



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	Feb	2020		31st	Jan	2021

Section A

Reference and administration details

Charity name	The Independent Baldock Beer Festival Charitable Trust
Other names charity is known by	n/a
Registered charity number (if any)	1163540
Charity's principal address	18 Pembroke Road
	Baldock
	Herts
Postcode	SG7 6DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Brent Copsey	Treasurer		
2	Stuart Johnston			
3				
4	David Quickfall			
5	Matthew Geere			
6	Paul Edwards			
7	Duncan Stacey			
8	Kathryn Stacey	Secretary		
9	Tara Geere	Chairperson		
10	Katharine Copsey			
11	Robin Brough			
12	Donald McKenzie			
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Barclays	Hitchin Branch

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charities Commission Model Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment by the charity trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees give their time voluntarily and received no remuneration or other benefits

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide grants and donations for such charitable purposes for the public benefit in Baldock and the surrounding area as are exclusively charitable according to the laws of England and Wales as the trustees from time to time determine

Owing to the Coronavirus Pandemic, The Trust was unable to undertake any events in the year ended 31 Jan 2021

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

In addition to the Trustees, the Trust relies significantly upon volunteers to undertake its main activity. Those volunteers include a) Associate non-voting members who regularly attend and participate in both trustee mtgs and event management/organisation activities (Alistair Willoughby/James Willoughby) and b) local volunteers who help solely at the main events over their duration

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Turnover was £3k which was generated by donations from third parties and pitch fees (which were subsequently refunded)

The operating deficit in the year was -£5.4k

An accumulation fund of £43k has been carried forward (cash at bank £21.7k) which has been formally allocated by the Trustees as follows:

- 1) £2.2k to a hardship fund,
- 2) £1.6k to a future Baldock Town Xmas Fayre,
- 3) £0.5k to fulfil previously agreed donations
- 4) £16.7 as an operating reserve (see below)
- 5) £0.7k expense accruals

Leaving a balance of £0k available to the Trustees to donate

Section E

Financial review

Brief statement of the charity's policy on reserves

Operating reserve (see above for figures)

Two factors are currently driving the Trustees policy towards reserves:

- 1) The main activity is held in the spring and is very weather dependant, in particular, wet/cold weather on the Saturday/Sunday afternoons would have a significant adverse

	<p>impact on income</p> <p>2) Their remains considerable uncertainty as to the future availability of Brandles School, Baldock to host the main activity. In the event that a different local venue has to be found, the Trustees anticipate that significantly higher direct costs of running the activity would arise and have therefore established an operating reserve to cover such additional costs. The Trustees have resolved to review the reserve regularly in light of any new information regarding long term availability or otherwise of Brandles School with a view to reducing the reserve if deemed prudent</p> <p>3) The trustees have been asked by Brandles School to arrange alternate accommodation for the trusts equipment currently stored at Brandles School in a garage.</p>
Details of any funds materially in deficit	n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

n/a

Section F Other optional information

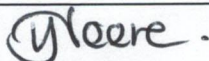

Future plans

All events in 2020 and 2021 were cancelled as a consequence of Coronavirus related restrictions. During 2021, the Trustees intend to fulfil any pre-existing donation related commitments and to address long term storage issues in relation to both equipment owned by the trust and that borrowed from Camra upon which it is reliant. The Trustees have resolved that no further general donations will be made until future events are held and the financial results of them are known.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tara Geere	Kathryn Stacey
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date

30/10/21

The Independent Baldock Beer Festival Charitable Trust

Income & Expenditure a/c 2020

1/2/2020- 31/1/2021

FINAL

Excludes Ocktoberfest

Total income

2020 Notes

2,940 Cash and other receipts

Gross operating surplus

-5,392

Total Wet sales (BBF w/e)

0

Total Food sales (BBF w/e)

0

Total sundry sales (BBF w/e)

