

ALL SAINTS UNDER FIVES PRE SCHOOL

England & Wales · Charity number 1163532

Details

| | |
|-------------|---|
| Other names | ALL SAINTS UNDER FIVES, ASUF |
| Status | Registered |
| Legal form | CIO |
| Registered | 2015-09-14 |
| Register | View on the Charity Commission register |

Contact

| | |
|---------|--|
| Address | All Saints Under Fives Rear Of All Saints' School Vicarage Road Newmarket Suffolk CB8 8JE |
| Phone | 01638561617 |
| Email | allsaintsunderfives@gmail.com |
| Website | www.allsaintsunderfives.co.uk |

Activities

Objects: THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: At All Saints Under Fives we strive to make a difference. We hope to set free children's original ideas and follow the children not only the plans. We give ideas and choices, we observe and evaluate the children's ideas and watch them grow. We try to be their constancy, someone to turn to. We listen and want to contribute to their wellbeing, protect them and above all develop their independence.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Suffolk

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-04-05 | £130,816 | £109,247 | - | - |
| 2024-04-05 | £100,204 | £92,346 | - | - |
| 2023-04-05 | £85,185 | £77,885 | - | - |
| 2022-04-05 | £59,191 | £85,195 | - | - |
| 2021-04-05 | £101,821 | £77,457 | - | - |

Trustees

| Name | Role | Appointed |
|----------------------------|-------|------------|
| Florence Tofa Otule | Chair | 2023-01-18 |
| Dr Rachel Margaret Wood | | 2015-09-08 |
| Leanne Dudgeon | | 2022-11-01 |
| Sinead Mathias-Madeiras | | 2023-01-18 |

ALL SAINTS UNDER FIVES PRE SCHOOL

England & Wales - Charity number 1163532

Accounts



Trustees' Annual Report for the period

| | | |
|-------------|-------------------|------------------------|
| | Period start date | Period end date |
| From | 6 April 2024 | To 5 April 2025 |

Section A Reference and administration details

Charity name ALL SAINTS UNDER FIVES PRE-SCHOOL CIO

Other names charity is known by ALL SAINTS UNDER FIVES PRESCHOOL, NEWMARKET;
ALL SAINTS UNDER 5S, NEWMARKET

Registered charity number (if any) 1163532

Charity's principal address VICARAGE ROAD, NEWMARKET

Postcode CB8 8JE

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------|-----------------|-----------------------------------|---|
| 1 | Mrs Florence Tofa Otule | Chair | 18 Jan 2023 – present | |
| 2 | Sinead Mathias-Madeiras | Secretary | 18 Jan 2023 – present | |
| 3 | Leanne Dudgeon | | 1 Nov 2022 – present | |
| 4 | Dr Rachel Margaret Wood | Treasurer | 8 Sep 2015 – present | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | The Pre-School is a body in membership of the Pre School Learning Alliance |
| Trustee selection methods (eg. appointed by, elected by) | Trustees have been appointed |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

At All Saints Under Fives we strive to make a difference. We hope to set free children's original ideas and follow the children not only the plans. We give ideas and choices, we observe and evaluate the children's ideas and watch those ideas grow. We try to be their constancy, someone to turn to. We listen and we want to contribute to their wellbeing, protect them and above all develop their independence. An extension of home. (Mission statement)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The focus of all our activities is to promote learning through play, supporting the individual child through their unique learning journey, in partnership with parents/carers with the use of individual planning, observations and an appropriate mix of adult and child initiated activities, to enable the child to become independent and to support transitions into school. All children and their families are treated on an individual basis, regardless of race, gender and personal circumstances and the diversity within our setting represents the local community and enriches the learning environment for both children and adults.

Our trustees have regard to the guidance issued by the Charity Commission on public benefit when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

N/A

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This has been another very successful year; because of our broad intake of children (with 22 languages spoken), we have been asked by Suffolk County Council to help them develop their "Living in a Diverse World" teaching programme. This involves us trialling different teaching approaches and ways of interacting with parents, with the intention of SCC then sharing these with settings across the county

1. Operation and Child Numbers

We are at capacity with a waiting list in place. We have plans to improve our outside areas are fundraising to do this.

We have our own website www.allsaintsunderfives.co.uk.

2. Staffing

Our Staffing team has grown, enabling us to take 32 children in each session. We work well together as a team. All staff members are up-to-date with mandatory training and are continually undertaking new courses. We have recruited Harriet as lead SENDCo, and we have had really positive feedback from parents. Michelle and Oumou are working towards their Level 3 Early Years Practitioner qualifications; all other staff members are already at Level 3.

All staff have continued to work with parents/carers, children, and each other in a professional, safe, and thoughtful way. The Trustees would like to offer their thanks and respect for their ongoing commitment to All Saints Under Fives and their continued efforts to support best outcomes for the children and families in the setting.

3. Activities

Volunteers came in to help with the Christmas party – the children enjoyed party games and food, and the arrival of Father Christmas with a party bag of presents for each child to take home. The children were also invited to attend the Key Stage 1 Christmas Nativity performance and All Saints' School – they were beautifully behaved!

To celebrate diversity we have had open mornings, where children and parents have been invited to bring national food and dress in national costume. Everyone has enjoyed sharing each other's food and traditions!

We have had a kind volunteer to help the children with growing plants from seed. The children have really enjoyed watering their tomatoes and strawberries!

We also held open days for parents on Mother's Day and Father's Day, for which we had really good feedback. Our Graduation last July went really well – we focussed the afternoon session on our leavers and their families, with special clothes to try on and photos.

4. Community

We are developing a good working relationship with the new head of All Saints' School next door. Tesco has made donations throughout the year, including Easter eggs and pumpkins, and Nexus (a local charity), have continued to help us with our 'Home Corner' by supplying real-life objects (e.g. proper furniture, cutlery and food) to broaden children's experiences. A volunteer has donated books in different languages, and comes in regularly to read to the children.

5. Administration

The review of the accounts by the independent examiner and regular visits from Joanna Schwager (SCC Early Years Team) have taken, and the Charity Commission Accounts will be ready to be submitted before the deadline on 5th February 2026.

Staff appraisals have taken place and Leanne will be looking at those again in the coming months.

Safety checks such as PAT testing, heating, lighting, alarms, fire extinguishers and listeria checks have all been made. The safeguarding self-assessment has also been completed.

6. Trustees

The Trustees AGM is planned for 4 July 2025. All parents/carers have been invited.

We all look forward to continuing to serve our community and to ensure that some of its youngest members receive the best possible start to their education.

We thank Leanne and all members of the Team for all their hard work over the last year.

