

## **6 ELECTORAL ROLL - Jim Allen**

At last year's APCM, I reported that we had a total of 124 parishioners on the Electoral Roll.

Since then, we have sadly lost two members who have passed away, eight who have moved out of the parish, and four who no longer worship here. This brought the total to 110.

In the recent review period, we received two new applications, which were approved by the Standing Committee of the PCC at its last meeting. The new total, therefore, is 112.

As usual, I remind the meeting that only those on the Electoral Roll may be nominated for election to the PCC, or to the Deanery, Diocesan or General Synods.

Also, to comply with the Diocesan Data Protection Policy, the PCC is not permitted to share any of your personal data from the Electoral Roll with any individual or organisation.

## **7 PCC SECRETARY'S REPORT - Andy Hodson**

The PCC would normally meet every other month in the Church Hall but following the pandemic meetings have been conducted virtually which although not quite the same has still ensured the PCC has made much progress with regards to the running of the Church. Occasionally where decision making is urgently required, communication may also happen via email or telephone.

The PCC Minutes are produced after each meeting and are available for anybody to view, providing they are on the Electoral Roll (unless an item is deemed by PCC to be confidential.) Please ask the PCC Secretary if you would like to access any minutes.

Standing Committee, formed of usually 5 people from within PCC, meet up in the interim month between PCC dates, to follow up on any outstanding business or new minor concerns that need discussion. Any decision is transmitted to PCC for approval.

The dates for PCC and Standing Committee are normally published in the Hall and will be circulated electronically moving forwards. Do let the PCC secretary know if you need to raise a matter.

The date for next year APCM will be confirmed at this year's meeting.

## **8 ANNUAL REPORT & FINANCIAL REVIEW 2019**

### **Background**

The PCC of St Mary's has the responsibility of co-ordinating with the incumbent in the whole mission of the Church. This involves not only the ministry of St Mary's Church in its parish, but also in the wider work of the Church in the Deanery of Woking and the Diocese of Guildford, and links with all other churches in and around Byfleet.

The PCC operates through its regular meetings in alternate months, and through the work of its subcommittees and working groups.

**PCC Membership** Members are either "ex officio" or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During 2020-21, the following served as members:

*Ex Officio:*

*Incumbent:*

Rev. John McCabe

*Churchwardens:*

Mike Edis

Phil Way

*Deanery Synod Representatives:*

Ralph Hales

*Elected Members:*

Andy Hodson

Denise Stiff

Jean Pierre Frossard

Janet Briggs

Jim Allen

Kate Laver

Mike Harris

Nick Quin

Penny Weiss

Sally Hodson

Sarah Frossard

Tom Calder

The PCC met 5 times since the last APCM

### **Sub Committees**

*The Standing Committee* is required by law and exists to transact the business of the PCC between meetings, and to prepare the agendas. The Standing committee met twice since the last APCM

*The Property Management Committee* exists to advise the PCC in all matters regarding the buildings; the church, the church hall and the curacy. All spending decisions are authorised by the PCC.

Please see separate Fabric Report from Churchwardens.

### **Church Attendance**

At the 2020 APCM the electoral role stood at 124

**Objectives and Activities** The aim of the PCC is to support the work of the Rector in promoting throughout the parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical.

Our Mission Statement:

*To Worship, Love and Serve*

## **Financial Review 2020 - Tom Calder**

### **Summary:**

2020 has been a most unusual year: although the pandemic has reduced our income, it has reduced our ability “to do things” causing our expenditure to fall, resulting in an increased surplus:

- Total income has reduced to £123,795 from £159,021 in 2019 (down 21%)
- Our expenditure has reduced to £107,349 from £164,401 in 2019 (down 34%)
- After adjustments for gains in investment values, we have a net surplus in 2020 of £18,684, up from £267 in 2019. This surplus is split across our funds as follows:
  - o Unrestricted: £14,130; Restricted: £2,605; Endowment: £1,949

Although this is good news for 2020, we must guard against complacency. In particular, our income has benefitted from an additional £5,000 relating to historic rental income due and a donation of £5,000 from Foodwise – these are one-off items.

Also our expenditure has benefitted from a reduction in the costs of running the Church and hall amounting to £45,752 (*total: 2020 £16,928; 2019 £62,680*) – Church and hall costs will rise back to these levels when our activities return to normal. Our income will need to increase to match the costs of our increased activities when the lock-down is over.

### **Unrestricted income and expenditure details:**

Total receipts on unrestricted funds were £120,790 (*2019: £128,202*) of which £59,571 (*2019: £60,563*) was from voluntary donations and appeals. The fee income from weddings and funerals was £11,118 (*2019: £9,130*). Gift Aid receipts were £10,624 (*2019: £10,937*).

The freehold house at 118 Rectory Lane was occupied throughout 2020, and provided rental income of £19,394 (*2019: £18,267*). There is a designated fund to ensure that a minimum of 10% of this is either spent or set aside for maintenance. This year the amount set aside is £1,711 (*2019: £512*) which brings the balance on the fund to £6,392 (*2019: £4,681*).

There was expenditure of £91,862 (*2019: £107,000*) spent from unrestricted funds to provide the Christian ministry from St Mary’s Church, including the reduced contribution (by 2%) to the Guildford Diocese through the parish share

of £68,255 (2019: £69,900). This is to pay for the stipends, pensions and housing for the clergy, as well as supporting the central team resources at Church House.

### **Planned giving:**

The planned giving through standing orders and envelopes shows an increase to £47,655 (2019: £47,366), a rise of 0.6% compared to 2019. This small increase has been caused in part by an increase in regular bank giving (2020 £47,655; 2019 £45,931) and the elimination of envelope giving due to lock-down.

### **Church Hall:**

Income from Church Hall lettings was £10,741 (2019: £21,438). This reduction is due to the effects of the lock-down.

### **Unrestricted reserves:**

The net result for the year was an excess of income over expenditure of £14,130 (2019: £265) on unrestricted funds. Although this is a huge improvement from 2019, this is due (as stated above) to a very substantial reduction in Church and hall costs and to two windfall sums totalling £10,000.

Adding bank and deposit balances brought forward, the balances carried forward at 31 December 2020 on unrestricted funds totalled £31,874 (2019: £17,744).

### **Restricted income, expenditure and reserves details:**

Restricted income for the year totalled £3,005 (2019: £30,820), being collections and appeals towards the refurbishment of the Church steeple (£140), the hedge (£2,433) and various other funds (£289). Bank interest received was £20. This is significantly less than 2019, when funds were raised for the AV/sound system, the footpath, the steeple, the hall and the Churchyard.

There was expenditure of £689, being Church premises (£277) and Home Missions (£462)

The restricted funds balance at 31 December 2019 was £29,746 and the main funds are:

- AV/Sound System £16,469
- Mrs Wickenden £4,801
- Other Trust Funds: £4,478
- Steeple Fund £3,330
- Hedge Fund: £2,433

The balance is made up of a number of small funds.

### **Charitable support and donations:**

In spite of the challenges of 2020, St Marys has continued to support four charities; Tearfund, Woking Hospice, the Children's Society and St Michael's Sheerwater. In 2020, £6,954 was donated to these charities (2019: £9,304).

