

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

England & Wales · Charity number 1163415

Details

Other names ST MARY'S CHURCH PCC, BYFLEET

Status Registered

Legal form Previously excepted

Registered 2015-09-04

Register [View on the Charity Commission register](#)

Contact

Address 124 Church Road
Byfleet
West Byfleet
KT14 7NF

Phone 01932346605

Email churchoffice@stmaryschurchbyfleet.org.uk

Website <http://www.stmaryschurchbyfleet.org.uk/>

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Regular public worship open to all
Pastoral work, including visiting the sick and bereaved and providing home communion
Supporting other charities in the UK and overseas

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£136,792	£142,489	-	-
2023-12-31	£129,455	£133,294	-	-
2022-12-31	£128,408	£123,614	-	-
2021-12-31	£125,884	£129,752	-	-
2020-12-31	£123,795	£107,349	-	-

Trustees

Name	Role	Appointed
Bernice Margaret Rust		2024-08-11
JEAN-PIERRE FROSSARD		2014-04-06
JIM ALLEN		2017-03-17
Joanne Hazel Prior		2024-07-23
Katherine Jane Weston		2024-04-21
MARIAN NASH		2021-07-27
Michael Allan Edis		2019-04-13
Rev Christopher Eugene Cozier		2025-05-01
Samantha Fisk		2024-04-21
Sarah Frossard		2016-04-17

Accounts

St Mary's Church, Byfleet

Meeting of Parishioners and Annual Parochial Church Meeting

Sunday 27th April 2025 – 11.30am Church Hall

	Present: Bernice Rust, Mike Edis, Jean-Pierre Frossard, Sarah Frossard, Kate Laver, Maureen Neville, Charlie Fox, Fiona Fox, Jim Allen, Sally Hodson, Andy Hodson, Paul Brown, Sue Brown, Paula Bradshaw, Ralph Hales, Janet Briggs, Bryan Briggs, Pat Melrose, Ian Bowyer, Sandra Heather-Smith, Janette Maddrell, Gervase Maddrell, Jean Bowyer, Elizabeth Gathercole, Denise Stiff, John Haynes, Sam Fisk, John Rust, Marian Nash
1.	Welcome: Mike Edis welcomed everyone and opened in prayer. He then named those who had passed away during the past year and held 1 minute silence in remembrance and thanksgiving.
2.	Apologies: Jo & Nigel Prior, Lindsay Lay, Carol Taylor, Carol Ream, Jenny Ott.
3.	Meeting of Parishioners <u>Election of Church Wardens</u> A) Bernice Rust proposer Nick Snelling Seconded Mike Edis B) Mike Edis proposer Jim Allen Seconded John Rust The vote electing them was unanimous.
4.	Annual Parochial Church Meeting Minutes of the meeting held on 21 st April 2024 were agreed.
5.	Matters Arising – None
6.	Electoral Roll This is renewed every six years. Last year there were 111 names; some people have died, whilst others have moved away or do not wish to remain on roll. There are now 83 applicants, who were approved at the last Standing Committee Meeting, plus three who missed the deadline. These will be approved at the next PCC Meeting. A list of the names only will be posted on the notice boards in the hall and porch. Please check your name is on the list and is correct. As this is the first time the number on the Electoral Roll has gone under 100, there is a limit of 9 lay people who can be elected to the PCC from 2026.
7.	Secretary's Report Marian Nash explained that the purpose of the PCC was to support the Rector in making decisions, which affected the whole church and its buildings. It was a real opportunity to know what was going on. It was not arduous, and we needed more people to come and join us.
8.	Financial Report and Report of the Independent Financial Examiner Mike Edis informed the meeting that when Tom Calder stepped down from being treasurer at the last meeting, he had taken on the responsibility of the finance for the PCC. He had asked John Rust and John Haynes to share the treasurer's role. John Rust explained that Tom had carried on doing the books for 6 months. He had then taken over the system that was new to him, so it had taken a while to sort it out. He produced a set of accounts, which he presented to the Independent Examiner, and they had been approved. He now does the bookkeeping and John Haynes banks any money and pays the bills. Mark Laver keeps a spreadsheet of the income from the hall hirers. Sally Hodson also helps with the payments. He noted that this year, there had been several exceptional income items, so we were left with a small deficit of £2,000. He thanked all who had been involved. He asked the meeting if they were happy to receive these accounts. The vote for this was unanimous. 2025 Forecast

	He felt he was being negative, but he expected a deficit at the end of the year of approximately £12,000. Direct giving was down, and the greatest amount came from a small number of families, i.e.10/55. We are far too reliant on external income, which leaves us at risk of financial difficulties. We no longer have a paid administrator, so rely on volunteers. The congregation needs to reconsider how much they give and in what ways. So, we either need new givers or people pay more. A positive response was given that not everyone had returned since Covid. A new incumbent would have fresh ideas, which would hopefully attract new people. Mike then went on to explain the accounts as seen in Section 14. The church appeared to have £90,000, however there were endowment funds, which had been invested, so produced income. Steps have been made to release these funds in a lump sum, but then we would lose the regular income. £30,000 was specifically restricted by the donor for certain projects. We could sell 118 but then would not get the rent. The PCC also set aside money for property maintenance. Therefore, the money in the General Fund is all that we can use, i.e. £8,944. With a deficit of £12,000, it is clear we need to increase our income somehow. We have a new tenant in the kitchen starting next week, which is good news. It was proposed that we use the same Independent Financial Examiner next year - John Rust proposed, Mike Edis seconded. The vote for this was unanimous. Steeple There was still more work to be done to replace the tiles on the church roof. This could be done while the scaffolding was in place, consequently, we are looking at a shortfall in expenditure of around £7,000. The cockerel and weathervane had gone away to be regilded, and the cost was covered by a generous donation. There were various suggestions as to further fundraising. On Parish Day, we could have a scheme whereby 50 people could give £50 each or have another fundraising event. The question was asked about contacting the donor of the restricted AV funds, which amounted to £13,000. John Rust replied that he had been in contact with them. (Subsequently they have agreed to £1,000 being released for the work still to be done.)									
9.	Group Reports These reports were sent out and read before the meeting. The timings of the House Groups had been omitted from the reports. There is always an invitation for those who are interested in attending a House Group to contact the leaders.									
10.	Fabric Report Maintenance is ongoing. The boiler has behaved itself. An Energy Audit was carried out by Martin Carr from the Diocese and Mark Fulford, an external advisor. They reported that we were using the boiler effectively and efficiently, however it would not last, so we needed to plan the future as the diocese is unlikely to approve a new gas boiler. To opt for any electrical options, we need to upgrade out electricity supply to the church.									
11.	Deanery Synod – there are 2 vacancies if anyone is interested in going.									
12.	Election of Members to the Parochial Church Council <table><tr><td>Jo Prior (2 years)</td><td>proposer Marian Nash</td><td>Seconded Bernice Rust</td></tr><tr><td>Sarah Frossard (3 years)</td><td>proposer Paula Bradshaw</td><td>Seconded Jim Allen</td></tr><tr><td>Jim Allen (3 years)</td><td>proposer Mike Edis</td><td>Seconded Bernice Rust</td></tr></table> The vote electing them was unanimous. The remaining members of the PCC are Bernice Rust, Mike Edis, Jean-Pierre Frossard, Sam Fisk, Kate Laver, Ralph Hales. They were asked to stand. Marian reminded them that our photos are on the notice board in the hall.	Jo Prior (2 years)	proposer Marian Nash	Seconded Bernice Rust	Sarah Frossard (3 years)	proposer Paula Bradshaw	Seconded Jim Allen	Jim Allen (3 years)	proposer Mike Edis	Seconded Bernice Rust
Jo Prior (2 years)	proposer Marian Nash	Seconded Bernice Rust								
Sarah Frossard (3 years)	proposer Paula Bradshaw	Seconded Jim Allen								
Jim Allen (3 years)	proposer Mike Edis	Seconded Bernice Rust								

13.	Election of Sidespersons Mike informed the meeting that since 2020, the sides people were elected by the PCC and not by the annual meeting. However, the list of names was read out: - Jim Allen, Mike Edis, Jean-Pierre Frossard, Sarah Frossard, Sandra Heather-Smith, Andy Hodson, Sally Hodson, Kate Laver, Gervase Maddrell, Janette Maddrell, Carole Newland, Steve Newland, Carol Ream, Bernice Rust, John Rust, Matthew Rust, Jacqui Spiers, Denise Stiff, Russell Smith, Andrew Weiss.
14.	Safeguarding Children and Vulnerable Adults Carol Ream has written a report but has hurt her back and unable to attend. Jo Prior carries out the DBS checks and also cannot attend today. Bernice said that there was a need for some of the congregation to carry out training. Carol would notify those people. The training is carried out online, so not onerous. We need to be seen to be a church that is ensuring that they are aware of the protocols for safeguarding the congregation. Sam Fisk added that the Diocese wants the churches to be more open, so there is a heavy emphasis on being aware of the risks, and open to understanding what the term abuse means.
15.	Church Warden's Report Mike Edis looked back to 12 months ago when we knew that Rev John was retiring. He was the only church warden, and the treasurer had just resigned. He could not have begun to imagine that the situation would be resolved so successfully. He was amazed at the range of help and support that the church had received. The Ministry Team had worked hard to ensure that the services were kept running and communion was served almost every Sunday. Jean-Pierre had never sent so many emails. There was a terrific response from the bishops and the diocese as well as those within the church stepping up to preach. The strong teams were one of the selling points to the candidates. The Bishop, the Archdeacon and the Area Dean were impressed. Jim Allen has kept the churchyard and the funerals/ burials on track; Jean Bowyer has kept the office going; Paula has maintained the pastoral teams. Highlights were Sam's Licensing; Rev John's last Sunday and his farewell meal with a wonderful spread provided by Darren Allen; Parish Day with the Olympic Theme; Rob Knee showing Chariots of Fire; the recruitment process including the Parish Profile, which was another team effort polished and perfected by Sam. The interviewing process was a first. Previously, the Lord Chancellor's Office had sent candidates one at a time for the parish to agree to, consequently some vacancies had lasted 18 months. Mike had never thought he would be on a panel with Bishop Andrew, the Archdeacon, the Assistant Area Dean, a representative of the Lord Chancellor AND Bernice! Now we look forward to welcoming and worshipping with Chris and Charlotte. He quoted Chris as saying, 'We don't say that God has a plan for the church in Byfleet, we must say that God has a church for his plan in Byfleet!' Bernice added that we needed some more people to consider coming on the PCC as we had 5 vacancies. This meant that the new members would be at the frontline of the new era and would be assisting Rev Chris in his role. She encouraged the congregation to think and pray about it. Jean-Pierre Frossard then gave a formal vote of thanks to Bernice and Mike for all the work they had carried out on behalf of the parish and congregation. They were both presented with a card, flowers and wine as a show of appreciation.
16.	AOB 1. Wednesday 30th April 2025 is the licensing service, so you need to sign the list if you are coming. Kate Laver would welcome offers of cakes. She will be in the hall to receive them from 5pm onwards. Jean Bowyer offered to help with serving the teas. 2. Antisocial behaviour in the church hall car park. Bernice has rung Surrey Police Livechat and reported a large nitrous oxide cannister being left there. Sam Fisk stated that the more people who report concerns as to what they have seen, the police will take notice. The new tenant will have cars coming and going, which may deter the youths.

	Mike closed in prayer at 12.35pm. Date of next APCM: Sunday 26th April 2025
	PCC Meeting The new PCC met briefly after the meeting. Mike Edis proposed that Marian Nash be elected as PCC Secretary. Jean-Pierre Frossard seconded it. The vote was unanimous. The list of sidespersons was proposed by Mike Edis and seconded by Jean Pierre Frossard. The vote was unanimous. The next PCC Meeting will be on Tuesday 20th May 2025 when we will need to formally accept the accounts. The meeting closed at 12.45pm.

ANNUAL ACCOUNTS

**THE PAROCHIAL CHURCH COUNCIL OF
THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH BYFLEET**

YEAR ENDED 31 DECEMBER 2024

Charity Registered in England and Wales No 1163415

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 December 2024

	Note	Unrestricted £	Restricted £	Endowment £	Year ended 31 December 2024 Total £	Year ended 31 December 2023 Total £
Income from:						
Donations	2	59,361	5,000	-	64,361	65,954
Trading activities	3	31,567	-	-	31,567	30,471
Charitable activities	4	13,850	-	-	13,850	9,113
Investment income	5	27,014	-	-	27,014	23,918
Total income		131,792	5,000	-	136,792	129,456
Expenditure on:						
Raising Funds	6	5,526	-	-	5,526	676
Charitable activities	7	128,428	8,535	-	136,963	132,617
Total expenditure		133,954	8,535	-	142,489	133,293
Net income/(expenditure) before gains/(losses) on investments		(2,162)	(3,535)	-	(5,697)	(3,837)
Net gains/(losses) on investments		-	113	764	877	3,321
Fund Transfers		2,331	(2,331)		-	-
Correction relating to previous years		248	225	(473)	-	-
Net income/(expenditure) and net movement in funds		417	(5,528)	291	(4,820)	(516)
Reconciliation of funds						
Total funds brought forward		18,011	43,304	33,838	95,153	95,669
Total funds carried forward		18,428	37,776	34,129	90,333	95,153

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 14 to the financial statements.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Balance sheet

For the year ended 31 December 2024

	Note	£	31 December 2024 £	31 December 2023 £
Fixed assets				
Investment assets	10		<u>39,193</u>	<u>38,316</u>
Current assets				
Debtors	11	13,271		38,377
Short term deposits		6,291		5,900
Cash at bank and in hand		<u>41,267</u>		<u>29,197</u>
		60,829		73,474
Liabilities				
Creditors: amounts due within one year	12	<u>9,689</u>		16,637
Net current assets			<u>51,140</u>	<u>56,837</u>
Net assets	13		<u><u>90,333</u></u>	<u><u>95,153</u></u>
Funds	14			
Unrestricted funds			18,428	18,011
Restricted funds			37,776	43,304
Endowment funds			<u>34,129</u>	<u>33,838</u>
Total charity funds			<u><u>90,333</u></u>	<u><u>95,153</u></u>

Approved by the PCC on 18th March 2025 and signed on their behalf by

Churchwardens

Notes to the financial statements

For the year ended 31 December 2024

1. Accounting policies

Basis of Preparation

These financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) including early adoption of Update Bulletin 1. The charity is a public benefit entity for the purposes of FRS 102 and therefore has also prepared the financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP) and the Charities Act 2011. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following "Accounting and Reporting by Charities for charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and updated periodically since then (January 2022 is the latest version)" rather than the "Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005" which has since been withdrawn.

The Charity adopted the Financial Reporting Standard (FRS 102) applicable in the UK and Republic of Ireland for the first time in the year ended 31 December 2015. The transition date was 1 January 2014. There have been periodic updates to this standard, the latest being in January 2022.

Reconciliation with previous Generally Accepted Accounting Practice:

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP (FRS 102) any transitional adjustments are required. In accordance with the requirements of FRS 102 there have been no adjustments to the net income and opening balances under previous Generally Accepted Accounting Practice (GAAP) as a result of the changes in accounting policies and estimates.

Going Concern

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the Charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. After making enquiries the trustees have concluded that there is a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Charity therefore continues to adopt the going concern basis in preparing its financial statements.

Functional Currency

The functional currency is considered to be in pounds sterling because that is the currency of the primary economic environment in which the charity operates. The financial statements are also presented in pounds sterling, rounded to the nearest £1.

Notes to the financial statements

For the year ended 31 December 2024

1. Accounting policies (continued)

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for the application on general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8.

Expenditure

Expenditure on raising funds relate to the costs incurred by the charity in inducing third parties to make donations to it, as well as the cost of any activities with a fundraising purpose and the costs associated with the investment property.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Expenditure is recognised in the period in which they are incurred on an accruals basis. Expenditure includes attributable VAT which cannot be recovered.

The diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these financial statements and is shown as a creditor in the balance sheet.

Fixed assets

Consecrated and beneficed property of any kind is excluded from the financial statements by Section 10(2), subsection (a) and (c) in the Charities Act 2011.

Moveable furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated.

Investments are valued at market value at 31 December.

Financial Instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously. With the exceptions of prepayments and deferred income all other debtor and creditor balances are considered to be basic financial instruments under FRS 102.

Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

Cash and cash equivalents

Cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less. For the purpose of the statement of cash flows, cash and cash equivalents consist of cash and cash equivalents as defined above.

Creditors

Short term trade creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method. Deferred income represents grants, contract funding and training fees relating to future period.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2024

			Year ended 31 December 2024	Year ended 31 December 2023
	Unrestricted £	Restricted £	Total £	Total £
2. Donations and legacies				
Regular giving	37,059	-	37,059	42,265
Collections	5,840	-	5,840	7,005
Appeals and Donations	2,198	-	2,198	3,739
Grants	-	5,000	5,000	-
Legacies	-	-	-	3,445
Gift aid receivable	14,264	-	14,264	9,500
Total	59,361	5,000	64,361	65,954
3. Other trading activities				
	Unrestricted £	Restricted £	Total £	Total £
Church hall lettings	29,663	-	29,663	27,007
Church hall kitchen hire	1,534	-	1,534	1,893
Other	370	-	370	1,571
Total	31,567	-	31,567	30,471
4. Charitable activities				
	Unrestricted £	Restricted £	Total £	Total £
Weddings and funerals (net of fees payable to the Diocese)	8,729	-	8,729	9,113
Other	5,121	-	5,121	-
Total	13,850	-	13,850	9,113
5. Investment income				
	Unrestricted £	Restricted £	Total £	Total £
Rental on investment property	20,860	-	20,860	20,286
Other Rental Income	4,700	-	4,700	2,400
Dividends received	1,064	-	1,064	1,047
Bank interest	390	-	390	185
Total	27,014	-	27,014	23,918

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2024

			Year ended 31 December 2024	Year ended 31 December 2023
	Unrestricted £	Restricted £	Total £	Total £
6. Costs of raising funds				
Investment property costs	5,526	-	5,526	676
Total	5,526	-	5,526	676
7. Costs of charitable activities				
	Unrestricted £	Restricted £	Year ended 31 December 2024 Total £	Year ended 31 December 2023 Total £
Grants				
Outward Giving	4,297	-	4,297	4,436
	4,297	-	4,297	4,436
Activities relating to the work of the church				
Diocesan Parish Share	79,451	-	79,451	76,479
Clergy expenses	959	-	959	2,363
Clergy premises	566	-	566	242
Visiting Speakers	202	90	292	40
Church premises	11,103	8,202	19,305	10,632
Church hall premises	16,546	-	16,546	17,036
Building and contents insurance	4,459	-	4,459	4,319
Repairs and decoration	-	-	-	8,220
Outreach	688	-	688	3,180
Other	1,797	243	2,040	234
	115,771	8,535	124,306	122,745
Support costs				
Administration	5,387	-	5,387	2,642
Administration staff costs	2,973	-	2,973	2,794
	8,360	-	8,360	5,436
Total	128,428	8,535	136,963	132,617

8. Staff costs and numbers

Staff costs listed in note 7 relate to services provided by one part-time employee who is supported by some voluntary unpaid administrators. Total remuneration for the paid administrator in the year ended 31 December 2024 was £2,973 (2023: £2,794). The key management personnel of the charity comprise the members of the Parochial Church Council (PCC). The PCC do not receive remuneration.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2024

9. Tangible fixed assets

The Charities Act 2011 states in Section 10(2) that benefice property (sub-section (a) and consecrated property (sub-section (c)) are removed from the definition of charity for the purposes of the Act, therefore the land and buildings are not included in the financial statements.

The Church, Church Hall, and contents are insured at a value of £9,980,000 in 2024

The main churchyard is closed under an order in council dated 7th January 1977.

The Guildford Diocesan Board of Finance are Custodian Trustees.

118 Rectory Lane (previously referred to as The Curate's House) is insured at a value of £474,646 in 2024

The Guildford Diocesan Board of Finance are Custodian Trustees.

The field at the corner of Sanway Road and Church Road (approximately 3 acres) was given in 1920 for additional burial ground. Woking Borough Council currently have a lease to use the field for £1,000 per annum rent.

