

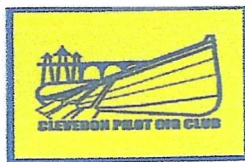
**CLEVEDON PILOT GIG CLUB**  
**MINUTES OF CHARITY TRUSTEES MEETING**  
**12<sup>th</sup> October 2023**

<b>1.</b>	<b>Present:</b> Gary Jones (GJ); Denise Jones (DJ); Richard James Club Secretary/Trustee (RJ); Carolyn Watson (CW). Apologies from Kevin Fry.	
<b>2.</b>	The Meeting was called to review and comment upon the Club's activities in the year since the last Trustees' Meeting (25 <sup>th</sup> September 2022), to prepare the annual report for submission to the Charity Commission by 30 <sup>th</sup> October 2023.	
<b>3.</b>	<p><b>Review of period since October 2022</b></p> <p>Trustee Kevin Fry has stepped down following a job transfer and move to Devon.</p> <p>Following the disruption created by the Coronavirus restrictions this last year has seen a return to more stable and normal period of activity for the Club, with a resumption of planned visits to other Club Regattas during the rowing season, although still with some unfortunate disruption and cancellations due to bad weather.</p> <p>As a result of the change of the Club's Membership annual renewal date from 1<sup>st</sup> January to 1<sup>st</sup> September (as detailed in the 2022 Report), the Committee decided and agreed to also bring forward the date of the annual AGM from January to October. Member attendance for open meetings in January had declined, particularly due to bad weather, and it is hoped that by rescheduling the AGM to the Autumn will encourage more participation plus allowing more time for forward planning for the 2024 Rowing Season. Interim Club Accounts have been prepared for the period 1<sup>st</sup> January to 30<sup>th</sup> June and the Accounting Year will in future run from 1<sup>st</sup> July to 30<sup>th</sup> June.</p> <p>Minimal maintenance was required to the two traditional racing gigs , training gigs and associated equipment and well within the set annual contingency budget.</p> <p>As detailed in the last Report, the major changes implemented by the Cornish Pilot Gig Association have now had twelve months to bed-in and generally proved to be satisfactory and non-controversial. These include the introduction of block Insurance cover for members of all Clubs at minimal annual cost per head, plus a £25 per head rowing fee for those wishing to take part in the various nominated Championship events taking place throughout the Season between March and October.</p>	
<b>4.</b>	<p><b>Membership</b></p> <p>The Committee agreed to retain the annual Membership Fee unchanged for 2023/24 (Single £150, Dual/Family £225, Student/Junior Free). Membership numbers have remained stable. Whilst those not renewing were approximately 19% of the total, new members have more than replaced the losses over the course of a year. As in previous years there has been a regular waiting list of trialists, with the greater majority signing up as full members following experience and induction training. Currently there is an encouraging increase in interest from individuals in younger age groups. However, membership generally is across a wide age spectrum and fairly evenly divided as between male and female.</p> <p>In common with the majority of Gig Rowing Clubs, there is a shortage of Junior Rowers aged 13-16. The situation was not helped by the Coronavirus restrictions and there is a concerted effort generally to work and attract a generation of younger rowers into the Sport. The Club has worked closely with Clevedon School over the years to generate interest and currently plans are in place to introduce Rowing tuition and experience sessions as part of the School's Sports curriculum for Y11,12 and 13 students, with guidance and involvement from Club volunteers. This will commence shortly.</p>	
<b>5.</b>	<b>Committee/Volunteers</b>	

