



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st January 2020 Period start date To 31st December 2020
Period end date

Charity name: Farnham Common Village Hall

Charity registration number: 1163417

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the Charity is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Farnham Royal and its immediate vicinity without distinction of political, religious or their opinions. Including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The hiring of the Village Hall to the vast variety of groups that use the hall on a regular basis. The Village Cinema we have no will enable and enhance the communities lives and assist in preventing isolation.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have received and have regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>2020 has been a difficult year with the Village Hall having been closed for the majority of the year due to Covid 19. The Trustees and the Management Committee have used the time to update the hall and decorate. We are pleased to say that this has had a significant impact on the hall. We still have the kitchen area to upgrade but this is in our plan as and when funds allow.</p> <p>We are pleased to say that we are running our monthly afternoon cinema sessions which has been received well with the community and gives everyone now an opportunity to socialise more now that Covid 19 restrictions are a lot more relaxed.</p> <p>We are working on further events which give the opportunity for the community to socialise and to assist with the mental wellbeing of the community as 2020 was a year where everyone has struggled due to having to isolate for a considerable period of the year.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Fortunately we were the receiver of grants from Buckinghamshire Council due to lack of revenue as a result of Covid 19. If we had not received these grants from the Council it would have been extremely difficult for the Village Hall to have continued. The grants have been a lifesaver.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/a
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	We unfortunately do not have the luxury of holding reserves we try to ensure that our bank account has sufficient funds to run the Village Hall for at least 3 – 6 months. Our charges for hire are kept to a minimum to ensure that the venue is of benefit to the majority of the community. This is a very fine balance but so far we have been successful and the Village Hall is a very central part to the community.
Details of fund materially in deficit	Para 1.24	Our cinema is not currently running at a profit the Trustees and Management Committee have made the decision to run sessions as often as we can to ensure that the members of the community have the opportunity to socialise.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principal course of funds is from the hire of the venue
Investment policy and objectives including any social investment policy adopted	Para 1.46	We currently do not have sufficient funds to invest
A description of the principal risks facing the charity	Para 1.46	Lack of volunteers
Other		

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Reference and Administrative details

Charity name	Farnham Common Village Hall
Other name the charity uses	N/A
Registered charity number	1163417
Charity's principal address	Victoria Road Farnham Common SL2 3NL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Duncan Wyllie			
2	Peter Lomax			
3	Judy Tipping			
4	Jean Walker			
5	Alex Glonak			
6	Marilyn Rolfe	Chairman		
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Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Marilyn Rolfe	
Full name(s)	Marilyn Rolfe	
Position (eg Secretary, Chair, etc)	Chair	
Date	30/10/21	

FARNHAM COMMON VILLAGE HALL (Registered Charity No 1163417)
BALANCE SHEET at 31st December 2020

ASSETS	NOTES (A)	2020	2019
Bank Balances et			
Debtors		0.00	1,277.06
Petty Cash		30.50	170.50
NatWest Bank	19,660.58		26,491.36
Less Not Presented	<u>1,212.00</u>	<u>18,448.58</u>	<u>495.66</u> <u>25,995.70</u>
		£ 18,479.08	27,443.26
LIABILITIES			
Key Deposits (20 Door @ £10 20 @ £15) (B)	500.00		500.00
Creditors	1,632.12	<u>2,132.12</u>	626.77 <u>1,126.77</u>
		<u>16,346.96</u>	<u>26,316.49</u>
NET ASSETS			
Represented by			
GENERAL FUND		4,241.72	14,732.74
EXCEPTIONAL MAINTENANCE FUND		<u>12,105.24</u>	<u>11,583.75</u>
		<u>16,346.96</u>	<u>26,316.49</u>

.....*M Rolfe*.....Chairman – Marilyn Rolfe Date:.....*29.10.21*.....
For and on behalf of the Trustees (Trustees & Management Committee)

Account Summaries

EXCEPTIONAL MAINTENANCE FUND

Balance as 1 st January	11,583.75	9,804.53
Add: 5% of Lettings @Income	521.49	1,779.22
Interest	0.00	0.00
Transfer to General Fund	<u>- 0.00</u>	<u>0.00</u>
	12,105.24	11,583.75