	Year ended 31 December 2024 £	Year ended 31 December 2023 £
10. Investments		
Opening market value	38,316	34,994
Additions at cost	-	-
Proceeds from disposals	-	-
Net gains	877	3,322
	<u>39,193</u>	<u>38,316</u>

	Year ended 31 December 2024 £	Year ended 31 December 2023 £
11. Debtors		
Income tax recoverable	8,700	27,750
Other debtors	4,571	10,627
	<u>13,271</u>	<u>38,377</u>

	Year ended 31 December 2024 £	Year ended 31 December 2023 £
12. Creditors: amounts due within one year		
Outward Giving	6,870	10,868
Other creditors	2,819	5,769
	<u>9,689</u>	<u>16,637</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2024

13. Analysis of net assets between funds	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds at 31 December 2024 £
Fixed asset investments	-	5,064	34,129	39,193
Current assets	28,117	32,712	-	60,829
Current liabilities	(9,689)	-	-	9,689
Net assets at 31 December 2024	18,428	37,776	34,129	90,333

Prior year analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds at 31 December 2023 £
Fixed asset investments	-	4,478	33,838	38,316
Current assets	34,648	38,826	-	73,474
Current liabilities	(16,637)	-	-	(16,637)
Net assets at 31 December 2023	18,011	43,304	33,838	95,153

14. Movements in funds

	As at 1 January 2024 £	Income £	Expenditure £	Transfers £	As at 31 December 2024 £
Unrestricted funds:					
General Fund	5,289	131,792	- 129,130	993	8,944
Property Maintenance Fund	6,541	-	(4,824)	2,086	3,803
Kitchen Equipment Fund	4,181	-	-	-	4,181
Rectory Decorating Fund	1,250	-	-	250	1,500
LLM books	750	-	-	(750)	-
Total Unrestricted funds	18,011	131,792	(133,954)	2,579	18,428
Restricted funds:					
AV/Sound System Fund	13,840	-	(243)	-	13,597
Wickenden Bequest	4,861	-	-	-	4,861
Other Trust Funds	4,726	113	-	225	5,064
Church Steeple Fund	15,514	5,000	(8,100)	-	12,414
Churchyard Fund (reopened)	102	-	(102)	-	-
LLM Training	1,808	-	-	(1,808)	-
Hedge Fund	1,613	-	-	-	1,613
Church Carpet Fund	478	-	-	(478)	-
Women's Group Fund	317	-	(90)	-	227
Men's Group Fund	45	-	-	(45)	-
Total Restricted funds	43,304	5,113	(8,535)	2,106	37,776
Endowment funds	33,838	764	-	473	34,129
Total funds	95,153	137,669	(142,489)	-	90,333

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2024

Prior year movements in funds

	As at 1 January					As at 31
	2023	Income	Expenditure	Transfers		December 2023
	£		£	£	£	£
Unrestricted funds:						
General Fund	14,876	122,285	-	129,345	-	5,289
Property Maintenance Fund	4,514	-	-	-	2,027	6,541
Kitchen Equipment Fund	5,101	-	-	920	-	4,181
Rectory Decorating Fund	1,000	-	-	-	250	1,250
LLM books	500	-	-	-	250	750
Total Unrestricted funds	25,991	122,285	(130,265)	-	-	18,011
Restricted funds:						
AV/Sound System Fund	15,010	750	(1,920)	-	-	13,840
Wickenden Bequest	4,841	20	-	-	-	4,861
Other Trust Funds	4,726	-	-	-	-	4,726
Church Steeple Fund	9,763	5,751	-	-	-	15,514
Churchyard Fund (reopened)	500	130	(528)	-	-	102
LLM Training	1,868	520	(580)	-	-	1,808
Hedge Fund	1,613	-	-	-	-	1,613
Church Carpet Fund	478	-	-	-	-	478
Women's Group Fund	317	-	-	-	-	317
Men's Group Fund	45	-	-	-	-	45
Total Restricted funds	39,161	7,171	(3,028)	-	-	43,304
Endowment funds	30,517	3,321	-	-	-	33,838
Total funds	95,669	132,777	(133,293)	-	-	95,153

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2024

AV/Sound System Fund

New in 2017 to pay for upgrading the Sound System and provide Audio Visual. There were two significant donations received and the work on the sound system was completed. Discussions continue with the Diocese about the way forward with the proposed new AV system, and a further donation was received in 2019. Some sound system/wi-fi costs funded in last few years.

Wickenden Bequest

The Wickenden fund represents monies gifted to the church to support costs of ecclesiastical linen and choir expenses. Historically this fund has been used to fund linen and candlesticks.

Other Trust Funds

These are historic funds - Clerical Assistance & Prayer Book - invested in CBF Church of England Investment Fund.

Churchyard fund

This fund was reopened in 2023 when donation received, but now being closed as cost of maintaining burial ground is met from General Fund .

Church Carpet fund

This fund was started in 2012 with donations and fundraising events to fund a new carpet for the Church. It was agreed in 2014 to use this fund to pay for sealing and resealing the floor. Some resealing was done during 2018. Unspent balance moved to General Fund in 2024.

LLM Fund

Set up in 2021 based on two donations to pay for LLM training. Funds spent 2022-2024 and unspent balance moved to General Fund.

Hedge Fund

Set up in 2020 to raise funds for new hedge to surround open Garden of Remembrance.

Church Steeple Fund

New in 2018 with initial donation the majority being used with the donors permission towards the footpath. Fundraising for the significant steeple repairs required commenced in 2019. Work is due to begin in 2025.

Men's Group fund

This fund was set up with monies raised by the Men's group for use on their own activities, and used to fund bibles and books for baptism families and children attending Squad. Inactive for many years now and small balance moved to General Fund in 2024.

Women's Group fund

This fund represents monies raised by the Women's' group for use on their own activities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2024

15. Prior year Statement of Financial Activities				Year ended 31 December 2023 Total £
	Unrestricted £	Restricted £	Endowment £	
Income from:				
Donations	2 58,803	7,151	-	65,954
Trading activities	3 32,871	-	-	32,871
Charitable activities	4 9,113	-	-	9,113
Investment income	5 21,498	20	-	21,518
Total income	122,285	7,171	-	129,456
Expenditure on:				
Raising Funds	6 -	-	-	-
Charitable activities	7 130,265	3,028	-	133,293
Total expenditure	130,265	3,028	-	133,293
Net income/(expenditure) before gains/(losses) on	- 7,980	4,143	- -	3,837
Net gains/(losses) on investments	-	-	3,321	3,321
Net income/(expenditure) and net movement In funds	- 7,980	4,143	3,321 -	516
Reconciliation of funds				
Total funds brought forward	25,991	39,161	30,517	95,669
Total funds carried forward	18,011	43,304	33,838	95,153

**Independent Examiner's report on the accounts of The Parochial Church Council of The
Ecclesiastical Parish of St Mary's Church Byfleet for the year ended 31st December 2024.**

I have examined the accounting records kept by the charity and a comparison of the accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters.

In connection with my examination, no matters have come to my attention which give me reasonable cause to believe that in any material respect the requirements to keep accounting records or to prepare accounts which accord with these accounting records have not been met.

A handwritten signature in black ink, appearing to read 'Anthony Moore', with a stylized, cursive script.

Anthony Moore

15th April 2025

Accounts

6. Electoral Roll Report 2024 – Jim Allen, Electoral Roll Officer

At last year's APCM, the total number on the Electoral Roll stood at 121 parishioners.

I have just completed the annual review, and can report that one more name has been added. Sadly three parishioners have passed away, and six have moved, or are moving, away, giving an aggregate figure of 113.

Only those on the Electoral Roll may be nominated for election to the PCC, or to the Deanery, Diocesan or General Synods.

In line with the Diocesan Data Protection Policy, the PCC is not permitted to share any personal data from the Electoral Roll with any individual or organisation, and the publicly-available list gives only the names on the Electoral Roll and no other personal details.

Every six years, a new electoral Roll has to be collated, so next year, 2025, everyone will need to apply to be included on a new Roll.

7 PCC SECRETARY'S REPORT – Marian Nash

The PCC met in the Douglas Lowe Room and on Zoom in hybrid meetings. Our thanks to Jean-Pierre Frossard and Mike Edis for facilitating this. The PCC Minutes are produced after each meeting and once they have been agreed at the following meeting, they are displayed at the back of the church.

The dates for PCC and Standing Committee are normally published in January. Do let the PCC secretary know if you need to raise a matter.

The date for next year's APCM is 11th May 2025.

8 ANNUAL REPORT & FINANCIAL REVIEW 2023

Background

The PCC of St Mary's has the responsibility of co-ordinating with the incumbent in the whole mission of the Church. This involves not only the ministry of St Mary's Church in its parish, but also in the wider work of the Church in the Deanery of Woking and the Diocese of Guildford, and links with all other churches in and around Byfleet.

The PCC operates through its regular meetings in alternate months, and through the work of its subcommittees and working groups.

PCC Membership

Members are either "ex officio" or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During 2023-24, the following served as members:

Ex Officio: Incumbent: Rev. John McCabe

Churchwardens: Mike Edis, Phil Way

Deanery Synod Representative: Ralph Hales

Elected Members: Jim Allen, Cllr Amanda Boote, Tom Calder, Jean Pierre Frossard, Sarah Frossard, Sally Hodson, Kate Weston Laver, Marian Nash, Nick Quin, Penny Weiss

Co-opted members: Nigel Prior

The PCC met 6 times since the last APCM

Sub Committees

The Standing Committee is required by law and exists to transact the business of the PCC between meetings, and to prepare the agendas. They are Rev John McCabe, Jim Allen, Tom Calder, Mike Edis, Jean-Pierre Frossard, Sally Hodson, Phil Way.

The Property Management Committee exists to advise the PCC in all matters regarding the buildings: - the church, the church hall and the curacy. They are Jim Allen, Sally Hodson and Phil Way. All spending decisions are authorised by the PCC.

Church Attendance

At the 2023 APCM the electoral role stood at 121.

Objectives and Activities

The aim of the PCC is to support the work of the Rector in promoting throughout the parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical.

Our Mission Statement:

Praying, loving, serving.....

Financial Review 2023 – Tom Calder

Summary:

The challenges of 2022 have continued into 2023. The costs of utilities have risen, increasing our property costs, and regular giving has fallen for a second year in a row. There have been some high financial points: Hall lettings have risen for a second year in a row and we received a full year's rental income for 118 Rectory Lane.

The summary figures include:

- Total income has increased to £129,455 from £128,408 in 2022 (up 0.8%)
- Total expenditure has increased to £133,294 from £123,614 in 2022 (up 7.8%)
- We have an operating deficit of £3,839 incurred by our unrestricted and restricted activities (2022: surplus of £4,794)
- After adjustments for gains in investment values, we have a net deficit in 2023 of £518 (2022: surplus of £149)
- This net deficit is split across our funds as follows (deficit is in brackets):
 - Unrestricted: £(7,982); Restricted: £4,143; Endowment: £3,321

I'd like to highlight the key areas that have impacted our results for the year:

- Regular giving has reduced by £2,858, a reduction of 6.3%. Appeals, donations and legacies also fell by £5,553 (43.6%). Overall giving to St Marys Byfleet is down by £7,484 (10.2%). As donations and legacies cannot be

APCM Reports 2024

planned for, regular giving is vitally important and this has now fallen from £49,343 in 2021 to £42,265 in 2023, a fall of 14.3% in two years

- The increase in the cost of gas and electricity has been material and is reflected in the sharp rise in the costs of Church and Church Hall Premises costs, up to £31,987 from £24,549 in 2022
- Hall lettings have continued to grow and together with kitchen rental amount to £31,300, up from £24,531 last year
- Rental income has returned to normal and was £20,286 in 2023 (2022: £12,109)

Looking ahead to 2024, we continue to have major challenges: the cost of our gas and electricity is going to continue to be high. Also the church boiler is in a poor state of repair and major expenses will be required in relation to the entire heating system. Finally, as mentioned in my report last year, we have been planning to replace the shingles on the spire and have raised a total of £15,514 for this purpose. This figure does not include donations from Friends of St Mary's, the local council and available grants.

Unrestricted income and expenditure details:

Total receipts on unrestricted funds were £122,284 (2022: £121,335) of which £58,802 (2022: £66,505) was from voluntary income (giving, donations and appeals). The fee income from weddings and funerals (net of fees payable to the Diocese) was £9,113 (2022: £9,686).

As mentioned above, the freehold house at 118 Rectory Lane has new tenants and was occupied for all of 2023, providing rental income of £20,268 (2022: £12,109). In 2021, there were significant sums spent on the refurbishment of this property (£3,084) but no expenses since then. The balance on the Property Maintenance Fund is £6,541.

There was expenditure of £120,393 (2021: £107,759) spent from unrestricted funds to provide the Christian ministry from St Mary's Church, including the contribution to the Guildford Diocese through the parish share of £76,479 (2022: £69,948). This provides the stipends, pensions and housing for the clergy, as well as supporting the central team resources at Church House.

Planned giving:

Planned giving is almost entirely through standing orders direct to the bank with a small number of donations received in envelopes. As mentioned in the summary above, has decreased to £42,265 (2022: £45,123), a fall for a second year in a row, being a reduction 14.3% from 2021. Gift Aid receivable is estimated to be £9,500 for the year (2022: £8,750).

Church Hall:

As stated above, income from Church Hall lettings was £29,407 (2022: £24,531). Kitchen letting income was £1,893 (2022: £nil). The hall is self-funding covering the general maintenance costs, utilities, and insurance and contributes towards administration costs.

Unrestricted reserves:

The net result for the year was a deficit of £7,982 on unrestricted funds. This reduction in our reserves represents the impact of the points above, mainly the increase in utilities costs and the reduction in our regular giving as stated above (2022: deficit of £918). The deficit for 2023 is better than anticipated but is still cause for concern.

The balances carried forward at 31 December 2023 on unrestricted funds totalled £18,009 (2022: £25,991).

Restricted income, expenditure and reserves details:

Restricted income for the year totalled £7,171 (2022: £7,073), being donations towards the steeple fund (£5,751), donations for new church bibles (£750) paid into the AV Fund, a donation for LLM training fees (£520), Churchyard receipts (£130), bank interest (£20) and investment income attributable to restricted funds (£120).

There was expenditure of £3,028 (2022: £1,296), being the purchase of new bibles (out of the AV fund) (£1,920), Churchyard maintenance costs (£528) and LLM training (£580).

The restricted funds balance at 31 December 2023 was £43,304 (2022: £39,161) and the main funds are:

- AV/Sound System £13,840
- Mrs Wickenden £4,861
- Other Trust Funds: £4,726
- Steeple Fund £15,514
- LLM Training Fund £1,808
- Hedge Fund: £1,613

The balance is made up of a number of small funds.

Charitable support and donations:

In spite of the challenges of 2023, St Marys has continued to support four charities; Tearfund, Woking Hospice, the Children's Society and St Michael's Sheerwater. In 2023, £4,300 was set aside to be donated to these charities (2022: £4,506).

Endowment Funds:

Also we have endowment funds worth £33,838, a rise of £3,321 from 2022. These funds are based on investment assets held on our behalf by CCLA, a fund management company specialising in churches and charities. The rise in value reflects an increase in the value of the assets held.

Independent Examiner's report on the accounts of The Parochial Church Council of The Ecclesiastical Parish of St Mary's Church Byfleet for the year ended 31st December 2023.

I have examined the accounting records kept by the charity and a comparison of the accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters.

In connection with my examination, no matters have come to my attention which give me reasonable cause to believe that in any material respect the requirements to keep accounting records or to prepare accounts which accord with these accounting records have not been met.



Anthony Moore

17th April 2024

9. REPORTS FROM CHURCH GROUPS

Alpha Report for the APCM – Rob Knee

One Alpha course was run in 2023 for just one couple, so it was run in their house mainly which worked really well. Whilst the course was not completed for various reasons we did manage all the sessions up to and including the Holy Spirit day. The couple valued the course and are now a regular part of our worshipping community.

The current 2024 course is going well although small in numbers, with most indicating that they are finding the videos and discussions very thought-provoking.

Post Alpha Further Study Groups

Tuesday Homegroup report – Rob Knee

This is a small group originally born out of a lockdown Alpha but now containing a few others. We usually meet in the church flat and on Zoom (a hybrid approach that allows others to join who otherwise would not be able to make it). We have followed various Bible study courses in 2023 with the discussion always being lively and accessible for those at all

stages in their walk of faith.

Being a Tuesday group we have, at times, struggled to meet in a regular pattern (we aim for every other week) as there are often clashes with other church meetings (PCC, women's group, Sam's support group etc) however we have not been able to find an alternative day of the week suitable for all, so we end up meeting 'irregularly'.

The size of the group is also a slight issue as when people are naturally away at times it makes the group very small, so if anyone wishes to join us you'd be most welcome – do speak to either Marian or Rob.

Post Alpha Thursday Study Group – Mike Edis

An on-line study group met regularly on Zoom on Thursday evenings until September. We have been studying the Fruits of the Spirits from the Eden Book Series. 7 members of our church have been attending this group. Since September meetings have been on hold pending a discussion about recommencing in the Spring.

THURSDAY HOMEGROUP @ THE RUSTS – 2023 - Bernice, John & Matthew Rust

Thursday group has continued meeting during 2023 with 12 members, mostly meeting in person, with Zoom available if anyone has preferred to join remotely. We meet twice a month – usually 2nd & 4th Thursdays of the month in term time.

We started the year with The Good Book Company course – Contentment: Healing the Hunger of our Hearts. This had been postponed from 2022, as John McCabe had decided to use this course for the sermon series. The weeks were organised to match with sermon themes, as much as possible – contentment with what we have and where we are; 'food' that satisfies and the secret of true happiness. It helped us reflect on the importance of our faith in our lives.

For the summer & autumn term, we followed a course on the Apostles Creed, really looking in depth at what we are agreeing to when we say the creed.

We had several social events, often inviting partners & others to join us.

The meetings consist of coffee (for those attending in person) and chat to begin followed by the bible study and then a time of prayer and reflection to close.

Churches Together in Byfleet, West Byfleet, Pyrford and Sheerwater (and also New Haw and Woodham!)

This year has been a most wonderful year for Churches Together. The Anglican clergy have been much encouraged and strengthened by the addition (to the title and list above) of All Saints Woodham - a Church with which we already had strong links (For example, the Green Team is being much helped by the All Saints Warden Adrian Vincent) and links which are being further strengthened by the welcome widening of Rob Knee's preaching ministry. Father Roland Oliff moved into the Vicarage on Friday March 8th as all the renewable work on the property is now complete! The property's multiple Solar panels and Ground sourced heat pumps provide an inspiring example to the Deanery and the neighbourhood as a sign of hope for the future.

In Anglican terms we have also been very fortunate to have Rev Keith Elford of West Byfleet join us: he is also Vicar of New Haw. Thanks to Keith, St Mary's was also brilliantly represented by Amanda Hickey and Pat Melrose at the Christmas wreath festival which was hosted and held in St John's West Byfleet.

Our ecumenical collaboration has been fruitful and enjoyable. Our ecumenical links have been somewhat stalled by the recent welcome arrival (and then the less welcome news of the sudden impending departure) of Methodist Minister Rev Sidney-Samuel Lake. During his ultra brief tenure we worked on and held a widely appreciated service at Byfleet's War Memorial in November.

Our Catholic links are much blessed by our friendship with Eleanor Grady whose outstanding contributions to Byfleet village seem to flourish and grow, if possible, even further. Also we welcomed Fr Aaron Spinelli to his new post in Our Lady Help of Christians in West Byfleet and into a leading role at our recent ecumenical Lent group in March 2024, ably supported by two parishioners of St Mary's.

St Mary's principal and highly-to-be-welcomed ecumenical contribution in 2024 undoubtedly came from playing the leading role in the March 1st 2024 World Day of Prayer event which was hosted in Church and afterwards at the Hall, and which is more adequately documented in a separate report.

Finally, on a related, but separate, topic, St Mary's hosted in 2023 a much appreciated inter-faith event in a visit from the Woking People of Faith team. People of the Bahai faith, Sunni and Shia Muslims, and those of Jewish faith were all ably represented and welcomed!

Byfleet Community Newsletter – Kate Weston Laver

During 2023 there was 1 newsletter produced by the Newsletter Team of the church: BCN27. The newsletter was well received in the community and 3400 copies were distributed to all households in the village and left for pick-up or perusing at local businesses, the library and pubs.

With the members of the group much reduced in size: Jim Allen and Kate Laver plus much appreciated help from Bruce Bovill, it was a lot of work since the team was a third of its original size.

In order to keep the publication of the newsletter going, BCN27 was again sponsored by local company Green and Parry and the company provided help from Curtis Heard to coordinate the advertising.

There was some planning for BCN28 in December 2023 but there was not enough sponsorship found, nor the help required to produce the next issue, so it was decided that a card publicising the Christmas services and delivered to all the village households would be achievable. Many distributors for BCN helped to deliver the Christmas services card.

There are no further BCN issues planned at present but it is hoped to keep the communication with the volunteer deliverers within Byfleet for further church community communications.

St Mary's Communications Team - Kate Laver

Following the priority to improve communications identified by the Mission Action Plan, to lead to further parish growth, it was decided to have a bi-annual meeting for some of the key people in the parish (including the church wardens) who oversee the means of communicating information about St Mary's generally. The first meeting was held on 27 March 2023 and the team met again in October 2023 and March 2024. The meetings have led to a good exchange of ideas and improved interactions about the church's social media and posters, news and information about services and ideas for church-wide events.

Coffee Drop-in - Angela Marshall & Carol Ream

Coffee drop-in has continued to meet monthly in the committee room. Numbers continue to be fairly low and we love to see more people come along. Those who come regularly enjoy a friendly morning and a good natter. We will continue to meet on the second Thursday of each month. We enjoy welcoming regulars and newcomers each month.

Friends of St Mary's Church, Byfleet – Nick Bradshaw

The focus of the Friends of St Mary's Church remains as last year on helping the church raise funds for repair / refurbishment work needed to be done on the church spire as identified in the diocese appointed architect's quinquennial report but progress this year has been minimal as we have already approached most of the known charitable organisations who would give donations to this sort of project.

Nevertheless we have secured a further grant of £750 (from Residents Association) taking total funds secured by the Friends to £20,556 and a further grant application for £3,000 has just been submitted (to Your Fund Surrey Small Community Projects) which with the support of Councillor Amanda Boote we are hopeful of receiving.

On other matters Chris Glasow has stood down from his position on the Friends of St Mary's Church committee but Nigel Prior has recently joined us.

LLM Training – Sam Fisk

I am now in my final year of training and only have four months left until I complete the course – time flies! I have also been given the date of my licensing ceremony which is on the 22nd June at 5.30pm.

This year has been a great learning experience with covering topics such as Christian Doctrine and the New Testament. This year I have also had the opportunity to experience another church by being on placement at St Peter's, Old Woking. This experience has been valuable to learn about another parish and how they 'do church'. To wrap up my studies my final module will be on Pastoral Care which I'm looking forward to.

Reflecting on my time at LMP as it comes near to ending, I would say that it has been a wonderful learning experience that's given me access to a variety of materials. But it hasn't just been about the learning the formation part of it has also been a lovely journey and has allowed me to pick up some new friends along the way as I have been making this journey.

ST MARY'S WOMEN'S GROUP - Kate Weston, Sarah Frossard & Janet Briggs

St Mary's Women's Group meets bi-monthly on Tuesdays and has had another full year of six meetings in 23/24. Sadly Sandy Smith has had to step back as a member of the organising team during the year, due to ill health. We want to say a very big thank you to her for many years of assisting with the organisation of the group.