## REPORTS FROM CHURCH GROUPS

### Alpha Course – Rob Knee

So after several years of not really running Alpha we took the plunge with running Alpha online, using Zoom. This was really driven by statistics and our Sunday service online experience, that during the first lockdown many people who previously had no connection with faith and/or church had been 'connecting' in one way or another. For example the instances of people Googling 'Prayer' had skyrocketed and the numbers watching at least part of our Sunday Service were many times those we could even physically fit in church. Coupled with this Holy Trinity Brompton (HTB) in London, from where the Alpha course originated and is managed globally, had released free versions of all the videos and material, as well as a whole host of advice from their experience in switching to 'online'.

We took the plunge in June with 2 small groups of 8-10 each, including 2 leaders in each group. The format worked well using Zoom once everyone had learnt the normal Zoom disciplines of, for example not talking at the same time as someone else. The videos were, as expected, excellent and the discussion sessions flowed easily afterwards, particularly after 2 or 3 weeks when the groups had really gelled well and people had relaxed into the Zoom format.

This first online course had a pause over the summer, where we had the chance to actually meet in person outdoors at a social in our groups and we started back in September for the remainder of the course.

The whole course was underpinned with prayer, both from the leadership team meeting each week before every Alpha to pray and also by Angela Marshall and her team of intercessors, praying both during the week and during the Alpha meetings – there is no doubt in my mind that without that grounding Alpha would not have been so successful.

I think it is fair to say the course was a huge success with all attendees, both those of faith and those who started with little or no faith, really moving on in their faith journeys. Even those who seemed to start out quite apathetic to the Christian faith had not just 'mellowed' but had honestly opened up to things of faith after a few weeks and by the end of the course several were clearly starting out on a 'new life', maybe tentatively in some cases but the change was obvious and real. The evidence for this is that when we offered an Alpha follow on the vast majority of the 2 small groups said they wanted to continue meeting, so the original 2 small Alpha groups have continued to meet bi-weekly and have just completed an 8 session course called the Prayer Course led on video again by Pete Greig (best known for his books on prayer and the 24-7 prayer movement). These groups continue to meet and we have 2 more online video based courses in the pipeline; a prayer follow-on from Pete Greig, focussing on unanswered prayer and The Bible Course from The Bible Society taking a wide sweep overview of the whole Bible in 8 sessions.

Such was the success of that first course that in January we started a second lockdown online Alpha, again with 2 small groups. We have just finished that course now and experiences were very similar to the first course, both for leaders and guests with many showing an amazing growth in the things of faith. Both groups have once again indicated a desire to keep on meeting, so we are currently planning how to do that, bearing in mind our existing 'post-Alpha' groups.

Finally may I encourage you all, firstly to pray for Alpha (we are in the early stages of planning our third online Alpha to start in late June or July) and secondly to consider doing Alpha yourself. Many think Alpha is just for those with little or no faith but we have had people on both courses with many years faith experience who have found it both personally beneficial in their walk with God but also rewarding in terms of being able to encourage others in their early steps of faith discovery.

### **Churches Together Byfleet and District**

This year CT has been much handicapped by the long-term illness of the previous vicar of West Byfleet, and the ensuing ramifications upon almost all collaborative projects. The November Remembrance Day service was led by Rev David Faulkner but public attendance was not allowed and there were strong voices of protest. Our strong link with Rev Gillaine Holland in Sheerwater has been much valued and developments in her long term funding, as well as the exciting Sheerwater regeneration project, have been most welcome. As a consequence of this fruitful collaboration 2021 Ecumenical Lent groups in Sheerwater were attended online by one St Mary's Parishioner and 20 others, both from Pyrford, and Sheerwater, with additional Methodist leadership representation.

### **Communications Report - Claire Calder**

The Byfleet Community News continues in the role of ensuring that Church activities are regularly publicised to promote St. Mary's as a Worshipping, Loving and Praising Church Family. It aims to encourage the growth of the church and involvement of lay people and to ensure that publicity and notices of events are provided in addition to Church Notices and individual Group advertisements. The strapline *"Encouraging and Supporting Local Businesses"* covers articles on community businesses. Providing interesting articles and information pertinent to the community is also an important aspect of the newsletter. In 2020 BCN produced only on-line publications in SPRING & SUMMER. The BCN Committee unanimously agreed that it was not appropriate to put loyal distributors at risk during the Covid-19 pandemic. Online presence has increased and online interactions have increased in line with this. With the easing of lockdown 1, a poll was sent out to BCN distributors and most said they would be happy to distribute the Winter edition BCN20, so we went ahead with a hard copy and continued with a Spring BCN21 in March 2021.

BCN increased activity on the successful and interactive Facebook page ***Facebook/Byfleetcommunitynews.com***. To be able to upload events, articles and information at any time has enabled more frequent content and more flexible deadlines. The Byfleet Heritage Society approached BCN to ask for copies (which have been provided) of content during lockdown as a piece of history in their archives. BCN has a Twitter Account and a Mailchimp account (an email sent to a group who might otherwise not be able to view online), these also maintain contact with residents. During the year the feedback received has been a welcome result of audience engagement and enjoyment of the electronic content. Some posts have reached over 7000 people on Facebook. Two main editions were uploaded each month featuring, for example, updates on which village businesses were closed/open and what services were being offered; foodbank info; voluntary groups that were set up; inclusion of positive stories; health information and contacts; reminders about social distancing and behaviours around the pandemic. In what has proven to be a very difficult year for the world, BCN tried to maintain a positive, upbeat and informative tone. A

conscious effort to interact with the children of the village via their parents has seen mixed results, and BCN will continue every effort and forge ahead. We need more volunteers to distribute the Newsletter. Please contact Claire Calder or Jim Allen, email: [byfleetcommunitynews@gmail.com](mailto:byfleetcommunitynews@gmail.com) if you can spare just an hour three times a year?

Byfleet Community Newsletter is prepared, edited, printed and published by the Newsletter Team of St. Mary's Church. The Members of this Group in alphabetical order are: Jim Allen, Bruce Bovill, Claire Calder, Mike Harris, Kate Laver and our newest member: Neil Armstrong.

Committee resignations: One of the founding members, Lee Scott, regrettably stood down in summer 2020. The team are very grateful for all of his hard work and contributions, he will be missed.

We always want new ideas for articles, advertisements and Dates for the Diary. Anyone who has an interest to submit advertisements, articles of news, information or a "letter to the editor" is welcome to make contact to the links below.

Contact Mike Harris or email [byfleetcommunitynews@gmail.com](mailto:byfleetcommunitynews@gmail.com)

Due to the pandemic's social distancing guidance, the team met monthly mostly by online meetings via Zoom. It continues to build the links and contacts for our Church and Community.

### **Friends of St Mary's - Nick Bradshaw**

Due to Covid 19 restrictions there has been very little activity over the last year but now the regulations have begun to ease we have begun to look at what remedial work needs to be done to the church spire as highlighted in the last quinquennial inspection report.

This involves replacing all the shingles (wooden tiles) on the spire along with remedial work to the weathercock and louvered openings.

Quotations have been received from two specialist contractors with costs of approximately £35,000 and we have now begun work on trying to raise funds. A number of charitable organisations have been or are being approached for grants towards this work – but this is difficult at present as a lot of the charitable organisations have had their incomes severely reduced due to the pandemic.

We are also about to launch a scheme for parishioners and any other interested parties to contribute towards this by "purchasing" a number of shingles at a price of probably £5.00 each – details of this are being finalised and to be announced in the near future.