Section E**Financial review****Brief statement of the charity's policy on reserves**

In compliance with advice given by Suffolk County Council, the Pre-School has set aside £55,000.00 as a designated contingency fund to cover the possibility of any redundancies. This was reduced to £45,000.00 during the COVID pandemic, but has now been raised again.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

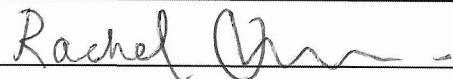
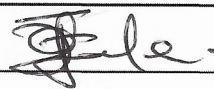
N/A

Section F**Other optional information**

N/A

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees**Signature(s)****Full name(s)**

Florence Tofa Otule

Rachel Margaret Wood

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

27 Jun 2025

ALL SAINTS UNDER 5's PRE-SCHOOL CIO

REGISTRATION No: 1163532

Year end: 5 April 2025

INCOME AND EXPENDITURE ACCOUNT

| | 2025 | | 2024 | |
|---|-----------|-------------------|--------|----------------|
| | £ | £ | £ | £ |
| INCOME | | | | |
| Fees | | 18,366.10 | | 15,475 |
| Funding | | 110,688.26 | | 82,308 |
| Donations | | 1,200.00 | | - |
| Premises - Wacky Snacky Club | | - | | 1,864 |
| Premises grants | | - | | - |
| Suffolk CC - add Special grant | | - | | - |
| Photography | | - | | 26 |
| Deposit account interest | | 508.66 | | 480 |
| Abhay's account interest | | 53.11 | | 50 |
| Other | | - | | - |
| TOTAL INCOME | | 130,816.13 | | 100,204 |
| EXPENDITURE | | | | |
| Wages: | | | | |
| - Gross | 86,972.78 | | 73,594 | |
| - Ers Pension (NEST) | 1,220.31 | | 849 | |
| - Payroll fees (PLA) | 614.71 | 88,807.80 | 515 | 74,958 |
| Premises: | | | | |
| - SCC | 4,704.20 | | 4,081 | |
| - Utilities | 2,881.76 | | 1,956 | |
| - BT | 1,419.64 | | 1,278 | |
| - TV | 162.50 | | 146 | |
| - Rates incl. bins | 1,621.72 | | 549 | |
| - Insurance | 917.79 | | 790 | |
| - Sundries (incl cleaner) | 1,644.77 | 13,352.38 | 1,116 | 9,916 |
| Consumables | | 1,081.50 | | 1,053 |
| Training/registration | | 657.41 | | 938 |
| Equipment (Play and office) | | 4,079.81 | | 4,533 |
| Printing, Postage & Stationery | | 63.03 | | 274 |
| Bank charges | | 115.89 | | 111 |
| Accountancy | | - | | - |
| IT support and website | | | | 356 |
| Sundries | | 1,088.95 | | 207 |
| TOTAL EXPENDITURE | | 109,246.77 | | 92,346 |
| SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE | | 21,569.36 | | 7,858 |
| FUNDED BY | | £ | | £ |
| Bank balances @ 5 April 2025 | | | | |
| Current account | | 49,030.99 | | 28,023 |
| Deposit account | | 46,108.71 | | 45,600 |
| Abhay's account | | 4,814.43 | | 4,761 |
| Cash account - Balance b/fwd and c/fwd | | 5.90 | | 6 |
| Total | | 99,960.03 | | 78,391 |
| B/fwd balances | | 78,390.67 | | 70,533 |
| Movement in balances | | 21,569.36 | | 7,858 |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
All Saints Under Fives Pre-School

**On accounts for the year
ended**

05/04/2025

**Charity
no (if any)**

1163532

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

18/01/2026

Name:

Lisa King

**Relevant professional
qualification(s) or body
(if any):**

FCCA MAAT

Address:

8 The Hamiltons

Newmarket

CB8 0NF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

ALL SAINTS UNDER FIVES PRE SCHOOL

England & Wales - Charity number 1163532

Accounts



Trustees' Annual Report for the period

| | | | | | | |
|-------------|---|-------------------|------|-----------------|---|------------|
| | | Period start date | | Period end date | | |
| From | 6 | April | 2023 | To | 5 | April 2024 |

Section A Reference and administration details

Charity name ALL SAINTS UNDER FIVES PRE-SCHOOL CIO

Other names charity is known by ALL SAINTS UNDER FIVES PRESCHOOL, NEWMARKET;
ALL SAINTS UNDER 5S, NEWMARKET

Registered charity number (if any) 1163532

Charity's principal address VICARAGE ROAD, NEWMARKET

Postcode **CB8 8JE**

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------|-----------------|-----------------------------------|---|
| 1 | Mrs Florence Tofa Otule | Chair | 18 Jan 2023 – present | |
| 2 | Sinead Mathias-Madeiras | Secretary | 18 Jan 2023 – present | |
| 3 | Leanne Dudgeon | | 1 Nov 2022 – present | |
| 4 | Dr Rachel Margaret Wood | Treasurer | 8 Sep 2015 – present | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
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Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | The Pre-School is a body in membership of the Pre School Learning Alliance |
| Trustee selection methods (eg. appointed by, elected by) | Trustees have been appointed |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

At All Saints Under Fives we strive to make a difference. We hope to set free children's original ideas and follow the children not only the plans. We give ideas and choices, we observe and evaluate the children's ideas and watch those ideas grow. We try to be their constancy, someone to turn to. We listen and we want to contribute to their wellbeing, protect them and above all develop their independence. An extension of home. (Mission statement)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The focus of all our activities is to promote learning through play, supporting the individual child through their unique learning journey, in partnership with parents/carers with the use of individual planning, observations and an appropriate mix of adult and child initiated activities, to enable the child to become independent and to support transitions into school. All children and their families are treated on an individual basis, regardless of race, gender and personal circumstances and the diversity within our setting represents the local community and enriches the learning environment for both children and adults.

Our trustees have regard to the guidance issued by the Charity Commission on public benefit when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

N/A

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This academic year has been really successful; we had our OFSTED Inspection in May and were awarded a 'Good' with very positive feedback.

1. Operation and Child Numbers

From September 2024, we have been able to use the whole building, meaning that our numbers have increased. We are already at capacity with a waiting list in place.

We have our own website www.allsaintsunderfives.co.uk.

2. Staffing

Our Staffing team is well established and OFSTED noted how well we work together as a team. Our Staff are extremely experienced; all staff members are up-to-date with mandatory training and are continually undertaking new courses. We have also recruited Oumou as a new part-time member of staff, and she is currently undertaking her Level 3 qualification.

In particular SCC have chosen us to work with them on training for Inclusion and Diversity, because of our extremely diverse intake – we have 31 different languages within our setting!

All staff have continued to work with parents/carers, children, and each other in a professional, safe, and thoughtful way. The Trustees would like to offer their thanks and respect for their ongoing commitment to All Saints Under Fives and their continued efforts to support best outcomes for the children and families in the setting. It has been noted by Leanne that "I am extremely proud of the Team for our ODSTED result, and for keeping up our high standards. It is lovely to see that our setting is full – we are going from strength to strength".

3. Activities

Children thoroughly enjoyed their traditional Christmas party in preschool, and each child took home a bag of Christmas goodies and a book, and they each had their photo taken with Father Christmas. The children were also invited to attend the Key Stage 1 Christmas Nativity performance.

We have also had open days on Mother's Day and Father's Day, and a Graduation in July.

