee/gene/toilet hire	S7			
Event Insurance	S3			
Plastic glasses/wine glasses	S4			
Stationary/print/advertising	S6			
School Hire	S10			
Garage Rent and Insurance (Brandles)	S10			
Skip Hire	S9			
Web Site costs (1 & 1 internet via paypal)	S11	113		
SRM - security	S1			
HSS Kit hire	S5			
Consumables/sundries/spares	S5A			
T shirts/fleeces	S11			
Camra North Herts	S12			
Garage Rent (Settle)	S13	665		
First Responders				
Heras fence hire/repairs				
Car show prizes				
Return of German Kegs		158		
Fuel (vans/heaters/gene)				
Fire prevention				
Fancy Tats	Till C&B			
Face painting	Till C&B			
Bouncy Castle	S12			
Staff/volunteers subsistence (during)	S8			
Staff/volunteers subsistence (post)	S8			
Bands	Till C&B			
Sound engineers	C&B			
Children wages (running stalls)	Till			

BBQ related food/gas	F1	
Kids stall	F2	
Festival glass	S2	
Eco Cups		
Donations year end 31/1/2021 (see seperate tab)	D1	3,369

Total capital expenditure



Balance sheet

Assets

Current assets: cash at bank	c/f	<u>28,038</u>	
Prepayment		2,888	marquee deposit
Concept events		938	Gene deposit 2022
Current assets: Dr's			
Fixed assets: cy expenditure	c/f		

Fixed assets: b/f	c/f	<u>18,556</u>	
Heras panels etc	b/f	190	
Containers at Brandles	b/f	5,152	
Counter top chiller	b/f	150	
Container shelves	b/f	120	
Lager dispense kit	b/f	2,637	
Steins	b/f	4,834	
Strong Box	b/f	169	
Commando splitters	b/f	73	
Drum Kit partial replacement	b/f	195	
Mono laser printer	b/f	125	
Glass washer	b/f	840	
Floor fans	b/f	90	
Lighting kit (trans/leads/tower lights)	b/f	569	
Bravilors	b/f	40	
Chest Freezer	b/f	50	
Bins/barrels	b/f	244	
Gas cylinders	b/f	60	
Green Crates	b/f	229	
Exit signs	b/f	114	
Drum kit and stool	b/f	280	
Drum kit fittngs 2017	b/f	124	
Floor safe (gym cupboard)	b/f	96	
Ice Cream Freezer	b/f	175	
Bar fittings	b/f	375	
Gas Griddle	b/f	370	
Stage	b/f	450	
Water Softener		95	
Tower Lights		267	
Lager Dispense		443	
		<u>50,420</u>	

Liabilities

REPRESENTED BY:

Accumulation fund b/f 31/1/21 (full a/c's)	43,110
less asset w/o 31/1/21	
Gross operating surplus 2020	7,310
Prepaid income (food vendor pitch fees)	
Expense accruals	
Balance c/fwd	<u>50,420</u>