2,940

Pitch fees rec'd

Till C&B 800

Festival glass/eco cup sales

Till C&B 0

Public cash donations (childrens area)

Till C&B 0

Donation Barclays bank (complaint by BC)

0

Post Event: Eco cup sales

0

Post Event: German Beer sales

0

Donation for containers (NHDC)

1,000

Donation rec'd Hardship Fund (Engine)

1,000

Octoberfest 2020

0

Christmas Fayre 2020

0

Cheques not presented 2016/17 (agreed as donation)

140

Total operating expenditure

8,332

(excluding cap ex)

Pitch fees refunds (covid)

1,600

Transaction fees on deposits

4

Gin

W6

Wine

W4

Cider

W3

Beer

W1

Foreign Beer

W2

Sub total wet

0

Marquee/gene/toilet hire

S7

Event Insurance

S3

Plastic glasses/wine glasses

S4

Stationary/print/advertising

S6

School Hire

S10

Garage Rent and Insurance (Brandles)

S10

Skip Hire

S9

Web Site costs (1 & 1 internet via paypal)

S11

129

SRM - security

S1

HSS Kit hire

S5

Consumables/sundries/spares

S5A

T shirts/fleeces

S11

238

Camra North Herts

S12

Garage Rent (Settle)

S13

683

First Responders

Heras fence hire/repairs

108

Car show prizes

70

Fuel (vans/heaters/gene)

Fire prevention

Sub total infrastructure 1,228

Fancy Tats

Till C&B

Face painting

Till C&B

Bouncy Castle

S12

Sub total entertainment

0

Staff/volunteers subsistence (during)

S8

Staff/volunteers subsistence (post)

S8

Sub total staff/vol costs

0

Bands

Till C&B

Sound engineers

C&B

Sub total music

0

Children wages (running stalls)

Till

BBQ related food/gas	F1		
Kids stall	F2	Sub total food	0
Festival glass	S2		
Eco Cups		Sub total glasses	0
Donations year end 31/1/2021 (see seperate tab)	D1	5,500 Sub total Donations	5,500
Octoberfest 2020		Sub total Octoberfest	0
Christmas Fayre 2020		Sub total Octoberfest	0
Total capital expenditure		<u>5,612</u> Sub Total Cap Ex	5,612

Balance sheet

Assets

Current assets: cash at bank	c/f	<u>21,666</u>	
Prepayment		2,888	marquee deposit that will be honoured by FTM
Current assets: Dr's			
Fixed assets: cy expenditure	c/f		
Heras panels etc		190	
Containers at Brandles		5,152	
Counter top chiller		150	
Container shelves		120	
Fixed assets: b/f	c/f	<u>12,944</u>	
Lager dispense kit	b/f	2,637	
Steins	b/f	4,834	
Strong Box	b/f	169	
Commando splitters	b/f	73	
Drum Kit partial replacement	b/f	195	
Mono laser printer	b/f	125	
Glass washer	b/f	840	
Floor fans	b/f	90	
Lighting kit (trans/leads/tower lights)	b/f	569	
Bravilors	b/f	40	
Chest Freezer	b/f	50	
Bins/barrels	b/f	244	
Gas cylinders	b/f	60	
Green Crates	b/f	229	
Exit signs	b/f	114	
Drum kit and stool	b/f	280	
Drum kit fittngs 2017	b/f	124	
Floor safe (gym cupboard)	b/f	96	
Ice Cream Freezer	b/f	175	
Bar fittings	b/f	375	
Gas Griddle	b/f	370	
Stage	b/f	450	
Water Softener		95	
Tower Lights		267	
Lager Dispense		443	
		<u>43,110</u>	

Liabilities

REPRESENTED BY:

Accumulation fund b/f 31/1/20 (full a/c's)	48,502
less asset w/o 31/1/21	
Gross operating surplus/loss 2020	-5,392
Prepaid income (food vendor pitch fees)	
Expense accruals	
Balance c/fwd	<u>43,110</u>