4. Community

We are developed a good working relationship with the new head of All Saints' School next door. We have taken part in the Blue tokens scheme, and Tesco has also made donations throughout the year, including Easter eggs and pumpkins.

We are building a relationship with Nexus (a local charity), who have helped us with our 'Home Corner' by supplying real-life objects such as a dining table and chairs.

5. Administration

The review of the accounts by the independent examiner and regular visits from Joanna Schwager (SCC Early Years Team) have taken, and the Charity Commission Accounts are ready to be submitted

before the deadline on 5th February 2025.

Staff appraisals have taken place and Leanne will be looking at those again in the coming months.

Safety checks such as PAT testing, heating, lighting, alarms, fire extinguishers and listeria checks have all been made. The safeguarding self-assessment has also been completed.

6. Trustees

The Trustees held an AGM 12 June 2024. This was attended by some parents/carers as well as trustees.

We all look forward to continuing to serve our community and to ensure that some of its youngest members receive the best start to their education.

We thank Leanne and all members of the Team for all their hard work over the last year.

Section E**Financial review****Brief statement of the charity's policy on reserves**

In compliance with advice given by Suffolk County Council, the Pre-School has set aside £55,000.00 as a designated contingency fund to cover the possibility of any redundancies; this was reduced to £45,000.00 during the COVID pandemic, but will be raised over future years as numbers of children increase.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

N/A


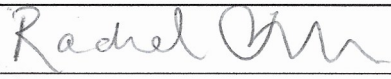
Section F**Other optional information**

N/A

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|---|---|
| Signature(s) |  |  |
| Full name(s) | Florence Tofa Otule | Rachel Margaret Wood |
| Position (eg Secretary, Chair, etc) | Chair | Treasurer |

Date 04 Feb 2025

ALL SAINTS UNDER 5's PRE-SCHOOL CIO

REGISTRATION No: 1163532

Year end: 5 April 2024

INCOME AND EXPENDITURE ACCOUNT

| | 2024 | | 2023 | |
|---|-----------|-------------------|--------|---------------|
| | £ | £ | £ | £ |
| INCOME | | | | |
| Fees | | 15,474.85 | | 12,748 |
| Funding | | 82,307.79 | | 69,777 |
| Donations | | - | | - |
| Premises - Wacky Snacky Club | | 1,863.93 | | 2,516 |
| Premises grants | | - | | - |
| Suffolk CC - add Special grant | | - | | - |
| Photography | | 26.49 | | - |
| Deposit account interest | | 480.47 | | 86 |
| Abhay's account interest | | 50.17 | | 10 |
| Other | | - | | 49 |
| TOTAL INCOME | | 100,203.70 | | 85,185 |
| EXPENDITURE | | | | |
| Wages: | | | | |
| - Gross | 73,594.10 | | 60,210 | |
| - Ers Pension (NEST) | 849.09 | | 1,755 | |
| - Payroll fees (PLA) | 515.10 | 74,958.29 | 708 | 62,673 |
| Premises: | | | | |
| - SCC | 4,080.88 | | 2,748 | |
| - Utilities | 1,955.92 | | 2,563 | |
| - BT | 1,277.94 | | 1,705 | |
| - TV | 145.75 | | 159 | |
| - Rates incl. bins | 549.00 | | 1,985 | |
| - Insurance (PLA) | 790.02 | | 754 | |
| - Wacky snacky | - | | 260 | |
| - Sundries (incl cleaner) | 1,116.04 | 9,915.55 | 518 | 10,693 |
| Consumables | | 1,052.97 | | 1,134 |
| Training/registration | | 937.93 | | 247 |
| Equipment (Play and office) | | 4,533.11 | | 1,711 |
| Printing, Postage & Stationery | | 273.50 | | 84 |
| Bank charges | | 110.54 | | 89 |
| Abhay's account - iPad | | - | | 576 |
| Abhay's account - vouchers | | - | | 55 |
| Accountancy | | - | | - |
| IT support and website | | 356.28 | | - |
| Sundries | | 207.36 | | 624 |
| TOTAL EXPENDITURE | | 92,345.53 | | 77,885 |
| SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE | | 7,858.17 | | 7,299 |
| FUNDED BY | | | | |
| Bank balances @ 5 April 2024 | | | | |
| Current account | | 28,023.40 | | 20,696 |
| Deposit account | | 45,600.05 | | 45,120 |
| Abhay's account | | 4,761.32 | | 4,711 |
| Cash account - Balance b/fwd and c/fwd | | 5.90 | | 6 |
| Total | | 78,390.67 | | 70,533 |
| B/fwd balances | | 70,532.50 | | 63,233 |
| Movement in balances | | 7,858.17 | | 7,299 |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
All Saints Under Fives Pre-School

**On accounts for the year
ended**

05/04/2024

**Charity
no (if any)**

1163532

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 22/01/2024

Name:

Lisa King

**Relevant professional
qualification(s) or body
(if any):**

FCCA MAAT

Address:

8 The Hamiltons

Newmarket

CB8 0NF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

ALL SAINTS UNDER FIVES PRE SCHOOL

England & Wales - Charity number 1163532

Accounts



Trustees' Annual Report for the period

| | | | | | | | |
|-------------|-------------------|-------|------|-----------|-----------------|-------|------|
| From | Period start date | | | To | Period end date | | |
| | 6 | April | 2022 | | 5 | April | 2023 |

Section A Reference and administration details

Charity name ALL SAINTS UNDER FIVES PRE-SCHOOL CIO

Other names charity is known by ALL SAINTS UNDER FIVES PRESCHOOL, NEWMARKET;
ALL SAINTS UNDER 5S, NEWMARKET

Registered charity number (if any) [1163532](#)

Charity's principal address VICARAGE ROAD, NEWMARKET

Postcode CB8 8JE

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------------|-----------------|-----------------------------------|---|
| 1 | Mrs Jane Fleet | | 30 Jun 2020 – 18 Jan 2023 | |
| 2 | Dr Rachel Margaret Wood | Treasurer | 8 Sep 2015 – present | |
| 3 | Mrs Melanie Jane Pettitt | Secretary | 8 Sep 2015 – 18 Jan 2023 | |
| 4 | Mrs Melanie Jane Pettitt | Chair | 30 Jun 2020 – 18 Jan 2023 | |
| 5 | Mrs Gillian Holmes | | 8 Sep 2015 – present | |
| 6 | Mrs Caroline McKay | | 15 Feb 2016 – 15 Aug 2022 | |
| 7 | Mrs Gill Burbidge | | 1 Nov 2018 – 18 Jan 2023 | |
| 8 | Leanne Dudgeon | | 1 Nov 2022 – present | |
| 9 | Mrs Florence Tofa Otule | Chair | 18 Jan 2023 – present | |
| 10 | Georgiana-Cezarina Dascalu | | 18 Jan 2023 – 6 Feb 2023 | |
| 11 | Sinead Mathias-Madeiros | Secretary | 18 Jan 2023 – present | |
| 12 | Sheza Samran | | 18 Jan 2023 – 30 Jan 2023 | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | The Pre-School is a body in membership of the Pre School Learning Alliance |
| Trustee selection methods (eg. appointed by, elected by) | Trustees have been appointed |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

At All Saints Under Fives we strive to make a difference. We hope to set free children's original ideas and follow the children not only the plans. We give ideas and choices, we observe and evaluate the children's ideas and watch those ideas grow. We try to be their constancy, someone to turn to. We listen and we want to contribute to their wellbeing, protect them and above all develop their independence. An extension of home. (Mission statement)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The focus of all our activities is to promote learning through play, supporting the individual child through their unique learning journey, in partnership with parents/carers with the use of individual planning, observations and an appropriate mix of adult and child initiated activities, to enable the child to become independent and to support transitions into school. All children and their families are treated on an individual basis, regardless of race, gender and personal circumstances and the diversity within our setting represents the local community and enriches the learning environment for both children and adults.