### **ST MARY'S WOMEN'S GROUP - Kate Weston, Sue Glasow & Sandy Smith**

St Mary's Women's Group have been unable to meet in person so we have been sending newsletters, following committee meetings on Zoom and the news has been planned to coincide with our meetings which would have taken place every 2 months during the past year. We felt it important to keep in touch even if we can't meet in person. Our full programme of meetings for 2020 was sadly postponed due to lockdown but we are hoping to resume during the summer. We have meetings arranged for 13 July (which will be an evening to celebrate getting together again, 14 September when our talk will be by a trained firearms officer in the police who lives locally and she is looking forward to talking to the group. On

23 November we will have some Christmas Cheer for our seasonal meeting. Once we resume, the group will continue to meet every other month in the church hall. Membership is £10 per year and guests are welcome to join us for £2.50 per meeting.

### **Open the Book at St Mary's Primary School - Carol Ream**

Obviously, due to the pandemic and lockdowns, the Open the Book team has been unable to go into St Mary's School. Despite the lockdown, our group leader Caroline Oldroyd, from Church of the Good Shepherd, has co-ordinated Open the Book recordings, many of which have included some of our own Open the Book team, and made them available to the local schools. There have been monthly videos available to all the local schools and we hope they have enjoyed them.

The December video included a film and interview with John. I am sure you will all remember Caroline interviewing John in December about good news (he won a Blue Peter competition) and bad news (he was made to eat a boiled egg at school).

We look forward to when we will be able to enter the school and present the Open the Book stories in person.

### **Music Report - Liz Gathercole**

This has been a year like no other, and am writing this year as an observer rather than as a participant! With the first lockdown last March it was a real case of fresh thinking, and thinking outside the box, and the first musical step was taken with a version of The Lord's prayer filmed and recorded individually by half a dozen of us and made into a video by a kind contact in South Africa.

With services being so successfully run via Zoom and Facebook, practically all of the music has been expertly chosen by John & Pippa, with two songs per service. They've chosen well known but also new songs - a great opportunity for us to learn new ones. Thanks are also due to Rob, John O, and all the team who've helped bring the services to us because they have enabled us to have a good sing at home on Sundays! Where it has been possible to have a small congregation in church, they have been able to listen to the music.

The ability to run services in this way has meant that the Christmas services could all go ahead, so we could still enjoy lots of Christmas hymns, songs and carols. For the carol service we were fortunate to have Ellie Bray to sing for us as cantor, accompanied by Marian Nash, and at Easter we were also privileged and blessed to have Kelly Glyptis sing Rejoice Greatly from Handel's Messiah - two rare treats. Our thanks to them.

We wait to find out what this year will bring in terms of music at our church - but with the amount of thinking-outside-the-box that has happened in the last 12 months we now know we can cope with change!

### **Pastoral Assistants Report - Paula Bradshaw**

The role of our Pastoral Assistant team has been very different over the past year because sadly the pandemic has meant that we have not been able to carry out visits or spend time in person with others as we would in normal times.



However, we have tried to support people as much as possible and have been phoning people for a chat, particularly those who live alone or who are housebound.

Home Communion services have of course not been possible at all for the past year but we look forward to resuming this ministry as soon as it is allowed.

The annual Memorial Service could not take place in the usual form last autumn but two short services with restricted numbers attending took place instead. No tea afterwards.

Recently a few short “doorstep visits” have happened at a safe distance and we look forward to when proper visits can return.

Our PAs are Pat Harris, Angela Marshall, Jenny Ott and Paula Bradshaw (Coordinator). If you would like to talk to a PA, please contact the Church Office. We are here to help you.

### **SQuaD REPORT - Lorraine Way**

SQuaD has not met for over a year now. The Leaders were; Heather Carter, John Haynes, Judita (Judy) Daws, Lorraine and Phil Way.

Prior to the pandemic, the Leaders were concerned about low attendance rates and these will take time to build up again after the long break.

Before we welcome the young people back we will need to re-group and consider whether:

- i) the current Leaders can continue with their commitment, and,
- ii) the SQuaD format of three age related groups is still fit for purpose. (We will probably start with one group).

Your prayers for our deliberations would be much appreciated.

### **The Mens Group**

The aim of St. Mary's Men's Group is to enjoy genuine friendship with the men of our village and surrounds; to discover in a comfortable environment the meaning and relevance of the Christian faith and to develop caring support for each other in our daily lives.

Unfortunately the pandemic had put a stop to the curry nights that had been building up momentum and also 3 Church Golf days have been cancelled too

More recently there have been a couple of Sports Quizzes linked with Christians in Sport (Virtually of course) and it is hoped that as the country moves out of lockdown more events may start to be planned again

Please let Andy Hodson or John McCabe know if you would like to get involved in a small group to help create a programme of meetings and events in the months ahead

All men with a direct or indirect link to St Mary's will be warmly welcome to attend meetings and events and we would particularly like to hear from those

men who have ideas for future events or who may like to talk about their interests or hobbies

### **Christian Aid - Andy Hodson**

Christian Aid has a vision – to end poverty.

Christian Aid reaches out to people around the world who are desperately in need of food, shelter, guidance in development work and responds to global emergencies.

Normally each year, members of the congregation get involved with the delivery and collection of aid envelopes from the roads of Byfleet to raise funds during Christian Aid Week but due to the pandemic the delivery and collection understandably did not happen in 2020 although a number of us made voluntary donations directly.

Data going back to 2000 shows that St Mary's has raised over £17000 if anybody wishes to know how much they may have collected over this time do let me know.

Christian Aid Week this year is 10-16 May. Should you wish to make a donation this can be done directly via the Christian Aid website

Whilst house to house collections are due to be allowed after stage 2 of coming out of lockdown in England this may not yet be practical for our congregation. The number of volunteers had already dropped significantly so we may have to explore other ways of raising awareness and collecting funds for future years

### **Yuf/AYD Report for APCM - Bernice, Matthew, James and John Rust**

The younger teenage group AYD (Alpha Yuf Division) has 'met' on Zoom once a month on a Sunday at 4.30/5.00, during 2020. Our sessions consist of chat, a game/activity and bible reading and discussion. Early in the year, our sessions related to the church's year, Lent, Easter, Trinity, and then moved to some themes – miracles, storms, fresh starts.

In November we started a series entitled 'Superheroes can't save you' and compares the characteristics of well-known Marvel and DC Superheroes to Jesus -humanity, purpose, source of power. James Rust is assisting with these sessions as he has more knowledge of these Superheroes!

The Yuf Oldies/Ex Yuf, now all in their 20s, have also continued to meet monthly on Zoom. These 'meet ups' are for chat, games, and some thought-provoking reflections.

As we move back to meeting in person later in 2021, it would be good to review our work with young people and look for some new leaders to work with our teenagers.

## **9 DRAFT ACCOUNTS 2020 AND APPOINTMENT OF INDEPENDENT FINANCIAL EXAMINER\_\_**

Tom Calder proposed at March 2020 PCC that we appoint Anthony Moore ICAEW to be the examiner for a further year

See also Financial Review earlier.....

### **FABRIC REPORT**

This report has been compiled by Mike Edis and Phil Way, in our capacity as Church Wardens. We both sit on the PCC - meetings are normally held 6 times a year for decision making and spending approval in the life of the Church and building and hall. Phil is also a member of the Property Management Committee which would normally meet 6 times a year after a Sunday service to plan works that can be attended to by our volunteers and those which need professional contractors. However meetings have been suspended due to Covid restrictions.

