

FRIENDS OF SOUTHWOLD LIBRARY

England & Wales · Charity number 1163525

Details

Other names FOSL

Status Registered

Legal form CIO

Registered 2015-09-14

Register [View on the Charity Commission register](#)

Contact

Address Southwold Library The Old Hospital
Fieldstile Road
Southwold
Suffolk
IP18 6LD

Phone 01502722519

Email fosl@suffolklibraries.co.uk

Website fosl.suffolklibraries.co.uk

Activities

Objects: 1. TO ADVANCE THE EDUCATION OF THE GENERAL PUBLIC IN SOUTHWOLD, SUFFOLK AND THE SURROUNDING AREA, IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF A LENDING LIBRARY; 2. TO FURTHER OR BENEFIT THE RESIDENTS OF SOUTHWOLD, SUFFOLK AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS

Activities: Sponsorship of Library events which promote library use and recreational reading to the public. Provision of equipment for the Library. Payment of services provided by the Library for the public.

Classification

- **How:** Provides Services
- **What:** Education/training, Arts/culture/heritage/science, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£25,803	£18,315	-	-
2024-04-05	£21,657	£14,645	-	-
2023-04-05	£21,283	£21,045	-	-
2022-04-05	£11,255	£4,373	-	-
2021-04-05	£4,471	£316	-	-

Trustees

Name	Role	Appointed
Mark Kenneth Eagles	Chair	2021-07-19
Charlotte Rebecca Clark		2017-04-01
Fiona Elizabeth Anderson		2025-06-16
Honor Manson		2017-06-05
Jennifer Mary Johnson		2025-06-16
Jill Marion Horne		2025-06-16
KATHRYN ELIZABETH STEVENSON		2015-09-14
Mary Anne Louisa Allerton		2018-04-05
SARA LOUISE FARRANDS		2017-04-01
Yvonne Blair		2022-12-05

FRIENDS OF SOUTHWOLD LIBRARY

England & Wales - Charity number 1163525

Accounts

Southwold Library
Old Hospital Hub
Field Stile Road
Southwold
IP18 6LD

Registered Charity Number 1163525

Trustees' Annual Report and Statement of Accounts

6 April 2024 – 5 April 2025

I am pleased to present the ninth Trustees' Annual Report and Statement of Accounts of Friends of Southwold Library (FoSL) since we became a Charitable Incorporated Organisation (CIO).

It has been another very successful year, in only the second full year of operating in the Old Hospital Hub. This report gives the detail of how we performed in the period concerned. Financially, FoSL raised over £25,000 and made purchases and sponsorship of £18,000 a surplus of over £7,000, as last year. The majority of the surplus was as a result of donations with a significant donation from Latitude as a result of the Festival visitor support team headed by our Trustee Yvonne Sellins who deserve a great deal of credit and thanks from us all. Other significant contributions came, once again, from an initiative by our Treasurer, Kathy Oliver, to put part of our reserves on deposit which generated a £1,000 interest benefit and the generosity of our Patrons.

More details are contained in the attached Statement of Accounts and later in this report

The Trustees met regularly during the year. The AGM was held on the 10th June 2024 and the Annual Report and Statement of Accounts were approved. In accordance with our Constitution, Kate Stevenson, Honor Manson and Mary Allerton stood down. Honor and Mary were re-elected but Kate, having served three consecutive terms, was not eligible for re-election under the terms of our constitution but agreed to be co-opted for 2024/25. Sara Farrands, our Secretary, who had stood down the previous year following three consecutive terms, but remained co-opted, was re-elected.

During the year three new Trustees, Fiona Anderson, Jenny Johnson and Jill Horne were welcomed as Trustees. In accordance with our constitution they will stand for election at this AGM. Kathy Oliver, who has been a Trustee of FoSL since its formation, and Treasurer, announced her retirement at the end of the 2024/25 Financial Year. The thirteen years that Kathy has given to FoSL and her admirable guardianship of its finances are attested to by the excellent set of results and reserves that we have. Kathy, whilst a great loss, has been instrumental in a seamless handover to Jill Horne, who will replace Kathy as Treasurer.