Our trustees have regard to the guidance issued by the Charity Commission on public benefit when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

N/A

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This academic year has proved to be a challenging yet positive one and we have much to celebrate.

1. Operation and Child Numbers

We have been open fully since the easing of COVID19, adhering to the appropriate guidelines, keeping on top of procedures and making changes as necessary. In the current academic year, Preschool opened for the Autumn term on 5th September 2022.

Following the pandemic and the uncertainty of what came after, numbers had remained low into the start of 2022, but by September they had greatly improved and we are now at capacity with a waiting list in place.

We have our own website www.allsaintsunderfives.co.uk.

2. Staffing

There were a few unexpected changes to staff last year, as we said goodbye to Jane, Karen and Wendy for different reasons, and Caroline resigned as a trustee. This put immense pressure on the setting whilst we interviewed and waited for the transition of new staff. I would like to thank Lucy and Clare who went above and beyond to cause as little disruption as possible to the children; Lucy accepted the temporary role of deputy manager, and was confirmed in the role on 1 April 2023.

Following advertising, interviews and necessary checks, we welcomed Leanne as our new Manager in October 2022. We have also recruited Michelle, Tiffany and Katie as pre-school assistants. Training has continued where possible and all staff are up to date with First Aid training.

Pay-scales were reviewed, and the new rates were paid from 1 April 2023.

All staff have continued to work with parents/carers, children, and each other in a professional, safe, and thoughtful way in these very challenging times. The Trustees would like to offer their thanks and respect for their ongoing commitment to All Saints Under Fives and their continued efforts to support best outcomes for the children and families in the setting. It has been noted by Leanne that "The children we care for are thriving - learning and happy and adapted to the changes without complaint". Without a caring professional team to support them, this would have been much more difficult to achieve.

3. Activities

Children enjoyed their traditional Christmas party in preschool on Thursday 15th December 2022 and each child took home a bag of Christmas goodies that had been made in pre-school. The children were also invited to attend the Key Stage 1 Christmas Nativity performance and the Christmas service at All Saints Church on the last day of term.

Unfortunately, due to staff changes and timing there have been no photos this year, but we are hoping to reinstate these for 2023, along with other events such as the annual Easter egg hunt and the sponsored walk with school.

4. Community

The current economic crisis has made things difficult and financial hardship has been hard for everybody, and there have been slight concerns about debts built up by one or two parents. As a community setting, we strive to support parents during hardship and communication has been maintained and small increments paid. This will be monitored, and necessary action taken where needed.

Pre-school held a couple of open sessions for parents and careers in November, giving them a chance to come in and meet Leanne and the Trustees and ask any questions they had. Although numbers were low, we felt this was a positive experience and offered reassurance to those questioning all the recent staff changes. Mrs Barbara Rodel – Head Teacher of All Saints' Primary School attended the afternoon session offering Pre-school her full support. She is keen to work closely with Leanne and promote Pre-school and will be visiting the setting on a regular basis so that she is a familiar face for the children.

Feedback remains to be pivotal in offering the best possible service to children and families in the setting and we have lots of experience, exiting ideas and challenges planned for the children in a bright, happy and safe environment.

5. Administration

The review of the accounts by the independent examiner and a routine visit from Tracey Hannon (SCC Early Years Team) both took place, and the Charity Commission Accounts are ready to be submitted before the deadline on 31st January 2023.

Staff appraisals have taken place and Leanne will be looking at those again in the coming months.

Safety checks such as PAT testing, heating, lighting, alarms, fire extinguishers and listeria checks have all been maintained and are due to be checked again 12th January 2023. The fire risk advisor was able to check the preschool and paperwork on 8th November 2022 and stated: "all very satisfactory and paperwork very thorough." The safeguarding self-assessment has also been completed.

6. Trustees

The AGM took place on 11 Jan 2023 at 7pm and was attended by parents and 3 trustees. A further Trustees' meeting took place on 20th Feb 2023 at 7pm and was attended by all 4 Trustees.

Melanie Pettitt (temporary chair), Gill Burbridge and Jane Fleet expressed their intention to resign as Trustees; we thank them for their help and support during this time. We are therefore looking to form a new committee – it is time for a change, and for others to enjoy the benefits of being a Trustee – not just the opportunities for personal development, but also the chance to serve our community and to ensure that some of its youngest members receive the best start to their education. The current Trustees are delighted to be handing over with numbers high for both children and staff, and with Pre-school in a very happy and healthy place. We wish the new Trustees continuing success in the future.

Section E

Financial review

Brief statement of the charity's policy on reserves

In compliance with advice given by Suffolk County Council, the Pre-School has set aside £55,000.00 as a designated contingency fund to cover the possibility of any redundancies; this was reduced to £45,000.00 during the COVID pandemic, but will be raised over future years as numbers of children increase.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

N/A

Section F

Other optional information

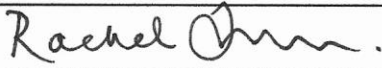
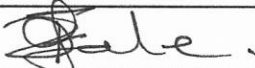
N/A

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|---|
| Signature(s) |  |  |
| Full name(s) | Rachel Margaret Wood | Florence Tofa Otule |
| Position (eg Secretary, Chair, etc) | Treasurer | Chair |