GENERAL FUND

Balance as 1 st January	14,732.74	557.73
Transfer from Exceptional Maintenance Fund	0.00	0.00
Surplus (Deficit) for year	<u>(10,491.02)</u>	<u>14,175.01</u>
	4,241.72	14,732.74
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FARNHAM COMMON VILLAGE HALL (Registered Charity No 1163417)
INCOME & EXPENDITURE ACCOUNTS FOR YEAR ENDED 31ST DECEMBER 2020

GENERAL FUND	NOTES	2020	2019
Hall Hire		10,429.77	35,584.31
Less 5% to Exceptional Maintenance Fund	(H)	<u>- 521.49</u>	<u>-1,779.22</u>
		9,908.28	33,805.09
Grants - Donation		11,484.00	1,096.00
Interest		0.00	0.00
Cinema Income		186.00	4,351.94
Exceptional Maintenance Fund		<u>0.00</u>	<u>0.00</u>
		21,578.28	32,253.03
EXPENDITURE (HALL)			
Cleaning and Caretaking Contract		8,408.00	10,200.00
Rates	(F)	0.00	0.00
Water Services		699.36	327.46
Gas		1,715.51	1,918.82
Electricity		1,082.59	1,554.99
Fire Extinguisher Maintenance		180.00	180.00
Maintenance & Repairs		5,961.61	2,030.90
Cinema		118.84	4,994.76
Window Cleaning		120.00	90.00
Cleaning Materials		417.07	1,238.12
Insurance		1,359.91	1,337.16
Refurbishments		8,025.64	0.00
Performing Rights Licence		0.00	687.92
Assets -		576.96	0.00
Covid		1,024.81	0.00
Legal		1,380.00	0.00
Sundry		939.00	457.86
		<u>32,009.30</u>	<u>25,018.02</u>
EXPENDITURE (OTHER)			
Independent Examiners Gratuity		60.00	60.00
Management and Expenses	(G)	60.00	60.00
Surplus (Deficit) for year	(E)	<u>(10,491.02)</u>	<u>14,175.01</u>
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- (A) The assets of the charity comprising the land at Victoria Road, Farnham Common and the buildings thereon known as the Farnham Common Village Hall are vested in the Official Custodian for the Charities by virtue of a scheme dated 31st March 1935 subsequently amended by an order dated 26th July 1976.
- (B) Selected regular users of the Hall are issued with front door keys on payments of £10 deposit (increased to £15) cash is held in readiness for refunds on return of keys.
- (C) All income to the Exceptional Maintenance Fund is derived by transfer from the General Fund and is not "Restricted Fund"
- (D) The "Gross Income" for the year is £21,562.30 calculated by adding back the Amount shown as deductions from expenditure and the amounts transferred to the Exceptional Maintenance Fund.

Total Shown in Accounts		9,908.28
Add back E.M.F transfers	521.49	
Cinema Income	186.00	
Grant Income	11,484.00	12,191.49
		<hr/>
		22,099.77

- (E) The "Total Expenditure" for the year is £32,069.30
- (F) Buckinghamshire Council - South Bucks District Council gave 20% discretionary relief in addition to the 80% mandatory relief
- (G) "Management and Expenses" refers to stationery, postage and similar expenses paid on behalf of the Charity. No member of the Management Committee (who are Trustees) has received any remunerations from the Charity's funds.
- (H) 5% of the income from hire of the Hall is transferred to an Exceptional Maintenance Fund
- (I) All interest from invested funds is transferred to the Exceptional Maintenance Fund.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

i report on the Accounts of the Charity for the period ended 31st December 2020 are set out on pages 1 to 3

Respective Responsibility of Trustees and Examiner

The Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the charities Act 2011 (the charities Act) and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

It is my responsibility to:

- examine the Accounts under Section 145 of the Charities Act
- to follow procedures laid down in general directions given by the Charity Commission under Section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

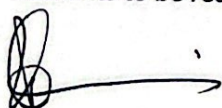
Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirement;
to keep accounting records in accordance with section 130 of the Charities Act
to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Action have been met or
- (2) to which, in my opinion attention should be drawn in order to enable a proper understand of the accounts to be reached.



Date: 29 october 2021

Paul Laird FCCA
Chartered Certified Accountant
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