The coming year will be a very significant one as the management of libraries in Suffolk has, after a number of years being run by the Suffolk Libraries Charity, reverted back to the County Council as from 1st June. At the time of writing, it is unclear what impact, if any, this will have on the Friends organisations supporting libraries throughout Suffolk. Briefings with “Friends” are to be held and I hope to clarify the situation at the AGM itself.

Assuming the change creates no insurmountable difficulties it is currently our intention to continue to invest in activities for the community that involve the library or library related activities. Further details of these are given below.

The Objectives for 2024/25

A list of the plans and targets for 2024/25 is attached.

The Trustees can confirm that these were met. Targets for 2025/26 will be set at the next Trustees meeting following the AGM.

The main activities of FoSL

Sponsorship of Library events which promote library use and recreational reading to the public.

- Funded fifty one children’s events for families during the year including hiring venues, funding equipment and paying for entertainers.
- Slaughter In Southwold
- Southwold Literary Festival
- Christmas Tree Festival

Provision of equipment for the Library

- FoSL has funded equipment for Mah Jong, the coding group and craft items.
- A microphone, chairs, bean bags, cutlery, mugs, bookends and book rests.
- Various items associated with sundry fixtures and fittings including the renovation of the mural from the old library and poster displays and leaflets promoting events.
- Christmas Trees.

Payment of services for the public

- Provision of WiFi
- Newspapers
- PRS and Film licence

In selecting activities to fund, the Trustees have chosen those which will contribute to the maintenance of the Library, promote its use and give benefit to the wider community. The Trustees have taken full consideration of the Charity Commission’s guidance on public benefit when deciding to fund activities.

Achievements and Performance

Risk Management

The Trustees agreed that the main risks to FoSL are identified as the difficulty in finding enough Trustees and maintaining enough members to support events held. Currently FoSL has sufficient Trustees. Should there ever be insufficient to run the Charity the constitution allows for Suffolk Libraries to appoint Trustees to run the organisation. Membership is stable and by keeping membership free and regularly running recruitment exercises, numbers are expected to remain adequate.

There are currently 201 Friends of Southwold Library, an increase of 5 from last year.

In line with Charity Commission best practice, FoSL have implemented a number of additional policies and procedures, not previously covered by our constitution, in respect of complaints, bullying and harassment, serious incident reporting and safeguarding.

Reserves Policy

The Trustees have agreed that the Reserves Policy should be to hold funds equivalent to the total of any on-going costs to which FoSL has committed for at least the next financial year, although the reserves remain unrestricted funds. At present the only on-going commitments are the provision of WiFi, newspapers and media licences.

Community Support for FoSL

The success of FoSL would not have been possible without the efforts and generosity of our members, patrons, donors and other supporters of the library. The Trustees would like to thank all those who contributed this year:-

Our Patrons during the year were:-

Mrs. Mary Allerton	Mr. Robert Mole
Miss Jean Arnold	Mr Eric & Mrs. Joan Sortwell
Mrs. Betty Cleave	Mrs. Katherine Urry
Ms. Diana Coulter	Mrs. Anne Whitmee-Haddock
Mr. Mark and Mrs. Kay Eagles	Mrs. Shirley Cordeaux Wilde
Mrs. Rowena Harvey	Mrs. Jan Wilkins
Mrs. Carol Horton	
Miss Laura Houson	
Mrs. Brenda Mole	

Trustees

The Trustees of FoSL are-

Mary Allerton

Fiona Anderson

Charlotte Clark Suffolk Libraries IPS representative

Mark Eagles Chair

Sara Farrands Secretary

Jill Horne Treasurer

Jenny Johnson

Honor Manson

Yvonne Sellins

Kathryn Stevenson

Mark Eagles

Chair, Friends of Southwold Library

June 2025.

Friends of Southwold Library
Registered Charity Number 1163525
Statement & Notes to Accounts full year on year 2024-25

These accounts reflect the period 6 April 2024 to 5 April 2025.

The monies for that period were held at Lloyds Bank.

Since 28 January 2013 the Friends of Southwold Library have been registered with the HMRC as a charity for tax purposes in line with Paragraph 1 of Schedule 6 Finance Act 2010.

The Trustees have agreed that the Reserves Policy should be to hold sufficient funds to cover any on-going cost to which FoSL had committed for at least the next financial year. At present this is the cost of WiFi provision: £500 per annum, and newspapers: £850.