Date 03 Feb 2024

ALL SAINTS UNDER 5's PRE-SCHOOL CIO

REGISTRATION No: 1163532

Year end: 5 April 2023

INCOME AND EXPENDITURE ACCOUNT

| | 2023 | | 2022 | |
|---|-----------|------------------|--------|-----------------|
| | £ | £ | £ | £ |
| INCOME | | | | |
| Fees | | 12,748.00 | | 4,095 |
| Funding | | 69,777.03 | | 43,699 |
| Donations | | - | | 2,000 |
| Premises - Wacky Snacky Club | | 2,515.82 | | 2,274 |
| Premises grants | | - | | 5,600 |
| Suffolk CC - add Special grant | | - | | 1,517 |
| Photography | | - | | - |
| Deposit account interest | | 85.50 | | 5 |
| Abhay's account interest | | 9.93 | | 1 |
| Other | | 48.50 | | - |
| TOTAL INCOME | | 85,184.78 | | 59,191 |
| EXPENDITURE | | | | |
| Wages: | | | | |
| - Gross | 60,210.06 | | 65,397 | |
| - Ers Pension (NEST) | 1,755.06 | | 997 | |
| - Payroll fees (PLA) | 708.00 | 62,673.12 | 691 | 67,084 |
| Premises: | | | | |
| - SCC | 2,747.58 | | 4,579 | |
| - Utilities | 2,562.91 | | 1,285 | |
| - BT | 1,705.23 | | 1,523 | |
| - TV | 159.36 | | 159 | |
| - Rates incl. bins | 1,985 | | 416 | |
| - Insurance (PLA) | 754.11 | | 738 | |
| - Wacky snacky | 260.00 | | 270 | |
| - Sundries | 517.92 | 10,692.51 | 458 | 9,428 |
| Consumables | | 1,133.59 | | 351 |
| Training/registration | | 246.80 | | 749 |
| Equipment (Play and office) | | 1,710.87 | | 1,259 |
| Printing, Postage & Stationery | | 84.15 | | 598 |
| Bank charges | | 89.34 | | 87 |
| Abhay's account - iPad | | 575.95 | | - |
| Abhay's account - vouchers | | 55.00 | | - |
| Accountancy | | - | | 50 |
| IT support and website | | - | | 250 |
| Funding repaid - Autumn 2021 EY | | - | | 4,146 |
| Sundries | | 624.06 | | 1,192 |
| TOTAL EXPENDITURE | | 77,885.39 | | 85,193 |
| SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE | | 7,299.39 | | (26,003) |
| FUNDED BY | | | | |
| Bank balances @ 5 April 2023 | | | | |
| Current account | | 20,695.87 | | 12,861 |
| Deposit account | | 45,119.58 | | 45,034 |
| Abhay's account | | 4,711.15 | | 5,332 |
| Cash account - Balance b/fwd and c/fwd | | 5.90 | | 6 |
| Total | | 70,532.50 | | 63,233 |
| B/fwd balances | | 63,233.11 | | 89,237 |
| Movement in balances | | 7,299.39 | | (26,003) |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
All Saints Under Fives Pre-School

**On accounts for the year
ended**

05/04/2023

**Charity no
(if any)**

1163532

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Lisa King

Date:

02/02/2024

Name:

Lisa King

**Relevant professional
qualification(s) or body
(if any):**

FCCA MAAT

Address:

8 The Hamiltons

Newmarket

CB8 0NF

ALL SAINTS UNDER FIVES PRE SCHOOL

England & Wales - Charity number 1163532

Accounts



Trustees' Annual Report for the period

| From | Period start date | To | Period end date |
|------|-------------------|----|-----------------|
| | 6 April 2021 | | 5 April 2022 |

Charity name ALL SAINTS UNDER FIVES PRE-SCHOOL CIO

Other names charity is known by ALL SAINTS UNDER FIVES PRESCHOOL, NEWMARKET; ALL SAINTS UNDER 5S, NEWMARKET

Registered charity number (if any) 1163532

Charity's principal address VICARAGE ROAD, NEWMARKET

Postcode CB8 8JE

Names of the charity trustees who manage the charity

| Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----------------------------|-----------------|-----------------------------------|---|
| 1 Mrs Jane Fleet | Chair | 15 February 2016 – 30 June 2021 | |
| 2 Mrs Jane Fleet | | 30 June 2021 - present | |
| 3 Dr Rachel Margaret Wood | Treasurer | 8 September 2015 - present | |
| 4 Mrs Melanie Jane Pettitt | Secretary | 8 September 2015 - present | |
| 5 Mrs Melanie Jane Pettitt | Chair | 30 June 2021 - present | |
| 6 Mrs Gillian Holmes | | 8 September 2015 - present | |
| 7 Mrs Caroline McKay | | 15 February 2016 - present | |
| 8 Mrs Gill Burbidge | | 1 November 2018 - present | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |
| 16 | | | |
| 17 | | | |
| 18 | | | |
| 19 | | | |
| 20 | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

N/A

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | The Pre-School is a body in membership of the Pre School Learning Alliance |
| Trustee selection methods (eg. appointed by, elected by) | Trustees have been appointed |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

Summary of the objects of the charity set out in its governing document

At All Saints Under Fives we strive to make a difference. We hope to set free children's original ideas and follow the children not only the plans. We give ideas and choices, we observe and evaluate the children's ideas and watch those ideas grow. We try to be their constancy, someone to turn to. We listen and we want to contribute to their wellbeing, protect them and above all develop their independence. An extension of home. (Mission statement)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this

The focus of all our activities is to promote learning through play, supporting the individual child through their unique learning journey, in partnership with parents/carers with the use of individual planning,

section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

observations and an appropriate mix of adult and child initiated activities, to enable the child to become independent and to support transitions into school. All children and their families are treated on an individual basis, regardless of race, gender and personal circumstances and the diversity within our setting represents the local community and enriches the learning environment for both children and adults.

Our trustees have regard to the guidance issued by the Charity Commission on public benefit when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

-
-

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

N/A



Summary of the main achievements of the charity

TAR

1) Operation and Child Numbers

during the year

This was a difficult year financially; whereas we had COVID 19 grants of £21,407.74 in 20/21, in 21/22 funding returned to being number-dependant, and these were still been low following COVID. However, good financial management ensured that we weathered these difficulties.

Preschool returned for the 21/22 academic year on Thurs 2 Sept. Due to the low number of children, we decided to admit 2-year-olds from January, and received permission for Ofsted to go ahead. This enables children to stay with us for longer, and provides greater financial stability. Funding for 2-year-olds is higher and can be accessed by many parents.

2) Staffing

This year saw a major staff change. On 31 Aug 21, we said farewell to Caroline McKay, who retired after 4 decades of service leading this setting. It is difficult to convey how great an impact Caroline has made to the lives of generations of Newmarket children – including the children of many staff members and trustees, past and present. We all owe her a huge debt of gratitude.

Jane Fleet was appointed as new Preschool Manager – she is well known to us, having worked here previously. Caroline aided the transition by attending Monday mornings for the first half of the 21/22 Autumn term; this was a great support and much appreciated. We are very fortunate to have such continuity in our staffing, and would like to thank the whole team for their contribution.

3) Activities

The small cohort meant that children made good friends, and staff could get to know children and families very well. This supported changes in the EYFS and the way Ofsted inspect Early Years – we no longer complete learning journeys for each child or track progress against age-related expectations, but instead use knowledge of each child to mould the curriculum to their needs and support them where appropriate, meeting with parents to discuss individual progress.

We developed our relationship with the Horseracing Museum, visiting to meet the horses, weigh ourselves and see the smithy. Other events included a Christmas party on 7 Dec, and we also organised an Easter Egg hunt in April. Generally, we try to carry out a weekly cooking activity and visit, for instance to the park, the war memorial the museum or the library. Some events had to be rescheduled due to COVID, such as the Tempest photography session, which moved to June 22, and our evening summer Graduation, which changed into a morning party! Unfortunately, the Teddy Bears Picnic for those children starting main school did have to be cancelled. We hope that next year will be more predictable!

