



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Rothley Community Library

No (if any)
1163508

Receipts and payments accounts

CC16a

For the period
from

Period start date
01-Apr-24

To

Period end date
31-Mar-25

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,739	100	-	1,839	2,674
Gift Aid HMRC	176	-	-	176	266
Book sales (of donated books)	905	-	-	905	1,258
Library takings	2,177	-	-	2,177	1,535
Room hire	473	-	-	473	610
Events	1,792	-	-	1,792	1,479
Film takings	418	-	-	418	492
Charnwood Lottery	517	-	-	517	605
Printing	202	-	-	202	230
Bank interest	356	-	-	356	490
S106		163	-	163	-
Sub total (Gross income for AR)	8,755	263	-	9,018	9,638
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	8,755	263	-	9,018	9,638
A3 Payments					
Running costs	7,210	-	-	7,210	9,288
Consumables	1,409	-	-	1,409	2,057
Film costs	350	-	-	350	325
Events	109	309	-	418	-
Other	185	-	-	185	361
Noticeboard	257	263	-	520	-
IT costs	1,814	-	-	1,814	1,787
Books	131	-	-	131	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	11,465	572	-	12,037	13,819
A4 Asset and investment purchases, (see table)					
	-	-	-	-	10,000
	-	-	-	-	-
Sub total	-	-	-	-	10,000
Total payments	11,465	572	-	12,037	3,819
Net of receipts/(payments)	- 2,711	- 309	-	- 3,020	5,820
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24,305	1,052	-	25,357	19,537
Cash funds this year end	21,594	743	-	22,337	25,357

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Total	21,594	743	-
		-	-	-
		-	-	-
	Total cash funds	21,594	743	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Building alterations -counter, heaters, cabling			-
	Furniture			-
	Childrens area equipment			-
	Fixtures & fittings transferred from Council at nil value			-
	IT project			-
	Counters& cupboards & lighting			-
	Kitchen refurbishment			-
	Counter Sneeze screen			-
	Carpet & flooring			-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
S. Newman	SANDRA NEWMAN	22/5/25
Stephen	MICHELLE STEPHENSON	22/5/25



FINAL Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
01	04	2024	31	03	2025

From**To**

Section A

Reference and administration details

Charity name

Rothley Community Library

Other names charity is known by

Registered charity number (if any)

1163508

Charity's principal address

Mountsorrel Lane

Rothley

Leicestershire

Postcode

LE77PS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steve Mitchell	Trustee		
2	Sandra Webster	Treasurer		
3	Jill Williams	Secretary		
4	Sue Barnes	Trustee		
5	Claire Cole	Trustee		
6	Michelle Stephenson	Trustee		
7	Grace Henry	Trustee		
8	Sandra Newman	Trustee		
9	Heidi Mascus	Trustee	March 2025	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO Association

Trustee selection methods
(eg. appointed by, elected by)

Elected as per constitution and co-opted as appropriate when vacancies arise

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision of a public library in Rothley and surrounding area.
To advance education of the public in Rothley by operating and managing a lending library.
To promote for the benefit of the residents of Rothley and the surrounding area the provision of a public library for recreation and / or other leisure time.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We are open as a lending library for 14 hours per week .

In addition, we host a number of regular groups in the library . Under 5s ran twice per week until July 2024. Yarn Craft 2 x per month, monthly Book Group, weekly Chess Group and Lego club running once per month. 'Mug and mingle ' ran weekly from September 2024.

We also host outside groups: the Writers' Group monthly, and the 'Adopters' group monthly,

We have a number of community book boxes erected around the village .

We are part of the 'warm spaces' initiative and now offer hot drinks to those who want them.

All activities have been undertaken by the trustees with regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

The library only operates on the huge contribution of volunteers from the community. The local community values this facility and appreciates the efforts of people who give up much of their time to keep the library open.

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Visitor numbers from April 2024 to March 2025 were 5,500 visitors to the library. We had an average of 190 monthly active borrowers, and an average of 850 monthly book issues.

We have maintained our Trustee meetings by Zoom and in person. Communications with volunteers have been kept up via team newsletters and the 'Three Rings' volunteer management system. Communications with the public and library members have continued to be important to keep the library in people's minds, and let them know about our services. Our Facebook pages and Website have been kept up to date. In addition, newsletters have been written for the local Rothley Post and library events posters displayed around the village.

We have 32 active volunteers. 28 of whom work on the public counter in the library on a rota basis and a further 9 volunteers who work 'behind the scenes' offering support such as under 5's sessions, Lego Club, art and craft activities, Health & Safety advice, gardening. We now have 9 Trustees elected altogether at the AGM in March 2025

3 students have completed their bronze awards with the Duke of Edinburgh scheme.

We have introduced a 'Quick Cover App' in order to fill the rota quickly should someone drop out. The library has only had to close once this year due to lack of volunteers.

The Mug and Mingle group started in September 2024, meeting weekly. This has proved very successful with up to 18 local people attending. This is part of our 'warm spaces' initiative.

We also offer hot drinks, biscuits and squash to library visitors on a 'donation' basis.

During the summer months we have introduced the sale of ice creams.

We have received large numbers of donations of books from the public. These have been sold in the library and at regular library book sales, traded online and via specialist book shops. Any new suitable books have been added into stock.

The Leicestershire Libraries Summer reading challenge ran during July and August 2024. 91 Children took part and 56% completed the challenge.

Individual trustees and a volunteer took turns to run a craft making event each Saturday morning (in keeping with the theme Marvellous Makers).

The Rothley village Scarecrow festival was again organised by the Library. This took place over 2 days on a weekend in September 2024. There were 65 scarecrow entrants and the event proved to be very popular and was well received - bringing 875 visitors to the library. This event raised over £1000 for the library.

In September 2024 we also held an outdoor film evening which was attended by over 250 people in the village.

In December 2024 the library participated in the village 'Xmas lights switch on' by holding a book sale, raffle and providing information about the library. The library was decorated for Christmas and the 'elf on the shelf' hide and seek game proved popular with the children.

Section D

Achievements and performance

The Community Book boxes were popular and well used during the summer month. These were emptied in October 24 and will be refilled by April 25. These have been renovated and spruced up.

The Yarncraft group has created some fantastic yarn bombs on top of the village post office. These have been well received and scored lots of hits on social media. The group has also sold some of their creations to raise funds for the library.

The library has participated in the Charnwood Borough Council lottery scheme as a way of raising some additional funds and supporting other good causes in Charnwood.

Easy Fundraising was introduced as an initiative during the year, the take up for which has seen a gradual increase. By the end of the financial year, this had raised £189.

Inside, the library is kept looking colourful and vibrant by a volunteer who has created regular displays show casing what the library is doing .

The outside of the library has been spruced up, with the guttering and drains checked and cleared. A volunteer maintains the flower boxes.

The inside of the library had a major clean up this year. A additional volunteer from the local community joined us specifically to do this .

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity does not have a formal Reserves policy.

There was £22,357 of cash reserves at year end. Of this £10,514 was held in an interest paying deposit account.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Rothley Community Library's principal sources of funds for this year were :

- Library takings (fines, reservations, printing ,refreshments) £2379
- Donations £2,015
- Events £2,210
- Book sales £905
- Charnwood lottery £516
- Library hire £473
- Bank Interest £356

Cash reserves have reduced by £3020 since April 2024

Leicestershire County Council has provided the lease of the building at a peppercorn rent

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S. Newman	M. Stephenson
Full name(s)	SANDRA NEWMAN	MICHELLE STEPHENSON
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE
Date	22/5/25	