### **Review of 2020**

#### **Church Repairs and Maintenance**

- Updates to audio / visual system to facilitate remote worship
- Investigation and temporary fix to leak in roof above choir
- Getting quotes for more permanent fix to roof – still squirrel damage
- Declogging gutters (but cages now protect gutters from leaves)
- Ongoing consideration of steeple repairs, including squirrel deterrence.
- Investigating tidying the tiling outside south door (possibly using tiles from underneath raised wooden choir flooring)
- Electrical repairs

#### **Hall Repairs and Maintenance**

- Upgrade works to kitchen for Foodwise
- New pathway from car park to kitchen at rear of hall for wheeled trolley access
- New sink and cupboards in the Committee room
- Upgrade to internet connection
- Redecoration to hall and toilet area
- Installation of sound insulation shutter between kitchen and hall
- Groundworks to Hall car park

Thanks to the many volunteers throughout our fellowship who have helped maintain our buildings this year. To the flower arrangers, cleaners and gardeners, who make the Church look welcoming and have maintained the churchyard and copse despite all the difficulties the last year has brought. To the American Scouts for their work in the churchyard, and those involved with the lavender hedge. Also many thanks for those involved in keeping our premises Covid compliant so we are able to still use them even if only in a reduced way.

#### **118 Rectory Lane Repairs and Maintenance**

- Repairs to boiler

- Repairs to bathroom

### **What's coming up in the next year.**

- Church signage project to be completed and signage replaced.
- Quinquennial inspection of our premises scheduled for December 2021 (Last inspection Dec 2016, Jan 2017). Likely that further work in steeple will be recommended.
- Anticipated repairs to Church roof in Choir and Prayer room areas
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## **11 Deanery Synod Report - Ralph Hales**

The Woking Deanery Synod consists of representatives from each parish church in the Deanery. There have been three well attended meetings using Zoom in the year ending 31 March:

### **11 June Meeting**

The Area Dean gave a summary of the Joys and Challenges that have been experienced in each parish from a Lay perspective. This was followed by a presentation by Rev Gillaine Holland on the opportunities for the Deanery Synod to help support the development of St Michaels Church in Sheerwater.

### **14 October Meeting**

The main theme of the evening was Chaplaincies within the Deanery Synod namely:

- Ashford & St Peters Hospital Trust where People of Faith offer pastoral and spiritual support 24 hours a day and
- British Army Training Camp at Pirbright where a Chaplaincy team provides support for new recruits.

### **9 February Meeting**

The main item of business was a talk by Rev Mark Wallace on Living in Love and Faith. This is about sexuality and identity in the Church of England and how Churches in the Deanery will be engaging.

## **14 SAFEGUARDING REPORT -**

St. Mary's follows the Guildford Diocese advice on Safeguarding, to protect all children, young people and vulnerable adults that our church comes into contact with. The current Diocesan Protocol and National Policies can be found on the Guildford Diocesan website under 'Safeguarding & Inclusion'.

In February 2017 the House of Bishops approved the **Promoting a Safer Church Policy Statement** outlining 6 safeguarding commitments for implementation in dioceses and parishes. These commitments now form the foundation for all current and future safeguarding policies and practice guidance documents. (Further detail is available on the website).

The Parish Safeguarding policy and policy statement is updated from Diocesan website, when needed, and reviewed by the PCC annually at their May meeting, October this time, so new PCC members are made aware of its content, and it is signed by the churchwardens appointed for the following year. The current statement is displayed on the hall noticeboard.

Volunteers working with children, young people and vulnerable adults are checked, using the Disclosure & Barring Service, by the Diocese, at the request of the Safeguarding Representatives before they start regularly helping, and then every 5 years. They also have to complete a Confidential Declaration form, which is held by the Parish. This includes Pastoral Assistants, as well as the more obvious children and young people's groups.

Church Officers are also required to complete Safeguarding training based on role.

The Diocese training programme for Safeguarding is on the Diocesan website. The PSO will advise volunteers and Church officers which courses are relevant for the role and provide contact details for enrolment. All Volunteers and Church Officers should complete course **C0 Awareness** as a minimum requirement. This is a pre-requisite for all follow on courses.

All PCC members are encouraged to complete the **C0 Awareness** course. This training programme was revised and approved by the House of Bishops in January 2017.

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**ANNUAL ACCOUNTS**

**THE PAROCHIAL CHURCH COUNCIL OF  
THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH BYFLEET**

**YEAR ENDED 31 DECEMBER 2020**

Charity Registered in England and Wales No 1163415

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET**

**Statement of financial activities** *(incorporating an income and expenditure account)*

**For the year ended 31 December 2020**

	Note	Unrestricted £	Restricted £	Endowment £	Year ended 31 December 2020 Total £	Year ended 31 December 2019 Total £
<b>Income from:</b>						
Donations	2	70,194	2,985	-	<b>73,179</b>	100,954
Trading activities	3	12,907	-	-	<b>12,907</b>	28,483
Charitable activities - wedding and funeral fees		11,118	-	-	<b>11,118</b>	9,130
Investment income	4	26,571	20	-	<b>26,591</b>	20,453
<b>Total income</b>		<u>120,790</u>	<u>3,005</u>	<u>-</u>	<u><b>123,795</b></u>	<u>159,021</u>
<b>Expenditure on:</b>						
Raising Funds	5	722	-	-	<b>722</b>	2,653
Charitable activities	6	105,938	689	-	<b>106,627</b>	161,748
<b>Total expenditure</b>		<u>106,660</u>	<u>689</u>	<u>-</u>	<u><b>107,349</b></u>	<u>164,401</u>
<b>Net income/(expenditure) before gains/ (losses) on investments</b>		14,130	2,316	-	<b>16,446</b>	- 5,380
Net gains/(losses) on investments			289	1,949	<b>2,239</b>	5,113
<b>Net income/(expenditure) and net movement In funds</b>		14,130	2,605	1,949	<b>18,684</b>	- 267
<b>Reconciliation of funds</b>						
Total funds brought forward		<u>17,745</u>	<u>29,745</u>	<u>28,230</u>	<u><b>75,720</b></u>	<u>75,987</u>
<b>Total funds carried forward</b>		<u><u>31,874</u></u>	<u><u>32,351</u></u>	<u><u>30,179</u></u>	<u><u><b>94,404</b></u></u>	<u><u>75,720</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 14 to the financial statements.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET**

**Balance sheet**

**For the year ended 31 December 2020**

	Note	£	31 December 2020 £	31 December 2019 £
<b>Fixed assets</b>				
Investment assets	9		<u>34,657</u>	<u>32,419</u>
<b>Current assets</b>				
Debtors	10	13,547		12,946
Short term deposits		5,710		5,686
Cash at bank and in hand		<u>50,392</u>		<u>39,269</u>
		<b>69,649</b>		57,901
<b>Liabilities</b>				
Creditors: amounts due within one year	11	<u>9,902</u>		<u>14,599</u>
<b>Net current assets</b>			<u>59,747</u>	<u>43,301</u>
<b>Net assets</b>	12		<u>94,404</u>	<u>75,720</u>
<b>Funds</b>	13			
Unrestricted funds			31,874	17,745
Restricted funds			32,351	29,745
Endowment funds			<u>30,179</u>	<u>28,230</u>
<b>Total charity funds</b>			<u>94,404</u>	<u>75,720</u>

Approved by the PCC on 23rd March 2021 and signed on their behalf by

#

John McCabe, Chairman



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

## Notes to the financial statements

### For the year ended 31 December 2020

---

#### 1 Accounting policies

##### **Basis of Preparation**

These financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) including early adoption of Update Bulletin 1. The charity is a public benefit group for the purposes of FRS 102 and therefore has also prepared the financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP) and the Charities Act 2011. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following "Accounting and Reporting by Charities for charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014" rather than the "Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005" which has since been withdrawn.