We had a variety of speakers and were joined by between ten and twenty-five members and visitors to each meeting during the past year. In May 2023 we welcomed a talk about Guide Dogs for the Blind charity and on 4 July we had a wonderful American themed summer party with a BBQ and food prepared by the great team of Jean Pierre and Sarah Frossard with quizzes and demonstrations and all things USA. September's talk was an important one on Woking Foodbank (including our local foodbank in Byfleet Village and we finished the year with our traditional Christmas meeting with a lovely evening of fellowship including the famous reindeer drive and quizzes with seasonal cheer of mulled wine and mince pies. 2024 has brought meetings on Life in Romania by church family member Delia Jurje which was fascinating for all attending and a high interesting talk on Weird & Wonderful Stamps by Jean-Pierre Frossard who has enjoyed a lifetime of philately.

We are looking forward to enjoying forthcoming events this year and thank everyone for attending and their help in organising the evenings.

Open the Book - Carol Ream

The Open the Book team goes into both village schools once a month. For the past year, the team has consisted of 7 people, two of which are from different churches. Caroline Oldroyd from Church of the Good Shepherd, Pyrford and Naseem from King's Church, Walton. Caroline continues to lead and co-ordinate the group, for which we are grateful. Fortunately for the team, the schools' preference is for us to perform our plays on different days of the week making it much easier to plan. The children enjoy watching the plays and joining in with the actions. The plays are educational and with our performance over, we also show a cartoon version of the same story to reinforce its message. As well as the play, each month we have been asked to lead the children in one or two songs, again with actions. The children and staff are very receptive and appreciative of this, even if it does rather hype the children up for the rest of the day! This year we have started at the beginning of the Old Testament, *Genesis*, and are working our way through this. This has included stories about Noah, Abraham, Joseph, Moses, the Exodus, Joshua and the battle of Jericho, Samson and Ruth. However, once a term we do a

New Testament Bible story, such as the story of Christmas, Easter or a story Jesus told. We look forward to being able to continue to support the children and our local schools in this way.

Pastoral Team Report – Paula Bradshaw, Team Coordinator

The work of the Pastoral Care Team has of course continued throughout the past year, quietly and gently in the background.

Home Communion services for those who are unable to attend Church and the larger monthly services at Kings Lodge Care Home and Barnes Wallis Court continue as usual. The annual Barnes Wallis Carol Service was once again much enjoyed by the residents. The choir of St Mary's School came to sing again which was an added joy.

The annual Memorial Service in Church followed by tea in the Church Hall took place last November and was very well attended as always. We pray that all who come may find comfort.

We are for now a team of three - Angela Marshall, Carol Ream and Paula Bradshaw, but the plan is for further Pastoral Visitors to be trained when the time is right.

Claire Calder has recently stepped down from her role as a Pastoral Visitor and we thank her for all her kindness and care. She will be greatly missed.

Unfortunately, Carol Ream was out of action for some time last year due to ill health. We are thankful that she is now much better and is back.

Information about the St Mary's Pastoral Team is available in Church (on the left, just inside the door). If we can be of help to you, please contact us through the Church Office.

As this will be John McCabe's last APCM with us, I must add ... It is hard to find appropriate words to write about John's amazing pastoral care for people in this parish. I have worked closely with John in my pastoral role for many years and I have heard (never from him) of countless situations where he has been an enormous help and support to people in difficult times, without others knowing about it. Thank you John and thank you for all your guidance, support and encouragement to the Pastoral Team. We will really miss you.

SQuaD REPORT - Phil Way

SQuaD has continued to meet throughout the year, apart from our break for the Summer Holiday. At the moment we meet on the second and fourth Sundays of the month in the Committee Room. If our numbers start to increase, we will look to meeting more frequently and breaking into three groups as we did in the past. (Our groups were the Seekers, Questers and Delvers which is why we are SQuaD)

Our numbers typically range from 2 to 5. At each meeting we normally have a chat with the children about what we and they have been up to recently, then have a song and a prayer, and hear and discuss a Bible story. We often stream on-line Bible based cartoons via laptop and projector – a resource known as Douglas Talks which the children enjoy. We generally end each meeting with a little craft or puzzle activity related to the week's bible story.

We have used a resource called 'Go Teach' for a number of years and we dip into it and/ or refer to the lectionary when deciding our topics and stories each week. Our recent topics have included stories about Naomi and Ruth, John the Baptist and Jesus starting his ministry.

The Squad leaders are now Judy Daws, John Haynes, and Lorraine and Phil Way. In line with Diocesan requirements, we are all completing a number of 'safeguarding' courses. Ill health has prevented Lorraine from meeting the children in recent months, but she is still able to take an active role in preparing lessons.

THE MENS GROUP - Andy Hodson

The aim of St. Mary's Men's Group is to enjoy genuine friendship with the men of our village and surrounds; to discover in a comfortable environment the meaning and relevance of the Christian faith and to develop caring support for each other in our daily lives.

St Mary's has regularly put in a team at the Woking Churches Golf Day and, last October, I took over the organising of this event and thankfully the day went well at Chobham Golf Club including the evening dinner and award presentation. Thank you to Rev Matt Smith who gave an entertaining and well received speech. St Mary's managed to win the small team event again. It is hoped we can challenge again in the near future for the Main Team event. I am hoping to build on the success of the day with the aim of a growth in participants and with perhaps an extra Spring date (as was few years back). Please let me know if this may be of interest to you

Since the end of the pandemic the Men's Group has not got going again. Please let Andy Hodson know if you would like to get involved in a small group to help create a programme of meetings and events in the months ahead

All men with a direct or indirect link to St Mary's will be warmly welcome to attend meetings and events and I would particularly like to hear from those men who have ideas for future events or who may like to talk about their interests or hobbies

The Children's Society – Sally Hodson

The parish has continued to support the work of the Children's Society through the annual tithe and box collections, although many have swapped to direct debit following a further decline in the use of cash. Despite the difficulties of recent years, the UK box holders still raised over £1million in 2023 and make such a difference to children's lives in this country. There are regular updates on the work of the charity at the back of church and please make contact if you would like a cash collection box or a direct debit form. We are trying to arrange a speaker to update us on the work of the Children's Society.

Tear Fund – Claire Calder

Tearfund is a Christian charity with over 50 years of experience in international development. They believe that poverty is not God's plan, and an end to extreme poverty is possible. You can check their website www.tearfund.org for more information.

They work directly, and/or alongside local partners and churches, in underserved communities in more than 50 countries to tackle complex poverty in three main ways:

- **Humanitarian response:** They respond quickly to disasters and conflicts, supporting those in greatest need throughout the recovery process.

- **Community development:** They partner with local churches and organisations, mobilising resources and empowering communities to lift themselves out of poverty.
- **Advocacy and influencing:** They help individuals and churches speak out on issues of poverty and injustice, and they challenge unjust policies and practices at a local, national and global level.

We have given the Tearfund £3,583.45 for 2020, 2021 and 2022. We'll donate to them another £860 for 2023.

AYD (Alpha Yuf Division)/Over 18s Report – 2023 – Bernice Rust

AYD continued to meet during the first part of 2023. This was aimed at senior school age group and above, and mostly met late afternoon on the 1st Sunday of the month. There were usually 4-6 members at each meeting, with the two at university often joining on Zoom. I was assisted by Rachel Gaster-Woods & Matthew Rust.

We started the year with Epiphany thoughts, treats & games. We then looked at what being a disciple of Jesus means both now & in the early church, reflecting especially on the lives of Peter & Paul.

The group then revisited the Easter Story and helped with the Good Friday Service & activities.

We then continued to look at discipleship through lives of current 'Famous Christians', and then back to women in the Old Testament.

In July we said 'goodbye' to Rachel & her two daughters at our summer BBQ @ the Rusts.

From September 2023, the remaining 4 members were then all over 18. They decided they wanted to continue to meet and invite previous members of Yuf to join. These meetings started with another BBQ @ the Rusts!

They meet monthly on a Wednesday evening, at the Rusts (their preference) with anything from 4 to 12 people in attendance, members age from 18 – 29. I am also usually present, with Matthew and John assisting, if needed/available. Some Wednesdays are social gatherings, and others are following the Soul course published by the Good Book Company. This course is a DVD, questions booklet & discussion, based on Mark's gospel – Jesus is Christianity, His life, death & resurrection, our identity, mission & call. It will take this group through to July 2024.

1st Byfleet Rainbows – Christine Haynes

Rainbows meet for an hour each week during term time, doing many fun and exciting activities. Having craft evenings, completing 4 different challenges towards their skills builder badges, playing games and reminding them of the Rainbow promise which they need to keep, experimenting with different things around them, including making fizzy rockets, and many other adventurous activities.

During the year Rainbows have worked at home towards and gained various interest badge including animal lover, drawing, recycling and family tree.

Having gained interest badges and skills builders badges has led to several Rainbows earning their Bronze and Silver awards. Four Rainbows who have worked very hard were even presented with their Gold award, with one even completing all 12 interest badges too.

At the end of the Summer term the Rainbows met up with a Brownie unit and had a very enjoyable evening at a local guiding site, Heyswood, playing games, exploring the outdoors, making seed balls and even cooking campfire cones on a fire!

Over the year. We have had 12 Rainbows move up to Brownies which created new places. 4 were filled by girls transferring from another Byfleet unit that had closed and 8 new girls.

At present we have a full unit of 16 Rainbows, with a waiting list of girls wanting to join us.

The unit is run with 2 leaders and a unit helper, but we are always in need of additional volunteers to help us.

10. St. Mary's Church Fabric Report

This report has been compiled by Mike Edis and Phil Way, in our capacity as Church Wardens. We both sit on the PCC - meetings are normally held 6 times a year for decision making and spending approval in the life of the Church and building and hall. Phil is also a member of the Property Management Committee (PMC) which meets 6 times a year to plan works that can be attended to by our volunteers and those which need professional contractors.

Dominus custodiat introitum tuum et exitum tuum is inscribed over the entrance to the Vestry from our Churchyard. I must have walked past it a hundred times without noticing until earlier in March when it caught my eye whilst cleaning the neighbouring gutter of leaves and other debris. (Google tells me the quote is from Psalm 121 v 8: *The Lord shall preserve your going in and going out*).

At our last Quinquennial inspection, just over two years ago, the surveyor concluded '*St Mary's appears overall to be in sound order and well maintained*'

Review of 2023 – 2024 (since last APCM on 23.04.2023)

Church and churchyard repairs, maintenance, and works

- Church hearing loop system investigated and repaired.
- Electrical work in Church, including rewiring and installation of spotlights in chancel.
- Installation of 'Hive' heating control for remote setting of boiler operation
- Church Heating:
 - Boiler service
 - Investigation whether economic repair to ailing boiler was possible.
 - Meeting Diocesan Renewables Advisor for advice on heating options to replace gas fired boiler
 - Meeting Warden from All Saints Woodham to discuss their recent installation of underfloor heating
 - Arranging temporary church heating.
- Repair to gutter next to steeple, Churchyard gate in Sanway Road, and loose floor panel outside Vestry
- Investigating and commissioning repair to water pipe leading to tap in churchyard
- All gutters cleaned and downpipes rodded through – all are clear except one. Low level gutters are cleared / checked about every 10 days
- Steeple:
 - Extraordinary General Meeting 10.12.2023 unanimously agreed project to go ahead.
 - Bat survey required before work commences – expected April 2024
 - Contractor appointed to commence work after survey completed.
 - Some additional grant funding has been sourced post EGM.
 - Project manager from St Mary's agreed.
- Three Churchyard cleanup days – attended by many volunteers from the village.

APCM Reports 2024

- Archaeological dig in Churchyard – September 2023.
- Exposing, and lifting of several memorial headstones which had lain flat forming a path for almost 90 years – September 2023.
- Installation of signage by *Commonwealth War Graves Commission* denoting our Churchyard as a location of war graves.
- Removal of deceased box hedge around Old Garden of Remembrance.
- Work by SERCO in cutting grass and other maintenance work in closed churchyard.
- Visit of Archdeacon and discussion of Churchyard maintenance.

Thanks to the many volunteers throughout our fellowship who have helped maintain our buildings this year. To the flower arrangers, cleaners and gardeners, who make the Church look welcoming and have maintained our churchyard and copse.

Hall repairs, maintenance and work

- Repair to hall roof which had lead to water leak in Douglas Lowe Room. This involved sourcing of (very rare) tiles and rehangng where necessary.
- Repairs to flat roof in kitchen extension – seal around glass lantern had led to leak
- Various electrical works to hall following an electrics safety check
- Work on demonstrating to electricity supplier that they were billing us for non existant meter.
- Replacing toilet door closers
- Gutter cleaning
- Re-hanging of curtains
- Repair to pipework outside kitchen

118 Rectory Lane Repairs and Maintenance

- Repairs to vandalised wall

What's coming up in the next year.

- Steeple – we expect to complete this major works project.
- Church heating – work to identify and install optimal heating system for Church.
- Church spring cleaning

11. DEANERY SYNOD Report for APCM 2024 - Ralph Hales

The Woking Deanery Synod consists of representatives from each parish Church in the Deanery. There have been three open meetings in the year ending 31 March 2024:

8 June 2023 hosted by Christ Church Woking

APCM Reports 2024

Richard Lloyd, Head of the Diocesan Mission Enabler Team led a small groups workshop which is a priority for many parishes. Typically, a small group is one which meets regularly, usually in a home. The purpose of the group is to help people grow in faith and take their next steps in discipleship.

3 October 2023 hosted by All Saints Woodham

Rev. Dr. John Valentine led a session on Resourcing our Churches. He explained the Diocese's new training plan and how it could benefit each parish eg training of ordinands and LLMs and those who are leaders in the church.

8 February 2024 hosted by Christ Church Woking

This provided an opportunity for a few representatives to support Woking Borough Council, as its meeting that evening would be finalising the package of cuts needed to balance their budget. Areas of particular interest were Woking Leisure Centre and the community centres. Other Synod representatives were able to watch a livestream at Christ Church or from home.

14 SAFEGUARDING REPORT

Parish Safeguarding Officer Report - Carol Ream

Having not been in post for that long, it has been quite a steep learning curve. I have also had to learn to manoeuvre around the parish dashboard which I seem to have achieved and now St Mary's is at dashboard level 3, defined as having safer practices. I have provided the PCC, via the PCC link officer Penny Weiss, with PSO reports at least every 6 months or more often if the need arises. In October 2023, the safeguard training requirements changed meaning that a good number of our volunteers required further or refresher training and this is on-going. Having reached dashboard level 3, there is now a facility available to record the completed training of our paid and volunteer workers, keeping all the records in one place and therefore it is easier to keep track of an individual's training needs. This information is confidential and only accessible by our parish. It has been a busy year, but I am pleased to report that no suspicions or allegations of abuse have been received.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 December 2023

					Year ended 31 December 2023 Total £	Year ended 31 December 2022 Total £
	Note	Unrestricted £	Restricted £	Endowment £		
Income from:						
Donations	2	58,802	7,151	-	65,953	73,438
Trading activities	3	32,871	-	-	32,871	30,780
Charitable activities	4	9,113	-	-	9,113	9,686
Investment income	5	21,498	20	-	21,518	14,504
Total income		<u>122,284</u>	<u>7,171</u>	<u>-</u>	<u>129,455</u>	<u>128,408</u>
Expenditure on:						
Raising Funds	6	-	-	-	-	875
Charitable activities	7	130,266	3,028	-	133,294	122,739
Total expenditure		<u>130,266</u>	<u>3,028</u>	<u>-</u>	<u>133,294</u>	<u>123,614</u>
Net income/(expenditure) before gains/(losses) on investments		-7,982	4,143	-	-3,839	4,794
Net gains/(losses) on investments		-	-	3,321	3,321	-4,646
Net income/(expenditure) and net movement in funds		-7,982	4,143	3,321	-518	149
Reconciliation of funds						
Total funds brought forward		<u>25,991</u>	<u>39,161</u>	<u>30,517</u>	<u>95,669</u>	<u>95,520</u>
Total funds carried forward		<u><u>18,009</u></u>	<u><u>43,304</u></u>	<u><u>33,838</u></u>	<u><u>95,151</u></u>	<u><u>95,669</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 14 to the financial statements.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Balance sheet

For the year ended 31 December 2023

	Note	£	31 December 2023 £	31 December 2022 £
Fixed assets				
Investment assets	10		<u>38,316</u>	<u>34,994</u>
Current assets				
Debtors	11	38,377		25,839
Short term deposits		5,900		5,716
Cash at bank and in hand		<u>29,196</u>		<u>49,369</u>
		73,473		80,924
Liabilities				
Creditors: amounts due within one year	12	<u>16,638</u>		20,248
Net current assets			<u>56,835</u>	<u>60,675</u>
Net assets	13		<u><u>95,151</u></u>	<u><u>95,669</u></u>
Funds	14			
Unrestricted funds			18,009	25,991
Restricted funds			43,304	39,161
Endowment funds			<u>33,838</u>	<u>30,517</u>
Total charity funds			<u><u>95,151</u></u>	<u><u>95,669</u></u>

Approved by the PCC on 19th March 2024 and signed on their behalf by

#

John McCabe, Chairman

Notes to the financial statements

For the year ended 31 December 2023

1. Accounting policies

Basis of Preparation

These financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) including early adoption of Update Bulletin 1. The charity is a public benefit entity for the purposes of FRS 102 and therefore has also prepared the financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP) and the Charities Act 2011. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following "Accounting and Reporting by Charities for charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and updated periodically since then (January 2022 is the latest version)" rather than the "Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005" which has since been withdrawn.

The Charity adopted the Financial Reporting Standard (FRS 102) applicable in the UK and Republic of Ireland for the first time in the year ended 31 December 2015. The transition date was 1 January 2014. There have been periodic updates to this standard, the latest being in January 2022.

Reconciliation with previous Generally Accepted Accounting Practice:

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP (FRS 102) any transitional adjustments are required. In accordance with the requirements of FRS 102 there have been no adjustments to the net income and opening balances under previous Generally Accepted Accounting Practice (GAAP) as a result of the changes in accounting policies and estimates.

Going Concern

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the Charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. After making enquiries the trustees have concluded that there is a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Charity therefore continues to adopt the going concern basis in preparing its financial statements.

Functional Currency

The functional currency is considered to be in pounds sterling because that is the currency of the primary economic environment in which the charity operates. The financial statements are also presented in pounds sterling, rounded to the nearest £1.

Notes to the financial statements

For the year ended 31 December 2023

1. Accounting policies (continued)

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for the application on general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8.

Expenditure

Expenditure on raising funds relate to the costs incurred by the charity in inducing third parties to make donations to it, as well as the cost of any activities with a fundraising purpose and the costs associated with the investment property.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Expenditure is recognised in the period in which they are incurred on an accruals basis. Expenditure includes attributable VAT which cannot be recovered.

The diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these financial statements and is shown as a creditor in the balance sheet.

Fixed assets

Consecrated and beneficed property of any kind is excluded from the financial statements by Section 10(2), subsection (a) and (c) in the Charities Act 2011.

Moveable furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated.

Investments are valued at market value at 31 December.

Financial Instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously. With the exceptions of prepayments and deferred income all other debtor and creditor balances are considered to be basic financial instruments under FRS 102.

Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

Cash and cash equivalents

Cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less. For the purpose of the statement of cash flows, cash and cash equivalents consist of cash and cash equivalents as defined above.

Creditors

Short term trade creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method. Deferred income represents grants, contract funding and training fees relating to future period.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2023

2. Donations and legacies

			Year ended 31 December 2023	Year ended 31 December 2022
	Unrestricted £	Restricted £	Total £	Total £
Regular giving	42,135	130	42,265	45,123
Collections	6,506	499	7,005	6,828
Appeals and Donations	1,248	2,492	3,739	12,737
Legacies	-	3,445	3,445	-
Gift aid receivable	8,914	586	9,500	8,750
Total	<u>58,802</u>	<u>7,151</u>	<u>65,954</u>	<u>73,438</u>

3. Other trading activities

			Year ended 31 December 2023	Year ended 31 December 2022
	Unrestricted £	Restricted £	Total £	Total £
Church hall lettings	29,407	-	29,407	24,531
Church hall kitchen hire	1,893	-	1,893	-
Other	1,571	-	1,571	6,250
Total	<u>32,871</u>	<u>-</u>	<u>32,871</u>	<u>30,780</u>

4. Charitable activities

			Year ended 31 December 2023	Year ended 31 December 2022
	Unrestricted £	Restricted £	Total £	Total £
Weddings and funerals (net of fees payable to the Diocese)	9,113	-	9,113	9,686
Total	<u>9,113</u>	<u>-</u>	<u>9,113</u>	<u>9,686</u>

5. Investment income

			Year ended 31 December 2023	Year ended 31 December 2022
	Unrestricted £	Restricted £	Total £	Total £
Rental on investment property	20,286	-	20,286	12,109
Other Rental Income	-	-	-	1,350
Dividends received	1,027	20	1,047	1,022
Bank interest	184	-	184	23
Total	<u>21,498</u>	<u>20</u>	<u>21,518</u>	<u>14,504</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2023

6. Costs of raising funds

			Year ended 31 December 2023	Year ended 31 December 2022
	Unrestricted £	Restricted £	Total £	Total £
Investment property costs	-	-	-	873
Total	-	-	-	873

7. Costs of charitable activities

			Year ended 31 December 2023	Year ended 31 December 2022
	Unrestricted £	Restricted £	Total £	Total £
Grants				
Relief and development agencies	4,300	-	4,300	4,506
Home missions	-	-	-	-
Secular charities	136	-	136	682
	4,436	-	4,436	5,188
Activities relating to the work of the church				
Diocesan Parish Share	76,479	-	76,479	69,948
Clergy expenses	2,363	-	2,363	2,459
Clergy premises	918	-	918	241
Visiting Speakers	40	-	40	92
Church premises	8,185	2,448	10,632	6,134
Church hall premises	21,355	-	21,355	18,415
Repairs and decoration	8,220	-	8,220	5,898
Outreach	2,599	580	3,179	4,911
Other	234	-	234	234
	120,393	3,028	123,421	108,332
Support costs				
Administration	2,642	-	2,642	2,731
Administration staff costs	2,794	-	2,794	6,488
	5,436	-	5,436	9,219
Total	130,266	3,028	133,294	122,739

8. Staff costs and numbers

Staff costs listed in note 7 relate to services provided by one part-time employed who is supported by some voluntary unpaid administ
 Total remuneration for the paid administrator in the year ended 31 December 2023 was £2,749 (2022: £6,488)
 The key management personnel of the charity comprise the members of the Parochial Church Council (PCC)
 The PCC do not receive remuneration.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2023

9. Tangible fixed assets

The Charities Act 2011 states in Section 10(2) that benefice property (sub-section (a) and consecrated property (sub-section (c)) are removed from the definition of charity for the purposes of the Act, therefore the land and buildings are not included in the financial statements.