Friends of Southwold Library Accounts						
Year on Year						
		2024-25			2023-24	
		Notes	£	£	£	£
Balance at 5.4.24				54,551.77		47,539.33
Income 6.4.24-5.4.25						
	Coffee mornings		148.10		168.25	
	Craft sales	1	480.44		407.84	
	Donations		4,179.60		3,711.82	
	E-Bay	2	1,246.90		696.89	
	Fund raising activities: children	3	703.76		1,537.57	
	Fund raising products	4	211.50		357.00	
	Interest from savings account	5	1,133.88		1,001.41	
	Patrons		1,085.00		1,400.00	
	Quiz nights		626.00		304.00	
	Slaughter		8,048.96		6,881.87	
	Southwold Literary Festival	6	3,371.96		2,820.57	
	Stall sales	7	2,879.27		1,923.09	
	St Elizabeth Hospice - Hares	11	1,128.83		0.00	
	Tax reclaim Gift Aid		559.05		447.10	
				25,803.25		21,657.41
Expenses 6.4.24-5.4.25						
	Audit		75.00		75.00	
	Donations		170.00		275.50	
	Equipment	8	1,919.49		1,787.40	
	Fund raising: general	9	906.62		829.05	
	Quiz		63.70		30.00	
	Slaughter		7,202.70		5,514.36	
	Southwold Literary Festival	6	3,055.42		1,834.50	
	Sponsorship	10	4,593.52		4,299.16	
	St Elizabeth Hospice - Hares	11	328.50		0.00	
				18,314.95		14,644.97
Balance at 5.4.25				<u>62,040.07</u>		<u>54,551.77</u>
Cash in current account			9,836.40		13,502.83	
Cash in savings account			52,135.29		41,001.41	
Cash in hand			68.38		47.53	
				<u>62,040.07</u>		<u>54,551.77</u>
<i>K Oliver, Treasurer</i>						
14.4.25						

Notes:

1. Supporters are using the Library to display and sell their hand made craft items for a 20% donation to FoSL funds. Some craftspeople are donating the whole of the sale price.
2. One of the Friends is selling valuable donated items on E-Bay and FoSL receives the net profit.
3. This sum includes holiday activities for children, gifts and donations.
4. This includes the sales of pens, canvas bags, Southwold Tales, water bottles, reusable cups, usb sticks and treasure trails.
5. A Lloyds 32-day notice savings account was opened on 23.3.23, and £50,000 is now deposited, yielding interest as shown.
6. Southwold Literary Festival was a joint event organised by Southwold Arts Centre and Southwold Library.
7. Stall sale activities: plants, Lions, fun day, brass on the grass, fetes, Christmas lights, book sales, Suffolk Libraries day.
8. Supplementing and enhancing furniture and supplies for the Library.
9. This sum includes necessary outlay for events and purchase of products to sell.
10. FoSL sponsored a great variety of children's activities, film events and purchased a daily newspaper for the Library.

11. Library Manager's fund raiser supported by FoSL.

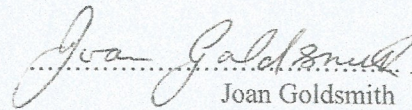
SOUTHWOLD, SUFFOLK
IP18 6BE

Telephone: 01502 724696
e-mail: joan.goldsmith.spmh@gmail.com

2nd May 2025

Friends of Southwold Library

These accounts were examined from the information provided
and I believe them to be a true record for the trading period
6th April 2024 to 5th April 2025.


Joan Goldsmith

FRIENDS OF SOUTHWOLD LIBRARY

England & Wales - Charity number 1163525

Accounts

Southwold Library
Old Hospital Hub
Field Stile Road
Southwold
IP18 6LD

Registered Charity Number 1163525

Trustees' Annual Report and Statement of Accounts

6 April 2023 – 5 April 2024

I am pleased to present the eighth Trustees' Annual Report and Statement of Accounts of Friends of Southwold Library (FoSL) since we became a Charitable Incorporated Organisation (CIO).