	<p>The Committee personnel have remained unchanged although have requested that the Membership should consider volunteering to become more involved with the day-to-day running and management of the Club, in particular to help share the workload on various individuals. This view is fully endorsed by the Trustees.</p>	
<b>6.</b>	<p><b>Finance</b>  The audited Accounts for the full year January-December 2022 show a credit balance of £18,694, and for the period January-June 2023 £15,040. Currently there is no major expenditure anticipated.  CW commented that it was unfortunate that the Annual Dinner had to be cancelled which resulted in a financial loss to the Club.</p>	
<b>7.</b>	<p><b>Community</b>  As outlined in the last Report, the Club had received a Grant award of £20,000 in July 2021 towards the construction of a new Gig Storage Shed, subject to finding a suitable site within the Town. North Somerset Council were prepared to assist with this and identified an area, part of an existing Sports Field and a Planning application was submitted. However due to technical problems and issues within the Council itself, the application had to be withdrawn. Subsequently another site was identified, a Planning application submitted but, again, there were conflicting issues within the Council which resulted in application being withdrawn. Currently a third site has been suggested, not without possible complications, and discussions/negotiations are currently ongoing. However, the Council agree that they have been responsible for the delays. Inevitably the development costs for a new building have risen considerably in the two years since the Grant was originally confirmed and the Council have therefore agreed to increase the award to £25,000, which is ring-fenced.</p>	
<b>8.</b>	<p><b>Review of 5-Year Plan</b>  <b>Permanent Base.</b> As outlined above <b>(7)</b>, the Club has come close to achieving its target only to be frustrated twice due to Planning difficulties.  <b>Permanent Usable Slipway.</b> As detailed in the 2022 Report, there was the possibility of resolving ownership of the Town's existing slipway with a Group obtaining funding to pursue the legal issues in order to carry out a full repair. However the legal difficulties could not be resolved, the Action Group disbanded and the problem remains.  <b>World Championship Rankings.</b> The Club slightly improved on its performance at this year's World Championships event. With the addition of members in younger age groups it is hoped to see better results in 2024.  <b>School Links / Junior Rowers.</b> See comments in <b>(4)</b>. Fully supported by the Cornish Pilot Gig Association, all Clubs are involved in a campaign to promote and attract young rowers, particularly under-16, into the Sport. It is recognised that this is all important in securing Gig Rowing for future generations.  <b>Regular Social Rowing.</b> The Club is anxious to promote Social rowing to its Membership purely for fitness and enjoyment in addition to the competitive element. Despite disruption by bad weather regular weekday events have been well supported, in particular Early Bird rows in Bristol Harbour.</p>	
<b>9.</b>	<p><b>Club Trustees</b>  Kevin Fry has had to step down both as a Trustee and Mens Rowing Captain, due to a job transfer to Devon. Richard James must stand down having served a three-year term. Two new Trustees must be appointed and nominations have been requested for the forthcoming AGM.</p>	
<b>10.</b>	<p><b>Trustees' Comments</b>  GJ commented that the Club Website was now in need of a major update, something which was identified two years ago, particularly presenting its face to the Public and prospective membership.</p>	
<b>11.</b>	<p><b>The Trustees</b> are in full agreement that Clevedon Pilot Gig Club remains fully committed to the aims and requirements of its Charitable status. Whilst</p>	

	Membership numbers have remained stable with annual losses normally more than off-set by new recruits, the Club has to continue to work hard to attract the younger generation, i.e. under-16's and those in the 20-30 age range.	
<b>12.</b>	<b>The Trustees</b> agreed a further meeting in approximately six months.	

Richard James  
Secretary/Trustee  
**Clevedon Pilot Gig Club**  
13 October 2023



## CLEVEDON PILOT GIG CLUB


Income and Expenditure Account for period 1<sup>st</sup> January 2022 to 31<sup>st</sup> December 2022

Income (£)		Expenditure (£)	
Balance at bank b/f	13890.18		
Membership Subscriptions	10905.40	Rents	1770.04
Donations	68.80	Insurances	1538.58
Regatta Receipts	3163.13	CPGA Regular Fees	490.00
Gift Aid	996.50	Regatta Expenses	1150.42
Erg Machine sales	700.00	Ukraine Appeal	1235.68
Miscellaneous	£45.91	Erg Machines	1600.00
		Miscellaneous	422.40
		Maintenance	1916.57
		Planning Fees for Shed	952.00
TOTALS	<u>15879.74</u>		<u>11075.69</u>
		Balance bank c/f	18694.23
	29769.92		29769.92

### Notes

1. The Clubs assets as at 31<sup>st</sup> December 2022 are 5 gigs (Watch and Pray, Blackbird, Churngold, Finzel and Ladye Bay) together with a flash boat. The club also has 9 sets of Oars and 3 main Trailers. .
2. The club has an interest free loan with Churngold Construction Ltd for the Metal Container provided at Clevedon School. The club owes £2,000 as at 31.12.22 and will repay later in 2023.

  
Signed M A Brown  
Club Treasurer

  
Signed Mrs D Giddens MAAT  
Independent Examiner