The Church and contents are insured at a value of £5,800,000 (£5,800,000 in 2022).

The main churchyard is closed under an order in council dated 7th January 1977.

The Church Hall and contents are insured at a value of £2,900,000 (£2,900,000 in 2022). The Guildford Diocesan Board of Finance are Custodian Trustees.

118 Rectory Lane (previously referred to as The Curate's House) is insured at a value of £381,091 (£381,091 in 2022). The Guildford Diocesan Board of Finance are Custodian Trustees.

The field at the corner of Sanway Road and Church Road (approximately 3 acres) was given in 1920 for additional burial ground.

10. Investments

	Year ended 31 December 2023 £	Year ended 31 December 2022 £
Opening market value	34,994	39,640
Additions at cost	-	-
Proceeds from disposals	-	-
Net gains	3,322	(4,647)
	38,316	34,994

11. Debtors

	Year ended 31 December 2023 £	Year ended 31 December 2022 £
Income tax recoverable	27,750	18,250
Other debtors	10,627	7,589
	38,377	25,839

12. Creditors: amounts due within one year

	Year ended 31 December 2023 £	Year ended 31 December 2022 £
Accruals and deferred income	5,769	7,756
Trade creditors	10,869	12,492
	16,638	20,248

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2023

13. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds at 31 December 2023 £
Fixed asset investments	-	4,478	33,838	38,316
Current assets	34,647	38,826	-	73,473
Current liabilities	(16,638)	-	-	(16,638)
Net assets at 31 December 2023	18,009	43,304	33,838	95,151

Prior year analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds at 31 December 2022 £
Fixed asset investments	-	(4,814)	30,516	34,994
Current assets	46,207	44,012	-	80,924
Current liabilities	(20,248)	-	-	(20,248)
Net assets at 31 December 2022	25,991	39,161	30,517	95,669

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2023

14. Movements in funds

	As at 1 January 2023	Income	Expenditure	Transfers	As at 31 December 2023
	£	£	£	£	£
Unrestricted funds:					
General Fund	14,876	122,284	(129,346)	(2,527)	5,287
Property Maintenance Fund	4,514	-	-	2,027	6,541
Kitchen Equipment Fund	5,101	-	(920)	-	4,181
Rectory Decorating Fund	1,000	-	-	250	1,250
LLM books	500	-	-	250	750
Total Unrestricted funds	25,991	122,284	(130,266)	-	18,009
Restricted funds:					
AV/Sound System Fund	15,010	750	(1,920)	-	13,840
Wickenden Bequest	4,841	20	-	-	4,861
Other Trust Funds	4,726	-	-	-	4,726
Church Steeple Fund	9,763	5,751	-	-	15,514
Churchyard Fund (reopened)	500	130	(528)	-	102
LLM Training	1,868	520	(580)	-	1,808
Hedge Fund	1,613	-	-	-	1,613
Church Carpet Fund	478	-	-	-	478
Women's Group Fund	317	-	-	-	317
Men's Group Fund	45	-	-	-	45
Total Restricted funds	39,161	7,171	(3,028)	-	43,304
Endowment funds	30,517	3,321	-	-	33,838
Total funds	95,669	132,776	(133,294)	-	95,151

Prior year movements in funds

	As at 1 January 2022	Income	Expenditure	Transfers	As at 31 December 2022
	£	£	£	£	£
Unrestricted funds:					
General Fund	15,584	121,337	(121,545)	(500)	14,876
Property Maintenance Fund	4,514	-	-	-	4,514
Kitchen Equipment Fund	5,872	-	(771)	-	5,101
Rectory Decorating Fund	750	-	-	250	1,000
LLM books (NEW)	250	-	-	250	500
Total Unrestricted funds	26,970	121,337	(122,316)	-	25,991
Restricted funds:					
AV/Sound System Fund	15,155	-	(145)	-	15,010
Wickenden Bequest	4,821	20	-	-	4,841
Other Trust Funds	4,607	119	-	-	4,726
Church Steeple Fund	3,330	6,433	-	-	9,763
Churchyard Fund (reopened)	-	500	-	-	500
LLM Training	3,019	-	(1,151)	-	1,868
Hedge Fund	1,613	-	-	-	1,613
Church Carpet Fund	478	-	-	-	478
Women's Group Fund	317	-	-	-	317
Men's Group Fund	45	-	-	-	45
Total Restricted funds	33,385	7,072	(1,296)	-	39,161
Endowment funds	35,162	-	(4,646)	-	30,517
Total funds	95,518	128,409	(128,258)	-	95,669

Notes to the financial statements

For the year ended 31 December 2023

Church Hall fund

This fund represented monies raised to be used in the redevelopment of the church hall. The main works were carried out in 2016 to improve the heating and to extend the kitchen and create a new storage space. Further grants were obtained in 2018 enabling the upstairs rooms to be reordered to create a large new meeting room, together with new carpet throughout, new lighting and rewiring. A small grant was obtained in 2019 and this was used to repair the fire escape from the new meeting room and provide furniture. Fund now closed.

Wickenden Bequest

The Wickenden fund represents monies gifted to the church to support costs of ecclesiastical linen and choir expenses. Historically this fund has been used to fund linen and candlesticks.

Other Trust Funds

These are historic funds - Clerical Assistance & Prayer Book - invested in CBF Church of England Investment Fund.

Footpath Fund

New in 2016 to raise funds for improving the footpath surrounding the Church. A significant donation was received during 2019 to enable the three paths at the front of the Church to be resurfaced and the path to the rear door. FUND now closed.

Churchyard fund

This fund commenced in 2013 with a grant of £3,000 from SCC for the Copse project. Specific donations towards this project have also been made. Another SCC grant (50% funding) up to £3,000 was made available for the 2017/18 financial year. The final balance of grant was received in 2019 towards the cost of the new trench required for the additional tap. This fund was closed but has now reopened to fund the maintenance of the burial ground.

Church Carpet fund

This fund was started in 2012 with donations and fundraising events to fund a new carpet for the Church. It was agreed in 2014 to use this fund to pay for sealing and resealing the floor. Some resealing was done during 2018.

AV/Sound System Fund

New in 2017 to pay for upgrading the Sound System and provide Audio Visual. There were two significant donations received and the work on the sound system was completed. Discussions continue with the Diocese about the way forward with the proposed new AV system, and a further donation was received in 2019. Some wi-fi costs funded in 2020.

LLM Fund

Set up in 2021 based on two donations to pay for LLM training.

Hedge Fund

Set up in 2020 to raise funds for new hedge to surround open Garden of Remembrance.

Church Steeple Fund

New in 2018 with initial donation the majority being used with the donors permission towards the footpath. Fundraising for the significant steeple repairs required commenced in 2019.

Men's Group fund

This fund represents monies raised by the Men's group for use on their own activities, and has been used to fund bibles and books for baptism families and children attending Squad.

Women's Group fund

This fund represents monies raised by the Women's' group for use on their own activities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2023

15. Prior year Statement of Financial Activities

		Unrestricted £	Restricted £	Endowment £	Year ended 31 December 2022 Total £
Income from:					
Donations	2	66,505	6,933	-	73,438
Trading activities	3	30,780	-	-	30,780
Charitable activities	4	9,686	-	-	9,686
Investment income	5	14,365	139	-	14,504
Total income		121,337	7,073	-	128,408
Expenditure on:					
Raising Funds	6	873	-	-	873
Charitable activities	7	121,443	1,296	-	122,739
Total expenditure		122,316	1,296	-	123,612
Net income/(expenditure) before gains/(losses) on		-979	5,777	0	4,797
Net gains/(losses) on investments		0	0	-4,647	-4,647
Net income/(expenditure) and net movement In		-979	5,777	-4,647	151
Reconciliation of funds					
Total funds brought forward		26,974	33,384	35,163	95,520
Total funds carried forward		25,994	39,161	30,516	95,671

**Independent Examiner's report on the accounts of The Parochial Church Council of The
Ecclesiastical Parish of St Mary's Church Byfleet for the year ended 31st December 2023.**

I have examined the accounting records kept by the charity and a comparison of the accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters.

In connection with my examination, no matters have come to my attention which give me reasonable cause to believe that in any material respect the requirements to keep accounting records or to prepare accounts which accord with these accounting records have not been met.

A handwritten signature in black ink, appearing to be 'AM' with a stylized flourish at the end.

Anthony Moore

17th April 2024

Accounts

6. Electoral Roll Report 2023 – Jim Allen, Electoral Roll Officer

At last year's APCM, the total number on the Electoral Roll stood at 121 parishioners.

I have just completed the annual review, and can report that five more names have been added. Sadly one parishioner has passed away, and five have moved away, giving an aggregate figure of one less than last year. The new total, therefore, is 120.

I remind the meeting that only those on the Electoral Roll may be nominated for election to the PCC, or to the Deanery, Diocesan or General Synods.

In line with the Diocesan Data Protection Policy, the PCC is not permitted to share any personal data from the Electoral Roll with any individual or organisation, and the publicly-available list gives only the names on the Electoral Roll and no other personal details.

7 PCC SECRETARY'S REPORT – Marian Nash

The PCC met in the Douglas Lowe Room and on Zoom in hybrid meetings. Our thanks to Jean-Pierre Frossard and Mike Edis for facilitating this. The PCC Minutes are produced after each meeting and once they have been agreed at the following meeting, they are displayed at the back of the church.

The dates for PCC and Standing Committee are normally published in January. Do let the PCC secretary know if you need to raise a matter.

The date for next year's APCM tbc.

8 ANNUAL REPORT & FINANCIAL REVIEW 2022

Background

The PCC of St Mary's has the responsibility of co-ordinating with the incumbent in the whole mission of the Church. This involves not only the ministry of St Mary's Church in its parish, but also in the wider work of the Church in the Deanery of Woking and the Diocese of Guildford, and links with all other churches in and around Byfleet.

The PCC operates through its regular meetings in alternate months, and through the work of its subcommittees and working groups.

PCC Membership

Members are either "ex officio" or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During 2022-23, the following served as members:

Ex Officio: Incumbent: Rev. John McCabe

Churchwardens: Mike Edis, Phil Way

Reports for APCM 2023

Deanery Synod Representative: Ralph Hales

Elected Members: Jim Allen, Cllr Amanda Boote, Tom Calder, Jean Pierre Frossard, Sarah Frossard, Sally Hodson, Kate Weston Laver, Marian Nash, Nick Quin, Penny Weiss

Co-opted members: None

The PCC met 6 times since the last APCM

Sub Committees

The Standing Committee is required by law and exists to transact the business of the PCC between meetings, and to prepare the agendas. They are Rev John McCabe, Jim Allen, Tom Calder, Mike Edis, Jean-Pierre Frossard, Sally Hodson, Phil Way.

The Property Management Committee exists to advise the PCC in all matters regarding the buildings: - the church, the church hall and the curacy. They are Jim Allen, Sally Hodson and Phil Way. All spending decisions are authorised by the PCC.

Church Attendance

At the 2021 APCM the electoral role stood at 121.

Objectives and Activities The aim of the PCC is to support the work of the Rector in promoting throughout the parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical.

Our Mission Statement:

Praying, loving, serving.....

Financial Review 2022 – Tom Calder, Treasurer

Summary:

Following the challenges of the Coronavirus pandemic, 2022 has been a year where we have seen familiar activities resume although we are now impacted with rising inflation and general concerns about economic uncertainty.

Despite this, we have managed to generate a small surplus for the year.

The summary figures include:

- Total income has increased to £128,408 from £125,884 in 2021 (up 2.0%)
- Total expenditure has decreased to £123,614 from £129,752 in 2021 (down 4.7%)

Reports for APCM 2023

- We have an operating surplus of £4,794 incurred by our unrestricted and restricted activities
- After adjustments for losses in investment values, we have a net surplus in 2022 of £149, down from a surplus of £1,116 in 2021
- This net surplus is split across our funds as follows (deficits are in brackets):
Unrestricted: £(983); Restricted: £5,777; Endowment: £(4,636)

I'd like to highlight the key areas that have impacted our results for the year:

- Regular giving has reduced by £4,220 (8.6%) but plate collections have increased by £3,548 (108%). In addition to this, we have received income from fundraising and numerous donations including one of £5,000
- Hall lettings have returned to normal, £24,531 up from £17,805 last year, although we have no kitchen income this year (2021 £6,370)
- Repairs and renewals to the Church Hall and 118 Rectory Lane are £11,251 lower than last year when we undertook extensive repairs to both buildings.

Looking ahead to 2023, we have two major challenges: the cost of our gas and electricity is going to rise considerably. We have benefitted from a three-year fixed rate deal that has now expired. We have agreed a new deal for the next three years and the rates are very much higher. Going forward, we shall be managing our finances with even closer justification for all non-essential costs.

In addition to this, we shall be starting the work to replace the shingles on the Church spire: we have a fund of £9,763 with commitments for more money to come (grants and such like). This fund has been greatly enhanced by the superb fundraising efforts of many of you. Although this will be a major expense, we must start the work this year in order to qualify for some of the grant funding available.

Unrestricted income and expenditure details:

Total receipts on unrestricted funds were £121,335(2021: £121,636) of which £66,505(2021: £62,936) was from voluntary income (giving, donations and appeals). The fee income from weddings and funerals (net of fees payable to the Diocese) was £9,686(2021: £6,957).

The freehold house at 118 Rectory Lane has new tenants and was occupied for much of 2022, providing rental income of £12,109(2021: £12,063). There is a designated fund to ensure that a minimum of 10% of this is either spent or set aside for maintenance. This year the amount set aside is £1,211(2021: £1,206) which brings the balance on the fund to £5,725(2021: £4,514). There were no expenses for refurbishment in 2022 (2021: £3,084).

There was expenditure of £107,036(2021: £107,759) spent from unrestricted funds to provide the Christian ministry from St Mary's Church, including the contribution to the Guildford Diocese through the parish share of £69,948(2021: £65,413). This provides the stipends, pensions and housing for the clergy, as well as supporting the central team resources at Church House.

Planned giving:

Planned giving is almost entirely through standing orders direct to the bank with a small number received in envelopes. This shows a decrease to £45,123(2021: £49,343), a fall of 3.6% compared to 2021. Gift Aid receipts were £8,750(2021: £9,113). This is slightly reduced due to reduced giving.

Church Hall:

As stated above, income from Church Hall lettings was £24,531(2021: £17,805). Although kitchen letting recommenced in 2020, it ceased throughout 2022 with no income at all (2021: £6,370). The hall is self-funding covering the general maintenance costs, utilities, and insurance and contributes towards administration costs.

Unrestricted reserves:

The net result for the year was a deficit of £983 on unrestricted funds. This reduction in our reserves represents a significant improvement on the deficit of the previous year (2021: £4,900). As stated above, this is due to a lower level of costs particularly relating to property maintenance. Adding bank and deposit balances brought forward, the balances carried forward at 31 December 2022 on unrestricted funds totalled £25,991(2021: £26,974).

Restricted income, expenditure and reserves details:

Restricted income for the year totalled £7,073 (2021: £4,248), being donations towards the steeple fund (£6,433), a new Churchyard fund (£500), bank interest (£20) and investment income attributable to restricted funds (£120). There was expenditure of £1,296 (2021: £3,215), being AV costs (£145) and LLM training (£1,151). The restricted funds balance at 31 December 2022 was £39,161 (2021: £33,384) and the main funds are:

- AV/Sound System £15,010
- Mrs Wickenden £4,841
- Other Trust Funds: £4,726
- Steeple Fund £9,763
- LLM Training Fund £1,868
- Hedge Fund: £1,613

The balance is made up of a number of small funds.

Charitable support and donations:

In spite of the challenges of 2022, St Mary's has continued to support four charities; Tearfund, Woking Hospice, the Children's Society and St Michael's Sheerwater. In 2022, £4,506 was set aside to be donated to these charities (2021: £6,000).

Tom Calder, Treasurer

8. ACCOUNTS 2022 AND INDEPENDENT FINANCIAL EXAMINER – Anthony Moore

I have examined the accounting records kept by the charity and a comparison of those accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters.

In connection with my examination, no matters have come to my attention which give me reasonable cause to believe that in any material respect the requirements to keep accounting records or to prepare accounts which accord with these accounting records have not been met.

14 April 2023

9. REPORTS FROM CHURCH GROUPS

Alpha Report for the APCM – Rob Knee

Alpha has continued to be a blessing to our church life in 2022. We ran one course commencing after Christmas with a small group of committed attendees. All engaged well with the discussions and on this occasion the resultant impact was more to deepen the faith of those who already had a connection with the church rather than see any newcomers 'join the flock'.

As usual the 'success' of Alpha is very much undergirded by prayer, so we sincerely thank all those who have prayed and continue to pray for Alpha; those of us who lead Alpha sense that spiritual support week by week.

Following the end of Alpha we ran another Bible Course to which most of that Alpha cohort attended. This was a great course that inspired most to engage more deeply and regularly with God's word; even those only on the edge of faith.

We are currently running yet another Alpha with just two people and whilst we would not normally offer Alpha to such a small group such was the eagerness of the couple to do the course that we felt led to continue and it is proving a real blessing to them.

However, as I wrote last year, still the most pressing need is twofold:

- More people to lead small groups - there is a hunger for more opportunities to meet together to look at God's word, pray and grow together however without new leaders we cannot feed this hunger
- A clearer strategy for Alpha follow on (largely depends on the above bullet point)

Post Alpha Further Study Groups

Tuesday Homegroup report – Rob Knee

This group formed after the first lockdown Alpha and has been meeting regularly, usually every other Tuesday at 7pm both in person above the hall in the flat as well as on Zoom. Since the last APCM we have gained new members from later Alpha's and the wider church family but still have space for a couple more. Each meeting is led by either Marian or Rob, allowing the group to discover the richness of God's word through a variety of third party studies.

Post Alpha Thursday Study Group – Mike Edis

Reports for APCM 2023

An on-line study group has continued to "meet" on Zoom regularly on Thursday evenings. During the last year we have studied Christianity Explored's series on Mark's Gospel and Jeff Lucas' Friends Rediscovered. 7 members of our church have been attending this group - room for more when we resume in May. Contact Mike Edis for details.

THURSDAY HOMEGROUP @ THE RUSTS – 2022

This Thursday group re-started our meetings after breaking for Christmas 2021, in February 2022.

We finished our study of Samuel 2, and had hybrid meetings – some in person, and others on Zoom.

This meeting format has continued for a variety of reasons and has meant that all 12 members are usually able to join in our fortnightly meetings.

In Lent we had a meeting for Lent/Easter reflections, and then moved on to study Titus. (We decided we needed some New Testament study after spending the whole of 2021 in the Old Testament).

The summer term ended with preparation for the Morning Worship for All service in August which we led.

We started the Autumn term with a social gathering and were planning to then start The Good Book Company course – Contentment. After some discussion with the Rector, it was decided to move this course to early 2023, when it was also to be the sermon series.

For October & November, we followed the course on the same themes as the sermons – Who God is? / The Power of God's names.

The meetings consist of coffee (for those attending in person) and chat to begin followed by the bible study and then a time of prayer and reflection to close.

Churches Together – Byfleet, Sheerwater and District - Rev John McCabe

The year 2022-2023 has seen some noteworthy encouragements amidst a period of transition. This year the Churches of Byfleet Pyrford and West Byfleet and District have welcomed not only Sheerwater to our gatherings but also All Saints Woodham. Largely thanks to Rev Gillaine Holland, clergy have continued to meet on a regular basis. The illness of Catholic minister Alex Hill has been much felt, and it did not prove feasible to arrange the week of Christian Unity in January 2023. He continues to be in our prayers. Meanwhile the temporary appointment of Rev Keith Elford in West Byfleet has been much welcomed as has been the interim appointment for 4 years of Fr Roland Oliff to All Saints Woodham.

Some highlights from the year just ended included a stunning Christmas Festival organised by St John's West Byfleet, attracting over 35 Advent themed entries from local community contributors. Our warmest congratulations and thanks are due to Maureen Neville and Caroline Newland, who created the entry from St Mary's Byfleet, a large-sized childrens book made of especially cut wood celebrating

the Christmas story, and which was awarded first prize in the judges' vote, and even secured second prize in the peoples' vote as well. There was also a shared Ash Wednesday service in St John's West Byfleet with an excellent sermon from the LLM, recently a star graduate of the Guildford Local Ministry Programme. Another much appreciated highlight were the Ecumenical Lent groups which were held once again in Sheewater. In November, Churches Together also hosted Byfleet's Annual service of Remembrance at Byfleet War Memorial, which was particularly well attended, with Jim Allen taking the leading role in arrangements. Our warmest thanks go to Jim Allen who has somehow managed to produce chairs, sound systems, Scouts, Councillors, musicians, readers, intercessors, leaflets and a fabulous village turnout year after year, and in 2022 the event was no exception to an overall standard of excellence in every respect! This year Marian Nash played the keyboard, for which we are thankful, as we are to the Marshall family for once again loaning it.

Most wonderful of all, on Easter Day 2023, Churches Together hosted the Dawn Service at Newark Priory, with huge thanks to Rev Nick Aiken from Pyrford, and attended by upwards of 200 people, despite the very early start! (At least this time it was not the same Sunday as the clocks going forward!)

For 2023 onwards, Churches Together will welcome All Saints New Haw to our area, and Deanery, as together with an increase in availability hours for Rev Keith Elford, New Haw and West Byfleet are happily setting out on the road to becoming a shared Benefice.

