

**Trustees' Annual Report for the year ended 31<sup>st</sup> January 2022**

**Objectives and Activities**

The purpose of Choice Words CIO as detailed in its constitution is:

To run the Christian bookshop, Choice Words, in the South West of England. The CIO aims to further the Christian religion and the beneficiaries of the CIO will be those purchasing and accessing Christian books and associated resources – and these can be individuals, churches, schools and other organisations. Customers include pastors, church leaders, bible students, missionaries, youth workers and the general public. The main retail outlet is in Newton Abbot, Devon, with other outlets across South Devon including book agents and bookstalls located in churches. The CIO also provides bookstalls at conferences, exhibitions, festivals and other community events.

At the date of this report, the CIO has not fully taken over the operation of Choice Words. The planned schedule to do so was further delayed by the ongoing impact of the pandemic during the early part of 2021 and also due to the continuing absence of one of the trustees and co-founders of Choice Words during this reporting period after her hospitalisation for three months from October 2020 to January 2021. Government restrictions continued including a further national lockdown from January to April 2021 and during this period, the shop and outlets remained closed. No bookstall events took place during the year and all of the Choice Words church outlets remained closed throughout the year. The main Newton Abbot shop reduced its opening time from six to four days per week from early November due to the shop manager being hospitalised and off sick. However, an online/telephone order and delivery service was operated for customers. As per the previous public statement confirming the intention of the CIO to take over the day to day running of operations, the trustees have continued to actively operate fundraising activities to make this happen.

As part of this process, a section of the Newton Abbot shop continues to be dedicated to second hand book sales, the proceeds of which all go directly to the CIO. The trustees also continued to operate the Friends of Choice Words scheme throughout the year where customers and supporters pay an annual or monthly membership subscription to be a Friend, the proceeds of which go directly to the charity, enabling customers to support the charity and accessing specific member benefits at the same time. The Choice Words CIO website, launched in 2019, has continued to be the main public online face of the charity. Ongoing email communications with the Friends and also communications via Choice Words' Facebook page have continued to raise the profile of Choice Words CIO and awareness of the charity's mission and vision.

Despite the challenges described during the 12 months to 31<sup>st</sup> January 2022, the net income for Choice Words CIO was only slightly down on the prior 12 month period and the cash at bank has continued to increase.

**Structure, Governance and Management**


The charity is established by constitution as a Foundation CIO which was registered with the Charity Commission in England and Wales on 14<sup>th</sup> September 2015.

The trustees met together once during the year but have also remained in regular contact despite the pandemic and the

The trustees who served during the year to 31<sup>st</sup> Jan 2022 and up to the date of this report are:

Nigel Brittle (Chair); Edel Brittle; Roy Brittle; Pamela Brittle; Anne Landricombe; Fraser Nute

Signed on behalf of the Trustees



Nigel Brittle

29 November 2022

**CHOICE WORDS CIO**

**Receipts and Payments Account for the Year Ended 31<sup>st</sup> January 2022**

	<u>2022</u>	<u>2021</u>
<b>Income</b>	£	£
Donations	6,072	6,298
 Expenditure	 96	 60
 Net Income	 5,976	 6,238
 Bank balance at beginning of year	 <u>17,073</u>	 <u>10,835</u>
Bank balance at end of year	<u>23,049</u>	<u>17,073</u>

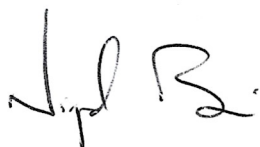
**Statement of Assets and Liabilities at 31<sup>st</sup> January 2022**

Cash at bank	<u>23,049</u>	<u>17,073</u>
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**Note**

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on the assets of the CIO.

Approved by the Trustees on 29 November 2022



And signed on their behalf by Nigel Brittle (Chair of Trustees)