It has been another very successful year, the first full year of operating in the Old Hospital Hub. This report gives the detail of how we performed in the period concerned. Financially, FoSL raised £21,657 and made purchases and sponsorship of £14,645 a surplus of over £7,000. The surplus was boosted by a successful Slaughter in Southwold and Southwold Literary Festival, both so well promoted and managed by Charlotte, and a significant donation from Latitude as a result of the Festival visitor support team headed by our Trustee Yvonne Sellins. The refreshments, book, plant quiz craft and e-bay sales continue to make their customary contributions due to the hard work of Charlotte and the volunteers and an initiative by our Treasurer, Kathy Oliver, to put part of our reserves on deposit generated a £1,000 interest benefit.

Whilst, overall, the income generated was similar to the previous year, expenses were much less as the majority of purchases in support of the new premises occurred in the previous financial year. More details are contained in the attached Statement of Accounts and later in this report

The Trustees met regularly during the year. The AGM was held on the 26th June 2023 and the Annual Report and Statement of Accounts were approved. In accordance with our Constitution Sara Farrands, our Secretary, stood down following three consecutive terms but agreed to be co-opted for the coming year. Kathy Oliver, our Treasurer, who had stood down the previous year following three consecutive terms but remained co-opted, was re-elected. Further, as three Trustees are required to stand down at each AGM, Mark Eagles, Honor Manson and Yvonne Sellins also stood down and were duly re-elected. Lynn Farrow, Charlotte's very able and capable assistant, retired on the 4th July and I am sure I speak for all when I say that we greatly appreciated the years of dedicated service Lynne gave in support of the library. Lynne continues as a Patron of the library and we wish her a long and happy retirement.

Charlotte recruited Elise Jeffries as Lynne's replacement. Elise has proved so successful in her role that she has now left us to become the manager of Halesworth Library! We wish her every success in her new role. Elise will be replaced by Laura Bridgland. We welcome her to Southwold Library.

The coming year will be a very significant one as the current contract for the management of libraries in Suffolk is, after a number of years, up for renewal. The invitation to tender will be released by Suffolk County Council in June with the successful bidder to be announced in November and the new contract will commence on 1st June 2025. The current contract holders, Suffolk Libraries, have stated that they will be submitting a bid.

The Trustees will continue to invest in activities for the community that involve the library or library related activities. Further details of these are given below.

The Objectives for 2023/24

A list of the plans and targets for 2023/24 is attached. The Trustees can confirm that these were met. Targets for 2024/25 will be set at the next Trustees meeting following discussion at the AGM.

The main activities of FoSL

Sponsorship of Library events which promote library use and recreational reading to the public.

- Funded thirty seven children's events for families during the year including hiring venues, funding equipment and paying for entertainers.
- Slaughter In Southwold
- Southwold Literary Festival
- Christmas Tree Festival

Provision of equipment for the Library

- FoSL has funded equipment for the Chess group, musical instruments and craft items.
- A projection system, window blinds, PA system, microphone, DVD player and headphones.
- Various items associated with sundry fixtures and fittings including poster displays, leaflet holders and wheels for Lego units.
- Christmas Trees.

Payment of services for the public

- Provision of WiFi
- Newspapers
- PRS and Film licence

In selecting activities to fund the Trustees have chosen those which will contribute to the maintenance of the Library, promote its use and give benefit to the wider community. The Trustees have taken full consideration of the Charity Commission's guidance on public benefit when deciding to fund activities.

Achievements and Performance

Risk Management

The Trustees agreed that the main risks to FoSL are identified a) as the difficulty in finding enough Trustees and b) maintaining enough members to support events held. Currently FoSL has sufficient Trustees. Should there ever be insufficient to run the Charity the constitution allows for Suffolk Libraries to appoint Trustees to run the organisation. Membership is stable and by keeping membership free and regularly running recruitment exercises, numbers are expected to remain adequate. There are currently 196 Friends of Southwold Library, and increase of 17 from last year.

In line with Charity Commission best practice, FoSL have implemented a number of additional policies and procedures, not previously covered by our constitution, in respect of complaints, bullying and harassment, serious incident reporting and safeguarding.

Reserves Policy

The Trustees have agreed that the Reserves Policy should be to hold funds equivalent to the total of any on-going costs to which FoSL has committed for at least the next financial year, although the reserves remain unrestricted funds. At present the only on-going commitments are the provision of WiFi, newspapers and media licences.