In July 2023 Methodist Minister of Byfleet and Knaphill Rev David Faulkner leaves to take up a new post and he will be much missed. All of us express our warmest thanks to David for his steady and reliable friendship and support throughout the duration of his appreciated ministry.

Byfleet Community Newsletter – Kate Weston Laver

During 2022 there were 3 newsletters produced by the Newsletter Team of the church: BCN24, 25 & 26 with costs covered by the advertisements and donations/sponsorship. The newsletter has been well received in the community and 3400-3600 copies have been printed for each issue, distributed to all households in the village and left for pick-up or perusing at local businesses, the library and pubs.

The members of the group for the first two issues of the year were (in alphabetical order: Jim Allen, Bruce Bovill, Bryan Briggs, Claire Calder (coordinating editor), Mike Harris and Kate Weston Laver.

After three years hard work as Co-ordinating Editor of BCN building up the newsletter to larger editions and with a wider circulation, Claire Calder decided to step back from this role at the beginning of the autumn 2022. We want to give many thanks to her for sterling work.

Mike Harris coordinated the adverts for many issues so we would also like to thank him for his work over the years as well as Bryan Briggs for his help.

By the Christmas issue 2022, the team was reduced to Jim Allen, Bruce Bovill and Kate Weston Laver and we needed help to cover the jobs. In order to keep the publication of the newsletter going, BCN26

Reports for APCM 2023

was sponsored by local company Green and Parry and the company provided help from Curtis Heard who has been a key member of the team.

Local businesses in Byfleet have said they would like to enable the church team to continue to produce the newsletter for the benefit of the church and the community, so the committee's plan is to give different businesses the opportunity to be the main sponsor for an issue of the newsletter by providing manpower as well as some financial help.

BCN had a slightly new look for the Christmas 2022 edition including a page to publicise St Mary's activities and the team are liaising with the new Communications bi-annual team meeting at St Mary's for the relevant church information to promote via the newsletter. The social media for BCN also helps to promote the church events.

The newsletter has a role to play to publicise and promote St Mary's as a Praying, Loving and Serving Church Family, to reflect church, village and community activities and a team of faithful volunteer distributors in the village allow the newsletter to reach every household and we are indebted to them. We always need new people to help with the distribution and with contributions for the newsletter. The BCN team can be contacted on

byfleetcommunitynews@gmail.com

Coffee Drop-in - Angela Marshall & Carol Ream

Coffee drop-in has continued to meet monthly in the main hall. Numbers continue to be fairly low but we have seen a few new faces recently and our regulars enjoy the morning and the chance for a good natter. We will continue to meet on the second Thursday of each month, this April being the exception when it will be the third Thursday. We are a friendly group and enjoy welcoming regulars and newcomers each month.

Friends of St Mary's Church, Byfleet – Nick Bradshaw

The focus of the Friends has been entirely on securing grants for the remedial work needed to be done to the spire and we have had some success with total grants received (or pledged) now totalling £19,806. In addition we found there is a scheme operated through Listed Places of Worship where we can reclaim VAT on costs of doing the work and also a local architect has come forward and offered to do the architect's supervision and signing off of the work free of charge. These two items saving us in excess of £18,000 on previously budgeted costs.

This coupled with monies raised by other members of the Church family – Rev McCabe's Biathlon appeal and Tea Party organised by Maureen Neville in particular – and possibility of release of some restricted funds in Church accounts mean we are almost there in raising funds necessary for recladding the spire totally in new Cedar shingles plus other work needing to be done at the same time (replacing

louvred openings and hinges, metal banding of internal squirrel damaged support beam and repainting of weather cock).

We are continuing looking for other grants for the final amount needed.

LLM Training – Sam Fisk

I am now underway with my second year of training and halfway through the LMP course itself.

The second year has seen me cover Christian Doctrine & History and this term we are covering Mission & Evangelism. I have been enjoying these topics greatly as it has allowed me to explore history which I enjoy. Being able to look back through history to see how our Church has evolved has been interesting. Also, exploring notable people and movements through history, such as Augustine, Julian of Norwich and the Oxford Movement, to name a few. I've also gained a greater appreciation for the Creed that we say every Sunday, after understanding the theological debates that have gone on through history around it.

Mission & Evangelism has been a pleasant surprise to me, as I have found these topics engaging for our own church context at St Mary's.

LMP has been a thoroughly enjoyable experience, which I would recommend to others looking to explore their own calling or vocation in the church.

Church Development Plan* –

Our Church Development Plan (CDP) was developed by your CDP team of Tom Calder, Mike Edis, Sarah Frossard, the Rector and Phil Way, with Diocesan support from their *Mission Enabler Team* (MET). Its development also built on hugely valuable input from many in our fellowship who had the opportunity to contribute to and comment on successive iterations of the draft CDP.

The CDP identifies specific actions for our Church in support of wider aims (such as Outreach , developing prayer and worship) and goals set at a Diocesan level. The CDP identifies an owner for the specific action, resources required, and a review date. The CDP provides an overarching framework in drawing together many of the initiatives our Church was already pursuing. It is very much a living and evolving document, changing with changes in our circumstances and achievement of actions.

Some members of the CDP team were able to attend the Woking Deanery Vision Day at St Peters, Old Woking on 18.06.2022 when further guidance was given from the MET. The CDP was further reviewed and updated at the PCC of 22.11.2022.

Our CDP was subject to external scrutiny by the Archdeacon of Dorking, Martin Breadmore during his visit to us on 05.12.2022. He commended us for our efforts and suggested some additional Diocesan resources which we could draw on in support of some of our proposals, including outreach to young people. We are in the process of arranging a meeting with the Diocesan youth / childrens worker in response to this.

At a Deanery meeting in February 2023 the St Mary's CDP work was mentioned as an inspiring example of a team working on a system of Whole life Discipleship.

The CDP team wish to thank all in our fellowship who have continued to contribute to its development and delivery. Any member of the CDP team would be delighted to discuss it further with you at any time

* Note the CDP was formerly known as the Mission Action Plan (MAP)

ST MARY'S WOMEN'S GROUP - Kate Weston Laver, Sarah Frossard, Janet Briggs & Sandy Smith

St Mary's Women's Group meets bi-monthly on Tuesdays and has had a full year of six meetings in 22/23 after two disrupted years due to Covid.

We had a variety of speakers and welcomed between ten and twenty-five members and visitors to each meeting. In May last year we were enlightened and entertained by local chimney sweep, Keith Hills with his talk about the history of chimney sweeping, his family business and the fascinating account of times gone by emphasising the importance of the sweep. Then we were blessed to have two church members give absorbing talks making very interesting evenings generally with lots of questions: at our July meeting Marian Nash talked about her career of forty years teaching deaf children making a major difference to the lives of 213 children; then in September Carol Harman talked about her very inspiring experiences overcoming health difficulties in recent years, plus her life as a model, television hostess and actress as well as involvement in the music business as the wife of Dave Dee.

Our traditional Christmas meeting with the famous reindeer drive and quizzes clashed with a world cup match so we lost a few of our footie fan members in November, but it was still a fun evening for the attendees with seasonal cheer of mulled wine and mince pies. Our most recent meetings in January and March were fascinating talks by Jean-Pierre Frossard about his important work in animal and human virology at the Animal and Plant Health Agency, and by the Community Fundraiser from Woking & Sam Beare Hospice informing us about the work of the local patient-led charity delivering palliative and end of life care.

As a group we have enjoyed the fellowship and friendship over the year and would like to thank everyone for their help in making the evenings so successful by speaking or attending.

Music Report - Liz Gathercole

For the past year the hymns and songs at St Mary's have been chosen with much thought, love and care by Pippa and the Rector. Our three talented organists Christine, Marian and Teresa have played them 'live' in church whilst the same hymns and songs available online have been played using the iSingMusic website and other resources. In addition, Rob Knee has often chosen songs suitable for our on-line church attendees at times when the online service needed to vary a little from the one in church. The church family is very grateful for all the effort and time it takes to make all this happen every week.

We are grateful too to our organists who have played at weddings and funerals.

For some time, as a church family, we have been praying for a new chapter regarding live music at St. Mary's: for a music leader, instrumentalists and singers. Let us continue to prioritise prayer for our church music.

Open the Book - Carol Ream

The Open the Book team now goes into both village schools in person as the restrictions due to the pandemic have eased. Caroline Oldroyd continues to lead and co-ordinate the group, for which we are grateful. Fortunately for the team, the schools' preference is for us to perform our plays on different days of the week making it much easier to plan. There has been a change of personnel in the Open the Book team and now includes a mum of two, her children attending Byfleet Primary school. She took a leading role in our January performance and one child at Byfleet Primary said that he was so excited that he couldn't wait to hear the next part of the story the following month but wait he had to. She is a great addition to our team. The children enjoy watching the plays and joining in with the actions. The plays are educational and with our performance over, we also show a cartoon version of the same story to reinforce its message. As well as the play, each month we have been asked to lead the children in one or two songs, again with actions. The children love getting involved and seem to look forward to our visits. They enjoy the plays and songs almost as much as the Open the Book team do. We look forward to being able to continue to support the children and our local schools in this way.

Pastoral Team Report – Paula Bradshaw, Team Coordinator

Following on from the Covid pandemic, I am delighted to report that the St Mary's Pastoral Team is now back to normal visiting and we are able to support people in person again, assisting the Rector.

Home Communion services for those who are unable to attend Church are now fully resumed and the large services at Kings Lodge Care Home and Barnes Wallis Court restarted last May.

The annual Barnes Wallis Carol Service which we organise, returned in December much to the joy of the residents and the St Mary's School Choir came to sing. This remains an important and popular event in the Barnes Wallis calendar.

The "Coffee Drop In" run by two of our team on the second Thursday morning each month is also happily back.

Reports for APCM 2023

The Annual Memorial Service took place in Church on Sunday 6th November last year back in the usual format and it was followed by tea in the Hall. This special afternoon is always much appreciated by those who attend.

At present we are a team of four:

Angela Marshall, Carol Ream, Claire Calder and Paula Bradshaw.

Sadly, Pat Harris and Jenny Ott have now stepped down as Pastoral Assistants and we miss them. We extend our heartfelt thanks to them both for all their kindness and care to so many people throughout their years in pastoral ministry.

Information about the St Mary's Pastoral Team is available in Church (on left, just inside the door). Please take one. If we can be of help to you, please contact us through the Church Office.

SQuaD REPORT - Phil Way

SQuaD has continued to meet throughout the year, apart from our break for the Summer holiday. At the moment we meet on the second and fourth Sundays of the month in the Church Hall or the Committee Room. If our numbers start to increase, we will look to meeting more frequently and breaking into three groups as we did in the past. (Our groups were the Seekers, Questers and Delvers which is why we are SQuaD)

Our numbers typically range from 2 to 5. At each meeting we normally have a chat with the children about what we and they have been up to recently, then have song and a prayer, and hear and discuss a bible story. In recent months we've increasingly experimented with streaming on-line Bible-based cartoons called '*Douglas Talks*' via laptop and projector which the children enjoy. We generally end each meeting with a little craft or puzzle activity related to the week's bible story.

We have used a resource called 'Go Teach' for a number of years and we dip into it and / or refer to the lectionary when deciding our topics and stories each week. Our recent topics have included stories about John the Baptist and Jesus starting his ministry.

The SQuaD leaders are now Judita (Judy) Daws, John Haynes, Lorraine and Phil Way.

THE MENS GROUP - Andy Hodson

The aim of St. Mary's Men's Group is to enjoy genuine friendship with the men of our village and surrounds; to discover in a comfortable environment the meaning and relevance of the Christian faith and to develop caring support for each other in our daily lives.

St Mary's has regularly put in a team at the Woking Churches Golf Day and, in 2021, St Mary's claimed overall victory. Last October a reduced team while not winning overall, still won the prize for the smaller sized teams.

Since the end of the pandemic the Men's Group has not got going again. Please let Andy Hodson or John McCabe know if you would like to get involved in a small group to help create a programme of meetings and events in the months ahead

All men with a direct or indirect link to St Mary's will be warmly welcome to attend meetings and events and we would particularly like to hear from those men who have ideas for future events or who may like to talk about their interests or hobbies

The Children's Society – Sally Hodson

The parish has continued to support the work of the Children's Society through box collections, although many have swapped to direct debit following a decline in the use of cash. The society marked the 141st year of founding by Sunday school teacher, Edward Rudolf, whose passion for improving the lives of children is echoed by our church family today. Despite the difficulties of recent years the box holders still raised over £1million in 2022 and make such a difference to children's lives in this country.

There are regular updates on the work of the charity at the back of church and please make contact if you would like a cash collection box or a direct debit form.

Sally Hodson Children's Society Box Collections Co-ordinator

Christian Aid – Andy Hodson

Christian Aid has a vision – to end poverty. It reaches out to people around the world who are desperately in need of food, shelter, guidance in development work and responds to global emergencies.

In previous years, members of the congregation would get involved with the delivery and collection of aid envelopes from the roads of Byfleet to raise funds during Christian Aid Week but due to the pandemic the delivery and collection understandably did not happen in 2020 and 2021 although a number of us made voluntary donations directly. No fundraising was done in 2022

Data going back to 2000 shows that St Mary's has raised over £17000 if anybody wishes to know how much they may have collected over this time do let me know.

Christian Aid Week this year is 14-20 May with a focus on those suffering from droughts and then severe floods. Should you wish to find out more and make a donation this can be done directly via the Christian Aid website

Whilst house to house collections are permissible this may not yet be practical for our congregation. The number of volunteers had already dropped significantly so we may have to explore other ways of raising awareness and collecting funds for future years

AYD Report – 2022 – Bernice Rust Assisted by Rachel Gaster-Woods (from Sept. 2023) and Matthew Rust

Often aided by John Rust

AYD (Alpha Yuf Division) - our group aimed at senior school age group – continued to meet late afternoon on, mostly, the 1st Sunday of the month for 2022. There were usually 4-6 members at each meeting.

Our meetings moved to 'in person' after the January meeting, apart from April, when Covid necessitated us to again make use of Zoom.

We continued working through the Bible, using the Bible Society's Bible Course and putting relevant items in our AYD bible scrapbook. AYD had looked at Genesis at the end of 2021, so continued from Exodus in February., followed by Judges & Kings, Exile & Prophets and then moved on to the New Testament from May to July.

Rachel offered to assist from September for a year, which was very helpful. Phillip & Lizzie went off to university but have sometimes joined AYD meetings on Zoom.

Our summer BBQ was held at the Rusts.

In September we looked at Revelation and reviewed what we had learnt about the bible over the year. We have then studied certain people from the bible in more detail – David & then Solomon. In December, we focussed on Advent and what 'being ready' for Jesus means.

There has not been any 'formal' contact maintained with the ex Yuf/Oldies group, some of whom have now moved from Byfleet.

During 2023 it is going to be necessary to review our work with young people, as there are not going to be sufficient members, or leaders, for this group to carry on for much longer.

Rainbows – Christine Haynes

1st Byfleet Rainbows - 2022

The Rainbows do many fun and exciting activities during the one hour that we meet. Playing games, completing challenges, craft evenings, making promise potions - reminding them how they can keep their Rainbow promise. They even had an experiment evening making volcanos that erupted!

Reports for APCM 2023

During the last year the girls have worked towards and gained various skills builder badges, where each skills builder requires a girl to complete 4 different challenges across a number of evenings.

A number of Rainbows have also gained interest badges including drawing, family tree and animal lover.

The Rainbows also enjoyed the likes of playing crazy golf at Hoebridge for the last meeting in July 2022.

We had 8 Rainbows that moved up to Brownies which created places for new girls to join Rainbows.

Due to other commitments, we have temporarily lost a leader for the foreseeable future. Therefore, at present we have 2 leaders and 18 girls in the unit; a full unit with no places available currently, and a short waiting list to join.

10. St. Mary's Church Fabric Report

This report has been compiled by Mike Edis and Phil Way, in our capacity as Church Wardens. We both sit on the PCC - meetings are normally held 6 times a year for decision making and spending approval in the life of the Church building and hall. Phil is also a member of the Property Management Committee (PMC) which meets 6 times a year to plan works that can be attended to by our volunteers and those which need professional contractors.

Review of 2022 - 2023 (since last APCM on 10.04.2022)

Church and churchyard Repairs, Maintenance, and works

- Continuing work related to church boiler: repairs to correct water pressure issues, and consideration of best way forward including to avoid oversensitive response to frost protection.
- Following five yearly electrical inspection in July 2022 the essential electrical work completed, and now in process of completing much of recommended work.
- 18.12.2022 meeting over coffee re church heating options and difficulties
- PMC met with Diocesan heating advisor 25.01.2023 to discuss various options for heating in medium to long term – his report is awaited.
- Repairs to Church roof
- Repairs to our Lych Gate and Church sign (by Serco) following a car strike in February 2022
- Proposed Inspecting Architect for our future work on Steeple repairs now approved by Diocese Advisory Committee.
- All gutters cleared of leaf / moss / other debris, all rainwater hoppers emptied, all rainwater downpipes rodded through to ensure they are clear (one still blocked).
- Lightning conductor check Jan 2023 - all satisfactory
- Removal of old bin by Lych gate and installation of new bin for Churchyard waste only.
- Gardening / weeding around the Lavender Hedge in the garden of remembrance

Reports for APCM 2023

- Further Churchyard planting and painting fence in far corner, copse watering.
- Trimming of overhanging trees in Churchyard, and removal of one tree (by Serco).
- Further excavations in the Churchyard, initially by Scouts from American School in Cobham, now taken forward by our own volunteers.

Thanks to the many volunteers throughout our fellowship who have helped maintain our buildings this year. To the flower arrangers, cleaners and gardeners, who make the Church look welcoming and have maintained our churchyard and copse.

Hall Repairs and Maintenance

- Work to repair Hall roof following a leak over kitchen / Douglas Lowe Room (upstairs in Hall).
- Redecoration work in Douglas Lowe Room after rainwater damage due to leak.
- Repairs to Hall lighting
- Installation of new manually operated fire alarm
- Gutters cleared in December 2022 (but ongoing issues reported)

118 Rectory Lane Repairs and Maintenance

- Gutters cleared
- Fence repairs
- New tenant installed Spring 2022
- Various minor works co-ordinated by managing agent.

What's coming up in the next year.

- Steeple – further fundraising work and progress on this major project.
- Heating – complete repairs / testing of boiler works.
- Repairs to hearing loop system.
- Installation of signage by Commonwealth War Graves Commission

11. DEANERY SYNOD Report for APCM 2023 - Ralph Hales

The Woking Deanery Synod consists of representatives from each parish Church in the Deanery. There have been three open meetings in the year ending 31 March 2023:

14 June 2022 hosted by St Michael's Sheerwater

Reports for APCM 2023

The focus for this meeting was 'Blessing the Community Through Sport and Kindness.' This two-part presentation was led by Rector John, St. Mary's Byfleet. In Part 1 the Rector summarised an initiative by St. Paul's Dorking to provide volunteers for a 'fun run'.

In Part II the Rector outlined an idea to bless the community through helping with park runs across the Diocese. Churches were urged to get involved to provide a pool of volunteers so that regular volunteers can have a week off. To help underscore the initiative, the Rector interviewed Jen, a personal trainer, who described how this might work and led a taster of one of her classes!

6 October 2022 hosted by St. John's Woking

As part of the Deanery sharing platform, Churches were to share something they feel they are doing well and something they need help with. The Synod voted for three projects that they wanted to hear more about. These were Sheerwater: Pop-up-café; St John's: Internal staffing and St. Mary's Horsell: Ukrainian support.

31 January 2023 over Zoom

The main theme of the evening was connecting with the needs of our Parishes. Short presentations were received on the Knaphill Community Fridge; Andy's Café in Goldsworth Park and the Café at Christ Church, Woking. In addition, a speaker from a Manchester Diocese described their 'winter coat project'.

14 SAFEGUARDING REPORT - Penny Weiss

In line with national church policy, all PCC members have now completed the requisite safeguarding awareness course to comply with Diocese requirements.

Last year I reported that St Mary's had attained Level 2 on the Parish Dashboard which monitors safeguarding arrangements and that we were looking to improve on this. Progress has been slow however with the very welcome news that Carol Ream has accepted the role of Safeguarding Officer for the Parish, this is already improving. Carol brings with her such a breadth of knowledge of the workings of the church and, of course, is a very familiar face to many of the congregation so is the ideal person to take on this important position.

ANNUAL ACCOUNTS

**THE PAROCHIAL CHURCH COUNCIL OF
THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH BYFLEET**

YEAR ENDED 31 DECEMBER 2022

Charity Registered in England and Wales No 1163415

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 December 2022

				Year ended 31 December 2022 Total £	Year ended 31 December 2021 Total £
	Note	Unrestricted £	Restricted £	Endowment £	
Income from:					
Donations	2	66,505	6,933	0	76,149
Trading activities	3	30,780	0	0	29,063
Charitable activities	4	9,686	0	0	7,133
Investment income	5	14,364	140	0	13,539
Total income		121,335	7,073	0	128,408
Expenditure on:					
Raising Funds	6	875	0	0	2,490
Charitable activities	7	121,443	1,296	0	127,262
Total expenditure		122,318	1,296	0	129,752
Net income/(expenditure) before gains/(losses) on investments		(983)	5,777	0	(3,868)
Net gains/(losses) on investments		0	0	(4,646)	4,983
Net income/(expenditure) and net movement in funds		(983)	5,777	(4,646)	1,115
Reconciliation of funds					
Total funds brought forward		26,974	33,384	35,163	94,405
Total funds carried forward		25,991	39,161	30,517	95,520

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above.

Movements in funds are disclosed in Note 14 to the financial statements.

