



Shoreham Wordfest CIO 1163258 ANNUAL REPORT 2022

Review of activities 2022

Celebrating Shakespeare One -day Festival 23 April.

A very successful event after two year's gap due to Covid pandemic. Audience feedback was very positive and the costs were met by ticket income, along with a health contribution to St. Mary de Haura after a packed free concert in the morning.

	Total attendance	Total sales
St. Marys Concert	197	£544 to church Collection
Beth Miller On Shakespeare	42	
Singing Workshop	38	
King Lear one man performance	75	
Total attendance	352	
Total sales		£1482.87
Total Costs		£1460.07

Shoreham Catalyst Club

This new initiative started in January 2022 as a monthly salon-style event in the foyer of Ropetackle Arts Centre, in partnership with, and hosted by Dr David Bramwell, founder of Brighton Catalyst Club. The format of three short talks by different people sharing their passion for a particular topic has proved very successful. By the end of the year the monthly session was selling out in advance and will continue into 2023.

Schools project

Despite dedicated efforts by our School and Community lead, the idea of a writing project with the two local secondary schools did not come to fruition due to lack of capacity from schools, which are still struggling with catch up for their pupils after the long disruption to core education. We will revisit our offer for children and young people in the new year.

Main Festival: Shoreham Wordfest 3 - 16 October 2022

Number of events	25	
Number of tickets sold	2532	
Total postcodes	82	78 towns
Ticket income	30812	
Other income	5234	<i>adverts, admin fees, book sales</i>
Event costs	22353	
Overhead costs	9969	
Carry forward	3724	
Books sold	186	144 City books stock + 42 others

Number of performers	98
Number of vol. sessions	125
Number of vols on events	24
Number of venues	3
Videos recorded	6
Feedback forms	357 majority 4/5 rating

Positive impact

- Strong ticket sales & no. of sold-out events
- Professional and visible team – hoodies!
- Enthusiastic audience comment and feedback
- Appreciative comments from performers
- Increased visibility and awareness of Wordfest
- Variety of events and diversity of speakers

Things to improve or change

Auditory and visual arrangements in St. Mary's Church: best for song and recitation, not spoken word
 Challenge of finding suitable venues of right size – prioritise Shoreham Centre for future festivals
 Diversity and demography of audience

Source of ticket sales

Wordfest website	72%
Ropetackle	20%
Shoreham Art Gallery	6%
Markets, phone, door	2%
Events @ Ropetackle 63% WF 37% RT	

Website analytics

Age of users	18-24	10%
	25-34	14%
	35-44	21%
	45-54	18%
	55-64	17%
	65+	20%
Gender of users	59% Female	41% male

Early consideration of activities 2023

Catalyst Club monthly
 Tackling the issues – joint series with Ropetackle in discussion
 Economy; Democracy; Migration
 Celebrating Shakespeare April 21-22
 Drama Project: Tales of Shoreham
 Annual Wordfest: 1 – 15 October tbc

Appointment of new trustees agreed: Janet Behan. Ivor Gaber.



registered charity 1163258

Shoreham Wordfest
Income and Expenditure Account
for the year ending 31 December 2022

General Unrestricted Funds

Balance at 1 Jan 2022	23,598
Transfer from Restricted Fund	2,408
Total Income	37,740
Expenditure on events	33,359
General overheads	3,830
Total Expenditure	(37,189)
Balance at 31 December 2022	26,557

Restricted Fund

Adur District Council – Cultural Projects

Balance at 1 January 2022	2,408
Transfer to General Funds	2,408
Balance at 31 December 2022	Nil

The balance of the fund has been used for subsidising children and family participation in Wordfest activities



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

SHOREHAM WORDFEST

On accounts for the year
ended

31 DECEMBER 2022

Charity no
(if any)

1163259

Set out on pages

as attached

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/12/2022

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011 ("the
Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (~~other than that
disclosed below~~*) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Neville Pressley

Date:

23 May 2023

Name:

NEVILLE PRESSLEY

Relevant professional

F.C.A (retired)

qualification(s) or body
(if any):

Address:

25 CHURCH ST,
SHOREHAM BY SEA
WEST SUSSEX BN 43 5DQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern
(see CC32, Independent examination of charity accounts: directions and
guidance for examiners).

Give here brief details of
any items that the
examiner wishes to
disclose.

NONE

Signed:

Name: