



Trustees' Annual Report for the period

Period start date			Period end date		
From	6	April	To	5	April
		2023			2024

Section A

Reference and administration details

Charity name

ALL SAINTS UNDER FIVES PRE-SCHOOL CIO

Other names charity is known by

ALL SAINTS UNDER FIVES PRESCHOOL, NEWMARKET;
ALL SAINTS UNDER 5S, NEWMARKET

Registered charity number (if any)

1163532

Charity's principal address

VICARAGE ROAD, NEWMARKET

Postcode

CB8 8JE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Florence Tofa Otule	Chair	18 Jan 2023 – present	
2	Sinead Mathias-Madeiros	Secretary	18 Jan 2023 – present	
3	Leanne Dudgeon		1 Nov 2022 – present	
4	Dr Rachel Margaret Wood	Treasurer	8 Sep 2015 – present	
5				
6				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	The Pre-School is a body in membership of the Pre School Learning Alliance
Trustee selection methods (eg. appointed by, elected by)	Trustees have been appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

At All Saints Under Fives we strive to make a difference. We hope to set free children's original ideas and follow the children not only the plans. We give ideas and choices, we observe and evaluate the children's ideas and watch those ideas grow. We try to be their constancy, someone to turn to. We listen and we want to contribute to their wellbeing, protect them and above all develop their independence. An extension of home. (Mission statement)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The focus of all our activities is to promote learning through play, supporting the individual child through their unique learning journey, in partnership with parents/carers with the use of individual planning, observations and an appropriate mix of adult and child initiated activities, to enable the child to become independent and to support transitions into school. All children and their families are treated on an individual basis, regardless of race, gender and personal circumstances and the diversity within our setting represents the local community and enriches the learning environment for both children and adults.

Our trustees have regard to the guidance issued by the Charity Commission on public benefit when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

N/A

Summary of the main achievements of the charity during the year

This academic year has been really successful; we had our OFSTED Inspection in May and were awarded a 'Good' with very positive feedback.

1. Operation and Child Numbers

From September 2024, we have been able to use the whole building, meaning that our numbers have increased. We are already at capacity with a waiting list in place.

We have our own website www.allsaintsunderfives.co.uk.

2. Staffing

Our Staffing team is well established and OFSTED noted how well we work together as a team. Our Staff are extremely experienced; all staff members are up-to-date with mandatory training and are continually undertaking new courses. We have also recruited Oumou as a new part-time member of staff, and she is currently undertaking her Level 3 qualification.

In particular SCC have chosen us to work with them on training for Inclusion and Diversity, because of our extremely diverse intake – we have 31 different languages within our setting!

All staff have continued to work with parents/carers, children, and each other in a professional, safe, and thoughtful way. The Trustees would like to offer their thanks and respect for their ongoing commitment to All Saints Under Fives and their continued efforts to support best outcomes for the children and families in the setting. It has been noted by Leanne that "I am extremely proud of the Team for our ODSTED result, and for keeping up our high standards. It is lovely to see that our setting is full – we are going from strength to strength".

3. Activities

Children thoroughly enjoyed their traditional Christmas party in preschool, and each child took home a bag of Christmas goodies and a book, and they each had their photo taken with Father Christmas. The children were also invited to attend the Key Stage 1 Christmas Nativity performance.

We have also had open days on Mother's Day and Father's Day, and a Graduation in July.

4. Community

We are developed a good working relationship with the new head of All Saints' School next door. We have taken part in the Blue tokens scheme, and Tesco has also made donations throughout the year, including Easter eggs and pumpkins.

We are building a relationship with Nexus (a local charity), who have helped us with our 'Home Corner' by supplying real-life objects such as a dining table and chairs.

5. Administration

The review of the accounts by the independent examiner and regular visits from Joanna Schwager (SCC Early Years Team) have taken, and the Charity Commission Accounts are ready to be submitted

before the deadline on 5th February 2025.

Staff appraisals have taken place and Leanne will be looking at those again in the coming months.

Safety checks such as PAT testing, heating, lighting, alarms, fire extinguishers and listeria checks have all been made. The safeguarding self-assessment has also been completed.

6. Trustees

The Trustees held an AGM 12 June 2024. This was attended by some parents/carers as well as trustees.

We all look forward to continuing to serve our community and to ensure that some of its youngest members receive the best start to their education.

We thank Leanne and all members of the Team for all their hard work over the last year.

Section E

Financial review

Brief statement of the charity's policy on reserves

In compliance with advice given by Suffolk County Council, the Pre-School has set aside £55,000.00 as a designated contingency fund to cover the possibility of any redundancies; this was reduced to £45,000.00 during the COVID pandemic, but will be raised over future years as numbers of children increase.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

N/A

Section F

Other optional information


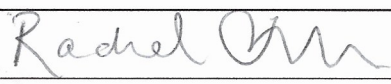
N/A

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Florence Tofa Otule	Rachel Margaret Wood
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date

04 Feb 2025

ALL SAINTS UNDER 5's PRE-SCHOOL CIO

REGISTRATION No: 1163532

Year end: 5 April 2024

INCOME AND EXPENDITURE ACCOUNT

	2024		2023	
	£	£	£	£
INCOME				
Fees		15,474.85		12,748
Funding		82,307.79		69,777
Donations		-		-
Premises - Wacky Snackys Club		1,863.93		2,516
Premises grants		-		-
Suffolk CC - add Special grant		-		-
Photography		26.49		-
Deposit account interest		480.47		86
Abhay's account interest		50.17		10
Other		-		49
TOTAL INCOME		100,203.70		85,185
EXPENDITURE				
Wages:				
- Gross	73,594.10		60,210	
- Ers Pension (NEST)	849.09		1,755	
- Payroll fees (PLA)	515.10	74,958.29	708	62,673
Premises:				
- SCC	4,080.88		2,748	
- Utilities	1,955.92		2,563	
- BT	1,277.94		1,705	
- TV	145.75		159	
- Rates incl. bins	549.00		1,985	
- Insurance (PLA)	790.02		754	
- Wacky snacky	-		260	
- Sundries (incl cleaner)	1,116.04	9,915.55	518	10,693
Consumables		1,052.97		1,134
Training/registration		937.93		247
Equipment (Play and office)		4,533.11		1,711
Printing, Postage & Stationery		273.50		84
Bank charges		110.54		89
Abhay's account - iPad		-		576
Abhay's account - vouchers		-		55
Accountancy		-		-
IT support and website		356.28		-
Sundries		207.36		624
TOTAL EXPENDITURE		92,345.53		77,885
SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE		7,858.17		7,299
FUNDED BY		£		£
Bank balances @ 5 April 2024				
Current account		28,023.40		20,696
Deposit account		45,600.05		45,120
Abhay's account		4,761.32		4,711
Cash account - Balance b/fwd and c/fwd		5.90		6
Total		78,390.67		70,533
B/fwd balances		70,532.50		63,233
Movement in balances		7,858.17		7,299



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
All Saints Under Fives Pre-School

On accounts for the year
ended

05/04/2024

Charity
no (if any)

1163532

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 22/01/2024

Name:

Lisa King

Relevant professional
qualification(s) or body
(if any):

FCCA MAAT

Address:

8 The Hamiltons

Newmarket

CB8 0NF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.