4) Community

On 21 Apr 21, we unveiled Abhay's Buddy bench, with Ashok (Abhay's father), Trustees and the Journal in attendance; we also started a monthly award for kindness in memory of Abhay. We joined All Saints' School for their Harvest Festival on 7 Oct 2021, and our families generously donated items to add to those which the school was sending to the Food bank.

5) Administration and Training

There were regular meetings with Tracey Hannan (SCC), and regular maintenance checks through the year. Sam Batt, the property advisor, visited on 14 Apr 21 and reported that there were no issues. Jane undertook safeguarding training in Nov 21 and SENCO training in Feb-Apr 22, Lucy had safeguarding training in Feb-Mar 22, and staff were trained to work with 2-year-olds in Jan 22. The Independent Examiner prepared her report on the settings finances, and the annual submission was made to the Charity Commission.

We have our own website www.allsaintsunderfives.co.uk, and we now also have a dedicated Facebook page which is updated weekly.

6) Trustees

Jane Fleet stepped down as Chair at the EGM on 30 Jun 21 and Melanie Pettitt was voted in as interim Chairperson. Our AGM was 11 Nov 21 (later than planned, due to Covid), and we held another Trustees' meeting on 4 Apr 22.

In compliance with advice given by Suffolk County Council, the Pre-

Brief statement of the charity's policy on reserves

School has set aside £45,000.00 as a designated contingency fund to cover the possibility of any redundancies.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

N/A

Section F

Other optional information

N/A

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Rachel Wood M. Pettitt

Full name(s)

Rachel Margaret Wood Melanie Pettitt

Position (eg Secretary, Chair, etc)

Treasurer Chair

Date

18/01/2023

ALL SAINTS UNDER 5's PRE-SCHOOL CIO

REGISTRATION No: 1163532

Year end: 5 April 2022

INCOME AND EXPENDITURE ACCOUNT

| | 2022 | | 2021 | |
|---|-----------|--------------------|--------|----------------|
| | £ | £ | £ | £ |
| INCOME | | | | |
| Fees | | 4,094.50 | | 2,737 |
| Funding | | 43,698.71 | | 73,551 |
| Donations | | 2,000.00 | | 17 |
| Premises - Wacky Snacky Club | | 2,274.50 | | 2,141 |
| Premises grants | | 5,600.00 | | 1,918 |
| Suffolk CC - add Special grant | | 1,517.39 | | - |
| Photography | | - | | - |
| Fundraising | | - | | 20 |
| Deposit account interest | | 5.36 | | 11 |
| Abhay's account interest | | 0.55 | | 1 |
| Covid grants | | - | | 21,408 |
| Other | | - | | 18 |
| TOTAL INCOME | | 59,191.01 | | 101,821 |
| EXPENDITURE | | | | |
| Wages: | | | | |
| - Gross | 65,396.50 | | 64,456 | |
| - Ers Pension (NEST) | 996.99 | | 998 | |
| - Payroll fees (PLA) | 690.62 | 67,084.11 | 566 | 66,020 |
| Premises: | | | | |
| - SCC | 4,579.30 | | 4,637 | |
| - Utilities | 1,284.85 | | 1,410 | |
| - BT | 1,522.92 | | 1,152 | |
| - TV | 159.00 | | 157 | |
| - Rates incl. bins | 416.16 | | (116) | |
| - Insurance (PLA) | 738.31 | | 727 | |
| - Wacky snacky | 270.00 | | - | |
| - Sundries | 457.62 | 9,428.16 | 265 | 8,232 |
| Consumables | | 352.32 | | 304 |
| Training/registration | | 748.80 | | 32 |
| Equipment (Play and office) | | 1,258.68 | | 371 |
| Printing, Postage & Stationery | | 597.57 | | 594 |
| Bank charges | | 86.76 | | 93 |
| Bench and plaque | | - | | 787 |
| Accountancy | | 50.00 | | 50 |
| IT support and website | | 250.00 | | - |
| Funding repaid - Autumn 2021 EY | | 4,146.17 | | - |
| Sundries (incl. shopping) | | 1,191.93 | | 973 |
| TOTAL EXPENDITURE | | 85,194.50 | | 77,457 |
| (DEFICIT)/SURPLUS OF INCOME OVER EXPENDITURE | | (26,003.49) | | 24,363 |
| FUNDED BY | | £ | | £ |
| Bank balances @ 5 April 2022 | | | | |
| Current account | | 12,860.97 | | 33,187 |
| Deposit account | | 45,034.08 | | 50,029 |
| Abhay's account | | 5,332.17 | | 6,015 |
| Cash account - Balance b/fwd and c/fwd | | 5.90 | | 6 |
| Total | | 63,233.12 | | 89,237 |
| B/fwd balances | | 89,236.61 | | 64,873 |
| (Deficit) Surplus as above | | (26,003.49) | | 24,363 |

ALL SAINTS UNDER 5'S PRE-SCHOOL CIO
 REGISTRATION No: 1163532
 Year end: 5 April 2022

| INCOME | DATE | CASH £ | CHQ £ | TRF £ | TOTAL £ | FEES £ | FUNDING £ | DONATIONS £ | CLOTHING £ | PREMISES £ | PHOTO £ | FUNDRAISING £ | REFUNDS £ | SUNDRY £ |
|----------------|------------|-----------|----------|-----------|------------|-----------|--------------|----------------|---------------|---------------|------------|------------------|--------------|-------------|
| | April | | | 20,855.12 | 20,855.12 | 240.00 | 15,015.12 | | | 5,600.00 | | | | |
| | May | | | 9,109.72 | 9,109.72 | 240.00 | 7,554.18 | | | 652.62 | | | | 662.92 |
| | June | | | 215.00 | 215.00 | 200.00 | | 15.00 | | | | | | |
| | July | | | 536.34 | 536.34 | 200.00 | 103.35 | | | 232.99 | | | | |
| | August | | | 12,143.25 | 12,143.25 | | 12,143.25 | | | | | | | |
| | September | | | 641.35 | 641.35 | 330.00 | | | | 311.35 | | | | |
| | October | | | 219.00 | 219.00 | 219.00 | | | | | | | | |
| | November | | 82.50 | 814.11 | 896.61 | 412.50 | | | | 484.11 | | | | |
| | December | | | 5,322.51 | 5,322.51 | 82.50 | 4,362.62 | | | | | | | 877.39 |
| | January'22 | | 40.00 | 1,473.95 | 1,513.95 | 952.50 | | | | 195.45 | | | | 366.00 |
| | February | | | 5,626.29 | 5,626.29 | 247.50 | 3,593.79 | 1,785.00 | | | | | | |
| | March | | 200.00 | 1,585.98 | 1,785.98 | 888.00 | | 200.00 | | 397.98 | | | | 300.00 |
| | April | | | 11,008.90 | 11,008.90 | 82.50 | 926.40 | | | | | | | 10,000.00 |
| TOTAL RECEIPTS | | 122.50 | 200.00 | 69,551.52 | 69,874.02 | 4,094.50 | 43,698.71 | 2,000.00 | - | 7,874.50 | - | - | - | 12,206.31 |

| | | | |
|--------------|----------|------------------|-----------------|
| West Suffolk | 5,600.00 | 662.92 | Abhay's acc - e |
| Wacky Snacky | 2,274.50 | 20.00 | Abhay's acc - a |
| | 7,874.50 | 1,517.39 | Suffolk CC Add. |
| | | 6.00 | Keys refund |
| | | 10,000.00 | Savings |
| | | <u>12,206.31</u> | |