While every effort has been made to ensure the accuracy of these accounts, there may be some rounding errors in the reports and analysis.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Balance sheet

For the year ended 31 December 2022

	Note	£	31 December 2022 £	31 December 2021 £
Fixed assets				
Investment assets	10		<u>34,994</u>	<u>39,640</u>
Current assets				
Debtors	11	25,839		14,702
Short term deposits		5,716		5,713
Cash at bank and in hand		<u>49,369</u>		<u>61,106</u>
		80,924		81,521
Liabilities				
Creditors: amounts due within one year	12	<u>20,248</u>		25,641
Net current assets			<u>60,675</u>	<u>55,880</u>
Net assets	13		<u><u>95,669</u></u>	<u><u>95,520</u></u>
Funds	14			
Unrestricted funds			25,991	26,974
Restricted funds			39,161	33,384
Endowment funds			<u>30,517</u>	<u>35,163</u>
Total charity funds			<u><u>95,669</u></u>	<u><u>95,520</u></u>

Approved by the PCC on 21st March 2023 and signed on their behalf by

John McCabe, Chairman

Notes to the financial statements

For the year ended 31 December 2022

1. Accounting policies

Basis of Preparation

These financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) including early adoption of Update Bulletin 1. The charity is a 'public benefit entity' for the purposes of FRS 102 and therefore has also prepared the financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP) and the Charities Act 2011. The financial statements include all transactions, assets and liabilities for which the Parochial Church Council (PCC) is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following "Accounting and Reporting by Charities for charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and updated periodically since then (January 2022 is the latest version)" rather than the "Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005" which has since been withdrawn.

The Charity adopted the Financial Reporting Standard (FRS 102) applicable in the UK and Republic of Ireland for the first time in the year ended 31 December 2015. The transition date was 1 January 2014. There have been periodic updates to this standard, the latest being in January 2022.

Reconciliation with previous Generally Accepted Accounting Practice:

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP (FRS 102) any transitional adjustments are required. In accordance with the requirements of FRS 102 there have been no adjustments to the net income and opening balances under previous Generally Accepted Accounting Practice (GAAP) as a result of the changes in accounting policies and estimates.

Going Concern

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the Charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. After making enquiries the trustees have concluded that there is a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Charity therefore continues to adopt the going concern basis in preparing its financial statements.

Functional Currency

The functional currency is considered to be in pounds sterling because that is the currency of the primary economic environment in which the charity operates. The financial statements are also presented in pounds sterling, rounded to the nearest £1.

Notes to the financial statements

For the year ended 31 December 2022

1. Accounting policies (continued)

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for the application on general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8.

Expenditure

Expenditure on raising funds relate to the costs incurred by the charity in inducing third parties to make donations to it, as well as the cost of any activities with a fundraising purpose and the costs associated with the investment property.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Expenditure is recognised in the period in which they are incurred on an accruals basis. Expenditure includes attributable VAT which cannot be recovered.

The diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these financial statements and is shown as a creditor in the balance sheet.

Fixed assets

Consecrated and beneficed property of any kind is excluded from the financial statements by Section 10(2), subsection (a) and (c) in the Charities Act 2011.

Moveable furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated.

Investments are valued at market value at 31 December.

Financial Instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously. With the exceptions of prepayments and deferred income all other debtor and creditor balances are considered to be basic financial instruments under FRS 102.

Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

Cash and cash equivalents

Cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less. For the purpose of the statement of cash flows, cash and cash equivalents consist of cash and cash equivalents as defined above.

Creditors

Short term trade creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method. Deferred income represents grants, contract funding and training fees relating to future period.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2022

2. Donations and legacies

			Year ended 31 December 2022	Year ended 31 December 2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Regular giving	45,123	-	45,123	49,343
Collections	6,828	-	6,828	3,280
Appeals and Donations	6,416	6,321	12,737	14,413
Gift aid receivable	8,138	612	8,750	9,113
Total	66,505	6,933	73,438	76,149

3. Other trading activities

			Year ended 31 December 2022	Year ended 31 December 2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Church hall lettings	24,531	-	24,531	17,805
Church hall kitchen hire	-	-	-	6,370
Other	6,249	-	6,249	4,889
Total	30,780	-	30,780	29,063

4. Charitable activities

			Year ended 31 December 2022	Year ended 31 December 2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Weddings and funerals (net of fees payable to the Diocese)	9,686	-	9,686	6,957
Other charitable activities	-	-	-	176
Total	9,686	-	9,686	7,133

5. Investment income

			Year ended 31 December 2022	Year ended 31 December 2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Rental on investment property	12,109	-	12,109	12,063
Other Rental Income	1,350	-	1,350	466
Dividends received	902	120	1,022	987
Bank interest	3	20	23	23
Total	14,364	140	14,504	13,539

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2022

6. Costs of raising funds

			Year ended 31 December 2022	Year ended 31 December 2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Investment property costs	875	-	875	2,490
Total	875	-	875	2,490

7. Costs of charitable activities

			Year ended 31 December 2022	Year ended 31 December 2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Grants				
Relief and development agencies	4,506	-	4,506	6,000
Home missions	-	-	-	-
Secular charities	682	-	682	157
	5,188	-	5,188	6,157
Activities relating to the work of the church				
Diocesan Parish Share	69,948	-	69,948	65,413
Clergy expenses	2,459	-	2,459	1,888
Clergy premises	241	-	241	372
Visiting Speakers	92	-	92	52
Church premises	5,989	145	6,134	9,552
Church hall premises	18,415	-	18,415	14,867
Repairs and decoration	5,898	-	5,898	15,534
Outreach	3,760	1,151	4,911	3,231
Other	234	-	234	65
	107,036	1,296	108,332	110,974
Support costs				
Administration	2,731	-	2,731	4,064
Administration staff costs	6,488	-	6,488	6,067
	9,219	-	9,219	10,132
Total	121,443	1,296	122,739	127,262

8. Staff costs and numbers

Staff costs listed in note 7 relate to services provided by two part-time employed administrators.
 Total remuneration for these administrators in the year ended 31 December 2022 was £6,488 (2021: £6,067).
 The key management personnel of the charity comprise the members of the PCC.
 The PCC do not receive remuneration.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2022

9. Tangible fixed assets

The Charities Act 2011 states in Section 10(2) that benefice property (sub-section (a) and consecrated property (sub-section (c)) are removed from the definition of charity for the purposes of the Act, therefore the land and buildings are not included in the financial statements.

The Church and contents are insured at a value of £5,800,000 (£5,800,000 in 2021).

The main churchyard is closed under an order in council dated 7th January 1977.

The Church Hall and contents are insured at a value of £2,900,000 (£2,900,000 in 2021). The Guildford Diocesan Board of Finance are Custodian Trustees.

118 Rectory Lane (previously referred to as *The Curate's House*) is insured at a value of £381,091 (£381,091 in 2021). The Guildford Diocesan Board of Finance are Custodian Trustees.

The field at the corner of Sanway Road and Church Road (approximately 3 acres) was given in 1920 for additional burial ground.

10. Investments

	Year ended 31 December 2022 £	Year ended 31 December 2021 £
Opening market value	39,640	34,657
Additions at cost	-	-
Proceeds from disposals	-	-
Net gains	(4,646)	4,983
	<u>34,994</u>	<u>39,640</u>

11. Debtors

	Year ended 31 December 2022 £	Year ended 31 December 2021 £
Income tax recoverable	18,250	9,500
Other debtors	7,589	5,202
	<u>25,839</u>	<u>14,702</u>

12. Creditors: amounts due within one year

	Year ended 31 December 2022 £	Year ended 31 December 2021 £
Accruals and deferred income	7,756	9,921
Trade creditors	12,492	15,720
	<u>20,248</u>	<u>25,641</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2022

13. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds at 31 December 2022 £
Fixed asset investments	-	4,477	30,517	34,994
Current assets	46,240	34,684	-	80,924
Current liabilities	(20,248)	-	-	(20,249)
Net assets at 31 December 2022	25,991	39,161	30,517	95,669

Prior year analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds at 31 December 2021 £
Fixed asset investments	-	4,189	28,230	39,640
Current assets	32,344	25,557	-	81,521
Current liabilities	(14,599)	-	-	(25,641)
Net assets at 31 December 2021	26,974	33,384	35,163	95,520

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2022

14. Movements in funds

	As at 1 January 2022	Income	Expenditure	Transfers	As at 31 December 2022
	£	£	£	£	£
Unrestricted funds:					
General Fund	15,587	121,335	(121,547)	(1,711)	13,665
Property Maintenance Fund	4,514	-	-	1,211	5,725
Kitchen Equipment Fund	5,872	-	(771)	-	5,101
Rectory Decorating Fund	750	-	-	250	1,000
LLM books	250	-	-	250	500
Total Unrestricted funds	26,974	121,335	(122,318)	-	25,991
Restricted funds:					
AV/Sound System Fund	15,155	-	(145)	-	15,010
Wickenden Bequest	4,821	20	-	-	4,841
Other Trust Funds	4,606	120	-	-	4,726
Church Steeple Fund	3,330	6,433	-	-	9,763
Churchyard Fund (reopened)	-	500	-	-	500
LLM Training	3,019	-	(1,151)	-	1,868
Hedge Fund	1,613	-	-	-	1,613
Church Carpet Fund	478	-	-	-	478
Women's Group Fund	317	-	-	-	317
Men's Group Fund	45	-	-	-	45
Total Restricted funds	33,384	7,073	(1,296)	-	39,161
Endowment funds	35,163	-	(4,645)	-	30,517
Total funds	95,520	128,408	(128,259)	-	95,669
Prior year movements in funds					
	As at 1 January 2021	Income	Expenditure	Transfers	As at 31 December 2021
	£	£	£	£	£
Unrestricted funds:					
General Fund	20,482	121,636	(123,024)	(3,506)	15,587
Property Maintenance Fund	6,392	-	(3,084)	1,206	4,514
Kitchen Equipment Fund	4,500	-	(429)	1,800	5,871
Rectory Decorating Fund	500	-	-	250	750
LLM books (NEW)	-	-	-	250	250
Total Unrestricted funds	31,874	121,636	(126,537)	-	26,973
Restricted funds:					
AV/Sound System Fund	16,469	-	(1,314)	-	15,155
Wickenden Bequest	4,801	20	-	-	4,821
Other Trust Funds	4,478	128	-	-	4,606
Church Steeple Fund	3,330	-	-	-	3,330
LLM Training (NEW)	-	4,100	(1,081)	-	3,019
Hedge Fund	2,433	-	(820)	-	1,613
Church Carpet Fund	478	-	-	-	478
Women's Group Fund	317	-	-	-	317
Men's Group Fund	45	-	-	-	45
Total Restricted funds	32,351	4,248	(3,215)	-	33,384
Endowment funds	30,179	4,983	-	-	35,162
Total funds	94,405	130,867	(129,752)	-	95,520

Notes to the financial statements

For the year ended 31 December 2022

Church Hall fund

This fund represented monies raised to be used in the redevelopment of the church hall. The main works were carried out in 2016 to improve the heating and to extend the kitchen and create a new storage space. Further grants were obtained in 2018 enabling the upstairs rooms to be reordered to create a large new meeting room, together with new carpet throughout, new lighting and rewiring. A small grant was obtained in 2019 and this was used to repair the fire escape from the new meeting room and provide furniture. Fund now closed.

Wickenden Bequest

The Wickenden fund represents monies gifted to the church to support costs of ecclesiastical linen and choir expenses. Historically this fund has been used to fund linen and candlesticks.

Other Trust Funds

These are historic funds - Clerical Assistance & Prayer Book - invested in CBF Church of England Investment Fund.

Footpath Fund

New in 2016 to raise funds for improving the footpath surrounding the Church. A significant donation was received during 2019 to enable the three paths at the front of the Church to be resurfaced and the path to the rear door. FUND now closed.

Churchyard fund

This fund commenced in 2013 with a grant of £3,000 from SCC for the Copse project. Specific donations towards this project have also been made. Another SCC grant (50% funding) up to £3,000 was made available for the 2017/18 financial year. The final balance of grant was received in 2019 towards the cost of the new trench required for the additional tap. This fund was closed but has now reopened to fund the maintenance of the burial ground.

Church Carpet fund

This fund was started in 2012 with donations and fundraising events to fund a new carpet for the Church. It was agreed in 2014 to use this fund to pay for sealing and resealing the floor. Some resealing was done during 2018.

AV/Sound System Fund

New in 2017 to pay for upgrading the Sound System and provide Audio Visual. There were two significant donations received and the work on the sound system was completed. Discussions continue with the Diocese about the way forward with the proposed new AV system, and a further donation was received in 2019. Some wi-fi costs funded in 2020.

LLM Fund

Set up in 2021 based on two donations to pay for LLM training.

Hedge Fund

Set up in 2020 to raise funds for new hedge to surround open Garden of Remembrance.

Church Steeple Fund

New in 2018 with initial donation the majority being used with the donors permission towards the footpath. Fundraising for the significant steeple repairs required commenced in 2019.

Men's Group fund

This fund represents monies raised by the Men's group for use on their own activities, and has been used to fund bibles and books for baptism families and children attending Squad.

Women's Group fund

This fund represents monies raised by the Women's' group for use on their own activities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2022

15. Prior year Statement of Financial Activities

	Unrestricted	Restricted	Endowment	Year ended 31 December 2021 Total £
	£	£	£	
Income from:				
Donations	72,049	4,100	0	76,149
Trading activities	29,063	0	0	29,063
Charitable activities - wedding and funeral fees	7,133	0	0	7,133
Investment income	13,392	148	0	13,539
Total income	121,636	4,248	0	125,884
Expenditure on:				
Raising Funds	2,490	0	0	2,490
Charitable activities	124,047	3,215	0	127,262
Total expenditure	126,537	3,215	0	129,752
Net income/(expenditure) before gains/(losses) on	(4,900)	1,033	0	(3,868)
Net gains/(losses) on investments	0	0	4,983	4,983
Net income/(expenditure) and net movement In funds	(4,900)	1,033	4,983	1,116
Reconciliation of funds				
Total funds brought forward	31,874	32,351	30,179	94,405
Total funds carried forward	26,974	33,384	35,163	95,520

**Independent Examiner's report on the accounts of The Parochial Church Council of The
Ecclesiastical Parish of St Mary's Church Byfleet for the year ended 31st December 2022.**

I have examined the accounting records kept by the charity and a comparison of the accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters.

In connection with my examination, no matters have come to my attention which give me reasonable cause to believe that in any material respect the requirements to keep accounting records or to prepare accounts which accord with these accounting records have not been met.

A handwritten signature in black ink, appearing to read 'A. Moore', with a stylized flourish at the end.

Anthony Moore

14th April 2023

Accounts

6 ELECTORAL ROLL - Jim Allen

At last year's APCM, I reported that we had a total of 124 parishioners on the Electoral Roll.

Since then, we have sadly lost two members who have passed away, eight who have moved out of the parish, and four who no longer worship here. This brought the total to 110.

In the recent review period, we received two new applications, which were approved by the Standing Committee of the PCC at its last meeting. The new total, therefore, is 112.

As usual, I remind the meeting that only those on the Electoral Roll may be nominated for election to the PCC, or to the Deanery, Diocesan or General Synods.

Also, to comply with the Diocesan Data Protection Policy, the PCC is not permitted to share any of your personal data from the Electoral Roll with any individual or organisation.

7 PCC SECRETARY'S REPORT - Andy Hodson

The PCC would normally meet every other month in the Church Hall but following the pandemic meetings have been conducted virtually which although not quite the same has still ensured the PCC has made much progress with regards to the running of the Church. Occasionally where decision making is urgently required, communication may also happen via email or telephone.

The PCC Minutes are produced after each meeting and are available for anybody to view, providing they are on the Electoral Roll (unless an item is deemed by PCC to be confidential.) Please ask the PCC Secretary if you would like to access any minutes.

Standing Committee, formed of usually 5 people from within PCC, meet up in the interim month between PCC dates, to follow up on any outstanding business or new minor concerns that need discussion. Any decision is transmitted to PCC for approval.

The dates for PCC and Standing Committee are normally published in the Hall and will be circulated electronically moving forwards. Do let the PCC secretary know if you need to raise a matter.

The date for next year APCM will be confirmed at this year's meeting.

8 ANNUAL REPORT & FINANCIAL REVIEW 2019

Background

The PCC of St Mary's has the responsibility of co-ordinating with the incumbent in the whole mission of the Church. This involves not only the ministry of St Mary's Church in its parish, but also in the wider work of the Church in the Deanery of Woking and the Diocese of Guildford, and links with all other churches in and around Byfleet.

The PCC operates through its regular meetings in alternate months, and through the work of its subcommittees and working groups.

PCC Membership Members are either "ex officio" or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During 2020-21, the following served as members:

Ex Officio:

Incumbent:

Rev. John McCabe

Churchwardens:

Mike Edis

Phil Way

Deanery Synod Representatives:

Ralph Hales

Elected Members:

Andy Hodson

Denise Stiff

Jean Pierre Frossard

Janet Briggs

Jim Allen

Kate Laver

Mike Harris

Nick Quin

Penny Weiss

Sally Hodson

Sarah Frossard

Tom Calder

The PCC met 5 times since the last APCM

Sub Committees

The Standing Committee is required by law and exists to transact the business of the PCC between meetings, and to prepare the agendas. The Standing committee met twice since the last APCM

The Property Management Committee exists to advise the PCC in all matters regarding the buildings; the church, the church hall and the curacy. All spending decisions are authorised by the PCC.

Please see separate Fabric Report from Churchwardens.

Church Attendance

At the 2020 APCM the electoral role stood at 124

Objectives and Activities The aim of the PCC is to support the work of the Rector in promoting throughout the parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical.

Our Mission Statement:

To Worship, Love and Serve

Financial Review 2020 - Tom Calder

Summary:

2020 has been a most unusual year: although the pandemic has reduced our income, it has reduced our ability “to do things” causing our expenditure to fall, resulting in an increased surplus:

- Total income has reduced to £123,795 from £159,021 in 2019 (down 21%)
- Our expenditure has reduced to £107,349 from £164,401 in 2019 (down 34%)
- After adjustments for gains in investment values, we have a net surplus in 2020 of £18,684, up from £267 in 2019. This surplus is split across our funds as follows:
 - o Unrestricted: £14,130; Restricted: £2,605; Endowment: £1,949

Although this is good news for 2020, we must guard against complacency. In particular, our income has benefitted from an additional £5,000 relating to historic rental income due and a donation of £5,000 from Foodwise – these are one-off items.

Also our expenditure has benefitted from a reduction in the costs of running the Church and hall amounting to £45,752 (*total: 2020 £16,928; 2019 £62,680*) – Church and hall costs will rise back to these levels when our activities return to normal. Our income will need to increase to match the costs of our increased activities when the lock-down is over.

Unrestricted income and expenditure details:

Total receipts on unrestricted funds were £120,790 (*2019: £128,202*) of which £59,571 (*2019: £60,563*) was from voluntary donations and appeals. The fee income from weddings and funerals was £11,118 (*2019: £9,130*). Gift Aid receipts were £10,624 (*2019: £10,937*).

The freehold house at 118 Rectory Lane was occupied throughout 2020, and provided rental income of £19,394 (*2019: £18,267*). There is a designated fund to ensure that a minimum of 10% of this is either spent or set aside for maintenance. This year the amount set aside is £1,711 (*2019: £512*) which brings the balance on the fund to £6,392 (*2019: £4,681*).

There was expenditure of £91,862 (*2019: £107,000*) spent from unrestricted funds to provide the Christian ministry from St Mary’s Church, including the reduced contribution (by 2%) to the Guildford Diocese through the parish share

of £68,255 (2019: £69,900). This is to pay for the stipends, pensions and housing for the clergy, as well as supporting the central team resources at Church House.

Planned giving:

The planned giving through standing orders and envelopes shows an increase to £47,655 (2019: £47,366), a rise of 0.6% compared to 2019. This small increase has been caused in part by an increase in regular bank giving (2020 £47,655; 2019 £45,931) and the elimination of envelope giving due to lock-down.

Church Hall:

Income from Church Hall lettings was £10,741 (2019: £21,438). This reduction is due to the effects of the lock-down.

Unrestricted reserves:

The net result for the year was an excess of income over expenditure of £14,130 (2019: £265) on unrestricted funds. Although this is a huge improvement from 2019, this is due (as stated above) to a very substantial reduction in Church and hall costs and to two windfall sums totalling £10,000.

Adding bank and deposit balances brought forward, the balances carried forward at 31 December 2020 on unrestricted funds totalled £31,874 (2019: £17,744).

Restricted income, expenditure and reserves details:

Restricted income for the year totalled £3,005 (2019: £30,820), being collections and appeals towards the refurbishment of the Church steeple (£140), the hedge (£2,433) and various other funds (£289). Bank interest received was £20. This is significantly less than 2019, when funds were raised for the AV/sound system, the footpath, the steeple, the hall and the Churchyard.

There was expenditure of £689, being Church premises (£277) and Home Missions (£462)

The restricted funds balance at 31 December 2019 was £29,746 and the main funds are:

- AV/Sound System £16,469
- Mrs Wickenden £4,801
- Other Trust Funds: £4,478
- Steeple Fund £3,330
- Hedge Fund: £2,433

The balance is made up of a number of small funds.

Charitable support and donations:

In spite of the challenges of 2020, St Marys has continued to support four charities; Tearfund, Woking Hospice, the Children's Society and St Michael's Sheerwater. In 2020, £6,954 was donated to these charities (2019: £9,304).

REPORTS FROM CHURCH GROUPS

Alpha Course – Rob Knee

So after several years of not really running Alpha we took the plunge with running Alpha online, using Zoom. This was really driven by statistics and our Sunday service online experience, that during the first lockdown many people who previously had no connection with faith and/or church had been 'connecting' in one way or another. For example the instances of people Googling 'Prayer' had skyrocketed and the numbers watching at least part of our Sunday Service were many times those we could even physically fit in church. Coupled with this Holy Trinity Brompton (HTB) in London, from where the Alpha course originated and is managed globally, had released free versions of all the videos and material, as well as a whole host of advice from their experience in switching to 'online'.

We took the plunge in June with 2 small groups of 8-10 each, including 2 leaders in each group. The format worked well using Zoom once everyone had learnt the normal Zoom disciplines of, for example not talking at the same time as someone else. The videos were, as expected, excellent and the discussion sessions flowed easily afterwards, particularly after 2 or 3 weeks when the groups had really gelled well and people had relaxed into the Zoom format.