Community Support for FoSL

The success of FoSL would not have been possible without the efforts and generosity of our members, patrons, donors and other supporters of the library. The Trustees would like to thank all those who contributed this year:-

Our Patrons during the year were:-

Mrs. Mary Allerton	Mrs. Rowena Harvey
Miss Jean Arnold	Mr Nick & Mrs. Carol Horton
Mrs. Shirley Cordeaux Wilde	Mrs. Laura Houson
Ms. Diana Coulter	Mrs. Brenda Mole
Ms. Lena Craddock	Mr Robert Mole
Dr. Diana Dixon	Mrs. Jeanette Radley Kane
Mr. Mark and Mrs. Kay Eagles	Mr Eric & Mrs Joan Sortwell
Miss Lynne Farrow	Mrs. Katherine Urry
Mrs. Rosamund Fischer	Mr. Reg Wafer
	Mr. John Walter

Trustees

The Trustees of FoSL are-

Mary Allerton	
Charlotte Clark	Suffolk Libraries IPS representative
Mark Eagles	Chair

Sara Farrands	Secretary
Honor Manson	
Kathleen Oliver	Treasurer
Yvonne Sellins	
Kathryn Stevenson	

Mark Eagles
Chair, Friends of Southwold Library
June 2024.

Friends of Southwold Library
Registered Charity Number 1163525
Statement & Notes to Accounts full year on year 2023-24

These accounts reflect the period 6 April 2023 to 5 April 2024.

The monies for that period were held at Lloyds Bank.

Since 28 January 2013 the Friends of Southwold Library have been registered with the HMRC as a charity for tax purposes in line with Paragraph 1 of Schedule 6 Finance Act 2010.

The Trustees have agreed that the Reserves Policy should be to hold sufficient funds to cover any on-going cost to which FoSL had committed for at least the next financial year. At present this is the cost of WiFi provision: £500 per annum, a newspaper: £850.

Friends of Southwold Library Accounts						
Year on Year						
		2023-24			2022-23	
		Notes	£	£	£	£
Balance at 5.4.23				47,539.33		47,301.70
Income 6.4.23-5.4.24						
	Coffee mornings		168.25		228.50	
	Craft sales	1	407.84		412.90	
	Donations		3,711.82		10,731.50	
	E-Bay	2	696.89		917.84	
	Fund raising activities: children	3	1,537.57		1,063.68	
	Fund raising products	4	357.00		284.90	
	Interest from savings account	5	1,001.41			
	Patrons		1,400.00		1,395.00	
	Quiz nights		304.00		865.00	
	Slaughter		6,881.87		3,123.00	
	Southwold Literary Festival	6	2,820.57			
	Stall sales	7	1,923.09		1,717.76	
	Tax reclaim Gift Aid		447.10		542.59	
				21,657.41		21,282.67
Expenses 6.4.23-5.4.24						
	Audit		75.00		50.00	
	Donations		275.50		871.00	
	Equipment	8	1,787.40		11,719.45	
	Fund raising: general	9	829.05		847.15	
	Quiz		30.00		134.99	
	Slaughter		5,514.36		3,184.25	
	Southwold Literary Festival	6	1,834.50			
	Sponsorship	10	4,299.16		4,238.20	
				14,644.97		21,045.04
Balance at 5.4.24				<u>54,551.77</u>		<u>47,539.33</u>
	Cash in current account		13,502.83		47,498.60	
	Cash in savings account		41,001.41			
	Cash in hand		47.53		40.73	
				<u>54,551.77</u>		<u>47,539.33</u>
<i>K Oliver, Treasurer</i>						
1.5.24						

Notes:

1. Supporters are using the Library to display and sell their hand made craft items for a 20% donation to FoSL funds. Some craftspeople are donating the whole of the sale price.
2. One of the Friends is selling valuable donated items on E-Bay and FoSL receives the net profit.
3. This sum includes summer activities for children, gifts and donations.
4. This includes the sales of pens, canvas bags, Southwold Tales, water bottles, reusable cups, usb sticks and treasure trails.
5. A Lloyds 32-day notice savings account was opened on 23.3.23, and £40,000 deposited, yielding interest as shown.
6. Southwold Literary Festival was a joint event organised by Southwold Arts Centre and Southwold Library.
7. Stall sale activities: plants, Lions, ziffit, fun day, brass on the grass, fetes, Christmas lights, book sales.
8. Supplementing and enhancing furniture and supplies for the Library.
9. This sum includes necessary outlay for events and purchase of products to sell.
10. FoSL sponsored a great variety of children's activities, film events and purchased a daily newspaper for the Library.