The Charity adopted the Financial Reporting Standard (FRS 102) applicable in the UK and Republic of Ireland for the first time in the year ended 31 December 2015. The transition date was 1 January 2014.

##### **Reconciliation with previous Generally Accepted Accounting Practice:**

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP (FRS 102) any transitional adjustments are required. In accordance with the requirements of FRS 102 there have been no adjustments to the net income and opening balances under previous Generally Accepted Accounting Practice (GAAP) as a result of the changes in accounting policies and estimates.

##### **Going Concern**

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the Charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. After making enquiries the trustees have concluded that there is a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Charity therefore continues to adopt the going concern basis in preparing its financial statements.

##### **Functional Currency**

The functional currency is considered to be in pounds sterling because that is the currency of the primary economic environment in which the charity operates. The financial statements are also presented in pounds sterling, rounded to the nearest £1.

## THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

### Notes to the financial statements

#### For the year ended 31 December 2020

---

#### 1. Accounting policies (continued)

##### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for the application on general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8.

##### **Expenditure**

Expenditure on raising funds relate to the costs incurred by the charity in inducing third parties to make donations to it, as well as the cost of any activities with a fundraising purpose and the costs associated with the investment property.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Expenditure is recognised in the period in which they are incurred on an accruals basis. Expenditure includes attributable VAT which cannot be recovered.

The diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these financial statements and is shown as a creditor in the balance sheet.

##### **Fixed assets**

Consecrated and beneficed property of any kind is excluded from the financial statements by Section 10(2), subsection (a) and (c) in the Charities Act 2011.

Moveable furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated.

Investments are valued at market value at 31 December.

##### **Financial Instruments**

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously. With the exceptions of prepayments and deferred income all other debtor and creditor balances are considered to be basic financial instruments under FRS 102.

##### **Debtors**

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

##### **Cash and cash equivalents**

Cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less. For the purpose of the statement of cash flows, cash and cash equivalents consist of cash and cash equivalents as defined above.

##### **Creditors**

Short term trade creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method. Deferred income represents grants, contract funding and training fees relating to future period.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET**

**Notes to the financial statements**

**For the year ended 31 December 2020**

**2 Donations and legacies**

	Unrestricted	Restricted	Year ended 31 December 2020 Total	Year ended 31 December 2019 Total
	£	£	£	£
Regular giving	47,655	-	<b>47,655</b>	47,366
Collections	3,323	412	<b>3,734</b>	7,970
Appeals	8,593	2,573	<b>11,166</b>	24,537
Grants	-	-	-	4,930
Legacies	-	-	-	4,964
Gift aid receivable	10,624	-	<b>10,624</b>	11,187
Total	<u>70,194</u>	<u>2,985</u>	<u><b>73,179</b></u>	<u>100,954</u>

**3 Other trading activities**

	Unrestricted	Restricted	Year ended 31 December 2020 Total	Year ended 31 December 2019 Total
	£	£	£	£
Church hall lettings	10,741	-	<b>10,741</b>	21,438
Fundraising events	-	-	-	4,072
Other	2,166	-	<b>2,166</b>	2,973
Total	<u>12,907</u>	<u>-</u>	<u><b>12,907</b></u>	<u>28,483</u>

**4 Investment income**

	Unrestricted	Restricted	Year ended 31 December 2020 Total	Year ended 31 December 2019 Total
	£	£	£	£
Rental on investment property	19,394	-	<b>19,394</b>	18,267
Other Rental Income	6,200	-	<b>6,200</b>	1,200
Dividends received	973	-	<b>973</b>	944
Bank interest	4	20	<b>24</b>	42
Total	<u>26,571</u>	<u>20</u>	<u><b>26,591</b></u>	<u>20,453</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

## Notes to the financial statements

### For the year ended 31 December 2020

#### 5 Costs of raising funds

	Unrestricted	Restricted	Year ended 31 December 2020 Total	Year ended 31 December 2019 Total
	£	£	£	£
Events	-	-	-	780
Investment property costs	722	-	722	1,872
Total	722	-	722	2,653

#### 6 Costs of charitable activities

	Unrestricted	Restricted	Year ended 31 December 2020 Total	Year ended 31 December 2019 Total
	£	£	£	£
<b>Grants</b>				
Relief and development agencies	1,369	-	1,369	1,427
Home missions	2,386	462	2,848	4,015
Secular charities	2,737	-	2,737	3,862
	6,492	462	6,954	9,304
<b>Activities relating to the work of the church</b>				
Diocesan Parish Share	68,265	-	68,265	69,888
Clergy expenses	1,596	-	1,596	3,484
Clergy premises	551	-	551	520
Visiting Speakers	195	-	195	480
Church premises	8,260	227	8,487	41,275
Church hall premises	8,441	-	8,441	21,405
Repairs and decoration	1,400	-	1,400	-
Outreach	2,629	-	2,629	3,976
Hall development	-	-	-	-
Other	526	-	526	2,213
	91,863	227	92,090	143,240
<b>Support costs</b>				
Administration	1,777	-	1,777	3,003
Administration staff costs	5,806	-	5,806	6,201
	7,584	-	7,584	9,204
Total	105,938	689	106,627	161,748

#### 7 Staff costs and numbers

Staff costs listed in note 6 relate to services provided by two part-time employed administrators.  
 Total remuneration for these administrators in the year ended 31 December 2020 was £5,806 (2019: £6,201)  
 The key management personnel of the charity comprise the members of the Parochial Church Council (PCC)  
 The PCC do not receive remuneration.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST M

## Notes to the financial statements

**For the year ended 31 December 2020**

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### **8 Tangible fixed assets**

The Charities Act 2011 states in Section 10(2) that benefice property (sub-section (c)) are removed from the definition of charity for the purposes of the financial statements. Buildings are not included in the financial statements.

The Church and contents are insured at a value of £5,800,000 (£5,600,000 in 2019). The main churchyard is closed under an order in council dated 7th January 1977.

The Church Hall and contents are insured at a value of £2,900,000 (£2,800,000 in 2019). The Diocesan Board of Finance are Custodian Trustees.

118 Rectory Lane (previously referred to as The Curate's House) is insured at a value of £295,421 (£295,421 in 2019). The Guildford Diocesan Board of Finance are Custodian Trustees.

The field at the corner of Sanway Road and Church Road (approximately 3 acres) is additional burial ground.