EXPENDITURE

| DATE | BANK £ | CASH £ | TOTAL £ | WAGES £ | PREMISES £ | CONSUMABLES £ | TRAINING/REG £ | EQUIPMENT £ | CLOTHING £ | BANK CHGS £ | PPS £ | SUNDRY £ | check |
|----------------|-----------|-----------|------------|------------|---------------|------------------|-------------------|----------------|---------------|----------------|----------|-------------|-------|
| April | 8,014.90 | - | 8,014.90 | 5,633.96 | 1,473.29 | 28.25 | 612.00 | | | 7.00 | 121.75 | 138.65 | 0 |
| May | 6,655.12 | - | 6,655.12 | 5,530.40 | 13.37 | 27.77 | | 662.92 | | 8.54 | 11.45 | 400.67 | 0 |
| June | 11,408.66 | - | 11,408.66 | 5,458.90 | 732.90 | 36.31 | | | | 7.00 | 49.28 | 5,124.27 | 0 |
| July | 7,164.52 | - | 7,164.52 | 5,843.11 | 969.55 | 4.59 | 46.80 | 102.67 | | 7.00 | 43.65 | 147.15 | 0 |
| August | 5,486.32 | - | 5,486.32 | 5,387.94 | 51.43 | 20.46 | | | | 7.00 | | 19.49 | 0 |
| September | 7,299.43 | - | 7,299.43 | 6,200.79 | 467.90 | 15.56 | | | | 7.00 | 286.00 | 322.18 | 0 |
| October | 6,878.98 | - | 6,878.98 | 5,840.73 | 967.23 | 17.86 | | 17.86 | | 7.00 | 1.00 | 27.30 | 0 |
| November | 6,067.30 | - | 6,067.30 | 5,271.97 | 513.98 | 33.90 | 20.00 | 74.99 | | 7.00 | 19.48 | 125.98 | 0 |
| December | 10,972.52 | - | 10,972.52 | 5,115.52 | 1,467.68 | 42.94 | 50.00 | 61.14 | | 7.00 | 1.00 | 4,227.24 | 0 |
| January 22 | 6,687.57 | - | 6,687.57 | 5,605.25 | 967.23 | 29.98 | | 49.96 | | 7.82 | 8.90 | 18.43 | 0 |
| February | 5,911.44 | - | 5,911.44 | 5,467.54 | 331.09 | 44.98 | | | | 7.00 | 41.86 | 18.97 | 0 |
| March | 6,245.28 | - | 6,245.28 | 5,671.50 | 427.68 | 49.72 | 20.00 | | | 7.40 | 13.20 | 55.78 | 0 |
| April | 1,408.46 | - | 1,408.46 | 56.50 | 1,044.83 | | | 289.14 | | | | 17.99 | 0 |
| TOTAL PAYMENTS | 90,200.50 | - | 90,200.50 | 67,084.11 | 9,428.16 | 352.32 | 748.80 | 1,258.68 | - | 86.76 | 597.57 | 10,644.10 | - |

| | | | | |
|----------|-------------|----------|-----------|--------------|
| 8014.9 | Abhay's acc | 662.92 | 5,000.00 | Transfer to |
| 6683.02 | | 595.76 | 97.81 | Herts CC |
| 12344.55 | | 1,258.68 | 90.50 | Viking |
| 6200.73 | | | 50.00 | Acvy |
| 5537.69 | 612.00 | | 52.73 | TTS |
| 7299.43 | 46.80 | | 35.22 | EYE subs |
| 6878.98 | 90.00 | | 90.84 | Stellar Cate |
| 6067.3 | 748.80 | | 63.95 | SG World |
| 10182.84 | | | 48.10 | Capita |
| 6737.44 | | | 36.75 | Cladish Spc |
| 5874.94 | | | 250.00 | SOHO busi |
| 6668.01 | | | 4,146.17 | Suffolk CC |
| 972.36 | | | 75.00 | SCC - adver |
| 89462.19 | | | 30.00 | Spares |
| 738.32 | | | 70.00 | Subs/reg IC |
| 90200.51 | | | 507.03 | Shopping e |
| | | | 10,644.10 | |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
All Saints Under Fives Pre-School CIO

**On accounts for the year
ended**

05/04/2022 **Charity no** 1163532

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

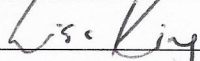
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 15/11/2022

Name: Lisa King

**Relevant professional
qualification(s) or body :**

FCCA MAAT

Address:

8 The Hamiltons
Newmarket
CB8 0NF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

ALL SAINTS UNDER FIVES PRE SCHOOL

England & Wales - Charity number 1163532

Accounts



Trustees' Annual Report for the period

| | | | | | | | |
|-------------|-------------------|-------|------|-----------------|---|-------|------|
| | Period start date | | | Period end date | | | |
| From | 6 | April | 2020 | To | 5 | April | 2021 |

Section A Reference and administration details

Charity name ALL SAINTS UNDER FIVES PRE-SCHOOL CIO

Other names charity is known by ALL SAINTS UNDER FIVES PRESCHOOL, NEWMARKET;
ALL SAINTS UNDER 5S, NEWMARKET

Registered charity number (if any) 1163532

Charity's principal address VICARAGE ROAD, NEWMARKET

Postcode CB8 8JE

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------------|-----------------|-----------------------------------|---|
| 1 | Mrs Jane Fleet | Chair | 15 February 2016 – 30 June 2020 | |
| 2 | Mrs Jane Fleet | | 30 June 2020 - present | |
| 3 | Dr Rachel Margaret Wood | Treasurer | 8 September 2015 – present | |
| 4 | Mrs Melanie Jane Pettitt | Secretary | 8 September 2015 - present | |
| 5 | Mrs Melanie Jane Pettitt | Chair | 30 June 2020 - present | |
| 6 | Mrs Gillian Holmes | | 8 September 2015 – present | |
| 7 | Mrs Caroline McKay | | 15 February 2016 – present | |
| 8 | Mrs Gill Burbidge | | 1 November 2018 - present | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

| | |
|--|--|
| Type of governing document <i>(eg. trust deed, constitution)</i> | Constitution |
| How the charity is constituted <i>(eg. trust, association, company)</i> | The Pre-School is a body in membership of the Pre School Learning Alliance |
| Trustee selection methods <i>(eg. appointed by, elected by)</i> | Trustees have been appointed |

Additional governance issues (Optional information)

| | |
|--|-----|
| <p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. | N/A |
|--|-----|

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

At All Saints Under Fives we strive to make a difference. We hope to set free children's original ideas and follow the children not only the plans. We give ideas and choices, we observe and evaluate the children's ideas and watch those ideas grow. We try to be their constancy, someone to turn to. We listen and we want to contribute to their wellbeing, protect them and above all develop their independence. An extension of home. (Mission statement)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The focus of all our activities is to promote learning through play, supporting the individual child through their unique learning journey, in partnership with parents/carers with the use of individual planning, observations and an appropriate mix of adult and child initiated activities, to enable the child to become independent and to support transitions into school. All children and their families are treated on an individual basis, regardless of race, gender and personal circumstances and the diversity within our setting represents the local community and enriches the learning environment for both children and adults.