FRIENDS OF SOUTHWOLD LIBRARY

England & Wales - Charity number 1163525

Accounts



Friends of Southwold Library

Southwold Library
Old Hospital Hub
Field Stile Road
Southwold
IP18 6LD

Registered Charity Number 1163526

Trustees' Annual Report and Statement of Accounts

6 April 2022 - 5 April 2023

I am pleased to present the seventh Trustees' Annual Report and Statement of Accounts of Friends of Southwold Library (FoSL) since we became a Charitable Incorporated Organisation (CIO).

It has been another very successful year, following the disruption caused by the pandemic in the previous year. This report gives the detail of how we performed in the period concerned. Financially, FoSL raised £21,283 and made purchases and sponsorship of £21,045 a small surplus of £238. The surplus was relatively small, despite a major donation, the amazing work in raising funds through the sale of items on EBay, stall sales and the generosity of the Patrons, as a conscious decision was made by the Trustees to support a number of equipment purchases following the move to the library's new premises. More details are contained in the attached Statement of Accounts and later in this report

The Trustees met regularly during the year and it was a relief not to have to do this via Zoom following the end of Covid. The AGM was held on the 25^h July 2022 and

the Annual Report and Statement of Accounts were approved. In accordance with our Constitution, Kathy Oliver, our Treasurer stood down following three consecutive terms but agreed to be co-opted for the coming year. Further, as three Trustees are required to stand down at each AGM, Mary Allerton and Kate Stevenson also stood down and were duly re-elected. Sadly, Jane Ackroyd a much valued Trustee, died during the year. Jane was an enthusiastic and knowledgeable member who contributed greatly to many of the arts societies locally and is much missed.

Subsequently, Yvonne Sellins was invited to become a Trustee and confirmed her willingness to join us.

A former Trustee, Miriam Bennett, also died and the Trustees would like to mark her passing by recording in this report our sadness and recognition of the contribution made by Miriam in the early years of FoSL.

The Library moved to its new premises at the old Southwold Hospital site on the 5th May 2022 and this has proved a great success due in no small measure to the vision of Charlotte and her team. Sadly for us all and particularly Charlotte, Lynne Farrow, Charlotte's very able and capable assistant, will retire on the 4th July. I am sure we will all miss Lynne's very knowledgeable help and wish her a long and happy retirement.

The Trustees will continue to invest in activities for the community that involve the library or library related activities. Further details of these are given below.

The Objectives for 2022/23

A list of the plans and targets for 2022/23 is attached. The Trustees can confirm that these were met. Targets for 2023/24 will be set at the next Trustees meeting following discussion at the AGM.

The main activities of FoSL

Sponsorship of Library events which promote library use and recreational reading to the public.

- Funded eighteen school holiday children's events for families during the year including hiring venues, funding equipment and paying for entertainers.
- Jubilee Royal crafts event.
- Christmas Tree Festival

Provision of equipment for the Library

- FoSL has funded equipment for the ASH PAT reading dog sessions, coding club, chess club and the Scrabble group.
- A projection system, DVD player and window blinds
- Various items associated with the move to the new library including signage, furniture, clock and shelving.

Payment of services for the public

- Provision of WiFi
- Newspapers
- PRS and Film licence

In selecting activities to fund the Trustees have chosen those which will contribute to the maintenance of the Library, promote its use and give benefit to the wider community. The Trustees have taken full consideration of the Charity Commission's guidance on public benefit when deciding to fund activities.

Achievements and Performance

Risk Management

The Trustees agreed that the main risks to FoSL are identified a) as the difficulty in finding enough Trustees and b) maintaining enough members to support events held. Currently FoSL has enough Trustees. Should there ever be insufficient to run the Charity the constitution allows for Suffolk Libraries to appoint Trustees to run the organisation. Membership is stable and by keeping membership free and regularly running recruitment exercises, numbers are expected to remain adequate.