### **9 Investments**

Opening market value  
Additions at cost  
Proceeds from disposals  
Net gains

### **10 Debtors**

Income tax recoverable  
Other debtors

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST M

## Notes to the financial statements

### For the year ended 31 December 2020

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#### 11 Creditors: amounts due within one year

Accruals and deferred income  
Trade creditors

#### 12 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £
Fixed asset investments	-	4,478
Current assets	41,776	27,873
Current liabilities	(9,902)	-
<b>Net assets at 31 December 2020</b>	<b>31,874</b>	<b>32,351</b>

#### Prior year analysis of net assets between funds

	Unrestricted funds £	Restricted funds £
Fixed asset investments	-	4,189
Current assets	32,344	25,557
Current liabilities	(14,599)	-
<b>Net assets at 31 December 2018</b>	<b>17,745</b>	<b>29,745</b>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST M

## Notes to the financial statements

**For the year ended 31 December 2020**

### 13 Movements in funds

	As at 1 January 2020 £	Income £	Expenditure £
<b>Restricted funds:</b>			
AV/Sound System Fund	16,696	-	(227)
Wickenden Bequest	4,781	20	-
Other Trust Funds	4,189	289	-
Church Steeple Fund	3,190	140	-
Hedge Fund (NEW)	-	2,433	-
Church Carpet Fund	478	-	-
Women's Group Fund	367	-	(50)
Men's Group Fund	45	-	-
<b>Total Restricted funds</b>	<b>29,746</b>	<b>2,883</b>	<b>(277)</b>
<b>Unrestricted funds:</b>			
General Fund	10,113	120,790	(106,660)
Property Maintenance Fund	4,681	-	-
Kitchen Equipment Fund	2,700	-	-
Rectory Decorating Fund	250	-	-
<b>Total Unrestricted funds</b>	<b>17,745</b>	<b>120,790</b>	<b>(106,660)</b>
<b>Endowment funds</b>	<b>28,230</b>	<b>1,949</b>	<b>-</b>
<b>Total funds</b>	<b>75,720</b>	<b>125,622</b>	<b>(106,937)</b>

### Prior year movements in funds

	As at 1 January 2019 £	Income £	Expenditure £
<b>Restricted funds:</b>			
AV/Sound System Fund	13,096	3,600	-
Footpath Fund	9,331	18,700	(30,000)
Wickenden Bequest	4,745	36	-
Other Trust Funds	3,528	661	-
Church Steeple Fund	2,000	3,159	-
Church Hall Fund	910	4,262	(5,172)
Women's Group Fund	597	-	(230)
Church Carpet Fund	478	-	-
Men's Group Fund	45	-	-
Churchyard Fund	-	870	(870)
<b>Total Restricted funds</b>	<b>34,730</b>	<b>31,288</b>	<b>(36,272)</b>
<b>Unrestricted funds:</b>			
General Fund	12,410	128,201	(127,936)
Property Maintenance Fund	4,169	-	-
Kitchen Equipment Fund	900	-	-

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST M

## Notes to the financial statements

### For the year ended 31 December 2020

Rectory Decorating Fund	-	-	-
<b>Total Unrestricted funds</b>	<b>17,479</b>	<b>128,201</b>	<b>(127,936)</b>
<b>Endowment funds</b>	<b>23,778</b>	<b>4,452</b>	<b>-</b>
<b>Total funds</b>	<b>75,987</b>	<b>163,941</b>	<b>(164,208)</b>



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST M

## Notes to the financial statements

**For the year ended 31 December 2020**

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### **Purposes of restricted funds**

#### **Church Hall fund**

This fund represented monies raised to be used in the redevelopment of the church carried out in 2016 to improve the heating and to extend the kitchen and create grants were obtained in 2018 enabling the upstairs rooms to be reordered to create together with new carpet throughout, new lighting and rewiring. A small grant was used to repair the fire escape from the new meeting room and provide furniture.

#### **Wickenden Bequest**

The Wickenden fund represents monies gifted to the church to support costs of expenses. Historically this fund has been used to fund linen and candlesticks.

#### **Other Trust Funds**

These are historic funds - Clerical Assistance & Prayer Book - invested in CBF Ch

#### **Footpath Fund**

New in 2016 to raise funds for improving the footpath surrounding the Church. A during 2019 to enable the three paths at the front of the Church to be resurfaced FUND now closed.

#### **Churchyard fund**

This fund commenced in 2013 with a grant of £3,000 from SCC for the Copse project this project have also been made. Another SCC grant (50% funding) up to £3,000 2017/18 financial year. The final balance of grant was received in 2019 towards for the additional tap. Fund now closed.

#### **Church Carpet fund**

This fund was started in 2012 with donations and fundraising events to fund a new agreed in 2014 to use this fund to pay for sealing and resealing the floor. Some

#### **AV/Sound System Fund**

New in 2017 to pay for upgrading the Sound System and provide Audio Visual. It received and the work on the sound system was completed. Discussions continue forward with the proposed new AV system, and a further donation was received in 2020.

#### **Hedge Fund**

Set up in 2020 to raise funds for new hedge to surround open Garden of Rememl

#### **Church Steeple Fund**

New in 2018 with initial donation the majority being used with the donors permission Fundraising for the significant steeple repairs required commenced in 2019.

#### **Men's Group fund**

This fund represents monies raised by the Men's group for use on their own activities bibles and books for baptism families and children attending Squad,

#### **Women's Group fund**

This fund represents monies raised by the Women's' group for use on their own a

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST M

## Notes to the financial statements

**For the year ended 31 December 2020**

### 14 Prior year Statement of Financial Activities

	No	Unrestricted £	Restricted £
<b>Income from:</b>			
Donations	#	71,500	29,454
Trading activities	#	27,153	1,330
Charitable activities - wedding and funeral fees		9,130	-
Investment income	#	20,418	36
		<hr/>	<hr/>
<b>Total income</b>		<b>128,202</b>	<b>30,820</b>
<b>Expenditure on:</b>			
Raising Funds	#	2,653	-
Charitable activities	#	125,284	36,465
		<hr/>	<hr/>
<b>Total expenditure</b>		<b>127,936</b>	<b>36,465</b>
<b>Net income/(expenditure) before gains/</b>		<b>266</b>	<b>(5,645)</b>
Net gains/(losses) on investments			661
<b>Net income/(expenditure) and net movement</b>		<b>266</b>	<b>(4,985)</b>
<b>Reconciliation of funds</b>			
Total funds brought forward		<hr/> 17,479	<hr/> 34,730
<b>Total funds carried forward</b>		<hr/> <b>17,745</b>	<hr/> <b>29,746</b>

## ARY'S CHURCH, BYFLEET

n (a) and consecrated property  
ie Act, therefore the land and

19).

n 2019). The Guildford

alue of £381,091  
tees.

was given in 1920 for

<b>Year ended 31 December 2020</b>	Year ended 31 December 2019
<b>£</b>	<b>£</b>
32,419	27,306
-	-
-	-
<u>2,239</u>	<u>5,113</u>
<b><u>34,657</u></b>	<b><u>32,419</u></b>

<b>Year ended 31 December 2020</b>	Year ended 31 December 2019
<b>£</b>	<b>£</b>
<b>11,632</b>	11,940
<b><u>1,915</u></b>	<u>1,005</u>
<b><u>13,547</u></b>	<b><u>12,946</u></b>

# **ARY'S CHURCH, BYFLEET**

<b>Year ended 31 December 2020 £</b>	<b>Year ended 31 December 2019 £</b>
<b>7,255</b>	10,966
<b>2,647</b>	3,633
<b>9,902</b>	14,599

<b>Endowment funds £</b>	<b>Total funds at 31 December 2020 £</b>
30,179	<b>34,657</b>
-	<b>69,649</b>
-	<b>(9,902)</b>
<b>30,179</b>	<b>94,404</b>

<b>Endowment funds £</b>	<b>Total funds at 31 December 2019 £</b>
28,230	<b>32,419</b>
-	<b>57,901</b>
-	<b>(14,599)</b>
<b>28,230</b>	<b>75,720</b>

