

Lockarts Trustees' Annual Report for the period

	Period start date			T o	Period end date		
From	6	4	2023		5	4	2024

Reference and administration details

Charity name

LOCKARTS

Registered charity number (if any)

1163484

Charity's principal address

Friday Lane Cottage

Church Lane

Hitcham

Postcode

IP7 7NN

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Judith Barford	Secretary		
2 Jamie Allen	Acting Chair		
3 Fergus Lockhart Allen			
4 Jane Kelly			
5 James Canton			

## Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. articles of association)	signed constitution
How the charity is constituted (eg. Charitable Incorporated Organisation)	Charitable Incorporated Organisation
Trustee selection methods (eg. elected, appointed, nominated)	Trustees are nominated to the board of trustees and elected by existing trustees.

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

All trustees are provided with a copy of the current constitution, a copy of the CIO's latest Trustee Annual Report and statement of accounts and copies of all current policies.

The charity trustees are responsible for the overall management and control of Lockarts.

The charity trustees determine the organisational direction and structures. They are responsible for ensuring that the main objectives and aims are in line with the organisations objects and constitution. The post of Artistic Director undertakes the key leadership role project managing and delivering projects in consultation with the trustees.

## Objectives, Activities and Achievements

**Summary  
of the  
objects of  
the charity  
set out in  
its  
governing  
document**

1. The relief of sickness and the promotion of good health of people including children suffering from mental or physical illness or who are socially and economically disadvantaged by the provision of educative and therapeutic arts based programmes.
2. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them in their ability to integrate into society through the provision of educative and therapeutic arts based programmes.  
  
(For the purpose of the above 'socially excluded' refers to people, including children, who are suffering from mental or physical illness or who are socially and economically disadvantaged).

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

This year the charity has not been able to fulfil its objectives or activities.

We had been working with a longstanding partner organisation to deliver an outreach project working alongside a group of refugees looking at issues of isolation.

However, due to restructuring and staff changes within the organisation, they pulled out and we are now in the process of finding new partners. We now hope to deliver this work in 2025/26.

## Financial review

We aim to keep a reserve of £2,000 in our account.

This reserve will be used for costs incurred if the CIO has to be dissolved, any amount of monies left will be given to a local arts charity.

\*\*\* please see the submitted financial report

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Allen

JUSTIN BARFORD

Full name(s)

JAMIE ALLEN

JUSTIN BARFORD

Position (eg Secretary,  
Chair, etc)

Chair

Secretary

Date

5.2.2025

## Lockarts Registered Charity - Financial Statements for the year ended 5<sup>th</sup> April 2024

### Income

Grants Received

Donation

Total Income \_\_\_\_\_

### Less Expenses

Exhibition costs

Project costs

Other Professional Fees \_\_\_\_\_

Total Expenses \_\_\_\_\_

### **Surplus of income over expenditure for the year**

#### **Represented by:**

#### **Cash at bank**

Opening balance 6th April 2023 5,255.62

Excess of income over expenditure \_\_\_\_\_

**Cash at bank 5<sup>th</sup> April 2024** £5,255.62

These accounts have been prepared on a cash basis from the books and records of Lockarts registered charity.

To the best of my knowledge, they give a true and fair representation of the financial situation as of 5<sup>th</sup> April 2023

Signed: *Juliet Lockhart*

Name Juliet Lockhart

Position Artistic Director

Date 03/02/2025