There are currently 179 Friends of Southwold Library.

Reserves Policy

The Trustees have agreed that the Reserves Policy should be to hold funds equivalent to the total of any on-going costs to which FoSL has committed for at least the next financial year, although the reserves remain unrestricted funds. At present the only on-going commitment is the provision of WiFi and media licences.

Community Support for FoSL

The success of FoSL would not have been possible without the efforts and generosity of our members, patrons, donors and other supporters of the library. The Trustees would like to thank all those who contributed this year:-

Our Patrons during the year were:-

Miss Jane Ackroyd	Mrs. Rowena Harvey
Mrs. Mary Allerton	Mrs. Carol Horton
Miss Jean Arnold	Mrs. Laura Houson
Mrs. Shirley Cordeaux Wilde	Mrs. Brenda Mole
Ms. Diana Coulter	Mr Robert Mole
Ms. Lena Craddock	Mrs. Jeanette Radley Kane

Dr. Diana Dixon
Mr. & Mrs. Mark & Kay Eagles
Mrs. Rosamund Fischer

Mr & Mrs Joan & Eric Sortwell
Mrs. Katherine Urry
Mr. Reg Wafer

Trustees

The Trustees of FoSL are-

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Honor Manson	
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Yvonne Sellins	
Kathryn Stevenson	

Mark Eagles
Chair, Friends of Southwold Library
June 2023.

Friends of Southwold Library
Registered Charity Number 1163525
Statement & Notes to Accounts full year on year 2022-23

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	Coffee mornings		228.50		247.84	
	Craft sales	1	412.90		83.31	
	Donations		10,731.50		1,123.04	
	E-Bay	2	917.84		2,871.82	
	Fund raising activities: children	3	1,063.68		703.27	
	Fund raising activities: little hoot	3	0.00		1,081.65	
	Fund raising products	4	284.90		332.00	
	Patrons		1,395.00		1,760.00	
	Quiz nights		865.00		588.40	
	Slaughter	5	3,123.00		0.00	
	Stall sales	6	1,717.76		2,201.09	
	Tax reclaim Gift Aid		542.59		262.22	
				21,282.67		11,254.64
Expenses 6.4.22-5.4.23						
	Audit		50.00		50.00	
	Donations		871.00		107.69	
	Equipment	7	11,719.45		585.31	
	Fund raising: general	8	847.15		305.18	
	Fund raising: little hoot	8	0.00		1,081.65	
	Quiz		134.99		30.00	
	Slaughter	5	3,184.25		263.81	
	Sponsorship	9	4,238.20		1,949.43	
				21,045.04		4,373.07
Balance at 5.4.23			47,539.33			47,301.70
Cash in bank			47,498.60		47,244.44	
Cash in hand			40.73		67.26	
Less undrawn cheque			0.00		-10.00	
				47,539.33		47,301.70
<i>K Oliver, Treasurer</i>						
18.4.23						

Notes:

1. Supporters are using the Library to display and sell their hand made craft items for a 20% donation to FoSL funds. Some craftspeople are donating the whole of the sale price.
2. One of the Friends is selling valuable donated items on E-Bay and FoSL receives the net profit.
3. This sum includes summer activities for children, gifts and donations. (Little Hoot fundraiser for St Elizabeth Hospice 21/22.)
4. This includes the sales of pens, canvas bags, Southwold Tales, water bottles, reusable cups, usb sticks, treasure trails and recycling income.
5. Slaughter in Southwold 2022, the first since 2019, did well, almost breaking even.
6. Back to activities: plants, ziffit, fun day, brass on the grass, fetes, book sales.
7. Supplementing and enhancing furniture and supplies for the New Library.
8. This sum includes necessary outlay for events and purchase of products to sell.
9. FoSL sponsored a great variety of children's activities, film events and purchased a daily newspaper for the Library.

FRIENDS OF SOUTHWOLD LIBRARY

England & Wales - Charity number 1163525

Accounts



Friends of Southwold Library

Southwold Library
North Green
Southwold
IP18 6AT

Registered Charity Number 1163526

Trustees' Annual Report and Statement of Accounts

6 April 2020 – 5 April 2021

I am pleased to present the sixth Trustees' Annual Report and Statement of Accounts of Friends of Southwold Library (FoSL) since we became a Charitable Incorporated Organisation (CIO).