# **ARY'S CHURCH, BYFLEET**

Transfers	As at 31 December 2020
£	£
-	<b>16,469</b>
-	<b>4,801</b>
-	<b>4,478</b>
-	<b>3,330</b>
-	<b>2,433</b>
-	<b>478</b>
-	<b>317</b>
-	<b>45</b>
-	<b>32,351</b>
(3,761)	<b>20,482</b>
1,711	<b>6,392</b>
1,800	<b>4,500</b>
250	<b>500</b>
-	<b>31,874</b>
-	<b>30,179</b>
-	<b>94,405</b>

Transfers	As at 31 December 2019
£	£
-	<b>16,696</b>
1,969	-
-	<b>4,781</b>
-	<b>4,189</b>
(1,969)	<b>3,190</b>
-	-
-	<b>367</b>
-	<b>478</b>
-	<b>45</b>
-	-
-	<b>29,746</b>
(2,562)	<b>10,113</b>
512	<b>4,681</b>
1,800	<b>2,700</b>

**ARY'S CHURCH, BYFLEET**

<u>250</u>	<u>250</u>
<u>-</u>	<u>17,744</u>
<u>-</u>	<u>28,230</u>
<u>-</u>	<u>75,720</u>

## ARY'S CHURCH, BYFLEET

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rch hall. The main works were  
a new storage space. Further  
ate a large new meeting room,  
as obtained in 2019 and this was  
Fund now closed.

ecclesiastical linen and choir

urch of England Investment Fund.

A significant donation was received  
d and the path to the rear door.

bject. Specific donations towards  
00 was made available for the  
the cost of the new trench required

ew carpet for the Church. It was  
resealing was done during 2018.

There were two significant donations  
ie with the Diocese about the way  
n 2019. Some wi-fi costs funded in

brance.

ssion towards the footpath.

rities, and has been used to fund

activities.

# **ARY'S CHURCH, BYFLEET**

		<b>Year ended 31 December 2019</b>	
Endowment		<b>Total</b>	
£		<b>£</b>	
-		<b>100,954</b>	
-		<b>28,483</b>	
-		<b>9,130</b>	
-		<b>20,454</b>	
-		<b>159,022</b>	
-		<b>2,653</b>	
-		<b>161,748</b>	
-		<b>164,401</b>	
-		<b>(5,379)</b>	
4,452		<b>5,113</b>	
4,452		<b>(267)</b>	
23,778		<b>75,987</b>	
28,230		<b>75,720</b>	



	2020	2020
Income	Unrestricted	Restricted
Donors	61,601	412
Other voluntary income	8,593	2,573
In furtherance of council objectives	21,973	-
Generating funds	2,052	-
Investments	26,571	20
<b>Total income</b>	<b>120,790</b>	<b>3,005</b>

### Breakdown

Planned giving - envelopes, collections etc.	61,601	412
Other donations, appeals etc.	8,593	2,573
Grants	-	-
Legacies	-	-
Church hall lettings	10,741	-
Fees - weddings and funerals	11,118	-
Fund raising events	-	-
Sale of Assets	-	-
Other	2,166	-
Investment property rental	19,394	-
Other income from rent	6,200	-
Dividends	973	-
Bank interest	4	20
<b>Total income</b>	<b>120,790</b>	<b>3,005</b>

### NEW SORP FORMAT

		2020	2020
		Unrestricted	Restricted
<b>Income from:</b>	<b>NOTE</b>		
Donations and legacies	2	70,194	2,985
Other trading activities	3	12,907	-
Charitable activities	4	11,118	-
Investments	5	26,571	20
<b>TOTAL INCOME</b>		<b>120,790</b>	<b>3,005</b>

### NOTE 2 - Donations and Legacies

Regular giving	47,655	-
Collections	3,323	412
Appeals	8,593	2,573
Grants	-	-

Legacies	-	-
Gift aid receivable	10,624	-
<b>2020 TOTAL</b>	<b>70,194</b>	<b>2,985</b>
<b>2019 TOTAL</b>	<b>71,500</b>	<b>29,454</b>

### NOTE 3 - Other trading activities

Church hall lettings	10,741	-
Fundraising events	-	-
Other	2,166	-
<b>2020 TOTAL</b>	<b>12,907</b>	<b>-</b>
<b>2019 TOTAL</b>	<b>27,153</b>	<b>1,330</b>

### NOTE 4 - Charitable Activities

Fees - weddings and funerals	11,118	-
<b>2020 TOTAL</b>	<b>11,118</b>	<b>-</b>
<b>2019 TOTAL</b>	<b>9,130</b>	<b>-</b>

### NOTE 5 - Investment income

Rental on investment property	19,394	-
Other rental income	6,200	-
Dividends received	973	-
Bank interest	4	20
<b>2020 TOTAL</b>	<b>26,571</b>	<b>20</b>
<b>2019 TOTAL</b>	<b>20,418</b>	<b>36</b>

TOTAL CHECK	-	-
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<b>2020 Endowment</b>	<b>2020 Total</b>
-	<b>62,013</b>
-	<b>11,166</b>
-	<b>21,973</b>
-	<b>2,052</b>
-	<b>26,591</b>
-	<b>123,795</b>

-	<b>62,013</b>
-	<b>11,166</b>
-	-
-	-
-	<b>10,741</b>
-	<b>11,118</b>
-	-
-	-
-	<b>2,166</b>
-	<b>19,394</b>
-	<b>6,200</b>
-	<b>973</b>
-	<b>24</b>
-	<b>123,795</b>

<b>2019 Unrestricted</b>	<b>2019 Restricted</b>	<b>2019 Endowment</b>
65,872	652	-
5,629	28,802	-
30,568	-	-
5,715	1,330	-
20,418	36	-
<b>128,202</b>	<b>30,820</b>	-

65,872	652	-
605	23,932	-
60	4,870	-
4,964	-	-
21,438	-	-
9,130	-	-
2,742	1,330	-
-	-	-
2,973	-	-
18,267	-	-
1,200	-	-
944	-	-
7	36	-
<b>128,202</b>	<b>30,820</b>	-

<b>2020 Endowment</b>	<b>2020 Total</b>
-	<b>73,179</b>
-	<b>12,907</b>
-	<b>11,118</b>
-	<b>26,591</b>
-	<b>123,795</b>

<b>2019 Unrestricted</b>	<b>2019 Restricted</b>	<b>2019 Endowment</b>
71,500	29,454	-
27,153	1,330	-
9,130	-	-
20,418	36	-
<b>128,202</b>	<b>30,820</b>	-

-	<b>47,655</b>
-	<b>3,734</b>
-	<b>11,166</b>
-	-

47,366	-	-
7,568	402	-
605	23,932	-
60	4,870	-

-	-	4,964	-	-
-	<b>10,624</b>	10,937	250	-
-	<b>73,179</b>	<b>71,500</b>	<b>29,454</b>	-
-	<b>100,954</b>			

-	<b>10,741</b>	21,438	-	-
-	-	2,742	1,330	-
-	<b>2,166</b>	2,973	-	-
-	<b>12,907</b>	<b>27,153</b>	<b>1,330</b>	-
-	<b>28,483</b>			

	<b>11,118</b>	9,130		
-	<b>11,118</b>	<b>9,130</b>	-	-
-	<b>9,130</b>			

-	<b>19,394</b>	18,267	-	-
-	<b>6,200</b>	1,200	-	-
-	<b>973</b>	944	-	-
-	<b>24</b>	7	36	-
-	<b>26,591</b>	<b>20,418</b>	<b>36</b>	-
-	<b>20,453</b>			