This first online course had a pause over the summer, where we had the chance to actually meet in person outdoors at a social in our groups and we started back in September for the remainder of the course.

The whole course was underpinned with prayer, both from the leadership team meeting each week before every Alpha to pray and also by Angela Marshall and her team of intercessors, praying both during the week and during the Alpha meetings – there is no doubt in my mind that without that grounding Alpha would not have been so successful.

I think it is fair to say the course was a huge success with all attendees, both those of faith and those who started with little or no faith, really moving on in their faith journeys. Even those who seemed to start out quite apathetic to the Christian faith had not just 'mellowed' but had honestly opened up to things of faith after a few weeks and by the end of the course several were clearly starting out on a 'new life', maybe tentatively in some cases but the change was obvious and real. The evidence for this is that when we offered an Alpha follow on the vast majority of the 2 small groups said they wanted to continue meeting, so the original 2 small Alpha groups have continued to meet bi-weekly and have just completed an 8 session course called the Prayer Course led on video again by Pete Greig (best known for his books on prayer and the 24-7 prayer movement). These groups continue to meet and we have 2 more online video based courses in the pipeline; a prayer follow-on from Pete Greig, focussing on unanswered prayer and The Bible Course from The Bible Society taking a wide sweep overview of the whole Bible in 8 sessions.

Such was the success of that first course that in January we started a second lockdown online Alpha, again with 2 small groups. We have just finished that course now and experiences were very similar to the first course, both for leaders and guests with many showing an amazing growth in the things of faith. Both groups have once again indicated a desire to keep on meeting, so we are currently planning how to do that, bearing in mind our existing 'post-Alpha' groups.

Finally may I encourage you all, firstly to pray for Alpha (we are in the early stages of planning our third online Alpha to start in late June or July) and secondly to consider doing Alpha yourself. Many think Alpha is just for those with little or no faith but we have had people on both courses with many years faith experience who have found it both personally beneficial in their walk with God but also rewarding in terms of being able to encourage others in their early steps of faith discovery.

Churches Together Byfleet and District

This year CT has been much handicapped by the long-term illness of the previous vicar of West Byfleet, and the ensuing ramifications upon almost all collaborative projects. The November Remembrance Day service was led by Rev David Faulkner but public attendance was not allowed and there were strong voices of protest. Our strong link with Rev Gillaine Holland in Sheerwater has been much valued and developments in her long term funding, as well as the exciting Sheerwater regeneration project, have been most welcome. As a consequence of this fruitful collaboration 2021 Ecumenical Lent groups in Sheerwater were attended online by one St Mary's Parishioner and 20 others, both from Pyrford, and Sheerwater, with additional Methodist leadership representation.

Communications Report - Claire Calder

The Byfleet Community News continues in the role of ensuring that Church activities are regularly publicised to promote St. Mary's as a Worshipping, Loving and Praising Church Family. It aims to encourage the growth of the church and involvement of lay people and to ensure that publicity and notices of events are provided in addition to Church Notices and individual Group advertisements. The strapline *"Encouraging and Supporting Local Businesses"* covers articles on community businesses. Providing interesting articles and information pertinent to the community is also an important aspect of the newsletter. In 2020 BCN produced only on-line publications in SPRING & SUMMER. The BCN Committee unanimously agreed that it was not appropriate to put loyal distributors at risk during the Covid-19 pandemic. Online presence has increased and online interactions have increased in line with this. With the easing of lockdown 1, a poll was sent out to BCN distributors and most said they would be happy to distribute the Winter edition BCN20, so we went ahead with a hard copy and continued with a Spring BCN21 in March 2021.

BCN increased activity on the successful and interactive Facebook page ***Facebook/Byfleetcommunitynews.com***. To be able to upload events, articles and information at any time has enabled more frequent content and more flexible deadlines. The Byfleet Heritage Society approached BCN to ask for copies (which have been provided) of content during lockdown as a piece of history in their archives. BCN has a Twitter Account and a Mailchimp account (an email sent to a group who might otherwise not be able to view online), these also maintain contact with residents. During the year the feedback received has been a welcome result of audience engagement and enjoyment of the electronic content. Some posts have reached over 7000 people on Facebook. Two main editions were uploaded each month featuring, for example, updates on which village businesses were closed/open and what services were being offered; foodbank info; voluntary groups that were set up; inclusion of positive stories; health information and contacts; reminders about social distancing and behaviours around the pandemic. In what has proven to be a very difficult year for the world, BCN tried to maintain a positive, upbeat and informative tone. A

conscious effort to interact with the children of the village via their parents has seen mixed results, and BCN will continue every effort and forge ahead. We need more volunteers to distribute the Newsletter. Please contact Claire Calder or Jim Allen, email: byfleetcommunitynews@gmail.com if you can spare just an hour three times a year?

Byfleet Community Newsletter is prepared, edited, printed and published by the Newsletter Team of St. Mary's Church. The Members of this Group in alphabetical order are: Jim Allen, Bruce Bovill, Claire Calder, Mike Harris, Kate Laver and our newest member: Neil Armstrong.

Committee resignations: One of the founding members, Lee Scott, regrettably stood down in summer 2020. The team are very grateful for all of his hard work and contributions, he will be missed.

We always want new ideas for articles, advertisements and Dates for the Diary. Anyone who has an interest to submit advertisements, articles of news, information or a "letter to the editor" is welcome to make contact to the links below.

Contact Mike Harris or email byfleetcommunitynews@gmail.com

Due to the pandemic's social distancing guidance, the team met monthly mostly by online meetings via Zoom. It continues to build the links and contacts for our Church and Community.

Friends of St Mary's - Nick Bradshaw

Due to Covid 19 restrictions there has been very little activity over the last year but now the regulations have begun to ease we have begun to look at what remedial work needs to be done to the church spire as highlighted in the last quinquennial inspection report.

This involves replacing all the shingles (wooden tiles) on the spire along with remedial work to the weathercock and louvered openings.

Quotations have been received from two specialist contractors with costs of approximately £35,000 and we have now begun work on trying to raise funds. A number of charitable organisations have been or are being approached for grants towards this work – but this is difficult at present as a lot of the charitable organisations have had their incomes severely reduced due to the pandemic.

We are also about to launch a scheme for parishioners and any other interested parties to contribute towards this by "purchasing" a number of shingles at a price of probably £5.00 each – details of this are being finalised and to be announced in the near future.

ST MARY'S WOMEN'S GROUP - Kate Weston, Sue Glasow & Sandy Smith

St Mary's Women's Group have been unable to meet in person so we have been sending newsletters, following committee meetings on Zoom and the news has been planned to coincide with our meetings which would have taken place every 2 months during the past year. We felt it important to keep in touch even if we can't meet in person. Our full programme of meetings for 2020 was sadly postponed due to lockdown but we are hoping to resume during the summer. We have meetings arranged for 13 July (which will be an evening to celebrate getting together again, 14 September when our talk will be by a trained firearms officer in the police who lives locally and she is looking forward to talking to the group. On

23 November we will have some Christmas Cheer for our seasonal meeting. Once we resume, the group will continue to meet every other month in the church hall. Membership is £10 per year and guests are welcome to join us for £2.50 per meeting.

Open the Book at St Mary's Primary School - Carol Ream

Obviously, due to the pandemic and lockdowns, the Open the Book team has been unable to go into St Mary's School. Despite the lockdown, our group leader Caroline Oldroyd, from Church of the Good Shepherd, has co-ordinated Open the Book recordings, many of which have included some of our own Open the Book team, and made them available to the local schools. There have been monthly videos available to all the local schools and we hope they have enjoyed them.

The December video included a film and interview with John. I am sure you will all remember Caroline interviewing John in December about good news (he won a Blue Peter competition) and bad news (he was made to eat a boiled egg at school).

We look forward to when we will be able to enter the school and present the Open the Book stories in person.

Music Report - Liz Gathercole

This has been a year like no other, and am writing this year as an observer rather than as a participant! With the first lockdown last March it was a real case of fresh thinking, and thinking outside the box, and the first musical step was taken with a version of The Lord's prayer filmed and recorded individually by half a dozen of us and made into a video by a kind contact in South Africa.

With services being so successfully run via Zoom and Facebook, practically all of the music has been expertly chosen by John & Pippa, with two songs per service. They've chosen well known but also new songs - a great opportunity for us to learn new ones. Thanks are also due to Rob, John O, and all the team who've helped bring the services to us because they have enabled us to have a good sing at home on Sundays! Where it has been possible to have a small congregation in church, they have been able to listen to the music.

The ability to run services in this way has meant that the Christmas services could all go ahead, so we could still enjoy lots of Christmas hymns, songs and carols. For the carol service we were fortunate to have Ellie Bray to sing for us as cantor, accompanied by Marian Nash, and at Easter we were also privileged and blessed to have Kelly Glyptis sing Rejoice Greatly from Handel's Messiah - two rare treats. Our thanks to them.

We wait to find out what this year will bring in terms of music at our church - but with the amount of thinking-outside-the-box that has happened in the last 12 months we now know we can cope with change!

Pastoral Assistants Report - Paula Bradshaw

The role of our Pastoral Assistant team has been very different over the past year because sadly the pandemic has meant that we have not been able to carry out visits or spend time in person with others as we would in normal times.

However, we have tried to support people as much as possible and have been phoning people for a chat, particularly those who live alone or who are housebound.

Home Communion services have of course not been possible at all for the past year but we look forward to resuming this ministry as soon as it is allowed.

The annual Memorial Service could not take place in the usual form last autumn but two short services with restricted numbers attending took place instead. No tea afterwards.

Recently a few short “doorstep visits” have happened at a safe distance and we look forward to when proper visits can return.

Our PAs are Pat Harris, Angela Marshall, Jenny Ott and Paula Bradshaw (Coordinator). If you would like to talk to a PA, please contact the Church Office. We are here to help you.

SQuaD REPORT - Lorraine Way

SQuaD has not met for over a year now. The Leaders were; Heather Carter, John Haynes, Judita (Judy) Daws, Lorraine and Phil Way.

Prior to the pandemic, the Leaders were concerned about low attendance rates and these will take time to build up again after the long break.

Before we welcome the young people back we will need to re-group and consider whether:

- i) the current Leaders can continue with their commitment, and,
- ii) the SQuaD format of three age related groups is still fit for purpose. (We will probably start with one group).

Your prayers for our deliberations would be much appreciated.

The Mens Group

The aim of St. Mary’s Men’s Group is to enjoy genuine friendship with the men of our village and surrounds; to discover in a comfortable environment the meaning and relevance of the Christian faith and to develop caring support for each other in our daily lives.

Unfortunately the pandemic had put a stop to the curry nights that had been building up momentum and also 3 Church Golf days have been cancelled too

More recently there have been a couple of Sports Quizzes linked with Christians in Sport (Virtually of course) and it is hoped that as the country moves out of lockdown more events may start to be planned again

Please let Andy Hodson or John McCabe know if you would like to get involved in a small group to help create a programme of meetings and events in the months ahead

All men with a direct or indirect link to St Mary’s will be warmly welcome to attend meetings and events and we would particularly like to hear from those

men who have ideas for future events or who may like to talk about their interests or hobbies

Christian Aid - Andy Hodson

Christian Aid has a vision – to end poverty.

Christian Aid reaches out to people around the world who are desperately in need of food, shelter, guidance in development work and responds to global emergencies.

Normally each year, members of the congregation get involved with the delivery and collection of aid envelopes from the roads of Byfleet to raise funds during Christian Aid Week but due to the pandemic the delivery and collection understandably did not happen in 2020 although a number of us made voluntary donations directly.

Data going back to 2000 shows that St Mary's has raised over £17000 if anybody wishes to know how much they may have collected over this time do let me know.

Christian Aid Week this year is 10-16 May. Should you wish to make a donation this can be done directly via the Christian Aid website

Whilst house to house collections are due to be allowed after stage 2 of coming out of lockdown in England this may not yet be practical for our congregation. The number of volunteers had already dropped significantly so we may have to explore other ways of raising awareness and collecting funds for future years

Yuf/AYD Report for APCM - Bernice, Matthew, James and John Rust

The younger teenage group AYD (Alpha Yuf Division) has 'met' on Zoom once a month on a Sunday at 4.30/5.00, during 2020. Our sessions consist of chat, a game/activity and bible reading and discussion. Early in the year, our sessions related to the church's year, Lent, Easter, Trinity, and then moved to some themes – miracles, storms, fresh starts.

In November we started a series entitled 'Superheroes can't save you' and compares the characteristics of well-known Marvel and DC Superheroes to Jesus -humanity, purpose, source of power. James Rust is assisting with these sessions as he has more knowledge of these Superheroes!

The Yuf Oldies/Ex Yuf, now all in their 20s, have also continued to meet monthly on Zoom. These 'meet ups' are for chat, games, and some thought-provoking reflections.

As we move back to meeting in person later in 2021, it would be good to review our work with young people and look for some new leaders to work with our teenagers.

9 DRAFT ACCOUNTS 2020 AND APPOINTMENT OF INDEPENDENT FINANCIAL EXAMINER__

Tom Calder proposed at March 2020 PCC that we appoint Anthony Moore ICAEW to be the examiner for a further year

See also Financial Review earlier.....

FABRIC REPORT

This report has been compiled by Mike Edis and Phil Way, in our capacity as Church Wardens. We both sit on the PCC - meetings are normally held 6 times a year for decision making and spending approval in the life of the Church and building and hall. Phil is also a member of the Property Management Committee which would normally meet 6 times a year after a Sunday service to plan works that can be attended to by our volunteers and those which need professional contractors. However meetings have been suspended due to Covid restrictions.

Review of 2020

Church Repairs and Maintenance

- Updates to audio / visual system to facilitate remote worship
- Investigation and temporary fix to leak in roof above choir
- Getting quotes for more permanent fix to roof – still squirrel damage
- Declogging gutters (but cages now protect gutters from leaves)
- Ongoing consideration of steeple repairs, including squirrel deterrence.
- Investigating tidying the tiling outside south door (possibly using tiles from underneath raised wooden choir flooring)
- Electrical repairs

Hall Repairs and Maintenance

- Upgrade works to kitchen for Foodwise
- New pathway from car park to kitchen at rear of hall for wheeled trolley access
- New sink and cupboards in the Committee room
- Upgrade to internet connection
- Redecoration to hall and toilet area
- Installation of sound insulation shutter between kitchen and hall
- Groundworks to Hall car park

Thanks to the many volunteers throughout our fellowship who have helped maintain our buildings this year. To the flower arrangers, cleaners and gardeners, who make the Church look welcoming and have maintained the churchyard and copse despite all the difficulties the last year has brought. To the American Scouts for their work in the churchyard, and those involved with the lavender hedge. Also many thanks for those involved in keeping our premises Covid compliant so we are able to still use them even if only in a reduced way.

118 Rectory Lane Repairs and Maintenance

- Repairs to boiler

- Repairs to bathroom

What's coming up in the next year.

- Church signage project to be completed and signage replaced.
- Quinquennial inspection of our premises scheduled for December 2021 (Last inspection Dec 2016, Jan 2017). Likely that further work in steeple will be recommended.
- Anticipated repairs to Church roof in Choir and Prayer room areas
-

11 Deanery Synod Report - Ralph Hales

The Woking Deanery Synod consists of representatives from each parish church in the Deanery. There have been three well attended meetings using Zoom in the year ending 31 March:

11 June Meeting

The Area Dean gave a summary of the Joys and Challenges that have been experienced in each parish from a Lay perspective. This was followed by a presentation by Rev Gillaine Holland on the opportunities for the Deanery Synod to help support the development of St Michaels Church in Sheerwater.

14 October Meeting

The main theme of the evening was Chaplaincies within the Deanery Synod namely:

- Ashford & St Peters Hospital Trust where People of Faith offer pastoral and spiritual support 24 hours a day and
- British Army Training Camp at Pirbright where a Chaplaincy team provides support for new recruits.

9 February Meeting

The main item of business was a talk by Rev Mark Wallace on Living in Love and Faith. This is about sexuality and identity in the Church of England and how Churches in the Deanery will be engaging.

14 SAFEGUARDING REPORT -

St. Mary's follows the Guildford Diocese advice on Safeguarding, to protect all children, young people and vulnerable adults that our church comes into contact with. The current Diocesan Protocol and National Policies can be found on the Guildford Diocesan website under 'Safeguarding & Inclusion'.

In February 2017 the House of Bishops approved the **Promoting a Safer Church Policy Statement** outlining 6 safeguarding commitments for implementation in dioceses and parishes. These commitments now form the foundation for all current and future safeguarding policies and practice guidance documents. (Further detail is available on the website).

The Parish Safeguarding policy and policy statement is updated from Diocesan website, when needed, and reviewed by the PCC annually at their May meeting, October this time, so new PCC members are made aware of its content, and it is signed by the churchwardens appointed for the following year. The current statement is displayed on the hall noticeboard.

Volunteers working with children, young people and vulnerable adults are checked, using the Disclosure & Barring Service, by the Diocese, at the request of the Safeguarding Representatives before they start regularly helping, and then every 5 years. They also have to complete a Confidential Declaration form, which is held by the Parish. This includes Pastoral Assistants, as well as the more obvious children and young people's groups.

Church Officers are also required to complete Safeguarding training based on role.

The Diocese training programme for Safeguarding is on the Diocesan website. The PSO will advise volunteers and Church officers which courses are relevant for the role and provide contact details for enrolment. All Volunteers and Church Officers should complete course **C0 Awareness** as a minimum requirement. This is a pre-requisite for all follow on courses.

All PCC members are encouraged to complete the **C0 Awareness** course. This training programme was revised and approved by the House of Bishops in January 2017.

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ANNUAL ACCOUNTS

**THE PAROCHIAL CHURCH COUNCIL OF
THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH BYFLEET**

YEAR ENDED 31 DECEMBER 2020

Charity Registered in England and Wales No 1163415

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Statement of financial activities *(incorporating an income and expenditure account)*

For the year ended 31 December 2020

	Note	Unrestricted £	Restricted £	Endowment £	Year ended 31 December 2020 Total £	Year ended 31 December 2019 Total £
Income from:						
Donations	2	70,194	2,985	-	73,179	100,954
Trading activities	3	12,907	-	-	12,907	28,483
Charitable activities - wedding and funeral fees		11,118	-	-	11,118	9,130
Investment income	4	26,571	20	-	26,591	20,453
Total income		<u>120,790</u>	<u>3,005</u>	<u>-</u>	<u>123,795</u>	<u>159,021</u>
Expenditure on:						
Raising Funds	5	722	-	-	722	2,653
Charitable activities	6	105,938	689	-	106,627	161,748
Total expenditure		<u>106,660</u>	<u>689</u>	<u>-</u>	<u>107,349</u>	<u>164,401</u>
Net income/(expenditure) before gains/ (losses) on investments		14,130	2,316	-	16,446	- 5,380
Net gains/(losses) on investments			289	1,949	2,239	5,113
Net income/(expenditure) and net movement In funds		14,130	2,605	1,949	18,684	- 267
Reconciliation of funds						
Total funds brought forward		<u>17,745</u>	<u>29,745</u>	<u>28,230</u>	<u>75,720</u>	<u>75,987</u>
Total funds carried forward		<u><u>31,874</u></u>	<u><u>32,351</u></u>	<u><u>30,179</u></u>	<u><u>94,404</u></u>	<u><u>75,720</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 14 to the financial statements.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Balance sheet

For the year ended 31 December 2020

	Note	£	31 December 2020 £	31 December 2019 £
Fixed assets				
Investment assets	9		<u>34,657</u>	<u>32,419</u>
Current assets				
Debtors	10	13,547		12,946
Short term deposits		5,710		5,686
Cash at bank and in hand		<u>50,392</u>		<u>39,269</u>
		69,649		57,901
Liabilities				
Creditors: amounts due within one year	11	<u>9,902</u>		<u>14,599</u>
Net current assets			<u>59,747</u>	<u>43,301</u>
Net assets	12		<u>94,404</u>	<u>75,720</u>
Funds	13			
Unrestricted funds			31,874	17,745
Restricted funds			32,351	29,745
Endowment funds			<u>30,179</u>	<u>28,230</u>
Total charity funds			<u>94,404</u>	<u>75,720</u>

Approved by the PCC on 23rd March 2021 and signed on their behalf by

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John McCabe, Chairman

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2020

1 Accounting policies

Basis of Preparation

These financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) including early adoption of Update Bulletin 1. The charity is a public benefit group for the purposes of FRS 102 and therefore has also prepared the financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP) and the Charities Act 2011. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following "Accounting and Reporting by Charities for charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014" rather than the "Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005" which has since been withdrawn.

The Charity adopted the Financial Reporting Standard (FRS 102) applicable in the UK and Republic of Ireland for the first time in the year ended 31 December 2015. The transition date was 1 January 2014.

Reconciliation with previous Generally Accepted Accounting Practice:

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP (FRS 102) any transitional adjustments are required. In accordance with the requirements of FRS 102 there have been no adjustments to the net income and opening balances under previous Generally Accepted Accounting Practice (GAAP) as a result of the changes in accounting policies and estimates.

Going Concern

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the Charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. After making enquiries the trustees have concluded that there is a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Charity therefore continues to adopt the going concern basis in preparing its financial statements.

Functional Currency

The functional currency is considered to be in pounds sterling because that is the currency of the primary economic environment in which the charity operates. The financial statements are also presented in pounds sterling, rounded to the nearest £1.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2020

1. Accounting policies (continued)

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for the application on general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8.

Expenditure

Expenditure on raising funds relate to the costs incurred by the charity in inducing third parties to make donations to it, as well as the cost of any activities with a fundraising purpose and the costs associated with the investment property.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Expenditure is recognised in the period in which they are incurred on an accruals basis. Expenditure includes attributable VAT which cannot be recovered.

The diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these financial statements and is shown as a creditor in the balance sheet.

Fixed assets

Consecrated and beneficed property of any kind is excluded from the financial statements by Section 10(2), subsection (a) and (c) in the Charities Act 2011.

Moveable furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated.

Investments are valued at market value at 31 December.

Financial Instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously. With the exceptions of prepayments and deferred income all other debtor and creditor balances are considered to be basic financial instruments under FRS 102.

Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

Cash and cash equivalents

Cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less. For the purpose of the statement of cash flows, cash and cash equivalents consist of cash and cash equivalents as defined above.

Creditors

Short term trade creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method. Deferred income represents grants, contract funding and training fees relating to future period.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2020

2 Donations and legacies

	Unrestricted	Restricted	Year ended 31 December 2020 Total	Year ended 31 December 2019 Total
	£	£	£	£
Regular giving	47,655	-	47,655	47,366
Collections	3,323	412	3,734	7,970
Appeals	8,593	2,573	11,166	24,537
Grants	-	-	-	4,930
Legacies	-	-	-	4,964
Gift aid receivable	10,624	-	10,624	11,187
Total	<u>70,194</u>	<u>2,985</u>	<u>73,179</u>	<u>100,954</u>

3 Other trading activities

	Unrestricted	Restricted	Year ended 31 December 2020 Total	Year ended 31 December 2019 Total
	£	£	£	£
Church hall lettings	10,741	-	10,741	21,438
Fundraising events	-	-	-	4,072
Other	2,166	-	2,166	2,973
Total	<u>12,907</u>	<u>-</u>	<u>12,907</u>	<u>28,483</u>

4 Investment income

	Unrestricted	Restricted	Year ended 31 December 2020 Total	Year ended 31 December 2019 Total
	£	£	£	£
Rental on investment property	19,394	-	19,394	18,267
Other Rental Income	6,200	-	6,200	1,200
Dividends received	973	-	973	944
Bank interest	4	20	24	42
Total	<u>26,571</u>	<u>20</u>	<u>26,591</u>	<u>20,453</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S CHURCH, BYFLEET

Notes to the financial statements

For the year ended 31 December 2020

5 Costs of raising funds

	Unrestricted	Restricted	Year ended 31 December 2020 Total	Year ended 31 December 2019 Total
	£	£	£	£
Events	-	-	-	780
Investment property costs	722	-	722	1,872
Total	722	-	722	2,653

6 Costs of charitable activities

	Unrestricted	Restricted	Year ended 31 December 2020 Total	Year ended 31 December 2019 Total
	£	£	£	£
Grants				
Relief and development agencies	1,369	-	1,369	1,427
Home missions	2,386	462	2,848	4,015
Secular charities	2,737	-	2,737	3,862
	6,492	462	6,954	9,304
Activities relating to the work of the church				
Diocesan Parish Share	68,265	-	68,265	69,888
Clergy expenses	1,596	-	1,596	3,484
Clergy premises	551	-	551	520
Visiting Speakers	195	-	195	480
Church premises	8,260	227	8,487	41,275
Church hall premises	8,441	-	8,441	21,405
Repairs and decoration	1,400	-	1,400	-
Outreach	2,629	-	2,629	3,976
Hall development	-	-	-	-
Other	526	-	526	2,213
	91,863	227	92,090	143,240
Support costs				
Administration	1,777	-	1,777	3,003
Administration staff costs	5,806	-	5,806	6,201
	7,584	-	7,584	9,204
Total	105,938	689	106,627	161,748

7 Staff costs and numbers

Staff costs listed in note 6 relate to services provided by two part-time employed administrators.
 Total remuneration for these administrators in the year ended 31 December 2020 was £5,806 (2019: £6,201)
 The key management personnel of the charity comprise the members of the Parochial Church Council (PCC)
 The PCC do not receive remuneration.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST M

Notes to the financial statements

For the year ended 31 December 2020

8 Tangible fixed assets

The Charities Act 2011 states in Section 10(2) that benefice property (sub-section (c)) are removed from the definition of charity for the purposes of the financial statements. Buildings are not included in the financial statements.

The Church and contents are insured at a value of £5,800,000 (£5,600,000 in 2019). The main churchyard is closed under an order in council dated 7th January 1977.

The Church Hall and contents are insured at a value of £2,900,000 (£2,800,000 in 2019). The Diocesan Board of Finance are Custodian Trustees.

118 Rectory Lane (previously referred to as The Curate's House) is insured at a value of £295,421 (£295,421 in 2019). The Guildford Diocesan Board of Finance are Custodian Trustees.

The field at the corner of Sanway Road and Church Road (approximately 3 acres) is additional burial ground.

9 Investments

Opening market value
Additions at cost
Proceeds from disposals
Net gains

10 Debtors

Income tax recoverable
Other debtors

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST M

Notes to the financial statements

For the year ended 31 December 2020

11 Creditors: amounts due within one year

Accruals and deferred income
Trade creditors

12 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £
Fixed asset investments	-	4,478
Current assets	41,776	27,873
Current liabilities	(9,902)	-
Net assets at 31 December 2020	31,874	32,351

Prior year analysis of net assets between funds

	Unrestricted funds £	Restricted funds £
Fixed asset investments	-	4,189
Current assets	32,344	25,557
Current liabilities	(14,599)	-
Net assets at 31 December 2018	17,745	29,745

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST M

Notes to the financial statements

For the year ended 31 December 2020

13 Movements in funds

	As at 1 January 2020 £	Income £	Expenditure £
Restricted funds:			
AV/Sound System Fund	16,696	-	(227)
Wickenden Bequest	4,781	20	-
Other Trust Funds	4,189	289	-
Church Steeple Fund	3,190	140	-
Hedge Fund (NEW)	-	2,433	-
Church Carpet Fund	478	-	-
Women's Group Fund	367	-	(50)
Men's Group Fund	45	-	-
Total Restricted funds	29,746	2,883	(277)
Unrestricted funds:			
General Fund	10,113	120,790	(106,660)
Property Maintenance Fund	4,681	-	-
Kitchen Equipment Fund	2,700	-	-
Rectory Decorating Fund	250	-	-
Total Unrestricted funds	17,745	120,790	(106,660)
Endowment funds	28,230	1,949	-
Total funds	75,720	125,622	(106,937)

Prior year movements in funds

	As at 1 January 2019 £	Income £	Expenditure £
Restricted funds:			
AV/Sound System Fund	13,096	3,600	-
Footpath Fund	9,331	18,700	(30,000)
Wickenden Bequest	4,745	36	-
Other Trust Funds	3,528	661	-
Church Steeple Fund	2,000	3,159	-
Church Hall Fund	910	4,262	(5,172)
Women's Group Fund	597	-	(230)
Church Carpet Fund	478	-	-
Men's Group Fund	45	-	-
Churchyard Fund	-	870	(870)
Total Restricted funds	34,730	31,288	(36,272)
Unrestricted funds:			
General Fund	12,410	128,201	(127,936)
Property Maintenance Fund	4,169	-	-
Kitchen Equipment Fund	900	-	-

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST M

Notes to the financial statements

For the year ended 31 December 2020

Rectory Decorating Fund	-	-	-
Total Unrestricted funds	<u>17,479</u>	<u>128,201</u>	<u>(127,936)</u>
Endowment funds	<u>23,778</u>	<u>4,452</u>	<u>-</u>
Total funds	<u><u>75,987</u></u>	<u><u>163,941</u></u>	<u><u>(164,208)</u></u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST M

Notes to the financial statements

For the year ended 31 December 2020

Purposes of restricted funds

Church Hall fund

This fund represented monies raised to be used in the redevelopment of the church carried out in 2016 to improve the heating and to extend the kitchen and create grants were obtained in 2018 enabling the upstairs rooms to be reordered to create together with new carpet throughout, new lighting and rewiring. A small grant was used to repair the fire escape from the new meeting room and provide furniture.

Wickenden Bequest

The Wickenden fund represents monies gifted to the church to support costs of expenses. Historically this fund has been used to fund linen and candlesticks.

Other Trust Funds

These are historic funds - Clerical Assistance & Prayer Book - invested in CBF Ch

Footpath Fund

New in 2016 to raise funds for improving the footpath surrounding the Church. A during 2019 to enable the three paths at the front of the Church to be resurfaced FUND now closed.

Churchyard fund

This fund commenced in 2013 with a grant of £3,000 from SCC for the Copse project this project have also been made. Another SCC grant (50% funding) up to £3,000 2017/18 financial year. The final balance of grant was received in 2019 towards for the additional tap. Fund now closed.

Church Carpet fund

This fund was started in 2012 with donations and fundraising events to fund a new agreed in 2014 to use this fund to pay for sealing and resealing the floor. Some

AV/Sound System Fund

New in 2017 to pay for upgrading the Sound System and provide Audio Visual. It received and the work on the sound system was completed. Discussions continue forward with the proposed new AV system, and a further donation was received in 2020.

Hedge Fund

Set up in 2020 to raise funds for new hedge to surround open Garden of Rememl

Church Steeple Fund

New in 2018 with initial donation the majority being used with the donors permission Fundraising for the significant steeple repairs required commenced in 2019.

Men's Group fund

This fund represents monies raised by the Men's group for use on their own activities bibles and books for baptism families and children attending Squad,

Women's Group fund

This fund represents monies raised by the Women's' group for use on their own a

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST M

Notes to the financial statements

For the year ended 31 December 2020

14 Prior year Statement of Financial Activities

	No	Unrestricted £	Restricted £
Income from:			
Donations	#	71,500	29,454
Trading activities	#	27,153	1,330
Charitable activities - wedding and funeral fees		9,130	-
Investment income	#	20,418	36
Total income		128,202	30,820
Expenditure on:			
Raising Funds	#	2,653	-
Charitable activities	#	125,284	36,465
Total expenditure		127,936	36,465
Net income/(expenditure) before gains/		266	(5,645)
Net gains/(losses) on investments			661
Net income/(expenditure) and net movement		266	(4,985)
Reconciliation of funds			
Total funds brought forward		17,479	34,730
Total funds carried forward		17,745	29,746

ARY'S CHURCH, BYFLEET

n (a) and consecrated property
ie Act, therefore the land and

19).

n 2019). The Guildford

alue of £381,091
tees.

was given in 1920 for

Year ended 31 December 2020	Year ended 31 December 2019
£	£
32,419	27,306
-	-
-	-
<u>2,239</u>	<u>5,113</u>
<u>34,657</u>	<u>32,419</u>

Year ended 31 December 2020	Year ended 31 December 2019
£	£
11,632	11,940
<u>1,915</u>	<u>1,005</u>
<u>13,547</u>	<u>12,946</u>

ARY'S CHURCH, BYFLEET

Year ended 31 December 2020 £	Year ended 31 December 2019 £
7,255	10,966
2,647	3,633
9,902	14,599

Endowment funds £	Total funds at 31 December 2020 £
30,179	34,657
-	69,649
-	(9,902)
30,179	94,404

Endowment funds £	Total funds at 31 December 2019 £
28,230	32,419
-	57,901
-	(14,599)
28,230	75,720

ARY'S CHURCH, BYFLEET

Transfers	As at 31 December 2020
£	£
-	16,469
-	4,801
-	4,478
-	3,330
-	2,433
-	478
-	317
-	45
-	32,351
(3,761)	20,482
1,711	6,392
1,800	4,500
250	500
-	31,874
-	30,179
-	94,405

Transfers	As at 31 December 2019
£	£
-	16,696
1,969	-
-	4,781
-	4,189
(1,969)	3,190
-	-
-	367
-	478
-	45
-	-
-	29,746
(2,562)	10,113
512	4,681
1,800	2,700

ARY'S CHURCH, BYFLEET

<u>250</u>	<u>250</u>
<u>-</u>	<u>17,744</u>
<u>-</u>	<u>28,230</u>
<u>-</u>	<u>75,720</u>

ARY'S CHURCH, BYFLEET

rch hall. The main works were
a new storage space. Further
ate a large new meeting room,
as obtained in 2019 and this was
Fund now closed.

ecclesiastical linen and choir

urch of England Investment Fund.

A significant donation was received
d and the path to the rear door.

bject. Specific donations towards
00 was made available for the
the cost of the new trench required

ew carpet for the Church. It was
resealing was done during 2018.

There were two significant donations
ie with the Diocese about the way
n 2019. Some wi-fi costs funded in

brance.

ssion towards the footpath.

rities, and has been used to fund

activities.

ARY'S CHURCH, BYFLEET

		Year ended 31 December 2019	
Endowment		Total	
£		£	
-		100,954	
-		28,483	
-		9,130	
-		20,454	
-		159,022	
-		2,653	
-		161,748	
-		164,401	
-		(5,379)	
4,452		5,113	
4,452		(267)	
23,778		75,987	
28,230		75,720	

	2020	2020
Income	Unrestricted	Restricted
Donors	61,601	412
Other voluntary income	8,593	2,573
In furtherance of council objectives	21,973	-
Generating funds	2,052	-
Investments	26,571	20
Total income	120,790	3,005

Breakdown

Planned giving - envelopes, collections etc.	61,601	412
Other donations, appeals etc.	8,593	2,573
Grants	-	-
Legacies	-	-
Church hall lettings	10,741	-
Fees - weddings and funerals	11,118	-
Fund raising events	-	-
Sale of Assets	-	-
Other	2,166	-
Investment property rental	19,394	-
Other income from rent	6,200	-
Dividends	973	-
Bank interest	4	20
Total income	120,790	3,005

NEW SORP FORMAT

		2020	2020
		Unrestricted	Restricted
Income from:	NOTE		
Donations and legacies	2	70,194	2,985
Other trading activities	3	12,907	-
Charitable activities	4	11,118	-
Investments	5	26,571	20
TOTAL INCOME		120,790	3,005

NOTE 2 - Donations and Legacies

Regular giving	47,655	-
Collections	3,323	412
Appeals	8,593	2,573
Grants	-	-

Legacies	-	-
Gift aid receivable	10,624	-
2020 TOTAL	70,194	2,985
2019 TOTAL	71,500	29,454

NOTE 3 - Other trading activities

Church hall lettings	10,741	-
Fundraising events	-	-
Other	2,166	-
2020 TOTAL	12,907	-
2019 TOTAL	27,153	1,330

NOTE 4 - Charitable Activities

Fees - weddings and funerals	11,118	-
2020 TOTAL	11,118	-
2019 TOTAL	9,130	-

NOTE 5 - Investment income

Rental on investment property	19,394	-
Other rental income	6,200	-
Dividends received	973	-
Bank interest	4	20
2020 TOTAL	26,571	20
2019 TOTAL	20,418	36

TOTAL CHECK	-	-
-------------	---	---

2020 Endowment	2020 Total
-	62,013
-	11,166
-	21,973
-	2,052
-	26,591
-	123,795

-	62,013
---	---------------

-	11,166
-	-
-	-

-	10,741
-	11,118

-	-
-	-
-	2,166

-	19,394
-	6,200
-	973
-	24

-	123,795
---	----------------

2019 Unrestricted	2019 Restricted	2019 Endowment
65,872	652	-
5,629	28,802	-
30,568	-	-
5,715	1,330	-
20,418	36	-
128,202	30,820	-

65,872	652	-
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605	23,932	-
60	4,870	-
4,964	-	-

21,438	-	-
9,130	-	-

2,742	1,330	-
-	-	-
2,973	-	-

18,267	-	-
1,200	-	-
944	-	-
7	36	-

128,202	30,820	-
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2020 Endowment	2020 Total
-	73,179
-	12,907
-	11,118
-	26,591
-	123,795

2019 Unrestricted	2019 Restricted	2019 Endowment
71,500	29,454	-
27,153	1,330	-
9,130	-	-
20,418	36	-
128,202	30,820	-

-	47,655
-	3,734
-	11,166
-	-

47,366	-	-
7,568	402	-
605	23,932	-
60	4,870	-

-	-	4,964	-	-
-	10,624	10,937	250	-
-	73,179	71,500	29,454	-
-	100,954			

-	10,741	21,438	-	-
-	-	2,742	1,330	-
-	2,166	2,973	-	-
-	12,907	27,153	1,330	-
-	28,483			

	11,118	9,130		
-	11,118	9,130	-	-
-	9,130			

-	19,394	18,267	-	-
-	6,200	1,200	-	-
-	973	944	-	-
-	24	7	36	-
-	26,591	20,418	36	-
-	20,453			

-	-	-	-	-
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**2019
Total**

66,524

34,431

30,568

7,045

20,453

159,021

66,524

24,537

4,930

4,964

21,438

9,130

4,072

-

2,973

18,267

1,200

944

42

159,021

**2019
Total**

100,954

28,483

9,130

20,453

159,021

47,366

7,970

24,537

4,930

4,964
11,187

100,954

21,438
4,072
2,973

28,483

9,130

9,130

18,267
1,200
944
42

20,453

-

Expenditure	2020 Unrestricted	2020 Restricted
Cost of generating funds	-	-
Grants	6,492	462
Activities relating to the work of the church	92,585	227
Support costs	5,806	-
Church management and administration	1,777	-
	106,660	689

Diocesan Parish Share	68,265	-
Clergy Expenses	1,596	-
Visiting Speakers	195	-
Parsonage expenses	551	-
Church running exp - gas	674	-
Church running exp - electric	650	-
Church running exp - water	93	-
Church running exp - insurance	2,126	-
Church maintenance	2,209	-
Organ/piano tuning	-	-
Church music and copyright	526	-
Upkeep of church services	404	227
Upkeep of churchyard	2,104	-
Church Hall running costs- gas	119	-
Church Hall running costs- electric	780	-
Church Hall running costs- insurance	1,768	-
Church Hall running costs- repairs	711	-
Church Hall running costs- other	5,064	-
Other Property upkeep	722	-
Major Repairs	-	-
New Building - Hall	-	-
Interior and Exterior decoration	1,400	-
Magazine/bookstall expense	1,659	-
Parish training and mission	687	-
Education/Youth Work	282	-
	92,585	227

NEW SORP FORMAT

	2020 Unrestricted	2020 Restricted
Expenditure on:		
Raising funds	6 722	-
Charitable activities	7 105,938	689
TOTAL EXPENDITURE	106,660	689

NOTE 6 - raising funds

Events	-	-
Investment property costs	722	-
	722	-

NOTE 7 - charitable activities*Grants*

Relief and development agencies	1,369	-
Home missions	2,386	462
Secular charities	2,737	-
	6,492	462

Activities relating to the work of the church

Diocesan Parish Share	68,265	-
Clergy Expenses	1,596	-
Clergy premises	551	-
Visiting Speakers	195	-
Church premises	8,260	227
Church hall premises	8,441	-
Repairs and decoration	1,400	-
Outreach	2,629	-
Hall development	-	-
Other	526	-
	91,863	227

Support costs

Administration	1,777	-
Administration staff costs	5,806	-
	7,584	-

TOTAL CHARITABLE ACTIVITIES**105,938 689**

Total check

- -

2020 Endowment	2020 Total	2019 Unrestricted	2019 Restricted	2019 Endowment
-	-	780	-	-
-	6,954	9,042	263	-
-	92,812	109,010	36,102	-
-	5,806	6,201	-	-
-	1,777	2,903	100	-
-	107,349	127,936	36,465	-

-	68,265	69,888	-	-
-	1,596	3,484	-	-
-	195	420	60	-
-	551	520	-	-
-	674	1,219	-	-
-	650	752	-	-
-	93	75	-	-
-	2,126	2,080	-	-
-	2,209	2,017	-	-
-	-	153	-	-
-	526	2,060	-	-
-	631	1,252	-	-
-	2,104	3,010	30,870	-
-	119	2,012	-	-
-	780	423	-	-
-	1,768	1,729	-	-
-	711	1,766	2,532	-
-	5,064	11,148	2,640	-
-	722	1,872	-	-
-	-	-	-	-
-	-	-	-	-
-	1,400	-	-	-
-	1,659	2,504	-	-
-	687	150	-	-
-	282	1,322	-	-
-	92,812	109,010	36,102	-

2020 Endowment	2020 Total	2019 Unrestricted	2019 Restricted	2019 Endowment
	722	2,653	-	
	106,627	125,284	36,465	
-	107,349	127,936	36,465	-

-	-
-	722
-	722

780	-	-
1,872	-	-
2,653	-	-

-	1,369
-	2,848
-	2,737
-	6,954

1,427	-	-
3,823	193	-
3,792	70	-
9,042	263	-

-	68,265
-	1,596
-	551
-	195
-	8,487
-	8,441
-	1,400
-	2,629
-	-
-	526
-	92,090

69,888	-	-
3,484	-	-
520	-	-
420	60	-
10,405	30,870	-
16,233	5,172	-
-	-	-
3,976	-	-
-	-	-
2,213	-	-
107,138	36,102	-

-	1,777
-	5,806
-	7,584

2,903	100	-
6,201	-	-
9,104	100	-

-	106,627
---	----------------

125,284	36,465	-
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-	-	-	-	-
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**2019
Total**

780
9,304
145,112
6,201 Salary of parish administrator
3,003 Administration

164,401

69,888 DPS
3,484 C
480 V
520 CLP
1,219 CP
752 CP
75 CP
2,080 CP
2,017 CP
153 X
2,060 X
1,252 CP
33,880 CP
2,012 CHP
- 423 CHP
1,729 CHP
4,298 CHP
13,789 CHP
1,872 RF
- RD
- H
- RD
2,504 O
150 O
1,322 O

145,112

DPS Diocesan f
C Clergy Exp
V Visiting Sp
CP Church pre
CHP Church ha
RD Repairs an
O Outreach
X Other
H Hall develo

**2019
Total**

2,653
161,748

164,401

780
1,872

2,653

1,427
4,015
3,862

9,304

69,888
3,484
520
480
41,275
21,405
-
3,976
-
2,213

143,240

3,003
6,201

9,204

161,748

-

Parish Share
enses
eakers
emises
ll premises
id decoration

opment

**Independent Examiner's report on the accounts of The Parochial Church Council of The
Ecclesiastical Parish of St Mary's Church Byfleet for the year ended 31st December 2020.**

I have examined the accounting records kept by the charity and a comparison of the accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters.

In connection with my examination, no matters have come to my attention which give me reasonable cause to believe that in any material respect the requirements to keep accounting records or to prepare accounts which accord with these accounting records have not been met.

A handwritten signature in black ink, appearing to read 'A Moore', with a stylized, cursive script.

Anthony Moore ICAE&W

16th April 2021