It has been a very unusual year. We started and ended the year in lockdown and very few FoSL related activities happened in between. There were no fund-raising events during the year and all the activities which FoSL traditionally sponsor such as Slaughter in Southwold and Harry Potter Night were cancelled. Some donations were still made and gratefully received, and the Patrons also generously contributed £2,540. The other main forms of income were from donated items sold on E-bay and gift aid. The sale of donated books using Ziffit and sales of merchandise when the Library managed to open also provided an income. There were few opportunities for FoSL to spend money to further its aims and there was a modest surplus over the year of £4,155. More details can be found in the attached statement of accounts.

The Trustees met regularly during the year on Zoom. It was decided that given the lack of activity and the restrictions applying to meetings, not to hold an AGM. Under our constitution seven of the Trustees were due to stand for re-election. Mary Allerton, Sara Farrands, Honor Mason, Kathy Oliver, Eric

Sortwell and Kate Stevenson agreed to be co-opted onto the committee for another year. Miriam Bennett stood down and we are grateful for her contribution as a Trustee.

The Library move to the old Southwold Hospital site is still being discussed. The target date is September 2021 but at the time of writing the move has not yet been formally agreed. The Trustees have identified several potential improvements that FoSL funding can provide should the move happen as expected. FoSL will continue to support activities in the current Library but will not spend significant sums on projects that cannot be transferred to the new location.

The Objectives for 2020/21

Given uncertainty that the pandemic has created no objectives were set for the year.

The main activities of FoSL

Sponsorship of Library events which promote Library use and recreational reading to the public.

- FoSL supported Suffolk Library Day by sponsoring the online dog show and the treasure trail.

Provision of equipment for the Library

- FoSL replaced the microwave oven.
- Provided rodent proof storage boxes.

Payment of services for the public

- Provision of WiFi.
- A newspaper.

In selecting these activities to fund the Trustees have chosen those which will contribute to the maintenance of the Library, promote its use, and give benefits to the wider community. The Trustees have taken full consideration of the Charity Commission's guidance on public benefit when deciding to fund activities.

Achievements and Performance

Risk Management

The risk of a pandemic had not been previously identified as a risk to FoSL. While the pandemic restricted FoSL activities it did not pose a risk to the continued existence of FoSL. The Trustees agreed that the main risks to FoSL continue to be the difficulty in finding enough Trustees and maintaining enough members to support events held. Currently FoSL has enough Trustees. Should there ever be insufficient to run the Charity the constitution allows for Suffolk Libraries to appoint Trustees to run the

organisation. Membership is stable and by keeping membership free and regular running of a recruitment exercise numbers are expected to remain adequate.

Reserves Policy

The Trustees have agreed that the Reserves Policy should be to hold funds equivalent to the total of any on-going costs to which FoSL has committed for at least the next financial year, although the reserves remain unrestricted funds. At present the on-going commitments are Wi-Fi provision (£444 per annum) and the provision of a daily newspaper for public use (£480 per annum).

Community Support for FoSL

The success of FoSL would not have been possible without the efforts and generosity of our members, patrons, donors, and other supporters of the Library.

The Trustees would like to thank all those who contributed to this uncertain year.

Our Patrons this year are-

Mrs Carol Horton	Mrs Alva Semple
Mr Mark Eagles	Mrs Kay Eagles
Mr Robert Mole	Mrs Brenda Mole
Mrs Mary Allerton	Mr Reg Wafer
Dr Diana Dixon	Mrs Laura Houson
Mrs Miriam Bennett	Viscount & Viscountess Mackintosh
Dr Peter Fells	Mrs Christine Fells
Mr Robert Andrewes	Mrs Ita Miller
Mrs Shirley Cordeaux Wilde	Mr Ridley Burnett

Trustees

The Trustees of FoSL are-

Mary Allerton	Miriam Bennett, until June 2020
Charlotte Clark, Suffolk Libraries IPS representative	Sara Farrands, Secretary
Honor Manson	Kathleen Oliver, Treasurer
Eric Sortwell	Kathryn Stevenson
John Verity, Chairman	

John Verity
Chairman, Friends of Southwold Library
May 2021