-	-	-	-	-
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**2019  
Total**

**66,524**

**34,431**

**30,568**

**7,045**

**20,453**

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**159,021**

**66,524**

**24,537**

**4,930**

**4,964**

**21,438**

**9,130**

**4,072**

**-**

**2,973**

**18,267**

**1,200**

**944**

**42**

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**159,021**

**2019  
Total**

**100,954**

**28,483**

**9,130**

**20,453**

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**159,021**

**47,366**

**7,970**

**24,537**

**4,930**

**4,964**  
**11,187**  

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**100,954**  

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**21,438**  
**4,072**  
**2,973**  

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**28,483**  

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**9,130**  

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**9,130**  

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**18,267**  
**1,200**  
**944**  
**42**  

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**20,453**  

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<b>Expenditure</b>	<b>2020 Unrestricted</b>	<b>2020 Restricted</b>
Cost of generating funds	-	-
Grants	6,492	462
Activities relating to the work of the church	92,585	227
Support costs	5,806	-
Church management and administration	1,777	-
	<hr/> 106,660	<hr/> 689

Diocesan Parish Share	68,265	-
Clergy Expenses	1,596	-
Visiting Speakers	195	-
Parsonage expenses	551	-
Church running exp - gas	674	-
Church running exp - electric	650	-
Church running exp - water	93	-
Church running exp - insurance	2,126	-
Church maintenance	2,209	-
Organ/piano tuning	-	-
Church music and copyright	526	-
Upkeep of church services	404	227
Upkeep of churchyard	2,104	-
Church Hall running costs- gas	119	-
Church Hall running costs- electric	780	-
Church Hall running costs- insurance	1,768	-
Church Hall running costs- repairs	711	-
Church Hall running costs- other	5,064	-
Other Property upkeep	722	-
Major Repairs	-	-
New Building - Hall	-	-
Interior and Exterior decoration	1,400	-
Magazine/bookstall expense	1,659	-
Parish training and mission	687	-
Education/Youth Work	282	-
	<hr/> 92,585	<hr/> 227

#### **NEW SORP FORMAT**

	<b>2020 Unrestricted</b>	<b>2020 Restricted</b>
Expenditure on:		
Raising funds	6 722	-
Charitable activities	7 105,938	689
<b>TOTAL EXPENDITURE</b>	<hr/> <b>106,660</b>	<hr/> <b>689</b>

**NOTE 6 - raising funds**

Events	-	-
Investment property costs	722	-
	<b>722</b>	<b>-</b>

**NOTE 7 - charitable activities***Grants*

Relief and development agencies	1,369	-
Home missions	2,386	462
Secular charities	2,737	-
	<b>6,492</b>	<b>462</b>

*Activities relating to the work of the church*

Diocesan Parish Share	68,265	-
Clergy Expenses	1,596	-
Clergy premises	551	-
Visiting Speakers	195	-
Church premises	8,260	227
Church hall premises	8,441	-
Repairs and decoration	1,400	-
Outreach	2,629	-
Hall development	-	-
Other	526	-
	<b>91,863</b>	<b>227</b>

*Support costs*

Administration	1,777	-
Administration staff costs	5,806	-
	<b>7,584</b>	<b>-</b>

**TOTAL CHARITABLE ACTIVITIES****105,938      689**

## Total check

-      -



<b>2020 Endowment</b>	<b>2020 Total</b>	<b>2019 Unrestricted</b>	<b>2019 Restricted</b>	<b>2019 Endowment</b>
-	-	780	-	-
-	6,954	9,042	263	-
-	92,812	109,010	36,102	-
-	5,806	6,201	-	-
-	1,777	2,903	100	-
-	107,349	127,936	36,465	-

-	68,265	69,888	-	-
-	1,596	3,484	-	-
-	195	420	60	-
-	551	520	-	-
-	674	1,219	-	-
-	650	752	-	-
-	93	75	-	-
-	2,126	2,080	-	-
-	2,209	2,017	-	-
-	-	153	-	-
-	526	2,060	-	-
-	631	1,252	-	-
-	2,104	3,010	30,870	-
-	119	2,012	-	-
-	780	423	-	-
-	1,768	1,729	-	-
-	711	1,766	2,532	-
-	5,064	11,148	2,640	-
-	722	1,872	-	-
-	-	-	-	-
-	-	-	-	-
-	1,400	-	-	-
-	1,659	2,504	-	-
-	687	150	-	-
-	282	1,322	-	-
-	92,812	109,010	36,102	-

<b>2020 Endowment</b>	<b>2020 Total</b>	<b>2019 Unrestricted</b>	<b>2019 Restricted</b>	<b>2019 Endowment</b>
	722	2,653	-	
	106,627	125,284	36,465	
<b>-</b>	<b>107,349</b>	<b>127,936</b>	<b>36,465</b>	<b>-</b>

-	-
-	722
-	<b>722</b>

780	-	-
1,872	-	-
<b>2,653</b>	-	-

-	1,369
-	2,848
-	2,737
-	<b>6,954</b>

1,427	-	-
3,823	193	-
3,792	70	-
<b>9,042</b>	<b>263</b>	-

-	68,265
-	1,596
-	551
-	195
-	8,487
-	8,441
-	1,400
-	2,629
-	-
-	526
-	<b>92,090</b>

69,888	-	-
3,484	-	-
520	-	-
420	60	-
10,405	30,870	-
16,233	5,172	-
-	-	-
3,976	-	-
-	-	-
2,213	-	-
<b>107,138</b>	<b>36,102</b>	-

-	1,777
-	5,806
-	<b>7,584</b>

2,903	100	-
6,201	-	-
<b>9,104</b>	<b>100</b>	-

-	<b>106,627</b>
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<b>125,284</b>	<b>36,465</b>	-
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-	-	-	-	-
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**2019  
Total**

780  
9,304  
145,112  
6,201 Salary of parish administrator  
3,003 Administration  

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164,401

69,888 DPS  
3,484 C  
480 V  
520 CLP  
1,219 CP  
752 CP  
75 CP  
2,080 CP  
2,017 CP  
153 X  
2,060 X  
1,252 CP  
33,880 CP  
2,012 CHP  
- 423 CHP  
1,729 CHP  
4,298 CHP  
13,789 CHP  
1,872 RF  
- RD  
- H  
- RD  
2,504 O  
150 O  
1,322 O  

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145,112

DPS Diocesan f  
C Clergy Exp  
V Visiting Sp  
CP Church pre  
CHP Church ha  
RD Repairs an  
O Outreach  
X Other  
H Hall develo

**2019  
Total**

2,653  
161,748  

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**164,401**

780  
1,872  

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**2,653**  

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1,427  
4,015  
3,862  

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**9,304**  

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69,888  
3,484  
520  
480  
41,275  
21,405  
-  
3,976  
-  
2,213  

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**143,240**  

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3,003  
6,201  

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**9,204**  

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**161,748**  

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Parish Share  
enses  
eakers  
emises  
ll premises  
id decoration

opment

**Independent Examiner's report on the accounts of The Parochial Church Council of The  
Ecclesiastical Parish of St Mary's Church Byfleet for the year ended 31<sup>st</sup> December 2020.**

I have examined the accounting records kept by the charity and a comparison of the accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters.

In connection with my examination, no matters have come to my attention which give me reasonable cause to believe that in any material respect the requirements to keep accounting records or to prepare accounts which accord with these accounting records have not been met.

A handwritten signature in black ink, appearing to read 'A Moore', with a stylized, cursive script.

Anthony Moore ICAE&W

16<sup>th</sup> April 2021