



PETHAM VILLAGE HALL

A charitable incorporated organisation

Report and Financial Statements For the year ended 31 March 2025

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Legal and administrative information

Charity name: Petham Village Hall

Charity registration number: 1163331

Place of establishment: Church Lane
Petham
Canterbury
CT4 5RD

HMRC charities reference: ZD17748

HMRC UTR: 82779 12185

Management Committee during the year:

Mr S Collins	Chair
Mrs G Miller	Vice-chair
Mr P Coombs	Treasurer
Mrs S Acaster	Bookings Secretary
Mrs C Coleman	(resigned 13 th January 2025)
Mr M Kingsland	
Mrs M Moys	
Mr N Clarke	
Mr D Henderson	(deceased 30 th September 2024)
Mr D Selwyn	
Mr T Miller	
Mr D Page	(co-opted 29 th January 2025)

Report of the Management Committee

The Hall's aim is to operate and promote the village hall for the benefit of the inhabitants of the Parish of Petham and the wider public by way of hiring space in the premises to individuals, activity groups and businesses for the purposes of educational, artistic, cultural, social gatherings, and exercise or other leisure time pursuits for the benefit of the individuals taking part. The pre-existing activity/cultural groups continued to use the hall for their regular sessions/meetings during the year, and a new hirer commenced providing classes in Kung Fu martial arts.

An annual general meeting was held on 6th August June 2024 at which Mr Scott Collins and Mrs Gill Miller were re-elected as management committee Chair and Vice-chair respectively. Mr Dane Henderson was co-opted onto the management committee at the meeting and provided considerable help in addressing the Hall's compliance with Legionella monitoring and the heat pump leak before his untimely death in September. Mr Henderson's committee place was replaced by Mr Darren Page in January 2025. It was decided at the AGM to mark the forthcoming 20th anniversary of the official opening of the hall by holding a fundraising event on 4th October 2025.

The activity of the letting the hall generated income of £30,556 and deduction of the associated expenditure of £26,025 resulted in an operating surplus of £4,531, which was reduced to a small deficit of £544 after deduction of asset depreciation totalling £5,075. However, the income included: (1) a grant of £1,000 from Petham Parish Council to fund the 50% hire-fee discount given to Parish residents that was introduced in 2024 at the Council's request, and: (2) a payment of £1,260 received from the Petham One Hundred walking group that had been wound up and decided to donate its final cash balance to the Hall.

Three leaks from joints in the underground pipework of the ground source heat pump were located at the annual heat-pump maintenance service in June 2024 and the defective joints were replaced in September 2024 at a cost of £1,767. However, the system was not made wholly leak-free but operated adequately over the 2024/25 winter with regular fluid top-ups. The power used to operate the heat pump is the main element of the Hall's electricity consumption and the committee decided to investigate the installation of solar panels on the roof of the hall. Three outline quotes were obtained in July and at its meeting on 14th October 2024, the committee decided to invite Convert Energy Limited to provide a full quote and prepare an application to Canterbury City Council for planning consent to install 28 solar panels. A fee of £960 for this service was paid in October 2024, and the expenditure was treated as a revenue cost in repairs and maintenance account. Convert Energy provided its full quote in January 2025 in the sum of £27,704, which the committee accepted, and the company submitted the planning application in February 2025 having paid the associated fee of £359, which it agreed to add to the final invoice making the total cost £28,063. When paid after the installation has been completed, this cost will to be added to the capital cost of the hall building.

The total income of £30,556 exceeded the threshold of £25,000 above which the accounts are subject to an independent examination and Mrs Lesley Grove of Accuracy Accounts, who carried out an examination of the 2023-24 accounts, has agreed to examine the 2024-25 accounts.

Peter Coombs

Treasurer

Scott Collins

Chairman

**Independent Examiner's Report to the trustees of
Petham Village Hall**

I report on the accounts for the year ended 31st March 2025 which are set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts under section 145 of the Charities Act. To follow the procedures laid down by the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act) and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charity Act; have not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

signed:



Mrs Lesley Grove FMAAT
Accuracy Accounts
Sunnyside Church Lane
Petham
Canterbury
Kent CT4 5RD

dated:

8th August 2025

**Income and Expenditure Account
for the Year Ended 31 March 2025**

	31.03.25	31.03.24
	£	£
Income		
Regular hire fees	5,264	5,983
Weekend hire fees	18,855	13,250
Donations	1,261	20
Grants	1,000	1,600
Compensation	148	780
	<u>26,528</u>	<u>21,633</u>
Other income		
Sundry receipts	579	922
Deposit & Building Society interest	3,449	2,633
	<u>4,028</u>	<u>3,555</u>
	<u>30,556</u>	<u>25,188</u>
Expenditure		
Accountancy	250	250
Cleaning	4,868	4,663
Display	65	0
Electricity	7,049	6,700
Gardening	1,290	270
Insurance	2,059	1,756
Legionella control	899	0
Licenses	220	190
Phone & internet	341	404
Repairs & Maintenance	4,438	10,457
Security	0	14
Sundry expenses	1,371	306
Waste disposal	2,329	1,599
Water	551	477
Websites	295	309
Total expenditure	<u>26,025</u>	<u>27,395</u>
Operating surplus	<u>4,531</u>	<u>(2,207)</u>
Depreciation		
Plant and equipment	3,049	3,188
Fixtures and fittings	2,026	2,008
	<u>5,075</u>	<u>5,196</u>
Net surplus/deficit	<u><u>(544)</u></u>	<u><u>(7,403)</u></u>

Balance Sheet
31 March 2025

	31.03.25	31.03.24
	£	£
Fixed Assets		
Freehold property	750,000	750,000
Plant and equipment	3,889	6,872
Fixtures and fittings	<u>4,099</u>	<u>6,035</u>
	757,988	762,907
Current assets		
Debtors	508	451
NatWest deposit account	8,078	2,951
Nationwide Building Society	8,303	13,451
NatWest current account	490	1,649
Hanley Building Society	51,051	48,045
Cash in hand	<u>390</u>	<u>0</u>
	<u>68,820</u>	<u>66,547</u>
Current liabilities		
Creditors	1,388	871
Damage deposits	1,251	800
Holding deposits	703	694
Water budget account	88	262
Ashford Security budget account	95	
Accrued expenses	250	250
Loans	<u>0</u>	<u>3,000</u>
	<u>3,775</u>	<u>5,877</u>
Net current assets	65,045	60,670
Total net assets	<u><u>823,033</u></u>	<u><u>823,577</u></u>
Financed by Capital Account		
Brought forward	823,577	830,980
Add year-end surplus/deficit	(544)	(7,403)
	<u><u>823,033</u></u>	<u><u>823,577</u></u>

Tangible fixed assets schedule
31 March 2025

	Freehold property	Plant & equipment	Fixtures & fittings
	£	£	£
Cost			
Historic cost at 1 st April 2022	750,000	14,266	16,300
Additions	-	2,787	231
Deletions	-	-	-
Cost at 31 st March 2025	<u>750,000</u>	<u>17,053</u>	<u>16,531</u>
Depreciation			
Charged up to 1 st April 2024	-	10,115	10,406
Charge 2024-25	-	3,049	2,026
Total at 31 st March 2025		<u>13,164</u>	<u>12,432</u>
Net book value	<u>750,000</u>	<u>3,889</u>	<u>4,099</u>