Our trustees have regard to the guidance issued by the Charity Commission on public benefit when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

N/A

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

COVID 19 Pandemic forced the closure of the Preschool on Monday 23rd March 2020.

Preschool reopened on Monday 15th June 2020 with the return of a small group of children.

During closure, no staff were furloughed. Manager and Administrator worked continuously through the closure and keep parents/carers up to date with the ever changing information. All staff returned prior to reopening to carry out a deep clean and work through procedures to keep staff and children safe.

Unfortunately, there were many cancellations during the national lockdown and these included Tempest photography who were due to attend on 6th May. The annual sponsored walk scheduled for 17th June 2020, the annual Easter egg hunt and a maths quiz for children and parents to be during the Easter break also had to be cancelled.

The usual transitions for those children starting main school, which included joining Assemblies, Teddy Bears Picnic, lunch trials and regular playground visits were also cancelled.

The setting was due to welcome a student for work experience from Bottisham Village College starting and 2 students from Newmarket Academy, which was also cancelled.

We returned on 2nd September 2020 for the Autumn Term.

Our Christmas Party was held on Wednesday 9th December 2020, with party games, party food, balloons and a virtual visit from Father Christmas, which proved successful. We provided a small gift of a book and preschool t-shirt to each child.

Our First Aid training which was due to start in January 2021 was postponed and was successfully completed in March 2021.

Our Easter Egg Hunt took place on Wednesday 24th March 2021, with donations of chocolate eggs from Waitrose, Tesco and parents.

Karen and Wendy were able to complete their Safeguarding training online during the Easter Break in March 2021.

We have our own website www.allsaintsunderfives.co.uk.

We were successful in applying for a COVID 19 Grant to support the Preschool during difficult times, we received £10,000 on 29th May 2020, £9,672.74 on 16th December 2020 and £1,735.00 on 16th February 2021.

NOTE: On 30th June 2021 an EGM was held where Jane Fleet stepped down as Chairperson and Melanie Pettitt was voted in as a Chairperson on an interim basis. This is due to Caroline McKay stepping down as Manager on 31st August 2021 and Jane Fleet going through Safer Recruitment to be employed as Manager from 1st September 2021.

Section E

Financial review

Brief statement of the charity's policy on reserves

In compliance with advice given by Suffolk County Council, the Pre-School has set aside £55,000.00 as a designated contingency fund to cover the possibility of any redundancies.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

N/A

Section F

Other optional information



N/A

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|---|---|
| Signature(s) |  |  |
| Full name(s) | Rachel Margaret Wood | Melanie Pettitt |
| Position (eg Secretary, Chair, etc) | Treasurer | Chair |

Date 17 Dec 2021

ALL SAINTS UNDER 5's PRE-SCHOOL CIO

REGISTRATION No: 1163532

Year end: 5 April 2021

INCOME AND EXPENDITURE ACCOUNT

| | 2021 | | 2020 | |
|---|-----------|-------------------|--------|---------------|
| | £ | £ | £ | £ |
| INCOME | | | | |
| Fees | | 2,737.00 | | 9,936 |
| Funding | | 73,550.64 | | 83,238 |
| Donations | | 17.00 | | 140 |
| Premises - Wacky Snacky Club | | 2,140.50 | | 2,935 |
| Premises grants | | 1,918.00 | | - |
| Photography | | - | | 540 |
| Fundraising | | 20.00 | | 26 |
| Deposit account interest | | 11.20 | | 14 |
| Abhay's account interest | | 0.55 | | - |
| Covid grants | | 21,407.74 | | - |
| Other | | 18.10 | | 53 |
| TOTAL INCOME | | 101,820.73 | | 96,882 |
| EXPENDITURE | | | | |
| Wages: | | | | |
| - Gross | 64,455.93 | | 63,650 | |
| - SMP difference repaid | - | | 387 | |
| - Ers NI (Net of Ers allowance) | - | | 9 | |
| - Ers Pension (NEST) | 997.66 | | 968 | |
| - Payroll fees (PLA) | 565.92 | 66,019.51 | 517 | 65,530 |
| Premises: | | | | |
| - SCC | 4,637.00 | | 3,663 | |
| - Utilities | 1,410.19 | | 716 | |
| - BT | 1,152.28 | | 1,361 | |
| - TV | 156.99 | | 153 | |
| - Rates incl. bins | (115.60) | | 1,543 | |
| - Insurance (PLA) | 726.61 | | 716 | |
| - Sundries | 264.80 | 8,232.27 | 375 | 8,529 |
| Consumables | | 304.16 | | 372 |
| Training/registration | | 32.40 | | 230 |
| Equipment (Play and office) | | 371.01 | | 4,730 |
| Printing, Postage & Stationery | | 594.29 | | 813 |
| Bank charges | | 93.46 | | 151 |
| Bench and plaque | | 787.01 | | - |
| Clothing | | - | | 30 |
| Accountancy | | 50.00 | | 50 |
| Photography | | - | | 439 |
| IT support and website | | - | | 445 |
| Sundries | | 973.19 | | 1,022 |
| TOTAL EXPENDITURE | | 77,457.30 | | 82,340 |
| SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE | | 24,363.43 | | 14,542 |
| FUNDED BY | | £ | | £ |
| Bank balances @ 5 April 2021 | | | | |
| Current account | | 33,187.45 | | 24,850 |
| Deposit account | | 50,028.72 | | 40,018 |
| Abhay's account | | 6,014.54 | | - |
| Cash account - Balance b/fwd and c/fwd | | 5.90 | | 6 |
| Total | | 89,236.61 | | 64,873 |
| B/fwd balances | | 64,873.18 | | 50,331 |
| Surplus as above | | 24,363.43 | | 14,542 |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
All Saints Under Fives Pre-School CIO

**On accounts for the year
ended**

05/04/2021

Charity no 1163532

Set out on pages

(remember to include the page numbers of additional sheets)

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**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

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- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Lisa King*

Date: 02/11/2021

Name: Lisa King

**Relevant professional
qualification(s) or body :**

FCCA MAAT

Address:

8 The Hamiltons

Newmarket

CB8 0NF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]